



MINUTES

**Of the Special Council Meeting held on Tuesday
30th July 2019, in Council Chambers, at
Lot 66 Railway Street, Trayning
Commencing at 4:00pm.**





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The Shire of Trayning warns that anyone who has any application lodged with the Shire of Trayning must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Trayning in respect of the application.

Brian Jones
Chief Executive Officer

PREFACE

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Council Meeting, where the Minutes will be confirmed subject to any amendments made by the members of the Committee

The "Confirmed" Minutes are then signed off by the Presiding Person.

UNCONFIRMED MINUTES

These minutes were approved for distribution on 31st July 2019.



Brian Jones
CHIEF EXECUTIVE OFFICER

CONFIRMED MINUTES

These minutes were confirmed at a meeting held on

Signed: 

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.



1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President Cr MA Brown welcomed all Councillors and Staff declaring the meeting open at 4:05pm.

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE
(PREVIOUSLY APPROVED)**

MEMBERS:

Cr Melanie Brown (Shire President)
Cr Geoff Waters (Deputy Shire President)
Cr Michelle McHugh
Cr Marlon Hudson
Cr Jim Wilkins
Cr Freda Tarr – 4:13pm

STAFF:

Mr Brian Jones Chief Executive Officer
Mrs Jacqui Cook Manager of Financial Services
Miss Belinda Taylor Manager of Corporate Services

APOLOGIES

Cr Greg Yates

3. PUBLIC QUESTION TIME

Nil

4. DISCLOSURE OF INTEREST

Nil

5. SHIRE OF TRAYNING 2019-20 BUDGET

New Motion

Moved: Cr ML McHugh

Seconded: Cr JJ Wilkins

That Standing Orders be suspended at 4:06pm to enable Council to discuss item 5.1.

Resolution: 07 -2019.90

Carried: 5/0

5.1 Shire of Trayning 2019-20 Budget

Date of Report:	25 th July 2019
Proponent:	Chief Executive Officer
File Ref:	3.2.7.1
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Absolute Majority

Purpose of Report

To consider the adoption of the Shire of Trayning 2019-20 Budget.

Background

At the Special Council Meeting held on Wednesday 26 June 2019 Council passed the following resolution:

1. *That Council:*

Adopt the draft cash budget 2019/20, as presented, as the basis for the 2019/20 Shire of Trayning statutory budget, with the following amendments:

- *Increase loan income (Pool project)* 100,000
- *Transfer in from Building Reserve (Pool project)* 200,000
- *Increase expenditure for Staff Housing* 5,500
- *Increase expenditure for Pool Project* 20,000
- *Decrease materials Road Maintenance* - 50,000
- *Replace maintenance truck & excavator with Backhoe*
- *Remove signage Wheatbelt Way* - 3,500
- *Reduce Customer Service Officers by .8fte-* 30,000

2. *That Council agree to include in the 2019/20 Budget to transfer \$30,000 from the Medical Facilities Reserve Fund to the Building Reserve Fund and to close the Performance and Retention Reserve Fund and transfer the balance of funds to the Building Reserve Fund.*

Consultation

Advertisements seeking applications for Community Grants were included in the Ninghan News on 11 April, 24 April and 9 May. No applications were received.

Statutory Environment

Local Government Act 1995.

Local Government (Financial Management) Regulations 1996.

Policy Implications

Nil

Financial Implications

Sets the Budget for the 2019-20 financial year.

Strategic Implications

Nil

Officer's Comment

The Budget, as presented, reflects the decisions made by Council at the Budget Workshop held on Wednesday 19 June and the Special Council meeting held on Wednesday 26 June 2109 and is now presented in the statutory format for formal adoption by Council.

Officer's Recommendations/Decision

Moved: Cr JJ Wilkins

Seconded: Cr MS Hudson

1. That Council, pursuant to the provision of Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, adopts the budget for the Shire of Trayning for the 2019-2020 financial year which includes the following:
 - a) Statement of Comprehensive Income by Nature and Type
 - b) Statement of Comprehensive Income by Program
 - c) Statement of Cash Flows
 - d) Rate Setting Statement
 - e) Notes to and forming part of the Budget
 - f) Budget Programme Schedules
 - g) Transfers to/from Reserve accounts

2. That Council, pursuant to Sections 6.32, 6.34 and 6.35 of the *Local Government Act 1995* impose the following:
 - a) Where the General Rate is to apply, for all rateable properties with Gross Rental Valuations a rate of 23.550 cents in the dollar, with a minimum rate of \$350.00 be imposed
 - b) Where the General Rate is to apply, for all rateable properties with Unimproved Valuations a rate of 2.0290 cents in the dollar, with a minimum rate of \$350.00 be imposed.

3. That Council, pursuant to Section 6.51 (1) and subject to Section 6.51(4) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 11% for rates (and charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.

4. That Council, pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 5.5% where the owner has elected to pay rates and charges through an instalment option.

5. That Council, pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, offer the following payment options:

a) Option 1

To pay the total of rates and charges included on the rate notice in full by the due date 12 September 2019 which is thirty five (35) days after the date of service. Failure to pay such costs will attract penalty charges.

b) Option 2

To pay by four (4) instalments. Details of these dates and amounts are included on the rate notice. Failure to pay such costs by the due dates will attract penalty charges. This option can only be selected where the first instalment including all arrears (if any) is paid by the due date.

Payment dates are:

1. 12 September 2019
2. 12 November 2019
3. 13 January 2020
4. 13 March 2020

6. That Council, pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996*, adopts an instalment administration charge where the owner has elected to pay rates (and charges) through an instalment option of \$15.00 for each instalment after the initial instalment is paid.

7. That Council, pursuant to Section 6.46 of the *Local Government Act 1995*, offers a discount of 5% of current rates levied to ratepayers who have paid their rates in full, including arrears, waste and service charges, by the due date as specified on the rate notice.

8. That Council, pursuant to Section 67 of the *Waste Avoidance and Resource Recovery Act 2007*, impose a Waste Collection Fee in the compulsory areas, as following:

- a) \$200.00 per annum – for one (1) refuse mobile garbage bin (collected weekly).
- b) \$90.00 Per annum for one (1) recycling mobile garbage bin (collected fortnightly)
- c) \$90.00 per annum – for any additional recycling mobile garbage bins (collected fortnightly)
- d) \$200.00 per annum – for any additional refuse mobile garbage bins (collected weekly).

9. That Council, in accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, adopts a variance of 10% and a minimum of \$10,000 to be used in the statements of financial activity and annual budget review.

That Council, pursuant to Section 53 of the *Cemeteries Act 1986*, adopt the Fees and Charges for the Trayning, Kununoppin and Yelbeni Cemetery's as included in the Schedule of Fees and Charges 2019-20.

10. That Council, pursuant to Section 245A (8) of the *Local Government (Miscellaneous Provisions) Act 1960* adopt a swimming pool inspection fee of \$57.45 inclusive of GST.
11. That Council, pursuant to Section 5.99 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Administration) Regulations 1996*, adopt the following individual meeting attendance fees:
- President:
- | | |
|-----------------------|----------|
| Meeting Attendance: | \$380.00 |
| Committee Attendance: | \$118.00 |
- Councillors:
- | | |
|-----------------------|----------|
| Meeting Attendance: | \$185.00 |
| Committee Attendance: | \$ 95.00 |
12. That Council, pursuant to Section 5.99A of the *Local Government Act 1995* and regulations 34A and 34AA of the *Local Government (Administration) Regulations 1996*, adopt the following annual allowances for elected members:
- Telecommunications Allowance - \$1,550.00
Information Technology Allowance - \$550.00
Travel Allowance
- \$0.5837 per kilometre for engine displacement 1600cc & under
 - \$0.7087 per kilometre for engine displacement 1600cc to 2600cc
 - \$0.9901 per kilometre for engine displacement 2600cc & over
13. That Council, pursuant to Section 5.98(5) of the *Local Government Act 1995* and Regulation 33 of the *Local Government (Administration) Regulations 1996*, adopts the following annual local government allowance to be paid in addition to the meeting attendance fee:
- President - \$12,350.00
14. That Council, pursuant to Section 5.98A of the *Local Government Act 1995* and Regulations 33A of the *Local Government (Administration) Regulations 1996*, adopts the following annual local government allowance to be paid in addition of the meeting attendance fee:
- Deputy President - \$3,087.50
15. That Council, pursuant to section 3.18 of the *Local Government Act 1995*, advises it is satisfied that the services and facilities it provides and which are funded in the 2019-20 Annual Budget:
- a. Integrate and coordinate, so far as is practicable, with any provided by the Commonwealth, State or any public body,
 - b. Do not duplicate, to an extent that the Council considers inappropriate, services or facilities provided by the Commonwealth, State or any other body or person, whether public or private, and
 - c. Will be managed efficiently and effectively.
16. That Council, pursuant to section 6.47 of the *Local Government Act 1995*, grant a rate concession to the Trayning Op Shop, lot 27, Trayning, by waiving the 2019/20 general rates levied.

Resolution: 07-2019.92

Carried: 6/0

6. CLOSURE OF MEETING

There being no further business, the Shire President thanks Councillors and Staff for their attendance and declared the meeting closed at 4:30 pm.