

# MINUTES

## LOCAL HEALTH ADVISORY GROUP MEETING

**Date: Friday 29 August 2025**

**Time 10:00am – 12.00am**

**Kununoppin Health Service**

|                                                                                                                                         |                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| <b>Attendees:</b> Tony Sachse, Robbie Fagan, Marian Kirby, Michelle McHugh, Peter Geraghty, Joanne Randall.<br><br><b>10.07 opening</b> | <b>Secretariat:</b><br><br>Sandra Waters<br>Michelle McHugh |
|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|

**Apologies:** F Tarr, S Waters, B Ryan, S Ventris

**Visitors:** Diane Dixon HSM Merredin, Beacon, Bencubbin may dial in for an update at 1015

### Cultural Acknowledgement

I respectfully acknowledge and pay my respects to the Aboriginal custodians of the many traditional lands and language groups of Western Australia. We also respectfully acknowledge the wisdom of the past, present and emerging Traditional Owners of this land on which we are meeting today, the Noongar people. It is a privilege to be standing on Noongar Country.

| Presentations | Presenter | Time |
|---------------|-----------|------|
|               |           |      |
|               |           |      |

| #   | Agenda Item Title                                                                                                                                    | Speaker                    | Papers | Action                   | Comments                                     |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------|--------------------------|----------------------------------------------|
| 1.0 | <b>Welcome and Apologies</b>                                                                                                                         |                            |        |                          |                                              |
| 1.1 | <ul style="list-style-type: none"> <li><b>Welcome and Apologies</b></li> <li><b>Acknowledgment of Country</b></li> </ul>                             | <b>Chair - Tony Sachse</b> | No     | For Noting               |                                              |
| 2.0 | <b>Review of Minutes &amp; Action Register</b>                                                                                                       |                            |        |                          |                                              |
| 2.1 | Previous Minutes dated 27 June 2025<br><br>LHAG MeetingMINUTES Fr | <b>Chair</b>               | Yes    | For approval all members | Moved – E. O'Connell<br><br>Second -M. Kirby |

| 3.0 | Action Register Items (business arising from previous meeting):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                     |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 3.1 | <p><b>WACHS Management Beacon and Bencubbin Health Centres</b></p> <p><b>Feedback by LHAG members</b></p> <ul style="list-style-type: none"> <li>Beacon Air Strip - <i>no issues at this time</i>, LHAG to write a letter to Shire of MM commending them on the Beacon strip Busy with missing person – wanting lights left on over night (but solar so couldn't) Landings with crews with 7 night landings, Local crew on notice to cover if needed anything. Condition of strip with a bit of water erosion.</li> <li>Action Tony and Peter to review the Strip.<br/><i>is being looked into the running water and how to fix, possible sealing</i></li> <li>Telehealth need to understand the circumstance of the single operating Nursing Post. <i>Joanne has spoken to WACHS in regards to this matter.</i><br/>Dr – situation ruling with Dr attending remote clinic and nurses using ETS when doctor is actually in the building. Local Dr is now being asked to cover ED patients when in building. Beacon nurse grateful with the updated directive. Understanding where Dr Livingston is coming from and discussion about rulings. Diane Dixon with talk about the Beacon and Bencubbin clinics – upcoming. St Johns directive – not to be involved with the nurses and to not work as a team even if required.</li> </ul> <p>Discussion about Muka clinic being opening on Friday – patients having daily dressings having to go to Kununoppin – wanting a 5 day service like Bencubbin Beacon. Beacon only every second Friday (but still on call). Muka not on call, not a registered ED. Benny/Beacon to have same level of service (as was under Silver Chain) for a year then getting reviewed.<br/>Meeting members feel 5 day service over all clinics should be same.</p> | Move –<br><br>Sec - |
| 3.2 | <p><b>Private Physiotherapist Bella Reeves</b>, has started Clinics at Kununoppin one day per fortnight. – ceased holding clinic at Kununoppin due to lack of attendees. Final sessions Wednesday 3<sup>rd</sup> and 10<sup>th</sup> September 2025.<br/>Relocating to Dowerin.<br/>Not enough referrals so re-locating. Merredin is covering with WACHS physio in Kununoppin, which is a free service.</p> <p>Contact Details for booking appointments:<br/>Email: <a href="mailto:centralwheatbeltphysio@gmail.com">centralwheatbeltphysio@gmail.com</a><br/>Phone:0413901057</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                     |
| 3.3 | <p><b>Maintenance of hospital grounds</b></p> <p>Newly appointed hospital Orderly cleaning up hospital grounds<br/>Flower boxes have now been removed. Bitumen ground cover hoped for in the future<br/>New orderly is going well, and great to see things getting completed.<br/>Everyone happy</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                     |
| 3.4 | <p><b>Mukinbudin Health Centre</b></p> <p>*Contractor from Merredin as required. Gardens not looking great. Joanne to talk to the management in Merredin and to arrange for a monthly arrangement.<br/>Gardener - Joanne to followup clearing garden (also the generator – peter Geraghty has keys now to be able to re-fuel)</p> <p>* Peter raised the issue of the fuel for the Mukinbudin Health Centre generator.<br/>WACHS-Wheatbelt Eastern are trying to resolve the issue – contact with P Geraghty and the issue has been resolved for now as Peter has access and can gradually do the fuel top up.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                     |

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |              |    |                         |                                                                                                                                  |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----|-------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| 3.5 | <p><b>New service - Emily Fernley</b><br/> <b>The Rural Chiropractor</b><br/> <b>38 Newcastle Road</b><br/> <b>NORTHAM WA 6401</b><br/> <b>Phone: 0421 219 725</b><br/> <b>Email: <a href="mailto:hello@theruralchiropractor.com">hello@theruralchiropractor.com</a></b><br/> <b>Mukinbudin, Nungarin, Bencubbin and Beacon</b></p> <p>Going well especially in Beacon (had to re-schedule Kununoppin clinic to fulfill Beacon) Been in contact with Nungarin CRC, seems enthusiastic to see the community.<br/> <b>Feedback from LHAG Members required at the next meeting to report community thoughts about the service.</b></p> |              |    |                         |                                                                                                                                  |
| 4.0 | <b>New Business</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              |    |                         |                                                                                                                                  |
| 4.1 | <b>Other/New Business or Late Items</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Nil          |    |                         |                                                                                                                                  |
| 4.2 | <b>Maintenance of hospital evaporative pond</b><br>Mark Bateup (WACHS-Wheatbelt Maintenance) trying to get things sorted – A new pan flusher ahs been installed in the hospital – Evaporative pond renovations - new fence and trees removed – 2 tanks to pump out waste to the evaporative pond (near garage)                                                                                                                                                                                                                                                                                                                      | J Randall    |    |                         |                                                                                                                                  |
| 4.3 | Letter to Mt Marshall Shire for Review<br>Happy with letter – all accepted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | J Randall    |    |                         | <br>Thank you LHAG to Mt Marshall Shire.docx |
| 4.4 | Staff length of service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | J Randall    | No | For noting              |                                                                                                                                  |
| 4.5 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |              |    |                         |                                                                                                                                  |
| 4.6 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |              |    |                         |                                                                                                                                  |
| 4.7 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |              |    |                         |                                                                                                                                  |
| 5.0 | <b>Standard Items for Discussion</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |              |    |                         |                                                                                                                                  |
| 5.1 | <b>Kununoppin Medical Service – Livingston Medical</b><br>Dr Wong has now started.<br>Really positive in the community and well received.<br>Medication and Wongan Hills Pharmacy discussed – Committee to mention to communities that Kununoppin will work with patients to facilitate needs.<br>(Wongan advertising extending out to Northam.)                                                                                                                                                                                                                                                                                    | LHAG members | No | Discussion/ Information |                                                                                                                                  |

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                 |     |                            |                                                                                                                                 |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----|----------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| 5.2 | <b>Kununoppin Health Service</b><br>Staffing, new employees, Advertising<br>*Has a new graduate EN coming<br>*RN student wishing to work as a patient care assistant<br>* RN going on maternity leave but wanting community nursing and hospital work on her return from leave.<br>*CN relieving as HSM in Quairading but may move closer to family.<br>*List of nurses and years in service presented<br>*Issues with staff availability elsewhere – Kununoppin staff are sometimes having to do 12 hour shifts to cover service. | J Randall       | No  | Discussion/<br>Information |                                                                                                                                 |
| 5.3 | <b>NEWROC Update</b><br>MT Marshall – primary health care – local governments coverage for health - encouraging federal government for financial help. Local Governments spending approx. 10% of rates for sustaining a Dr.<br>Health also being discussed within the Roads forums, so a big issue.                                                                                                                                                                                                                                | Shire CEO       | No  | Information /<br>Noting    |                                                                                                                                 |
| 5.4 | <b>Hospital Auxiliary</b> <ul style="list-style-type: none"> <li>Report – Written report given</li> <li>Raffle - 21 Oct raffle draw.</li> <li>Final meeting 25<sup>th</sup> Nov in Nungarin</li> </ul>                                                                                                                                                                                                                                                                                                                             | B Ryan          | yes | Information /<br>Noting    | <br>Betty Ryan Report<br>KDHA - LHAG meetir |
| 5.5 | <b>Eastern DHAC – no report given</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | S Waters        | No  | Information /<br>Noting    | On hold to next meeting                                                                                                         |
| 5.6 | Discussion about Muka clinic being opening on Friday – patients having daily dressings having to go to Kununoppin – wanting a 5 day service like Benny Beacon.<br>Beacon only every second Friday (but still on call). Muka not on call, not a registered ED.<br><br>Benny/Beacon to have same level of service (as was under Silver Chain) for a year then getting reviewed.<br><br>Meeting members feel 5 day service over all clinics should be same.                                                                           | LHAG<br>Members | No  | Discussion                 |                                                                                                                                 |

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |    |                      |  |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----|----------------------|--|
| 5.6 | <p><b>St John Ambulance Report</b></p> <p>Volunteers at a critical level – dept watching – 2 Tayning, 2 Kunno, 2 Nungarin.<br/>Big drive at Daffodil Day to get information out there.</p> <p>Assets at top levels but need volunteers to cover – otherwise assets will be re-allocated.<br/>Need a min \$200k a year income to cover services. Vans worth \$275k now. Levels of skills are needed to operate equipment.</p> <p>Need to promote younger volunteers<br/>Beacon 7, Benny 5, Muka 6 – volunteers<br/>APTC issues – being told no crews available – but they are and have been in contact saying they are available – area manager spoken to and asking if can have representatives go to APTC. APTC not giving enough notice to get crew available.<br/>Do hang around to help if they can.</p> <p>Missing person and handling from the police – no communication with local services - extra local resources were readily available but were not utilised. Locals upset on how the situation was handled. All plans in place but not able to implement due to police (Perth) handling.<br/>Very little info given with the Shires.</p> <p>Ramping issues – no beds in Northam but still given directive to go there. Having to triage patients in Midland themselves (Volunteers).</p> <p>Winter sports GF in Beacon – organised. Two crews on standby</p> | P Geraghty | No | Information / Noting |  |
|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            |    |                      |  |

|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |     |                                       |  |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----|---------------------------------------|--|
| 7.0                  | <b>Standing Agenda Reports</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |     |                                       |  |
| 7.1.1                | <p><b><u>Health Promotion Activities</u></b><br/><b><u>Women's Health Clinics</u></b></p> <p><b>Dr Jennifer Sudbury</b> - Kununoppin<br/>Tuesday 23 September 2025<br/>Tuesday 28 October 2025</p> <p><b>Dr Linda Haines</b><br/>Monday 22/09/2025 - Mukinbudin<br/>Thursday 25/09/2025 - Mukinbudin<br/>Tuesday 23/09/25 – Bencubbin<br/>Wednesday 24/09/25 - Beacon<br/>For appointments in Kununoppin, Mukinbudin, Beacon and Bencubbin<br/><b>please call</b><br/>Livingston Medical 08 96830204</p> <p><b>Optometrist Visits Kununoppin</b><br/>Graham Shipway<br/>Contact details – not through Kununoppin Medical Practice<br/>Email: contacts4eyes@gmail.com<br/>Phone: 97913864</p> |           | No  | Information / Noting                  |  |
| 7.2                  | <p>ACHS Accreditation<br/>'Snap Surveys'<br/>Only 3 sites in WACHS-Wheatbelt needing a re-visit about residential lifestyle. Activities Co-ordinator needed at each site-needs documentation to show activities residents are doing and how they felt about it (DMR)</p>                                                                                                                                                                                                                                                                                                                                                                                                                     | J Randall | No  | Nil to report                         |  |
| 7.3                  | <p><b>Disability Access and Inclusion Meeting</b><br/>Next meeting September 2025</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | J Randall | Yes | Site survey completed – next due 2027 |  |
| 7.4                  | <p><b>Care Opinion Feedback</b><br/>See quality board near coffee machine<br/>No recent comments – staff to promote a bit more.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | J Randall | No  | Report                                |  |
| 7.5                  | <p><b>Audits and Clinical Governance</b><br/>Ongoing audits (SNAP Survey) next meeting will include a list of Audits done</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | J Randall | No  | Noting                                |  |
| <b>LUNCH 12:00pm</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |     |                                       |  |
| 8.0                  | <p><b>Next Meeting    Friday 24th October 2025</b><br/><b>Kununoppin Health Service Meeting Room</b><br/><b>All happy with suggested date to stay in October 2025.</b><br/><b>No meeting in December 2025.</b><br/><b>2026 – first meeting, 4<sup>th</sup> Friday in February 2026</b></p>                                                                                                                                                                                                                                                                                                                                                                                                   |           |     |                                       |  |
|                      | Meeting closed – 11.35am                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |     |                                       |  |

