



MINUTES

Local Emergency Management Committee

The Shire of Trayning LEMC meets quarterly, generally on the third Tuesday of every February, April, August and October.

**For the Meeting of the Local Emergency
Management Committee held on
Tuesday 18 October 2022, in Council Chambers,
Lot 66 Railway Street, Trayning commencing at
4:30 pm**

Committee Members	Cr Melanie Brown Dylan Tarr Peter Barnes David Tapscott Peter Geraghty Vicki MacDonald Joanne Randell	Chairperson/Shire President Captain – Trayning VFES/CBFCO Lieutenant – Trayning VFES/DCBFCO SC - Bencubbin Police Station Area Coordinator – St John Ambulance Acting Principal - Trayning Primary School DON – Kununoppin Hospital
Staff	Leanne Parola Stephen Thomson Belinda Taylor	Chief Executive Officer Works Supervisor Manager of Corporate Services



Trayning Local Emergency Management Committee

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Meeting held at the Council Chambers, Railway Street, Trayning, on
Tuesday 18 October 2022 commencing at 4.30 pm.

1. Declaration of Opening/Announcement of Visitors

The Chairperson, Cr Melanie Brown, declared the meeting open at 4:35pm.

2. Record of Attendance/Apologies

Committee Members	Cr Melanie Brown Dylan Tarr Peter Geraghty	Chairperson/Shire President Captain – Trayning VFES/CBFCO Area Coordinator – St John Ambulance
Proxy Proxy	Craig Angus Nerada Woodfield	SC - Bencubbin Police Station Kununoppin Hospital
Staff	Leanne Parola Stephen Thomson Belinda Taylor	Chief Executive Officer Works Supervisor – 4:40 pm Manager of Corporate Services
Guests	Cr Pippa de Lacy Leonard Long Yvette Grigg	Shire President, Shire of Nungarin Chief Executive Officer, Shire of Nungarin District Emergency Management Advisor Wheatbelt and Goldfields-Esperance Districts Department of Fire and Emergency Services
Via Zoom	Jo Reimers	A/ District Emergency Services Officer – Wheatbelt State Welfare Incident Coordination Centre
Apologies	Siobhan Bishop Vicki MacDonald Joanne Randell Greg Shea	Acting Area Officer Upper Wheatbelt DFES Acting Principal - Trayning Primary School DON – Kununoppin Hospital Department of Primary Industries and Regional Development

3. Confirmation of Minutes

Moved D Tarr

Seconded L Parola

That the Minutes of the Trayning Local Emergency Management Committee Meeting held 30 August 2022 as circulated, be confirmed, as a true and correct record of proceedings.

Carried

4. Business Arising from Previous Meeting

Nil

5. Agency Reports

5.1 Shire of Trayning

- 5.1.1 Agenda Item is going to the October Council Meeting regarding conducting joint LEM Meetings with the Shire of Nungarin.
- 5.1.2 The new Burning Permit Books with the new Rating System have been obtained and are in use.
- 5.1.3 The Pre firebreak inspections have been carried out by the Shire's contract Rangers. Break notices are being issued.
- 5.1.4 DFES Shed is still waiting for the water to be connected.
- 5.1.5 The has purchased a transportable Generator which has been tested.
- 5.1.6 We are aware of the factors contributing to the current energy crisis and that power supply could become a problem. We have the capacity to open welfare centres for locals to be able to charge appliances, use the internet, etc.
- 5.1.7 Information regarding the New Fire Rating System is on the Shire's social media.
- 5.1.8 Looking into compiling an Emergency SMS Contact Group. This is intended to be used in the event of an emergency or natural disaster as a means to get important information out to the public.

5.2 WA Police

- 5.2.1 Consider reducing the number of meetings per year.

The Committee agreed to drop the April meeting and hold a meeting three times a year on the third Tuesday of the months of, February, August, and October.

5.3 Department of Fire and Emergency Services

- 5.3.1 Joint Emergency day in early 2023.

DEMC has approved Local Governments to be more hands-on and to assist 28 Local Governments by having an Emergency Management Day Workshop.

5.4 State Emergency Management Committee

- 5.4.1 Jo Reimers – See Attachment - District Emergency Services Officer – Wheatbelt Update October 2022

5.5 Trayning Fire and Volunteer Emergency Services

All equipment is nearly serviced
One fire since last fire

5.6 Kununoppin St John Ambulance Sub-Centre

- Lots of Transfers
- Kununoppin has a new Ambulance
- Trayning getting a second hand Ambulance
- Lack of volunteers in Trayning
- Averaging 30-35 jobs each month

5.7 Kununoppin Hospital

- Updated Business Continuity Plan (BCP) Completed
- Bushfire preparedness plan completed and will be tested at the site in the coming week.
- No outbreaks of COVID 19 within the hospital – preventative measures have included RAT testing of patients and visitors, concierge monitoring of all attendees, locked doors to ensure visitor mask wearing and hand hygiene, dedicated COVID treatment room and staff wearing PPE.
- Thanks to community members for their cooperation.
- COVID rules have changed for the community but due to vulnerable Aged Residents within the hospital, staff are still required to wear N95 masks and eye protection when providing direct patient care.
- Free RATS tests for the community members have been distributed from the hospital to the surrounding Shire offices for distribution and for community members presenting at the hospital.
- Staff have ongoing Fire and Safety training management for internal fire emergencies.
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- WACHS Wheatbelt have staff dedicated to emergency management including the Wheatbelt Executive on call after hours and the Regional and Local Emergency Operations Centres (REOC).

5.8 Trayning Primary School

Nil

5.9 Other Agencies in Attendance

Nil

6. Matters for Discussion

Nil

7. General Business

Dylan Tarr – Firebreak letters, have they been sent?
Leanne Parola - Firebreak letters have been sent out.

8. Readiness Exercises – Practical or Desktop

Plan for an exercise later in 2023.

9. Next Meeting

Tuesday 21 February 2023 at 4:30 pm

10. Closure

There being no further business the Chairperson Cr Melanie Brown thanked everyone for their attendance and declared the meeting closed at 5:05pm.