



**MINUTES OF
AUDIT COMMITTEE MEETING
Wednesday 17 November 2021**

**Council Chambers
Lot 66 Railway Street
Trayning WA 6488**

Commencement: 2:30pm

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Signed



Leanne Parola
Chief Executive Officer

PREFACE

When the Chief Executive Officer approves these Minutes for distribution they are in essence “Unconfirmed” until the following Meeting, where the Minutes will be confirmed subject to any amendments made by the members of the Committee

The “Confirmed” Minutes are then signed off by the Presiding Person.

UNCONFIRMED MINUTES

These minutes were approved for distribution on 23 November 2021.



Leanne Parola
CHIEF EXECUTIVE OFFICER

CONFIRMED MINUTES

These minutes were confirmed at a meeting held on.....

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

MINUTES

Audit Committee of the Trayning Shire Council,
held in the Council Chambers, Lot 66 Railway Street, Trayning,
on Wednesday 17 November 2021, commencing at 2:30pm

CONTENTS

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	5
2	RECORD OF ATTENDANCE.....	5
3	MINUTES OF MEETINGS	5
4	BUSINESS AS NOTIFIED	6
	4.1 2020/2021 Financial Audit Exit Meeting with Auditor	
5	URGENT BUSINESS BY DECISION OF MEETING	6
6	MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	6
7	NEXT MEETING	6
8	CLOSURE OF MEETING	6

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The CEO declared the meeting open at 2:31pm and called for nominations for the position of Chairperson of the Audit Committee.

Councillor Brown was nominated as Chairperson of the Audit Committee and there being no further nominations was duly elected and took the chair.

2 RECORD OF ATTENDANCE

COMMITTEE MEMBERS

Cr Melanie Brown (President)
Cr Geoff Waters (Deputy President)
Cr Peter Barnes
Cr Mark Leslie
Cr Michelle McHugh
Cr Freda Tarr

STAFF

Mrs Leanne Parola (Chief Executive Officer)

AUDITORS

Ms Efthalia Samaras, Office of the Auditor General (electronically - from 2:35pm)
Ms Leanne Oliver, Audit Partners Australia (electronically)
Mr Vishal Desai, Audit Partners Australia (electronically)

APOLOGIES

Cr Clayton Marchant

3 MINUTES OF MEETINGS

Background

The Audit Committee Minutes of the previous meeting held 17 March 2021 have been circulated to all Councillors.

Officer Recommendation/Committee Decision

Moved Cr GF Waters

Seconded Cr ML McHugh

That the minutes of the Audit Committee Meeting held on 17 March 2021 be confirmed as a true and correct record of the proceedings.

Resolution 11-2021.03

Carried 6/0

4 BUSINESS AS NOTIFIED

4.1 2020/2021 Financial Audit Exit Meeting with Auditor

Ms Samaras from the Office of the Auditor General and Ms Oliver from Audit Partners Australia discussed the Exit Interview Briefing Paper and Draft Independent Auditor's Report, which had been circulated to Councillors prior to the meeting.

Councillors were also provided an opportunity to ask the auditors any questions or raise any concerns.

5 URGENT BUSINESS BY DECISION OF MEETING

Nil

6 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

7 NEXT MEETING

2:30pm Wednesday 15 December 2021.

8 CLOSURE OF MEETING

There being no further business, Councillor Brown closed the meeting at 3:00pm.