



**MINUTES  
FOR  
ANNUAL ELECTORS MEETING  
Wednesday 16 March 2022**

**Council Chambers  
Lot 66 Railway Street  
Trayning WA 6488**

**Commencement 5:00pm**



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Signed



Leanne Parola  
Chief Executive Officer

## PREFACE

When the Chief Executive Officer approves these Minutes for distribution, they are in essence “Unconfirmed” until the following Annual Electors Meeting, where the Minutes will be confirmed subject to any amendments made.

The “Confirmed” Minutes are then signed off by the Presiding Person.

## UNCONFIRMED MINUTES

These minutes were approved for distribution on 28 March 2022.



Leanne Parola  
**CHIEF EXECUTIVE OFFICER**

## CONFIRMED MINUTES

These minutes were confirmed at a meeting held on 10 May 2023.

Signed:  .....

*Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.*

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## **1 DECLARATION OF OPENING**

The President, Cr MA Brown, opened the meeting at 5:00pm, welcoming all Councillors, Officers present.

## **2 RECORD OF ATTENDANCE**

President:	Cr MA Brown
Councillors:	Cr GF Waters (Deputy President)
	Cr ML McHugh
	Cr CL Marchant
	Cr PM Barnes
	Cr ME Leslie
Chief Executive Officer:	Mrs L Parola
Works Supervisor	Mr S Thomson
Apologies	Miss B Taylor – Manager of Corporate Services
	Cr FA Tarr
	Mr G Yates
Public: Mr A Mullins	
Mrs M Mullins	
Mrs S Waters – 5:03pm	

## **3 CONFIRMATION OF PREVIOUS MINUTES**

A copy of the Minutes of the meeting held on 21 April 2021 is attached to this Agenda.

Voting Requirements  
Simple majority

### **Officer Recommendation**

**Moved Cr CL Marchant**

**Seconded Cr ML McHugh**

That the minutes of the Annual Electors Meeting held on 21 April 2021, as circulated, be confirmed as a true and correct record of proceedings.

**Carried**

#### **4 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

5.03pm – Mrs S Waters entered the meeting.

#### **5 PRESIDENT'S REPORT**

##### **Recommendation**

**Moved Cr ML McHugh**

**Seconded Cr CL Marchant**

That the Annual Report for the Financial Year ended 30 June 2021, as circulated, be received.

**Carried**

#### **6 ANNUAL REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2021**

##### **Comment:**

The Annual Report, incorporating President's and CEO's Reports as required, was adopted, advertised and made available for public information as required by the Local Government Act and Regulations.

Voting Requirements:  
Simple majority

##### **Recommendation**

**Moved Cr GF Waters**

**Seconded Cr ML McHugh**

That the Annual Report for the Financial Year ended 30 June 2021, as circulated, be received.

**Carried**

#### **7 GENERAL BUSINESS**

Mrs Sandra Waters

##### **Question**

Are we using external Finance Officers?

##### **CEO response**

Whilst Abbie Herrick was away on maternity leave, we used an external finance company but now that Abbie is back from leave, we are transitioning back to in house.

#### **8 CLOSURE**

There being no further business to discuss, the President thanked everyone for their attendance and declared the meeting closed at 5.06pm.