



Expressions of Interest – Independent Deputy Presiding Member

Audit, Risk and Improvement Committee

The Shire of Trayning invites expressions of interest from suitably qualified individuals to serve as an Independent Member of the Shire's Audit, Risk and Improvement Committee (ARIC) in the role of Deputy Presiding Member.

This Committee makes recommendations to Council regarding governance, risk management, financial oversight, internal and external audit planning and continuous improvement functions.

The Independent Deputy Presiding Member of the Committee is expected to exercise due care and diligence and maintain high standards of governance.

Skills & Experience Required

- Financial Management/reporting;
- Risk Management;
- Governance and Compliance
- Audit practices; and
- Experience in or knowledge of regional local government

Selection Criteria

- Knowledge and experience in statutory financial reporting, risk management, governance, audit and internal controls in a local government setting.
- Strong communication skills, including running a meeting.
- Have a sound understanding of Audit Committee's and Local Government.
- Be a person with no direct association with the Shire as a business entity, either as an Elected Member, or an officer; and not be an elected member with another local government.

Key Responsibilities Presiding Member

The Deputy Presiding Member is responsible for leading the Audit, Risk and Improvement Committee, ensuring meetings are conducted effectively, independently, and in accordance with legislative and governance standards.

Term & Remuneration

The appointment of an Independent Member will be made by Council for a term in line with the election cycle. The Independent Member will be remunerated in line with Band 4 Salaries and Allowances Tribunal determinations. Time, travel, and incidentals may be reimbursed as prescribed.

How to Apply

Submit an Expression of Interest Form (available from the Shire Office or website), a recent CV and a cover letter addressing the above selection criteria before the close of applications.

Mark your application as 'Confidential' and

forward to: MR Peter Naylor

Chief Executive Officer

Email: ceo@trayning.wa.gov.au

Post: PO Box 95, Trayning WA 6488

Applications close: 4pm, Friday 24 April 2026.



**AUDIT, RISK & IMPROVEMENT COMMITTEE - INDEPENDENT DEPUTY
PRESIDING MEMBER EXPRESSION OF INTEREST FORM**

APPLICANT DETAILS

Name:	
Residential Address:	
Postal Address:	
Email:	
Mobile:	

REQUIREMENTS FOR CONSIDERATION

As well as completing this Expression of Interest Form, in submitting your application please include a recent CV and a cover letter detailing the following selection criteria:

1. Knowledge and experience in statutory financial reporting, risk management, governance and audit (internal and external), internal controls in a Local Government setting.
2. Strong communication skills, including running a meeting.
3. Have a sound understanding of Audit Committee's and Local Government.
4. Be a person with no direct association with the Shire as a business entity, either as an Elected Member or an officer; and not be an elected member with another Local Government.

- I understand I will fulfill the role of Independent Deputy Presiding Member. Yes No
- I am prepared to commit to the meeting requirements of the Committee. Yes No
- I am prepared to commit to the Code of Conduct for Elected Members, Committee Members & Candidates. Yes No
- I acknowledge I must attend the meeting in person to receive payment. Yes No
- Included is my cover letter that addresses the selection criteria and CV. Yes No

Signed: _____ Date: _____

SUBMISSION DETAILS

Applications are to be received by no later than 4.00pm on Friday 24 April 2026 and can be lodged via email to ceo@trayning.wa.gov.au

Hand delivered or posted submissions will also be accepted and can be sent to:

Chief Executive Officer
Shire of Trayning
66 Railway Street
Trayning WA 6488