



**MINUTES
FOR
ORDINARY MEETING OF COUNCIL
Wednesday 11 December 2019**

**Council Chambers
Lot 66 Railway Street
Trayning WA 6488**

Commencement: 4:00pm





DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Trayning for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Trayning disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Trayning during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Trayning.

The Shire of Trayning warns that anyone who has any application lodged with the Shire of Trayning must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Trayning in respect of the application.

Signed

Brian Jones
Chief Executive Officer



PREFACE

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Council Meeting, where the Minutes will be confirmed subject to any amendments made by the members of the Committee

The "Confirmed" Minutes are then signed off by the Presiding Person.

UNCONFIRMED MINUTES

These minutes were approved for distribution on 12 December 2019.

Brian Jones
CHIEF EXECUTIVE OFFICER

CONFIRMED MINUTES

These minutes were confirmed at a meeting held on 19 February 2020.

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.



MINUTES

Ordinary Meeting of the Trayning Shire Council,
Held in the Council Chambers, Lot 66 Railway Street, Trayning,
On Wednesday 11 December 2019, commencing at 4:00pm.

CONTENTS

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	5
2	ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	5
3	RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	5
4	PUBLIC QUESTION TIME	6
5	APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST	6
5.1	Applications Previously Approved	6
5.2	Leave of Absence.....	6
5.3	Disclosure of Interest.....	6
6	PETITIONS/DEPUTATIONS/PRESENTATIONS	6
6.1	Petitions	6
6.2	Deputations.....	6
6.3	Presentations	6
7	CONFIRMATION OF MINUTES.....	6
7.1	Ordinary Meeting of Council.....	6
8	ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS.....	7
9	REPORTS OF OFFICERS	7
9.1	REGULATORY SERVICES.....	7
10.1	MANAGER OF FINANCE.....	8
10.1.1	Monthly Financial Report for November 2019.....	8
10.1.2	Monthly Payment List November 2019	11
11.1	CHIEF EXECUTIVE OFFICER	12
11.1.1	Tender – Sale of House Only – Adams Street	12
11.1.2	Workforce Plan 2020	14
11.1.3	Sale of Land for the Recovery of Outstanding Rates	16
11.1.4	Unbudgeted Expenditure – Reseal Roadworks.....	25
11.1.5	Policy for Continuing Professional Development.....	27
11.1.6	CEACA – Council’s Commitment.....	30
12	NEW BUSINESS OF AN URGENT NATURE BY DECISION OF MEETING	38
13	MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....	38
13.1	Seal Works – 2019/20 Road Program	38
14	CLOSURE.....	38



1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President Cr MA Brown welcomed the Councillors and Staff before declaring the meeting open at 4 :00pm.

Prior to the Council Forum Meeting held at 2:30pm, the newly elected Councillor, Clayton Marchant made his Declaration by Elected Member being officially sworn in as Councillor for the Shire of Trayning.

2 ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Cr Melanie Brown (Shire President)
Cr Geoff Waters (Deputy Shire President)
Cr Freda Tarr
Cr Michelle McHugh
Cr Marlon Hudson
Cr Jim Wilkins
Cr Clayton Marchant

STAFF:

Mr Brian Jones (Chief Executive Officer)
Mr Parthiv Parekh (Manager of Finance)
Miss Belinda Taylor (Manager of Corporate Services)

APOLOGIES:

Nil

ON APPROVED LEAVE(S) OF ABSENCE:

Nil

ABSENT:

Nil

VISITORS:

Nil

3 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil



4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST

5.1 Applications Previously Approved

Nil

5.2 Leave of Absence

Nil

5.3 Disclosure of Interest

Nil

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

6.1 Petitions

Nil

6.2 Deputations

Nil

6.3 Presentations

Nil

7 CONFIRMATION OF MINUTES

7.1 Ordinary Meeting of Council

Officer Recommendation/ Council Decision

Moved Cr FA Tarr

Seconded Cr JJ Wilkins

That the minutes of the Ordinary Meeting of Council held on 20 November 2019 be confirmed as a true and correct record of the proceedings.

Resolution 12-2019.132

Carried 7/0



8 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS

Nil

9 REPORTS OF OFFICERS

9.1 REGULATORY SERVICES

Nil



10.1 MANAGER OF FINANCE

10.1.1 Monthly Financial Report for November 2019

Date of Report:	5 December 2019
Proponent:	N/A
File Ref:	N/A
Officer:	Parthiv Parekh Manager of Financial Services
Senior Officer:	Brian Jones –Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	10.1.1 Monthly Financial Report for November 2019
Voting Requirements:	Simple Majority

Purpose of Report

This report presents for consideration the Monthly Financial Report, for the period ending 30th November 2019.

Background

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

These reports are prepared after all the end of month payments and receipts have been processed.

Consultation

There has been consultation with the Chief Executive Officer.

Statutory Environment

Local Government Act 1995 -

6.4. Financial report

(1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996 -

34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —



- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The recommendation that follows is consistent with the legislative requirements.

Policy Implications

This proposal incorporates the requirements of policy 7.11 – Investment of Surplus Funds, specifically the requirement to report on Councils investments within the Monthly Financial Report.

Financial Implications

A copy of the Monthly Financial Report for the period ending 30th November 2019, including the report on significant variances, Investment of Councils reserve and surplus funds and the reconciliation of Councils bank accounts, has been provided to Council via attachment to this report.

Strategic Implications

There are no strategic implications.



Environmental Implications

There are no environmental implications.

Social Implications

There are no social implications.

Officer's Comment

Copies of the Financial Statements are presented to Council as an attachment to the agenda prior to each meeting.

Officer Recommendation/ Council Decision

Moved Cr ML McHugh

Seconded Cr MS Hudson

That Council accepts the Monthly Financial Report for the period ending 30th November 2019 as presented.

Resolution 12-2019.133

**Carried 6/1
Cr FA Tarr voted against the motion.**



SHIRE OF TRAYNING

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 30 November 2019

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Monthly Summary Information	2 - 4
Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	6
Statement of Capital Acquisitions and Capital Funding	7
Note 1 Significant Accounting Policies	8-11
Note 2 Explanation of Material Variances	8
Note 3 Net Current Funding Position	9
Note 4 Cash and Investments	10
Note 6 Receivables	11
Note 7 Cash Backed Reserves	12
Note 8 Capital Disposals	13
Note 9 Rating Information	14
Note 10 Information on Borrowings	10
Note 11 Grants and Contributions	16
Note 12 Trust	17
Note 13 Details of Capital Acquisitions	18 - 21

**Shire of Trayning
Information Summary
For the Period Ended 30 November 2019**

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 November 2019 of \$1,608,563.

Items of Significance

The material variance adopted by the Shire of Trayning for the 2018/19 year is \$10,000 and 10%. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Collected			
	/			
	Completed	Annual Budget	YTD Budget	YTD Actual
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	56%	\$ 932,854	\$ 453,520	\$ 520,732
Non-operating Grants, Subsidies and Contributions	28%	\$ 1,609,113	\$ 670,460	\$ 445,060
	38%	\$ 2,541,967	\$ 1,123,980	\$ 965,792
Rates Levied	99%	\$ 1,160,244	\$ 1,180,821	\$ 1,147,643

% Compares current ytd actuals to annual budget

**Shire of Trayning
Information Summary
For the Period Ended 30 November 2019**

Key Information

Financial Position		Prior Year 30 November 2018	Current Year 30 November 2019
Adjusted Net Current Assets	136%	\$ 1,180,571	\$ 1,608,563
Cash and Equivalent - Unrestricted	134%	\$ 1,083,841	\$ 1,455,980
Cash and Equivalent - Restricted	120%	\$ 653,527	\$ 781,529
Receivables - Rates	73%	\$ 220,695	\$ 161,961
Receivables - Other	183%	\$ 68,264	\$ 125,158
Payables	77%	\$ 67,811	\$ 52,355

% Compares current ytd actuals to prior year actuals at the same time

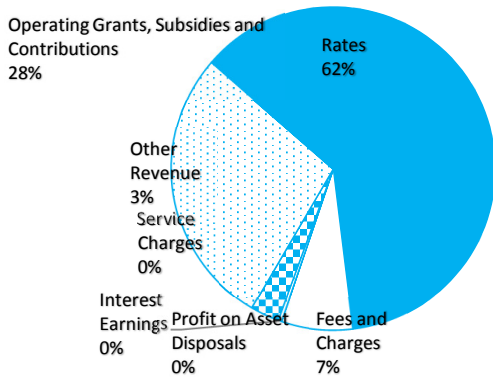
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

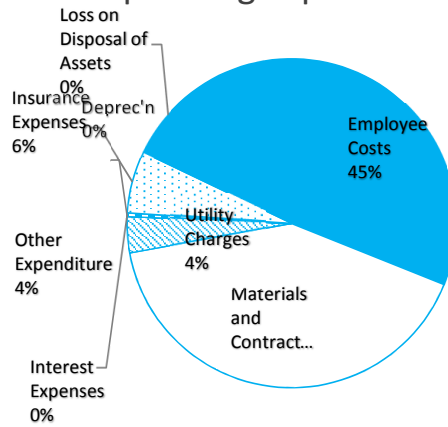
Prepared by:	Parthiv Parekh - Manager of Financial Services
Reviewed by:	Brian Jones - Chief Executive Officer
Date prepared:	5-Dec-19

**Shire of Trayning
Information Summary
For the Period Ended 30 November 2019**

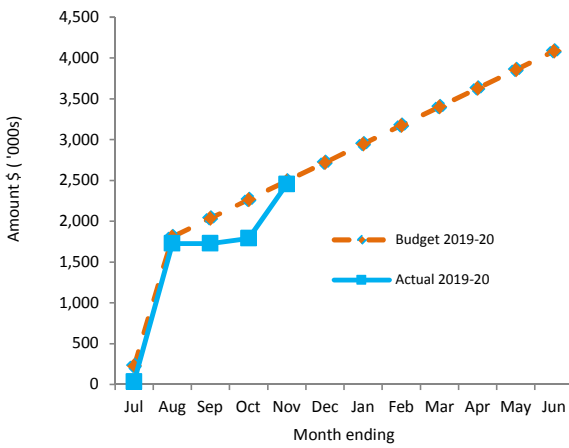
Operating Revenue



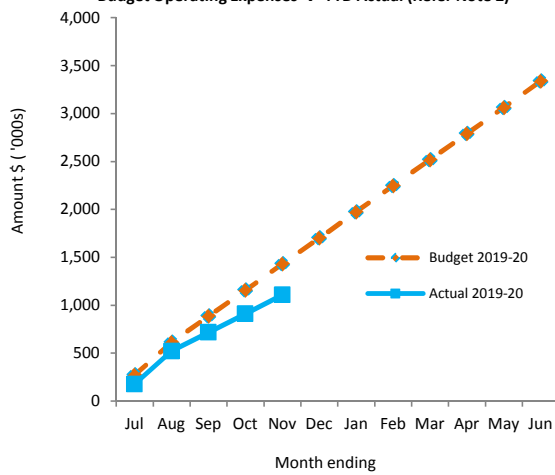
Operating Expenditure



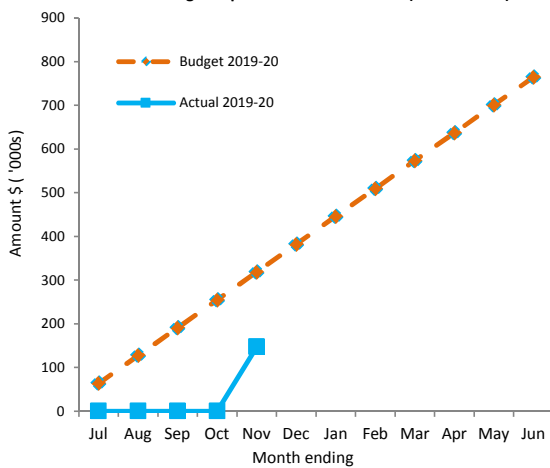
Budget Operating Revenues -v- Actual (Refer Note 2)



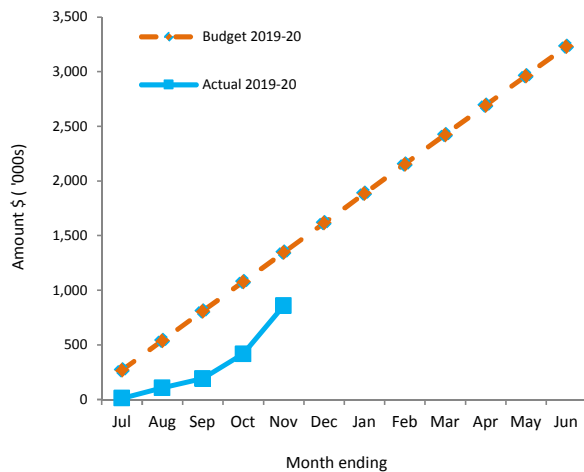
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF TRAYNING
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 November 2019

Note	Amended			YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
	Adopted Annual Budget	Annual Budget (d)	Amended YTD Budget (a)					
	\$	\$	\$	\$	\$	%		
Opening Funding Surplus(Deficit)	3	865,601	1,120,365	1,120,365	0	0%		
Revenue from operating activities								
Governance		33,500	33,500	13,940	6,805	(7,135)	(51%)	▼
General Purpose Funding - Rates	9	1,160,244	1,160,244	1,180,821	1,147,643	(33,178)	(3%)	▼
General Purpose Funding - Other		630,218	630,218	262,565	311,257	48,692	19%	▲
Law, Order and Public Safety		6,500	6,500	2,700	5,606	2,906	108%	▲
Health		91,900	91,900	38,285	35,788	(2,497)	(7%)	▼
Education and Welfare		200	200	80	0	(80)	(100%)	▼
Housing		81,850	81,850	34,100	32,470	(1,630)	(5%)	▼
Community Amenities		60,245	60,245	52,850	50,000	(2,850)	(5%)	▼
Recreation and Culture		5,106	5,106	2,120	5,042	2,922	138%	▲
Transport		335,936	335,936	204,805	220,212	15,407	8%	▲
Economic Services		9,750	9,750	4,050	6,001	1,951	48%	▲
Other Property and Services		59,900	59,900	24,955	40,921	15,966	64%	▲
		2,475,349	2,475,349	1,821,271	1,861,745			
Expenditure from operating activities								
Governance		(485,482)	(485,482)	(242,195)	(183,476)	58,719	24%	▲
General Purpose Funding		(48,592)	(48,592)	(20,235)	(14,059)	6,176	31%	▲
Law, Order and Public Safety		(47,089)	(47,089)	(19,565)	(17,182)	2,383	12%	▲
Health		(164,662)	(164,662)	(68,570)	(62,987)	5,583	8%	▲
Education and Welfare		(97,733)	(97,733)	(40,660)	(36,490)	4,170	10%	▲
Housing		(138,686)	(138,686)	(57,430)	(71,288)	(13,858)	(24%)	▼
Community Amenities		(177,531)	(177,531)	(73,785)	(65,315)	8,470	11%	▲
Recreation and Culture		(653,800)	(653,800)	(272,115)	(171,140)	100,975	37%	▲
Transport		(1,399,229)	(1,399,229)	(582,925)	(428,164)	154,761	27%	▲
Economic Services		(117,322)	(117,322)	(48,810)	(61,474)	(12,664)	(26%)	▼
Other Property and Services		(7,409)	(7,409)	(3,015)	3,711	6,726	223%	▲
		(3,337,535)	(3,337,535)	(1,429,305)	(1,107,865)			
Operating activities excluded from budget								
Add back Depreciation		835,931	835,931	348,265	0	(348,265)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	14,820	40,978	6,170	0	(6,170)	(100%)	▼
Movement in Leave Reserve (Added Back)		0	0	0	14	14		▲
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0		
Movement in Employee Benefit Provisions		0	0	0	0	0		
Rounding Adjustments		0	0	0	0	0		
Loss on Asset Revaluation		0	0	0	0	0		
Adjustment in Fixed Assets		0	0	0	0	0		
Amount attributable to operating activities		(11,435)	14,723	746,401	753,894			
Investing Activities								
Non-operating Grants, Subsidies and Contributions	11	1,609,113	1,609,113	670,460	445,060	(225,400)	(34%)	▼
Proceeds from Disposal of Assets	8	206,750	140,000	86,140	147,818	61,678	72%	▲
Land Held for Resale	13	0	0	0	0	0		
Land and Buildings	13	(1,415,000)	(1,415,000)	(589,580)	(538,934)	50,646	9%	▲
Furniture and Equipment	13	0	0	0	0	0		
Plant and Equipment	13	(872,000)	(872,000)	(363,320)	(108,846)	254,474	70%	▲
Infrastructure Assets - Roads	13	(809,682)	(809,682)	(337,315)	(199,918)	137,397	41%	▲
Infrastructure Assets - Footpaths		(47,096)	(47,096)	(19,605)	0	19,605	100%	▲
Infrastructure Assets - Drainage	13	0	0	0	(82)	(82)		▼
Infrastructure Assets - Airports	13	0	0	0	0	0		
Infrastructure Assets - Water	13	0	0	0	0	0		
Infrastructure Assets - Other	13	0	0	0	0	0		
Amount attributable to investing activities		(1,327,915)	(1,394,665)	(553,220)	(254,902)			
Financing Activities								
Proceeds from New Debentures		200,000	200,000	83,330	0	(83,330)	100%	▼
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		4,475	4,475	1,860	0	(1,860)	100%	▼
Transfer from Reserves	7	357,794	357,794	149,075	0	(149,075)	100%	▼
Advances to Community Groups		0	0	0	0	0		
Repayment of Debentures	10	(41,226)	(41,226)	(17,165)	(10,250)	6,915	40%	▲
Transfer to Reserves	7	(47,294)	(47,294)	(19,700)	(544)	19,156	97%	▲
Amount attributable to financing activities		473,749	473,749	197,400	(10,794)			
Closing Funding Surplus(Deficit)	3	0	214,172	1,510,947	1,608,563			

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF TRAYNING
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 November 2019

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		\$	\$	\$	\$	\$	%		
Opening Funding Surplus (Deficit)	3	865,601	1,120,365	1,120,365	1,120,365	0	0%		
Revenue from operating activities									
Rates	9	1,160,244	1,160,244	1,180,821	1,147,643	(33,178)	(3%)	▼	
Operating Grants, Subsidies and Contributions	11	932,854	932,854	453,520	520,732	67,212	15%	▲	S
Fees and Charges		250,035	250,035	131,890	133,565	1,675	1%	▲	
Service Charges		0	0	0	0	0			
Interest Earnings		24,316	24,316	10,100	6,569	(3,531)	(35%)	▼	
Other Revenue		106,350	106,350	44,295	53,236	8,941	20%	▲	
Profit on Disposal of Assets	8	1,550	5,459	645	0	(645)	(100%)	▼	
		2,475,349	2,479,258	1,821,271	1,861,745				
Expenditure from operating activities									
Employee Costs		(1,140,635)	(1,140,635)	(474,875)	(494,973)	(20,098)	(4%)	▼	
Materials and Contracts		(970,109)	(970,109)	(423,215)	(454,684)	(31,469)	(7%)	▼	
Utility Charges		(124,135)	(124,135)	(51,580)	(39,293)	12,287	24%	▲	S
Depreciation on Non-Current Assets		(835,931)	(835,931)	(348,265)	0	348,265	100%	▲	S
Interest Expenses		(17,504)	(17,504)	(7,270)	(3,848)	3,422	47%	▲	
Insurance Expenses		(100,713)	(100,713)	(62,260)	(67,741)	(5,481)	(9%)	▼	
Other Expenditure		(132,138)	(132,138)	(55,025)	(47,326)	7,699	14%	▲	
Loss on Disposal of Assets	8	(16,370)	(46,437)	(6,815)	0	6,815	100%	▲	
Loss FV Valuation of Assets		0	0	0	0	0			
		(3,337,535)	(3,367,602)	(1,429,305)	(1,107,865)				
Operating activities excluded from budget									
Add back Depreciation		835,931	835,931	348,265	0	(348,265)	(100%)	▼	S
Adjust (Profit)/Loss on Asset Disposal	8	14,820	40,978	6,170	0	(6,170)	(100%)	▼	
Movement in Leave Reserve (Added Back)		0	0	0	14	14		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		(11,435)	(11,435)	746,401	753,894				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	11	1,609,113	1,609,113	670,460	445,060	(225,400)	(34%)	▼	S
Proceeds from Disposal of Assets	8	206,750	140,000	86,140	147,818	61,678	72%	▲	S
Land Held for Resale	13	0	0	0	0	0			
Land and Buildings	13	(1,415,000)	(1,415,000)	(589,580)	(538,934)	50,646	9%	▲	
Furniture and Equipment	13	0	0	0	0	0			
Plant and Equipment	13	(872,000)	(872,000)	(363,320)	(108,846)	254,474	70%	▲	S
Infrastructure Assets - Roads	13	(809,682)	(809,682)	(337,315)	(199,918)	137,397	41%	▲	S
Infrastructure Assets - Footpaths	13	(47,096)	(47,096)	(19,605)	0	19,605	100%	▲	S
Infrastructure Assets - Drainage	13	0	0	0	(82)	(82)		▼	
Infrastructure Assets - Airports	13	0	0	0	0	0			
Infrastructure Assets - Water	13	0	0	0	0	0			
Infrastructure Assets - Other		0	0	0	0	0			
Amount attributable to investing activities		(1,327,915)	(1,394,665)	(553,220)	(254,902)				
Financing Activities									
Proceeds from New Debentures		200,000	200,000	83,330	0	(83,330)	(100%)	▼	S
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		4,475	4,475	1,860	0	(1,860)	(100%)	▼	
Transfer from Reserves	7	357,794	357,794	149,075	0	(149,075)	(100%)	▼	S
Advances to Community Groups		0	0	0	0	0			
Repayment of Debentures	10	(41,226)	(41,226)	(17,165)	(10,250)	6,915	40%	▲	
Transfer to Reserves	7	(47,294)	(47,294)	(19,700)	(544)	19,156	97%	▲	S
Amount attributable to financing activities		473,749	473,749	197,400	(10,794)				
Closing Funding Surplus (Deficit)	3	0	188,014	1,510,946	1,608,563				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

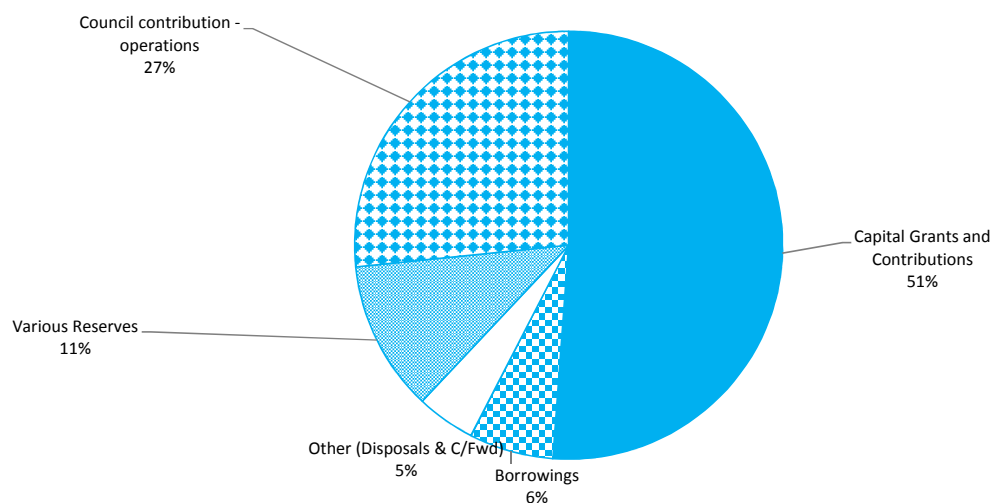
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF TRAYNING
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 November 2019

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	Adopted Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$	\$
Land Held for Resale	13	0	0	0	0	0	0	0
Land and Buildings	13	0	538,934	589,580	1,415,000	1,415,000	538,934	(50,646)
Furniture and Equipment	13	0	0	0	0	0	0	0
Plant and Equipment	13	0	108,846	363,320	872,000	872,000	108,846	(254,474)
Infrastructure Assets - Roads	13	0	199,918	337,315	809,682	809,682	199,918	(137,397)
Infrastructure Assets - Footpaths	13	0	0	19,605	47,096	47,096	0	(19,605)
Infrastructure Assets - Drainage	13	0	82	0	0	0	82	82
Infrastructure Assets - Airports	13	0	0	0	0	0	0	0
Infrastructure Assets - Water	13	0	0	0	0	0	0	0
Infrastructure Assets - Other	13	0	0	0	0	0	0	0
Capital Expenditure Totals		0	847,780		3,143,778	3,143,778	847,780	(462,040)
Capital acquisitions funded by:								
Capital Grants and Contributions				670,460	1,609,113	1,609,113	445,060	(225,400)
Borrowings				83,330	200,000	200,000	0	(83,330)
Other (Disposals & C/Fwd)				86,140	140,000	206,750	147,818	61,678
Council contribution - Cash Backed Reserves								0
Various Reserves				149,075	357,794		0	(149,075)
Council contribution - operations				(989,005)	836,871		254,902	1,243,907
Capital Funding Total				0	3,143,778		847,780	847,780

Budgeted Capital Acquisitions Funding



SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

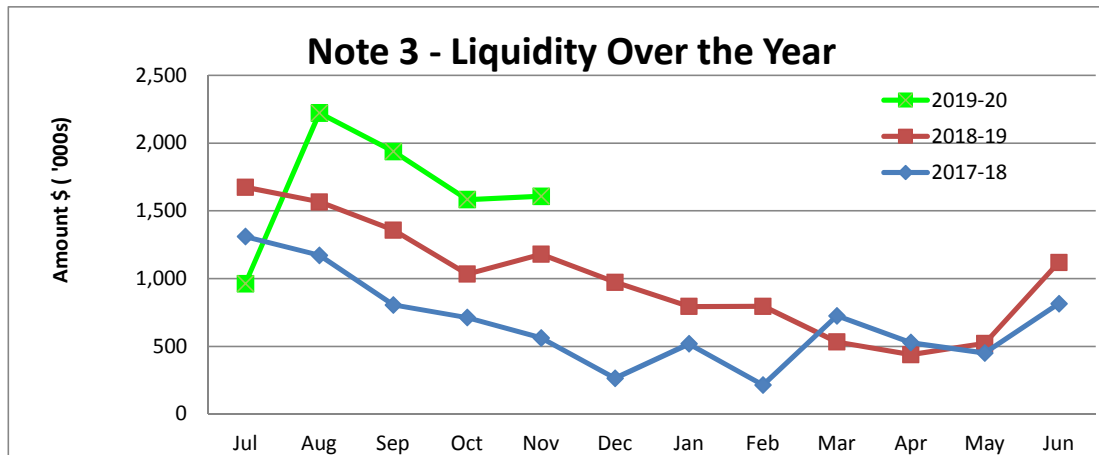
Reporting Program	Var. \$	Var. %	Var. ▲▼	Significant Var. \$	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%				
Governance	(7,135)	(51%)	▼		Timing	Debt recovery of Rates and Sundry debtors.
General Purpose Funding - Rates	(33,178)	(3%)	▼		Timing	Discount on Rates, Exgratia Rates
General Purpose Funding - Other	48,692	19%	▲	\$	Timing	Untied grants received less than expected
Law, Order and Public Safety	2,906	108%	▲		Timing	FESA contribution received in October
Recreation and Culture	2,922	138%	▲		Permanent	Reimbursement from Trayning District Sporting club and Gardener House Rent not budgeted
Transport	15,407	8%	▲		Timing	Road grant received in November. Revenue smoothing
Economic Services	1,951	48%	▲		Timing	Caravan Park revenue higher than budgeted
Other Property and Services	15,966	64%	▲	\$	Permanent	Revenue from Sale of Material not budgeted
Expenditure from operating activities						
Governance	58,719	24%	▲	\$	Timing	Underspent and depreciation not processed
General Purpose Funding	6,176	31%	▲		Timing	Valuation exp
Law, Order and Public Safety	2,383	12%	p		Permanent	Material and contracts expenditure for Animal control and kerb side house numbering is lower than budgeted.
Health	5,583	8%	▲		Timing	
Education and Welfare	4,170	10%	▲		Timing	
Housing	(13,858)	(24%)	▼	\$	Timing	Aged care building maintenance
Community Amenities	8,470	11%	▲		Timing	Material and contracts expenditure for Domestic refuse collection, refuse site maintenance and Recycling service Expenses are below the budget
Recreation and Culture	100,975	37%	▲	\$	Timing	Pool maintenance, pool management salaries, recreation ground maintenance and depreciation
Transport	154,761	27%	▲	\$	Timing	Depreciation expenses 185k is not processed.
Economic Services	(12,664)	(26%)	▼	\$	Permanent	Caravan display centre expenditure not budgeted
Investing Activities						
Non-operating Grants, Subsidies and Contributions	(225,400)	(34%)	▼	\$	Timing	FESA contribution Grants and Swimming Pool capital grants are not received as budgeted.
Proceeds from Disposal of Assets	61,678	72%	▲	\$	Timing	revenue smoothing requires for plant disposals
Land and Buildings	50,646	9%	▲		Timing	Swimming pool upgrade invoices for the various stages
Plant and Equipment	254,474	70%	▲	\$	Timing	Underspent due to Plant purchase delayed
Infrastructure Assets - Roads	137,397	41%	▲	\$	Timing	Bitumen work to be done during summer
Infrastructure Assets - Footpaths	19,605	100%	▲	\$	Timing	No footpath work performed since July 2019
Financing Activities						
Proceeds from New Debentures	(83,330)	100%	▼		Timing	No money raised via debentures since July 2019
Transfer from Reserves	(149,075)	100%	▼		Timing	No transfer made from reserve since July 2019
Repayment of Debentures	6,915	40%	▲		Timing	Loan repayment of community recreation centre and Trayning unmanned fuel site
Transfer to Reserves	19,156	97%	▲	\$	Timing	No money transferred to the reserves since July 2019

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30/06/2019	30/11/2018	30/11/2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	1,145,377	1,083,841	1,232,478
Cash Restricted - Conditions over Grants	11	0	0	223,502
Cash Restricted - Reserves	4	780,985	653,527	781,529
Receivables - Rates	6	64,573	220,695	161,961
Receivables - Other	6	65,165	68,264	125,158
Inventories		20,419	16,931	15,626
		2,076,519	2,043,258	2,540,254
Less: Current Liabilities				
Payables		(76,729)	(67,811)	(52,355)
Loan Liability		(41,226)	(20,132)	(30,976)
Provisions		(146,955)	(163,018)	(146,955)
		(264,910)	(250,961)	(230,286)
Less: Cash Reserves	7	(755,069)	(653,527)	(755,613)
Add Back: Component of Leave Liability not Required to be funded		22,599	22,548	22,613
Add Back: Current Loan Liability		41,226	20,132	30,976
Adjustment for Trust Transactions Within Muni		0	(880)	619
Net Current Funding Position		1,120,365	1,180,571	1,608,563



Comments - Net Current Funding Position

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$	\$			
(a) Cash Deposits								
Municipal Fund Bank	1,455,580				1,455,580	Westpac	Variable	At Call
Cash on Hand	400				400	N/A	Nil	On Hand
LEAVE RESERVE BANK		22,613			22,613	Westpac	0.15%	At Call
PLANT RESERVE BANK		532,520			532,520	Westpac	0.15%	At Call
BUILDING RESERVE BANK		91,210			91,210	Westpac	0.15%	At Call
History Reserve Bank		0			0	Westpac	0.15%	At Call
FACILITIES RESERVE BANK		7,545			7,545	Westpac	0.15%	At Call
MEDICAL RESERVE BANK		55,541			55,541	Westpac	0.15%	At Call
REFUSE RESERVE BANK		29,247			29,247	Westpac	0.15%	At Call
SWIMMING POOL RESERVE BANK		9,174			9,174	Westpac	0.15%	At Call
Caravan Park Upgrade Reserve		0			0	Westpac	2.33%	At Call
Trust Fund Bank			1,930		1,930	Westpac	0.00%	At Call
Deposits and Bond Monies - Restricted		25,916			25,916	Westpac	0.00%	At Call
(b) Term Deposits								
Municipal Fund Investments	0				0	Westpac	Variable	At Call
Performance & Retention Bank Reserve		7,763			7,763	Bendigo	2.05%	28-Jul-19
(c) Investments								
				0	0	N/A	N/A	N/A
Total	1,455,980	781,529	1,930	0	2,239,439			

Comments/Notes - Investments

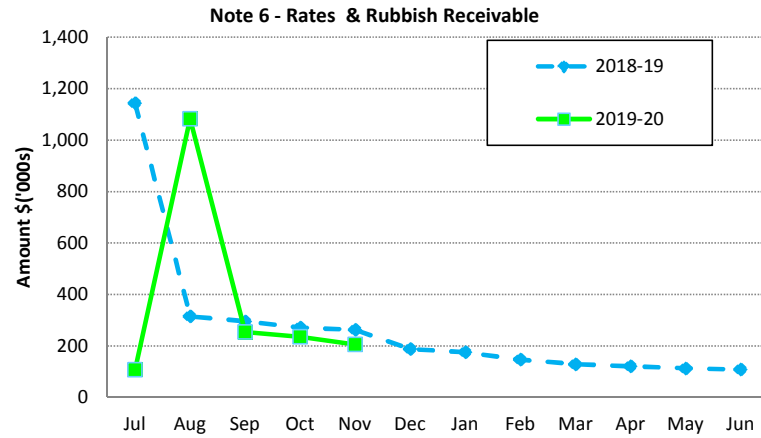
SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 6: Receivables

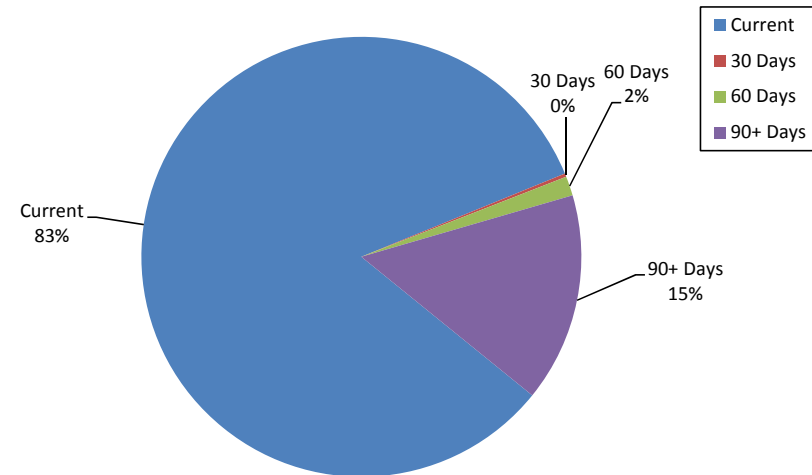
Receivables - Rates & Rubbish	30 November 2019	30 June 2019
	\$	\$
Opening Arrears Previous Years	107,451	160,303
Levied this year	1,244,104	1,226,800
Less Collections to date	(1,146,717)	(1,279,652)
Equals Current Outstanding	204,839	107,451
Net Rates Collectable	204,839	107,451
% Collected	84.84%	92.25%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	92,887	277	1,579	17,175	111,918
Balance per Trial Balance					
Sundry Debtors					0
Receivables - Other					129,633
Total Receivables General Outstanding					129,633

Amounts shown above include GST (where applicable)



Note 6 - Accounts Receivable (non-rates)



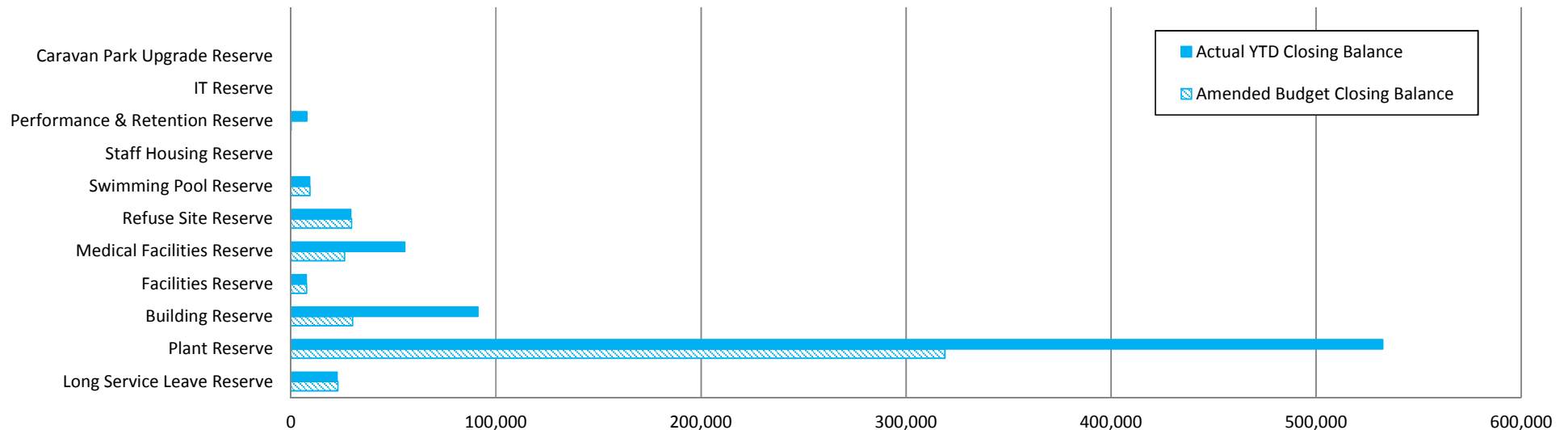
Comments/Notes - Receivables Rates & Rubbish

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Long Service Leave Reserve	\$ 22,599	\$ 284	\$ 14	\$ 0	\$ 0	\$ 0	\$ 0	\$ 22,883	\$ 22,613
Plant Reserve	532,176	6,696	332	0	0	(220,000)	0	318,872	532,507
Building Reserve	91,153	1,147	57	37,794	0	(100,000)	0	30,094	91,210
Facilities Reserve	7,540	95	5	0	0	0	0	7,635	7,545
Medical Facilities Reserve	55,507	698	35	0	0	(30,000)	0	26,205	55,541
Refuse Site Reserve	29,229	368	18	0	0	0	0	29,597	29,247
Swimming Pool Reserve	9,168	115	6	0	0	0	0	9,283	9,174
Staff Housing Reserve	0	0	0	0	0	0	0	0	0
Performance & Retention Reserve	7,697	97	78	0	0	(7,794)	0	0	7,776
IT Reserve	0	0	0	0	0	0	0	0	0
Caravan Park Upgrade Reserve	0	0	0	0	0	0	0	0	0
	755,069	9,500	544	37,794	0	(357,794)	0	444,569	755,613

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
		\$	\$	\$	\$	\$	\$	\$	
	Land and Buildings								
	Plant and Equipment								
497	2018 Toyota Prado DSL Wagon GXL - Doctor	48,924	41,000			48,924	46,000		(2,924)
498	2018 Toyota Hilux Dual Cab Utility - Works Supervisor	47,534	27,273			47,534	39,000		(8,534)
288	Volvo L70E F-End Loader With 2.2m3 Bucket - KTY4070	31,046	40,909	9,863		31,046	27,500		(3,546)
478	2002 WESTRAC CAT ROLLER	22,041	20,455			22,041	27,500	5,459	
279	Cat 424D-02 Backhoe Loader - KTY116	31,432	18,182			31,432	0		(31,432)
							0		
							0		
							0		
							0		
		180,978	147,818	9,863	(43,023)	180,978	140,000	5,459	(46,437)

NOTE: All Net Book Values are as on 30/06/2019 Profit and Loss are only estimated as per 30/06/2019 Net book value

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
GRV - Kununoppin / Trayning	23.5500	106	554,112	130,493	(1,144)	(177)	129,172	130,493	0	0	130,493
GRV - Yelbeni	23.5500	3	10,360	2,440		0	2,440	2,440	0	0	2,440
GRV - Commercial	23.5500	12	70,846	16,684	0	0	16,684	16,684	0	0	16,684
UV - Rural	2.0290	209	50,857,500	1,031,899	2,557		1,034,455	1,031,899	0	0	1,031,899
UV - Mining	2.0290	0	0	0	0	0	0	0	0	0	0
Sub-Totals		330	51,492,818	1,181,516	1,413	(177)	1,182,752	1,181,516	0	0	1,181,516
Minimum Payment	\$										
GRV - Kununoppin / Trayning	350.00	27	9,833	9,450	0	0	9,450	9,450	0	0	9,450
GRV - Yelbeni	350.00	6	925	2,100	0	0	2,100	2,100	0	0	2,100
GRV - Commercial	350.00	2	420	700	0	0	700	700	0	0	700
UV - Rural	350.00	5		1,750	1,050	(897)	1,903	1,750	0	0	1,750
UV - Mining	350.00	0	0	0	0	0	0	0	0	0	0
Sub-Totals		40	11,178	14,000	1,050	(897)	14,153	14,000	0	0	14,000
		370	51,503,996	1,195,516	2,463	(1,075)	1,196,904	1,195,516	0	0	1,195,516
Discounts							(49,261)				(47,500)
Amount from General Rates							1,147,643				1,148,016
Ex-Gratia Rates							0				12,228
Rates Written Off							0				0
Specified Area Rates							0				0
Totals							1,147,643				1,160,244

Comments - Rating Information

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars/Purpose	01 Jul 2019	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
		YTD Actual	Amended Budget	Adopted Budget	Actual YTD	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance													
Loan 65 - Works Crew Housing	0	0	0	0	0	0	0	0	0	0	0	0	0
Recreation and Culture													
Loan 67 - SSL - Bowls Resurface *	26,768	0	0	0	2,217	4,475	4,475	24,551	22,293	22,293	588	947	947
Loan 69 - Community Recreation Centre	311,082	0	0	0	0	13,856	13,856	311,082	297,226	297,226	1,103	10,275	10,275
Loan ?? - Trayning Aquactic Centre Kiosk Upgrade	0	0	200,000	200,000	0	0	0	0	200,000	200,000	0	0	0
Economic Services													
Loan 68 - Trayning Unmanned Fuel Site	104,960	0	0	0	8,033	16,189	16,189	96,927	88,771	88,771	1,969	3,099	3,099
Loan 70 - Trayning Unmanned Fuel Site	50,899	0	0	0	0	6,706	6,706	50,899	44,193	44,193	188	1,324	1,324
	493,709	0	200,000	200,000	10,250	41,226	41,226	483,459	652,483	652,483	3,848	15,645	15,645

* These loans are self supporting loans. All other debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (Tied) (a)	Adopted Budget		YTD Amended Budget	Adopted Annual Budget (c)	Post Variations (d)	Expected (c)+(d)	YTD Actual		Unspent Grant (Tied) (a)+(b)
				Operating	Capital					Revenue	(Expended) (b)	
				\$	\$	\$			\$	\$	\$	
General Purpose Funding												
	Grants Commission - General	WALGGC	0	605,968	0	252,485	605,968	0	605,968	303,382		0
	Grant - DFES BFB Capital Grant	Dept of Fire & Emergency Service	0	0	650,000	270,835	650,000	0	650,000	0	(468)	0
Health												
	Contribution - Toward the net changeover of the vehicle from other shires	Other shires	0	0	11,200	4,665	11,200	0	11,200	0	(14,627)	0
		Operating - Tied	0	0	0	0	0	0	0	0	0	0
Recreation and Culture												
	Grant - Swimming Pool		0	0	363,317	151,380	363,317	0	363,317	28,500	(538,466)	0
	Grant - Kidsport	Dept Sport and Recreation	0	0	0	0	0	0	0	0	0	0
Transport												
	Grants Commission - Road Grants	WALGGC	0	212,081	0	88,365	212,081		212,081	106,192	(161,974)	0
	Direct Road grant funds	MRWA	0	111,150	0	46,310	111,150		111,150	111,158	(162,368)	0
	WANDRA Grant	WANDRA	0	0	0	0	0		0	0	0	0
	Regional Road Construction Grants	RRG (Regional Road Group)	0	0	292,500	121,875	292,500		292,500	117,920	(1,022)	116,898
	Roads to Recovery Grants	Dept of Infrastructure	0	0	292,096	121,705	292,096		292,096	298,640	(192,036)	106,604
	Black Spot Funding Grants	Black Spot Funding	0	0	0	0	0		0	0	0	0
	Contribution - Street Lighting	Main Roads WA	0	3,655	0	1,520	3,655		3,655	0	(6,724)	0
TOTALS			0	932,854	1,609,113	1,059,140	2,541,967	0	2,541,967	965,792	(1,077,686)	223,502
SUMMARY												
	Operating	Operating Grants, Subsidies and Contributions	0	932,854	0	388,680	932,854	0	932,854	520,732	(331,067)	0
	Operating - Tied	Tied - Operating Grants, Subsidies and Contributions	0	0	0	0	0	0	0	0	0	0
	Non-operating	Non-operating Grants, Subsidies and Contributions	0	0	1,609,113	670,460	1,609,113	0	1,609,113	445,060	(746,620)	0
TOTALS			0	932,854	1,609,113	1,059,140	2,541,967	0	2,541,967	965,792	(1,077,686)	0

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2019

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 30 Nov 2019
	\$	\$	\$	\$
Toy Library Funds	0.00	0.00	0.00	0.00
Red Fm Radio / Gym	0.00	0.00	0.00	0.00
Kununoppin Fire Brigade	0.00	0.00	0.00	0.00
Nomination Deposits	0.00	400.00	0.00	400.00
Shire Housing Bonds	0.00	0.00	0.00	
Police Licensing	0.00	70,617.10	(69,706.50)	910.60
Trayning Golf Club Funds	0.00	0.00	0.00	0.00
Unidentified Deposits	0.00	0.00	0.00	0.00
South Trayning Ninghan Catchme	0.00	0.00	0.00	0.00
Repertory Funds	0.00	0.00	0.00	0.00
Newroc Funds	0.00	0.00	0.00	0.00
Aqua Bubble Donations	0.00	0.00	0.00	0.00
Ninghan Farm Focus Group	0.00	0.00	0.00	0.00
Commemorative Plaques	0.00	0.00	0.00	0.00
Rance Caravan Fund	0.00	0.00	0.00	0.00
Ninghan Fitness / Gym Key Bond	0.00	0.00	0.00	0.00
Playgroup Funds	0.00	0.00	0.00	0.00
Waste Dump Kununoppin	0.00	0.00	0.00	0.00
	0.00	71,017.10	(69,706.50)	1,310.60













Shire of Trayning
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 NOVEMBER 2019

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget			Strategic Reference / Comment	
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	YTD Variance		
				\$	\$	\$	\$	\$	\$	\$		
Buildings												
Other Law, Order & Public Safety												
	4 Bay DFES Building	4051002	9231	BC76	0	(468)	(468)	(680,000)	(680,000)	(283,330)	282,862	
Total - Other Law, Order & Public Safety					0	(468)	(468)	(680,000)	(680,000)	(283,330)	282,862	
Recreation And Culture												
	Swimming Pool Upgrade	4112002	9231	BC21	0	(538,466)	(538,466)	(735,000)	(735,000)	(306,250)	(232,216)	
Total - Recreation And Culture					0	(538,466)	(538,466)	(735,000)	(735,000)	(306,250)	(232,216)	
Total - Buildings					0	(538,934)	(538,934)	(1,415,000)	(1,415,000)	(589,580)	50,646	
Plant & Equipment												
Governance												
	PURCHASE ADMINISTRATION VEHICLE	4042566	9233		0	0	0	(61,500)	(61,500)	(25,625)	25,625	
					0	0	0	0	0	0	0	
Total - Governance					0	0	0	(61,500)	(61,500)	(25,625)	25,625	
	Purchase Doctors Vehicle	4074701	9233		0	(55,627)	(55,627)	(62,000)	(62,000)	(25,830)	(29,797)	
Total - Health					0	(55,627)	(55,627)	(62,000)	(62,000)	(25,830)	(29,797)	
	SWIMMING POOL PLANT & EQUIPMENT	4112600	9233		0	(3,724)	(3,724)	(50,000)	(50,000)	(20,830)	17,106	
Total - Recreation & Culture					0	(3,724)	(3,724)	(50,000)	(50,000)	(20,830)	17,106	
	Purchase of Plant	4123615	9233		0	0	0	(577,500)	(577,500)	(240,625)	240,625	
	PURCHASE LIGHT VEHICLES	4123604	9233		0	0	0	(66,500)	(66,500)	(27,705)	27,705	
Total - Transport					0	0	0	(644,000)	(644,000)	(268,330)	268,330	
	Replace Works Supervisor's Utility	4142570	9233		0	(49,495)	(49,495)	(54,500)	(54,500)	(22,705)	(26,790)	
Total - Other Property & Services					0	(49,495)	(49,495)	(54,500)	(54,500)	(22,705)	(26,790)	
Total - Plant & Equipment					0	(108,846)	(108,846)	(872,000)	(872,000)	(363,320)	254,474	

Shire of Trayning
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2019

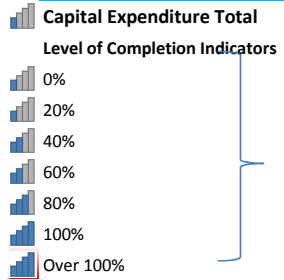
Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget			Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	YTD Variance	
				\$	\$	\$	\$	\$	\$	\$	
Infrastructure Assets - Roads											
Transport											
 Fleming Rd	4121001	9250	RCC040	0	0	(6,860)	0	0	0	(6,860)	
 Kellerberrin-Yelbeni Road SLK 4.30-6.30	4121001	9250	RCC043	0	0	0	0	0	0	0	
 Kellerberrin - Yelbeni Road SLK 21.40 - 24.70	4121001	9250	RCC044	0	0	0	0	0	0	0	
 Minor Construction Projects	4121001	9250	RCC045	0	0	0	(48,150)	(48,150)	(20,055)	20,055	
 Black Spot Programme - Doodlakine/Kunuoppin road	4121002	9250	BSP001	0	0	0	0	0	0	0	
 Kununoppin - Mukinbudin Road	4121002	9250	RRG015	0	0	0	0	0	0	0	
 Kununoppin - Bencubbin Road	4121002	9250	RRG016	0	(1,022)	(1,022)	(453,486)	(453,486)	(188,940)	187,918	
 Kellerberrin - Yelbeni Road SLK 14.70 - 21.20	4121003	9250	RTR034	0	0	0	0	0	0	0	
 Sherzinger Road	4121003	9250	RTR035	0	(16,655)	(16,655)	(110,093)	(110,093)	(45,860)	29,205	
 Fleming Road (RTR)	4121003	9250	RTR040	0	(64,363)	(64,363)	(85,712)	(85,712)	(35,705)	(28,658)	
 Barnes Road (RTR)	4121003	9250	RTR095	0	(111,019)	(111,019)	(112,241)	(112,241)	(46,755)	(64,264)	
Total - Transport				0	(193,058)	(199,918)	(809,682)	(809,682)	(337,315)	137,397	
Total - Infrastructure Assets - Roads				0	(193,058)	(199,918)	(809,682)	(809,682)	(337,315)	137,397	
Infrastructure Assets - Footpaths											
Total - Infrastructure Assets - Footpaths				0	0	0	0	0	0	0	0
Infrastructure Assets - Drainage											
Transport											
 Drainage/Culvert Construction - General	4121020	9252	DCC01	0	(82)	(82)	0	0	0	(82)	
Total - Transport				0	(82)	(82)	0	0	0	(82)	
Total - Infrastructure Assets - Drainage				0	(82)	(82)	0	0	0	(82)	
Infrastructure Assets - Airports											
Transport											
Total - Transport				0	0	0	0	0	0	0	0
Total - Infrastructure Assets - Airports				0	0	0	0	0	0	0	0
Total - Infrastructure Assets - Water				0	0	0	0	0	0	0	0

Shire of Trayning
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 NOVEMBER 2019

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget			Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	YTD Variance	
				\$	\$	\$	\$	\$	\$	\$	
Capital Expenditure Total				0	(840,838)	(847,780)	(3,096,682)	(3,096,682)	(1,290,215)	442,517	



Percentage YTD Actual to Annual Budget
 Expenditure over budget highlighted in red.



10.1.2 Monthly Payment List November 2019

Date of Report:	5 December 2019
Proponent:	N/A
File Ref:	3.2.2.3 – Accounts Payable (Creditors)
Officer:	Parthiv Parekh – Manager of Financial Services
Senior Officer:	Brian Jones –Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	10.1.2 Attachment Monthly Payments and Sundry Debtor List
Voting Requirements:	Simple Majority

Purpose of Report

To meet legislative requirements under the local government (financial management) regulations.

Background

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of Payments each month.

Statutory Environment

Local Government (Financial Management) Regulations 1996

Officer's Comment

The list of payments has been compiled for the month of November 2019 and is attached. These payments have already occurred and Council are not making a decision as to whether payments are to be made.

Officer Recommendation/ Council Decision

Moved Cr MS Hudson

Seconded Cr CL Marchant

That Council receives the list of payments, as presented, for the month of November 2019, totalling \$ 618,490.72.

Resolution 12-2019.134

**Carried 6/1
Cr FA Tarr voted against the motion.**

Note: All Councillors received a copy of the list of payments with their agenda documents.

SHIRE OF TRAYNING
 Payments made from the Municipal Account for the Period 1st November 2019 to 30th November 2019
 Presented to Council, 11th December 2019

Chq/EFT	Payment Date	Payee	Description	Amount
Cheques				
23936	4/11/2019	Synergy	Electricity Accounts 13/8/19 - 18/10/19	\$ 729.25
23937	4/11/2019	Telstra	Telstra Internet Accounts to 24/10/2019	\$ 273.96
23938	19/11/2019	Synergy	Street Lighting 2/10/19 - 1/11/19	\$ 2,185.94
23939	19/11/2019	Telstra	Phone Line Accounts to 1/11/19	\$ 1,482.07
23940	19/11/2019	Water Corporation	Water Service & Usage Sept - Nov 19	\$ 8,159.83
TOTAL CHEQUES				\$ 12,831.05
EFT				
EFT7955	4/11/2019	5 Rivers Plumbing & Gas	Locate water leak at Hockey oval & cap off 2 other taps	\$ 2,172.12
EFT7956	4/11/2019	All-Ways Foods	Cleaning Supplies	\$ 257.88
EFT7957	4/11/2019	Absolutely All Electrical	Repair pumping system at Aged Care Units in Trayning	\$ 4,607.46
EFT7958	4/11/2019	Avon Waste	Waste Collection September 2019	\$ 4,704.54
EFT7959	4/11/2019	Bunnings Group Limited	Various Materials for Garden Maintenance at pool	\$ 144.00
EFT7960	4/11/2019	Cattanyin Administration Support	Assistance with Financial Work	\$ 1,298.67
EFT7961	4/11/2019	DFES	2019/20 ESL in accordance with the Fire & Emergency Services	\$ 1,932.00
EFT7962	4/11/2019	Dowerin Events Management	Refund of Duplicate Paid invoice 5400	\$ 19.82
EFT7963	4/11/2019	Eastern Wheatbelt Electrical	Electrical repairs at the Caravan Park in Trayning Townsite	\$ 853.60
EFT7964	4/11/2019	Founder Enterprises	Supply of GET for Volvo Loader P15	\$ 954.75
EFT7965	4/11/2019	Frameswest	Supply of grid mesh for drain at Kununoppin	\$ 1,259.50
EFT7966	4/11/2019	Globe Australia Pty Ltd	Soil test Tennis Courts	\$ 159.50
EFT7967	4/11/2019	Jason Signmakers	Signage	\$ 293.89
EFT7968	4/11/2019	KTY Electrical Services	RCD Test - Unit 1 54 Glass St Trayning	\$ 71.50
EFT7969	4/11/2019	Mayday Earthmoving	Dry Hire of 6 wheel tipper	\$ 4,070.00
EFT7970	4/11/2019	Newtravel Inc	2019-20 Membership, Marketing Contribution & Wheatbelt	\$ 6,500.00
EFT7971	4/11/2019	Perth Safety Products Pty Ltd	Supply of street signage for Trayning and Kununoppin townsite	\$ 44.00
EFT7972	4/11/2019	Ricoh Australia Pty Ltd	Ink Cartridges	\$ 518.10
EFT7973	4/11/2019	Toll Transport Pty Ltd	Freight Charges	\$ 291.01
EFT7974	4/11/2019	Trayning Ag Repairs	Various Vehicle Repairs	\$ 14,421.41
EFT7975	4/11/2019	Trayning Post Shop	Post Office Account	\$ 113.00
EFT7976	4/11/2019	Two Dogs Home Hardware	Key Cutting & Tags	\$ 71.88
EFT7977	4/11/2019	Tom'S Tree Service	Supply of plant/labour to trim/stump grind in Shire of Trayning	\$ 10,780.00
EFT7978	4/11/2019	Trevor Strachan Consulting T/As	Supply of Consultancy/Visit and Report on Turf	\$ 1,000.00
EFT7979	4/11/2019	Wa Contract Ranger Services	Ranger Services 8/10/19, 15/10/19 & 22/10/19	\$ 1,355.75
EFT7980	4/11/2019	Wesfarmers Kleenheat Gas Pty Ltd	Cylinder Service Charge	\$ 79.20
EFT7981	4/11/2019	Wheatbelt Liquid Waste	Trayning Aged Units Spetics Pumped out	\$ 880.00
EFT7982	4/11/2019	Wheatbelt Office & Business	Photocopying costs 5/9/19 - 8/10/19	\$ 485.11
EFT7983	4/11/2019	Wheatbelt Services Pty Ltd	Supply of 200 hesian bags & PPE	\$ 528.00
EFT7984	4/11/2019	Yelbeni Store	Yelbeni Store Account	\$ 975.51
EFT7985	19/11/2019	5Rivers Plumbing & Gas	Plumbing Works	\$ 1,112.15
EFT7986	19/11/2019	Australian Taxation Office	BAS & PAYG October 2019	\$ 787.00
EFT7987	19/11/2019	Absolutely All Electrical	Electrical Works Swimming Pool Upgrade	\$ 15,876.61
EFT7988	19/11/2019	Autopro Northam	Supply of 20 litres of CT18 Truckwash	\$ 98.59
EFT7989	19/11/2019	BOC Limited	Container Service Charges 28/9/19 - 28/10/19	\$ 28.62
EFT7990	19/11/2019	Contract Aquatic Services	Monthly Pool Management November & chemicals etc.	\$ 19,905.00
EFT7991	19/11/2019	Cooper & Oxley Group Pty Ltd	Progress Claim #4 - Swimming Pool Upgrade	\$ 157,913.83
EFT7992	19/11/2019	Countrywide Group Trading	Repairs to electrical mower	\$ 425.80
EFT7993	19/11/2019	Darren Long Consulting	Consultancy Costs - Assistance with Audit & Financials	\$ 5,445.00
EFT7994	19/11/2019	EWBG	EWBG 2019/20 Membership Fee	\$ 110.00
EFT7995	19/11/2019	Eastern Wheatbelt Electrical	Electical repairs	\$ 1,146.20
EFT7996	19/11/2019	Frameswest	Supply extra of materials for Caravan Shed	\$ 1,622.50
EFT7997	19/11/2019	Great Southern Fuel Supplies	Great Southern Fuels Account October 2019	\$ 11,762.71
EFT7998	19/11/2019	Jason Signmakers	Supply of various signage	\$ 3,588.06
EFT7999	19/11/2019	Komatsu Australia Pty Ltd	P29 Supply of service kit for 7500 hour service kit	\$ 512.85
EFT8000	19/11/2019	Landgate	Minimum Charge GRV 101/8/19 - 4/10/19	\$ 67.85
EFT8001	19/11/2019	LGIS	2018-19 Vehicle Premium Adjustment	\$ 921.49
EFT8002	19/11/2019	LGISWA	Mid Term Insurance Amendments	\$ 2,798.02
EFT8003	19/11/2019	Local Pest Control	Spider & Insect Spraying 2019	\$ 4,590.20
EFT8004	19/11/2019	MW Grant	Wet hire of Dozer to push up gravel for Sherzinger Road	\$ 13,244.00
EFT8005	19/11/2019	Northam Mitre10	Brushcutter	\$ 959.83
EFT8006	19/11/2019	Shire Of Mt Marshall	EHO Recoup Expenses September 2019	\$ 1,923.98
EFT8007	19/11/2019	South Western Wireless	Hire of cherrypicker	\$ 240.00
EFT8008	19/11/2019	T & J Naughton	Supply of gravel	\$ 3,025.00
EFT8009	19/11/2019	Toll Transport Pty Ltd	Freight Charges	\$ 261.37
EFT8010	19/11/2019	Trayning Ag Repairs	Various Vehicle Repairs	\$ 11,562.78
EFT8011	19/11/2019	Trayning Hotel Motel	Accommodation & Meals for Auditors	\$ 804.00
EFT8012	19/11/2019	WALGA	Rates Clerical in Local Government Course	\$ 1,045.00
EFT8013	19/11/2019	Western Airmotive Pty Ltd	Wind Sock	\$ 269.50
EFT8014	19/11/2019	Westwide Auto Electrics	Various Vehicle Repairs	\$ 2,136.50
EFT8015	19/11/2019	Wheatbelt Services Pty Ltd	Supply of various signage	\$ 1,435.50
EFT8016	19/11/2019	Winc Australia Pty Ltd	2x 500pk boxes of Envelopes	\$ 99.90
EFT8017	26/11/2019	Cooper & Oxley Group Pty Ltd	Swimming Pool upgrade progress claim No.5	\$ 157,319.68
EFT8018	26/11/2019	Merredin Toyota	Swap over of WS & DR Vehicles	\$ 44,634.02
TOTAL EFT PAYMENTS				\$ 528,515.74

SHIRE OF TRAYNING

Payments made from the Municipal Account for the Period 1st November 2019 to 30th November 2019
Presented to Council, 11th December 2019

Chq/EFT	Payment Date	Payee	Description	Amount
Direct Debit				
DD7281.1	13/11/2019	WA Super	Superannuation contributions	\$ 2,474.64
DD7281.3	13/11/2019	Beebynburra SMSF	Superannuation contributions	\$ 711.54
DD7281.4	13/11/2019	Prime Super Pty Ltd	Payroll deductions	\$ 984.47
DD7281.5	27/11/2019	BT Super for Life	Superannuation contributions	\$ 213.62
DD7281.6	13/11/2019	TWU Super	Superannuation contributions	\$ 263.99
DD7281.7	13/11/2019	First Choice Employer Super	Superannuation contributions	\$ 234.68
DD7281.8	13/11/2019	Shire of Trayning	Payroll deductions	\$ 50.00
DD7284.1	1/11/2019	Department of Transport	DOT Refund 1/11/19	\$ 488.50
DD7286.1	4/11/2019	Department of Transport	DOT Refund 4/11/19	\$ 267.35
DD7288.1	5/11/2019	Department of Transport	DOT Refund 5/11/19	\$ 1,320.35
DD7290.1	8/11/2019	Department of Transport	DOT Refund 8/11/19	\$ 1,119.30
DD7292.1	11/11/2019	Department of Transport	DOT Refund 11/11/19	\$ 74.75
DD7294.1	12/11/2019	Department of Transport	DOT Refund 12/11/19	\$ 611.50
DD7296.1	14/11/2019	Department of Transport	DOT Refund 14/11/19	\$ 140.70
DD7298.1	15/11/2019	Fuji Xerox Australia Pty Limited	Photocopier Lease Agreement November 2019	\$ 195.48
DD7306.1	13/11/2019	WA Super	Superannuation contributions	\$ 646.15
DD7308.1	18/11/2019	Department of Transport	DOT Refund 18/11/19	\$ 232.60
DD7310.1	19/11/2019	Department of Transport	DOT Refund 19/11/19	\$ 604.95
DD7314.1	27/11/2019	WA Super	Payroll deductions	\$ 3,175.85
DD7314.2	27/11/2019	Beebynburra SMSF	Superannuation contributions	\$ 711.54
DD7314.3	27/11/2019	Prime Super Pty Ltd	Payroll deductions	\$ 984.47
DD7314.4	27/11/2019	BT Super for Life	Superannuation contributions	\$ 213.62
DD7314.5	27/11/2019	TWU Super	Superannuation contributions	\$ 262.50
DD7314.6	27/11/2019	First Choice Employer Super	Superannuation contributions	\$ 234.68
DD7324.1	22/11/2019	Wright Express Australia Pty Ltd	WEX Motorpass Terminal Rental Period Ending 8/11/19	\$ 49.50
DD7326.1	25/11/2019	Australia Post	Postage Charges Period Ending 31/10/19	\$ 113.85
DD7328.1	20/11/2019	Department of Transport	DOT Refund 20/11/19	\$ 139.55
DD7330.1	21/11/2019	Department of Transport	DOT Refund 21/11/19	\$ 443.85
DD7332.1	22/11/2019	Department of Transport	DOT Refund 22/11/19	\$ 1,287.40
DD7334.1	27/11/2019	Department of Transport	DOT Refund 27/11/19	\$ 29.90
DD7336.1	28/11/2019	Department of Transport	DOT Refund 28/11/19	\$ 472.75
DD7338.1	29/11/2019	Department of Transport	DOT Refund 29/11/19	\$ 1,022.10
TOTAL DIRECT DEBITS				\$ 19,776.13
Bank Fees				
798	1/11/2019	Fee	Bank Fees	\$ 10.00
798	1/11/2019	Fee	Bank Fees	\$ 20.00
798	1/11/2019	Merchant	Merchant Fees	\$ 86.37
798	22/11/2019	Motorpass	Motorpass Fee	\$ 1.03
TOTAL BANK FEES				\$ 117.40
Corporate Credit Card				
DD7322.1	23/10/2019	Trayning Hotel Motel	Dinner for councillors	\$ 168.00
DD7322.2	30/10/2019	Shire of Trayning	Licensing of new WS vehicle	\$ 445.40
TOTAL CORPORATE CREDIT CARD PURCHASES				\$ 613.40
Payroll				
Week 20	14/11/2019	Wages	Wages Week Ending 13/11/2019	\$ 27,712.00
Week 22	28/11/2019	Wages	Wages Week Ending 27/11/2019	\$ 28,925.00
TOTAL PAYROLL				\$ 56,637.00
TOTAL PAYMENTS FROM MUNICIPAL ACCOUNT FOR NOVEMBER 2019				\$ 618,490.72



4:05pm - President Cr Melanie Brown suspended the meeting and left the room with CEO Brian Jones to discuss a procedural matter.

4:06pm- President Cr Melanie Brown and CEO Brian Jones returned to the room and the meeting resumed.

11.1 CHIEF EXECUTIVE OFFICER

11.1.1 Tender – Sale of House Only – Adams Street

Date of Report:	28 November 2019
Proponent:	Chief Executive Officer
File Ref:	Tender 4/2019
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Simple Majority

Purpose of Report

To consider Tenders received for the sale of the house only located at lot 144 Adams Street, Trayning.

Background

At the ordinary Council meeting held on Wednesday 23 October 2019 Council passed the following resolution:

That Council agrees to offer for sale by public tender the house purchase and removal, situated on lot 144 Adams Street, Trayning.

Consultation

Nil

Statutory Environment

Local government (functions and general) regulations

Policy Implications

Nil

Financial Implications

Information regarding Tenders received to be forwarded to Councillors on Tuesday 10 December after close of Tenders.



Strategic Implications

Nil

Officer's Comment

Tenders were advertised in the West Australian Newspaper on Wednesday 13 November 2019 as per statutory requirements. Tenders were also advertised in the Countryman, Farm Weekly, Muka Matters, Narkal Notes, Nungarin Newslink, The Gimlet and the Beacon Bulletin between 12- 21 November 2019.

Tenders close on Monday 9 December 2019 and information regarding Tenders received will be forwarded to Councillors on Tuesday 10 December after close of Tenders.

Officer Recommendation

For Council consideration.

New Motion

Moved Cr MS Hudson

Seconded Cr CL Marchant

That Council accept the tender received for \$66,000 including GST and the CEO be authorised to negotiate appropriate conditions with the successful tenderer.

Resolution 12-2019.135

**Carried 6/1
Cr FA Tarr voted against the motion.**



11.1.2 Workforce Plan 2020

Date of Report:	29 November 2019
Proponent:	Chief Executive Officer
File Ref:	3.2.4.31
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	11.1.2 Draft Workforce Plan 2020
Voting Requirements:	Simple Majority

Purpose of Report

To consider the adoption of a revised and updated Workforce Plan.

Background

The current Shire of Trayning Workforce Plan was last reviewed at the Ordinary Council meeting held on 19 October 2016 whereat Council resolved as follows:

That the review of the Shire of Trayning Workforce Plan be noted and the strategies to meet future workforce needs, as set out in the Plan, be adopted.

Consultation

Nil

Statutory Environment

Local Government (Administration) Regulations

19DA. *Corporate business plans, requirements for (Act s. 5.56)*

(3) *A corporate business plan for a district is to —*

(c) *develop and integrate matters relating to resources, including asset management, **workforce planning** and long term financial planning.*

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Sets the Strategic approach to Workforce planning



Officer's Comment

The Workforce Plan has been reviewed and updated to reflect current operations. The statistical data has been updated to the 2016 Census data (was 2011) and other relevant information has been reviewed and updated.

Officer Recommendation/ Council Decision

Moved Cr FA Tarr

Seconded Cr MS Hudson

That the Shire of Trayning Workforce Plan 2020, as presented, be adopted by Council.

Resolution 12-2019.136

Carried 7/0



11.1.3 Sale of Land for the Recovery of Outstanding Rates

Date of Report:	27 November 2019
Proponent:	Chief Executive Officer
File Ref:	Property A241,A465,A103,A400
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Absolute Majority

Purpose of Report

To consider the sale of properties for the recovery of outstanding rates.

Background

1. Assessment 241

Property: Lot 35, (6) Coronation Street Trayning (residence)
Owners: Bradley Gardner and Lynda Tyson
Title: 1756/118; 35P223167

Rates/Charges Outstanding:

3 years & more	\$589.73
2 to 3 years	\$1,683.34
1 to 2 years	\$2,217.95
Current	<u>\$1,846.32</u>
Total	\$6,337.34

2. Assessment 465

Property: Lot 36, (8) Coronation Street Trayning (vacant lot)
Owners: Bradley Gardner and Lynda Tyson
Title: 2140/813; 36P223167

Rates/Charges Outstanding:

3 years & more	\$276.24	
2 to 3 years	\$ 421.27	
1 to 2 years	\$2,479.92	(\$1,854.32 legal fees, lot 35 & 36)
Current	<u>\$ 550.81</u>	
Total	\$3,728.24	

3. Assessment 103

Property: Lot 194 Jefferies Road Kununoppin WA 6489 (vacant lot)
Owners: Charles Victor Bloomfield
Title: 919/129; 954380

Rates/Charges Outstanding:

3 years & more	\$3,718.91	
2 to 3 years	\$2,914.38	
1 to 2 years	\$ 795.50	
Current	<u>\$ 434.00</u>	
Total	\$7,862.79	(\$2,898.40 legal fees)

Minutes: Ordinary Meeting of Shire of Trayning Council held on Wednesday 11 December 2019 16



4. Assessment 400

Property: Lot 219 (18) Adam Street, Kununoppin
Owners: Kenneth Lewis Waters (Dec)
Title: 1856/48; DP222730

Rates/Charges Outstanding:

3 years & more	\$4,931.12
2 to 3 years	\$1,206.01
1 to 2 years	\$1,409.72
Current	<u>\$1,315.35</u>
Total	\$8,862.20

Consultation

Nil

Statutory Environment

Local Government Act

6.56. Rates or service charges recoverable in court

(1) If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.

(2) Rates or service charges due by the same person to the local government may be included in one writ, summons, or other process.

6.64. Actions to be taken

(1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and

(a) from time to time lease the land; or

(b) sell the land; or

(c) cause the land to be transferred to the Crown; or

(d) cause the land to be transferred to itself.

(2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.

(3) Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.

6.68. Exercise of power to sell land

(1) Subject to subsection (2), a local government is not to exercise its power under section 6.64(1)(b) (in this Subdivision and Schedule 6.3 referred to as the power of sale) in relation to any land unless, within the period of 3 years prior to the exercise of the power of sale, the local government has at least once attempted under section 6.56 to recover money due to it.

(2) A local government is not required to attempt under section 6.56 to recover money due to it before exercising the power of sale where the local government —



- (a) has a reasonable belief that the cost of the proceedings under that section will equal or exceed the value of the land; or*
- (b) having made reasonable efforts to locate the owner of the property is unable to do so.*
- (3A) A local government is to ensure that a decision to exercise a power of sale without having, within the period of 3 years prior to the exercise of the power of sale, attempted under section 6.56 to recover the money due to it and the reasons for the decision are recorded in the minutes of the meeting at which the decision was made.*
- (3) Schedule 6.3 has effect in relation to the exercise of the power of sale.*

Schedule 6.3 — Provisions relating to sale or transfer of land where rates or service charges unpaid [Section 6.68(3)]

1. Conditions for exercise of power of sale of land

- (1) A local government is not to exercise the power of sale until it has caused notice requiring payment of the rates or service charges owing in respect of the land —*
 - (a) to be served on the owner of the land by being given to him or her or by being sent by certified mail to the address, if any, appearing in a register kept under the Transfer of Land Act 1893 or in a memorial or record kept under the Registration of Deeds Act 1856 relating to the land or by being advertised under subclause (3); and*
 - (b) to be served on such other persons as appear by the records which relate to estates and interests in land to have an estate or interest in the land, by being given to, or by being sent by certified mail to, each of them at their address, if any, appearing in the record, or by being so advertised; and*
 - (c) to be published on the local government's official website and kept on the website for not less than 35 days.*
- (2) The local government is to cause the notice requiring payment —*
 - (a) to be in writing and be dated and signed by the CEO; and*
 - (b) to specify the land in respect of which the rates or service charges are owing; and (c) to specify the total amounts owing in respect of rates or service charges of which payment is required; and*
 - (d) to include a statement that in default of payment of the amounts specified in the notice, the land will be offered for sale by public auction after the expiration of 3 months from the date of the notice at a time appointed by the local government; and*
 - (e) to be in, or substantially in, the form prescribed unless subclause (3) applies.*
- (3) If in the case of a person required by this clause to be served, no sufficient address appears in a register kept under the Transfer of Land Act 1893 or in a memorial or record kept under the Registration of Deeds Act 1856, the local government is to cause the notice requiring payment in, or substantially in, the prescribed form to be served on that person by local public notice and may include in that notice land belonging to more than one owner.*
- (4) The local government is to appoint a time not less than 3 months and not more than 12 months from the service of the notices required by this clause as the time at which the land may be offered for sale by public auction.*

Advertisement for sale

- (1) The local government is to give Statewide public notice of the sale —*
 - (a) in, or substantially in, the prescribed form; and*
 - (b) by such other means, if any, as the local government considers is necessary or desirable.*
- (2) In the Statewide public notice the local government —*
 - (a) may include land owned by more than one owner; and*



(b) is to so describe the land and improvements, if any, on the land, as to identify the land and to convey to persons likely to be interested in the sale the condition of the land and improvements.

(3) The local government is to deliver a memorial of the Statewide public notice to the Registrar of Titles or to the Registrar of Deeds and Transfers, as the case requires, who is to register the memorial and endorse or note the title and land register or record, in respect of each piece of land comprised in the memorial.

(4) When the memorial is registered the Registrar of Titles, or the Registrar of Deeds and Transfers, as the case requires, is prohibited from registering and from accepting for registration an instrument affecting the land without the consent of the local government, until the land ceases under section 6.69 or clause 7 to be bound by this subclause but that prohibition does not extend beyond 12 months from the day on which the memorial is so delivered.

3. Power of sale

The power of sale includes —

(a) power to sell the whole or part of the land either together or in lots —

(i) by public auction; or

(ii) by private contract, if having been offered for sale by public auction, it has not been sold, subject to such terms and conditions with respect to the payment of the purchase money or any other matter, including power to fix a reserve price, as the local government thinks fit; and

(b) power to vary a contract of sale by agreement with the other party to the contract, and to buy in at auction; and

(c) power to rescind a contract for sale on default by the other party to the contract, and to resell without being answerable for loss occasioned by the rescission and resale; and

(d) power to make such thoroughfares and to grant such easements of right-of-way or drainage over the land as the circumstances of the case require and the local government thinks fit.

4. Power of local government to transfer or convey land

(1) A local government exercising the power of sale of any land has power —

(a) by transfer, where the land is under the Transfer of Land Act 1893; and

(b) by deed or transfer, where the land is not under that Act, to transfer or convey to the purchaser an indefeasible estate in fee simple subject only to the encumbrances specified in section 6.75(1)(c), (d) or (e).

(2) The Registrar of Titles or the Registrar of Deeds and Transfers may register a transfer or conveyance of land by a local government under this clause if the transfer is in the approved form and the conveyance is acceptable to the Registrar of Deeds and Transfers.

(3) Where the land sold is subject to the provisions of the Transfer of Land Act 1893, the Registrar of Titles, with the consent of the Commissioner of Titles, may dispense with the production of the duplicate certificate of title (if any) but the Registrar may cause such orders to be made and such advertisements to be published as are provided for by that Act in the case of dealing with land the duplicate certificate of title of which is lost or not produced.

5. Application of purchase money

Where a local government has exercised its power of sale it is required to apply the proceeds of sale in the following manner —

(a) firstly — in payment of the costs, charges and expenses properly incurred by the local government in or incidental to the sale or attempted sale or the exercise of any other



power conferred upon the local government by Part 6, Division 6, Subdivision 6 or this Schedule; and

(b) secondly — in payment of —

(i) unpaid rates or service charges, for the time being due to or imposed by the local government in respect of the land; and

(ii) costs and other money, if any, due to or imposed in favour of the Crown in right of the State or a department, agency, or instrumentality of the Crown in right of the State; and

(iii) other amounts due to the local government under this or another written law, in respect of the land at the time of the sale, but where the payments required by paragraph (a) to be made have been made, and the balance of the money then remaining is not sufficient for the payment in full of the items required by this paragraph to be made, the local government is to distribute the balance of the money so remaining, between the Crown, the department, the agency, the instrumentality, and the local government, pro rata with the amounts of their claims, respectively, unless the Governor, or the Minister controlling the department, agency, instrumentality as the case requires, consents to rank after the local government; and

(c) thirdly — in payment of the vendor's costs and expenses of and incidental to conferring upon the purchaser a title to the land; and

(d) fourthly — in or towards the discharge of a charge, if any, on the land under a written law relating to the construction of drains and fittings to connect the land with a sewer; and

(e) fifthly — in or towards the discharge of other mortgages and encumbrances on the land, both registered and unregistered, according to their priorities at law so far as they can be ascertained by the local government; and

(f) sixthly — in payment of the residue of the money within 12 months after the local government has received it to —

(i) the person who would, but for the proceedings for sale, be entitled to the land; or

(ii) if there are several persons who would be so entitled, then to those persons in the proportions in which they would be respectively so entitled, but if —

(I) a person is entitled to an estate in reversion or remainder in the land, the local government may pay that residue into the Supreme Court under section 99 of the Trustees Act 1962; and

(II) within that period of 12 months the local government has not paid the residue to the person entitled to it, it is to, on the expiration of that period, pay that residue into the Supreme Court under that section of that Act; and

(III) at the expiration of 6 years after the money is so paid into the Supreme Court, proceedings have not been commenced or are not pending and the Court has not made an order to the contrary the money is to be paid into the Consolidated Account. 6. Receipt by local government sufficient discharge

A receipt in writing issued by the local government is a sufficient discharge for money paid to the local government on the exercise by it of the power of sale and a person paying it is not bound to inquire whether money remains due to the local government for rates or service charges or otherwise in respect of the land sold.

7. If sale not completed within 12 months after commencement, proceedings lapse

(1) If at the expiration of 12 months from the date the land is offered for sale pursuant to the power of sale a contract for sale has not been entered into the proceedings for the exercise of the power of sale cease to have effect.

(2) Where, under subclause (1), proceedings have ceased to have effect, the local government may again commence proceedings for sale of the land and the provisions of this Schedule relating to the procedure for the exercise of the power of sale again apply.



8. Transfer of land to Crown or local government under s. 6.71

(1) The Registrar of Titles or the Registrar of Deeds and Transfers may register a transfer or conveyance of land by a local government under section 6.71, or by the Minister under section 6.74(3), if the transfer is in the approved form or the conveyance is acceptable to the Registrar of Deeds and Transfers.

(2) Where the land is subject to the provisions of the Transfer of Land Act 1893, the Registrar of Titles, with the consent of the Commissioner of Titles, may dispense with the production of the duplicate certificate of title (if any) but the Registrar may cause such orders to be made and such advertisements to be published as are provided for by that Act in the case of dealing with land the duplicate certificate of title of which is lost or not produced.

(3) Notwithstanding the provisions of the Transfer of Land Act 1893, or any other written law —

(a) upon the registration of a transfer or conveyance pursuant to the power referred to in section 6.64(1)(c), the land becomes, and may be dealt with as, Crown land free from mortgages, leases, tenancies, encumbrances, charges and reservations of every kind; and

(b) the registration of the transfer or conveyance pursuant to the power referred to in section 6.64(1)(d) vests in a local government an indefeasible estate in fee simple in the land subject only to the encumbrances specified in section 6.75(1)(c), (d) or (e).

(4) If the land referred to in subclause 3(a) is under the Transfer of Land Act 1893, the Registrar of Titles is to cancel the certificate of title to the land and remove the land from the operation of that Act and thereafter the land may be dealt with as if it had never been alienated from the Crown.

(5) Duty under the Duties Act 2008 is not chargeable on the transfer or conveyance. (6) The procedure for the exercise of the powers referred to in sections 6.71, 6.74 and 6.75 is to be as prescribed.

Policy Implications

7.6 Debt Recovery – Outstanding Rates and Sundry Debtors.

Financial Implications

Loss of future rate revenue however rates are not being paid currently.

Strategic Implications

Nil

Officer's Comment

Assessments 241 and 465

These are owned by the same owners. One lot has a residence and one lot is vacant land. The property tenant has been infringed each of the last two years for not complying with the Shires Firebreak Order and has also received an Infringement for an unregistered Dog. All Infringements remain unpaid. Substantial funds (\$1,854.32) has been expended on debt recovery action with no result. It has been determined that future



debt recovery action is of no value and the only option to the Shire is to take possession of the land and offer for sale by Auction.

The Shire has attempted to recovery outstanding monies in a court of competent jurisdiction as required by section 6.56 of the local government act.

Assessment 103

No payment has been received by the Shire since November 2010 (nine years) despite the Shire expending \$2,898.40 on debt recovery action. It has been determined that future debt recovery action is of no value and the only option to the Shire is to take possession of the land and offer for sale by Auction.

The Shire has attempted to recovery outstanding monies in a court of competent jurisdiction as required by section 6.56 of the local government act.


Assessment 400

No payment has been received since August 2013 (six years). The Shire has not attempted to recovery outstanding monies in a court of competent jurisdiction as required by section 6.56 of the local government act however administration is of the view that the cost of the proceedings under section 6.56 will equal or exceed the value of the land.

It has been determined that the best option to the Shire is to take possession of the land and offer for sale by Auction.

1756/118

Lot 35 Coronation Street, TRAYNING 6488

Title Details		Plan Details	
General Details Associated Documents Ownership History			
Certificate of Title	1756/118		
Title Type	Certificate of title for regular Freehold Land		
Parcel Identifier	Lot 35 On Deposited Plan 223167 TRAYNING Town Lot / Lot 35		
Address Details	Lot 35 Coronation Street, TRAYNING 6488		
Dealing Status	Complete		
Purchasers Caveat	N/A		
Other Interests	N/A		
Document Type	Transfer		
Document Number	N207413		
Date of Execution	08/12/2015		
Consideration	\$55,000		
Proprietor(s)	GARDNER, BRADLEY JAMES TYSON, LYNDIA HELEN		


[Click to Launch Map Viewer Plus](#)



2140/813

Lot 36 Coronation Street, TRAYNING 6488

Title Details		Plan Details	
General Details Associated Documents Ownership History			
Certificate of Title	2140/813		
Title Type	Certificate of title for regular Freehold Land		
Parcel Identifier	Lot 36 On Deposited Plan 223167 TRAYNING Town Lot / Lot 36		
Address Details	Lot 36 Coronation Street, TRAYNING 6488		
Dealing Status	Complete		
Purchasers Caveat	N/A		
Other Interests	N/A		
Document Type	Transfer		
Document Number	N207413		
Date of Execution	08/12/2015		
Consideration	\$55,000		
Proprietor(s)	GARDNER, BRADLEY JAMES TYSON, LYNDA HELEN		



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919/129

Lot 194 KUNUNOPPIN Town Lot / Lot 194

Title Details		Plan Details	
General Details Associated Documents Ownership History			
Certificate of Title	919/129		
Title Type	Certificate of title for regular Freehold Land		
Parcel Identifier	Lot 194 On Deposited Plan 142405 KUNUNOPPIN Town Lot / Lot 194		
Address Details	No Street Address Information Available		
Dealing Status	Complete		
Purchasers Caveat	N/A		
Other Interests	N/A		
Document Type	N/A		
Document Number	N/A		
Date of Execution	N/A		
Consideration	N/A		
Proprietor(s)	BLOOMFIELD, CHARLES VICTOR		




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1856/48

Lot 219 Adam Street, KUNUNOPPIN 6489

Title Details		Plan Details	
General Details Associated Documents Ownership History			
Certificate of Title	1856/48		
Title Type	Certificate of title for regular Freehold Land		
Parcel Identifier	Lot 219 On Deposited Plan 222730 KUNUNOPPIN Town Lot / Lot 219		
Address Details	Lot 219 Adam Street, KUNUNOPPIN 6489		
Dealing Status	Complete		
Purchasers Caveat	N/A		
Other Interests	N/A		
Document Type	Application Affecting Land Ownership		
Document Number	E228117		
Date of Execution	02/11/1989		
Consideration	Refer Document		
Proprietor(s)	WATERS, KENNETH LEWIS		



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Officer Recommendation/ Council Decision

Moved Cr MS Hudson

Seconded Cr ML McHugh

That Council, pursuant to sections 6.64(1)(b), 6.68(2)(b) and 6.56 of the *Local Government Act 1995* approves to sell the following properties which have outstanding rates and charges for three years or more:

- Assessment 241 Lot 35, (6) Coronation Street Trayning
- Assessment 465 Lot 36, (8) Coronation Street, Trayning
- Assessment 103 Lot 194 Jefferies Road, Kununoppin
- Assessment 400 Lot 219 (18) Adam Street, Kununoppin

Resolution 12-2019.137

**Carried by Absolute Majority 5/2
Cr FA Tarr voted against the motion.**



11.1.4 Unbudgeted Expenditure – Reseal Roadworks

Date of Report:	27 November 2019
Proponent:	Chief Executive Officer
File Ref:	Budget
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Absolute Majority

Purpose of Report

To consider incurring unbudgeted expenditure to complete additional reseal works.

Background

Council has previously been advised that due to not expending sufficient funds of our own source expenditure on road maintenance in 2018/19 the Department of Infrastructure, Transport, Cities and Regional Development have varied our Roads to Recovery Agreement to require additional funds be spent in 2019/20.

This report recommends to Council that additional road reseals be brought forward and completed in 2019/20 to ensure our own source expenditure requirements are fully met.

Consultation

Nil

Statutory Environment

National Land Transport Act 2014

Policy Implications

Nil

Financial Implications

Council's own source expenditure, as included in the 2019/20 Budget:

Budget Income

General Purpose Grant Roads	467,606
Regional Road Group	292,500
Direct Grant – MRWA	111,150
Roads to Recovery	<u>292,096</u>
Total Income	1,163,352



Budget Expenditure

Road Construction Council	48,150
Regional Road Group	453,486
Roads to Recovery	308,046
Road Maintenance	<u>480,510</u>
Total Expenditure	1,290,192

Own Source Expenditure \$126,840

Required Own Source Expenditure \$158,554

Note: Council allocated \$47,096 in the 2019/20 Budget for Footpath Construction. The Shire has since been advised that this project will not be eligible own source expenditure as the Roads to Recovery funding guidelines state that “footpaths are only eligible where they are part of a wider road project. A project to solely upgrade a footpath will not be considered”.

Therefore the \$47,096 cannot be included as own source expenditure.

The estimated cost of the recommended reseal works is \$90,000.

This will increase our Budget own source expenditure to approximately \$215,000.

Strategic Implications

Nil

Officer’s Comment

It is recommended that the following reseals be undertaken when completing our annual sealing program:

Yelbeni South East Road	SLK 0.00 to SLK 2540	Width 3.6 metres
Mandiga Trayning Road	SLK 0.00 to SLK 3280	Width 3.6 metres
Keane Road	SLK 0.00 to SLK 140	Width 3.6 metres

Officer Recommendation/ Council Decision

Moved Cr GF Waters	Seconded Cr MS Hudson
That Council incur unbudgeted expenditure and complete the following reseals in the 2019/20 roadworks program:	
Yelbeni South East Road	SLK 0.00 to SLK 2540 Width 3.6 metres
Mandiga Trayning Road	SLK 0.00 to SLK 3280 Width 3.6 metres
Keane Road	SLK 0.00 to SLK 140 Width 3.6 metres
Resolution 12-2019.138	Carried by Absolute Majority 7/0



11.1.5 Policy for Continuing Professional Development

Date of Report:	29 November 2019
Proponent:	Chief Executive Officer
File Ref:	4.1.5.7
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	11.1.5 Draft Policy and WALGA Flyer
Voting Requirements:	Absolute Majority

Purpose of Report

To adopt a Policy for the Continuing Professional Development of Council members.

Background

Sections 5.125, 5.127 and 5.128 of the local government act (Division 10 – Training and Development) and regulations 35 and 36 of the local government (administration) regulations became law in August 2019.

Council is now required to consider adopting a Policy for the Continuing Professional Development of Council members

Consultation

Nil

Statutory Environment

Local Government Act

Division 10 — Training and development

5.126. Training for council members

(1) Each council member must complete training in accordance with regulations.

(2) Regulations may —

(a) prescribe a course of training; and

(b) prescribe the period within which training must be completed; and

(c) Prescribe circumstances in which a council member is exempt from the requirement in subsection (1); and

(d) provide that contravention of subsection (1) is an offence and prescribe a fine not exceeding \$5 000 for the offence.

5.127. Report on training

(1) A local government must prepare a report for each financial year on the training completed by council members in the financial year.

(2) The CEO must publish the report on the local government's official website within 1 month after the end of the financial year to which the report relates.

5.128. Policy for continuing professional development

(1) A local government must prepare and adopt a policy in relation to the continuing professional development of council members.*

** Absolute majority required.*

(2) A local government may amend the policy.*

Minutes: Ordinary Meeting of Shire of Trayning Council held on Wednesday 11 December 2019 27



* *Absolute majority required.*

(3) *When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.*

(4) *The CEO must publish an up-to-date version of the policy on the local government's official website.*

(5) *A local government —*

(a) *must review the policy after each ordinary election; and*

(b) *may review the policy at any other time.*

Local Government (Administration) Regulations

Part 10 — Training

35. Training for council members

(1) *A council member completes training for the purposes of section 5.126(1) if the council member passes the course of training specified in subregulation (2) within the period specified in subregulation (3).*

(2) *The course of training is the course titled Council Member Essentials that —*

(a) *consists of the following modules —*

(i) *Understanding Local Government;*

(ii) *Serving on Council;*

(iii) *Meeting Procedures;*

(iv) *Conflicts of Interest;*

(v) *Understanding Financial Reports and Budgets; and*

(b) *is provided by any of the following bodies —*

(i) *North Metropolitan TAFE;*

(ii) *South Metropolitan TAFE;*

(iii) *WALGA.*

(3) *The period within which the course of training must be passed is the period of 12 months beginning on the day on which the council member is elected.*

36. Exemption from Act s. 5.126(1) requirement

(1) *A council member is exempt from the requirement in section 5.126(1) if —*

(a) *the council member passed either of the following courses within the period of 5 years ending immediately before the day on which the council member is elected — (i) the course of training specified in regulation 35(2);*

(ii) *the course titled 52756WA — Diploma of Local Government (Elected Member); or*

(b) *the council member passed the course titled LGASS00002 Elected Member Skill Set before 1 July 2019 and within the period of 5 years ending immediately before the day on which the council member is elected.*

(2) *A person who is a council member on the day on which the Local Government Regulations Amendment (Induction and Training) Regulations 2019 regulation 8 comes into operation is exempt from the requirement in section 5.126(1) until the end of their term of office.*

Policy Implications

Section 5.128 requires Council to prepare a Policy

Financial Implications

Cost of elected member training.



Officer's Comment

A Draft Policy has been prepared for Council consideration. This Policy will replace the current Policy 1.9 Councillor Attendance at Conferences, Training Courses and Meetings, when adopted by Council.

Officer Recommendation/ Council Decision

Moved Cr FA Tarr

Seconded Cr GF Waters

That the Draft Policy, Continuing Professional Development of Elected Members, as presented, be adopted by Council.

Resolution 12-2019.139

Carried by Absolute Majority 7/0



11.1.6 CEACA – Council’s Commitment

Date of Report:	3 December 2019
Proponent:	Chief Executive Officer
File Ref:	
Officer:	Brian Jones – Chief Executive Officer
Officer’s Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Simple Majority

Purpose of Report

To determine Council’s future commitment to the Central Eastern Aged Care Alliance (CEACA).

Background

Note: The following report has been provided by CEACA to ensure all member local governments have consistent information.

During a Wheatbelt forum, Aged Care was discussed and as a result eleven (11) Local Governments, Wheatbelt Development Commission and Regional Development Australia agreed to form an alliance with the view to provide a needs study and solutions to the issues surrounding Aged Care within the Central Wheatbelt with each Council contributing \$5,000 to undertake this work.

Out of this alliance a report was compiled to identify solutions for the gaps and issues pertaining to the region being the Central East Aged Care Regional Solutions as listed below;

CENTRAL EAST AGED CARE REGIONAL SOLUTION/S (CEACRS)

Developed by Wheatbelt Development Commission

Aged Care was identified as a regional priority for Local Governments in a series of Wheatbelt forums for the development of the Towards a Wheatbelt Infrastructure Plan (2010/11/12). As a result of the regional forums, the Wheatbelt Development Commission (WDC) has been working closely with Regional Development Australia: Wheatbelt (RDAW), and 11 Wheatbelt Local Governments who committed to working towards improving aged care services, infrastructure and governance structures in their respective areas.

The 11 LGAs, the WDC and RDAW formed an alliance in February 2012 known as the Central East Aged Care Alliance, to address the issues affecting Aged Care in the Central Eastern Wheatbelt. Recognising the importance of undertaking this planning from a community perspective, each LGA invested \$5,000 towards the project. This was supplemented by cash and in kind support from WDC and in kind support from RDAW.



In March 2012 RDAW advertised a tender to employ a consultant to undertake the Central East Aged Care Regional Solution/s (CEACRS) project. Melbourne based consulting firm Verso was awarded the tender and commenced work on the project in April 2012.

WHO'S INVOLVED IN THE CENTRAL EAST AGED CARE ALLIANCE (CEACA)?

The CEACA is a partnership between the 11 LGAs, which consist of the Shires of Bruce Rock, Kellerberrin, Koorda, Merredin, Mount Marshall, Mukinbudin, Nungarin, Yilgarn, Trayning, Westonia, Wyalkatchem, the WDC and RDAW.

After the scope of the project had been finalised by the CEACA, it was agreed that several other key stakeholders should be invited to attend future meetings as observers. These included:

- Southern Inland Health Initiative - Tim Shackleton – Community Engagement Officer
- Medicare Local - Michelle McClure – Wheatbelt Area Manager
- Western Australia Country Health Services Wheatbelt - Caroline Langston – Regional Director.

THE PROCESS

The Wheatbelt Central East Aged Care Regional Solution/s (CEACRS) has been a proactive process that aimed to:

1. Identify aged care service, accommodation and governance models for a highly dispersed regional/rural population setting;
2. Build on the assets that exist in communities;
3. Provide solutions that guide sound investment in SIHI, especially Stream 2b Primary Health Care Program, Stream 3 – Primary Health Demonstration Site Program, and Stream 6 – Residential Aged and Dementia Investment Program
4. Identify services that enable locals to age 'in place' as outlined in the new National Aged Care Package Reform.

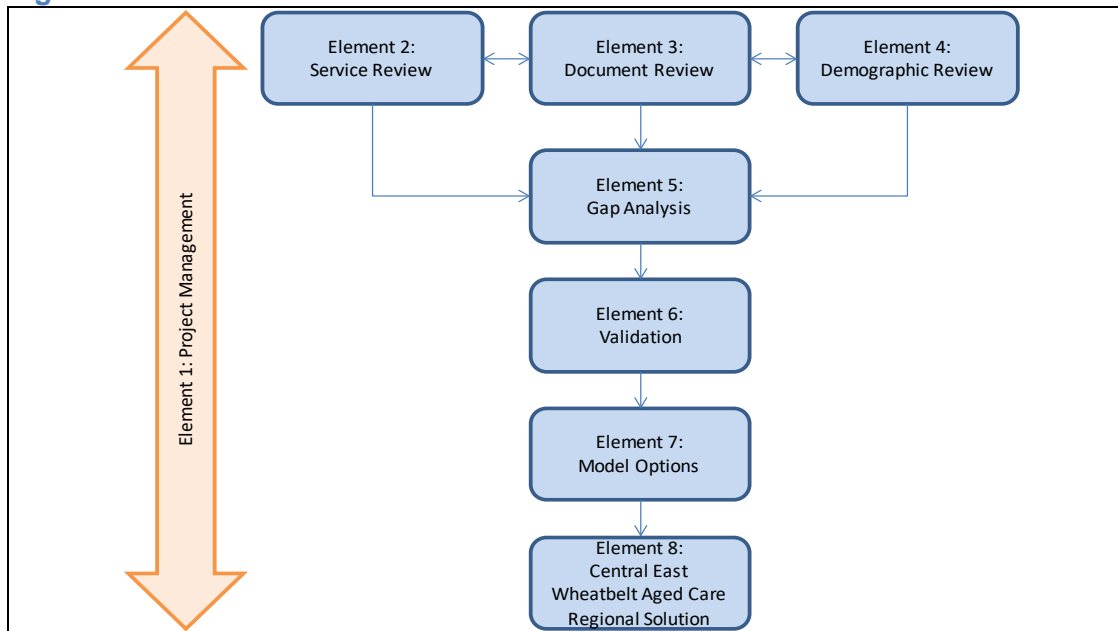
The Alliance adopted eight guiding principles for the CEACRS:

- Principal 1- The Importance of Place
- Principal 2- Community Life
- Principal 3- Community sense of ownership
- Principal 4- Focus on the Person
- Principal 5- Choice
- Principal 6- Equitable access
- Principal 7- Practicality
- Principal 8- Viability

These principals were a key focus while developing the CEACRS and undertaking the following elements of the project:



Figure 1:



The planning process has heavily involved each community with sharing of existing local publications and documentation as well as clarification of desktop analysis compared to actual service delivery. A total of 14 community consultations were conducted across the 11 LGA's involved in the CEACA, involving nearly 200 participants.

Forming part of the gap analysis and validation elements of the project, the community consultations provided the opportunity to validate Verso's statistical findings at a ground level. Members of the community, health and aged care providers as well as Shire representatives were invited to attend the sessions.

With the completion of elements 2-6, each LGA has been provided with a Needs Study report specific to their individual Shire as well as a Central East Needs Study for the sub region. The Needs Studies include demographic characteristics of the CEACA LGAs, the emerging policy context, the findings from community forums and consultations, aged care services levels, planning & analysis of aged care levels and aged care solutions from literature collected.

The final element, element 8, saw the development of the Central East Aged Care Regional Solution/s Report, which outlines the context of the project, the findings and implications, the recommendations and action plan.

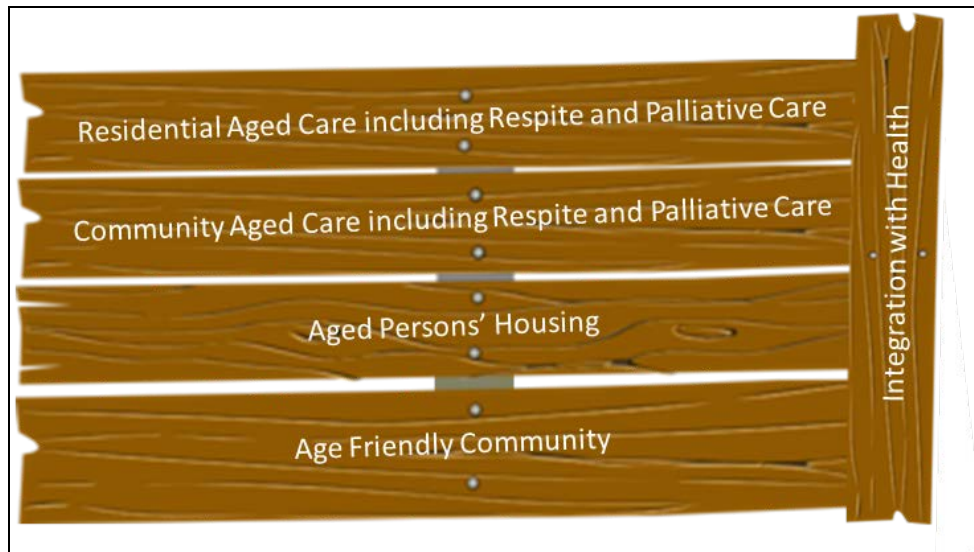
Recommendations

The Central East Aged Care Regional Solution provides a clear direction to develop and implement infrastructure and service level solutions to address the urgent need for aged care accommodation, services and facilities in the Central Eastern Wheatbelt.

The Model (Figure 2) consists of the following elements required to deliver an integrated solution:



Figure 2



Age Friendly Community is the main responsibility of LGAs in auditing and ensuring their community has addressed all the elements required to achieve an Age Friendly Community. This includes making sure structures and services are accessible to and inclusive of older people with varying needs and capabilities such as;

- Walking and Cycling Routes
- Streets
- Local Destinations
- Open Space
- Public and Other Transport
- Supporting Infrastructure
- Fostering Community Spirit
- Strategy

Aged Persons' Housing is seen as a coordinated responsibility of the CEACA, LGAs and potential housing providers to see how current stock meets requirements, the development of a coordinated approach to common development, ownership, design and integration. However land and capital needs are seen as a primary concern for LGAs, with the possible assistance of funding from peak bodies.

Community Aged Care including Respite and Palliative Care has been identified as the responsibility of health care funders and providers such as Department of Health and Ageing (DoHA), WA Country Health Service (WACHS), HACC and other Aged Care providers. Community Aged Care is a relatively new concept to communities in the Central East but is one that will become more prominent in the future with policy changes around the sector. This element is seen as a longer-term project and not something that will be addressed in the short term; however, it will require a strong advocacy role from the CEACA and LGAs.

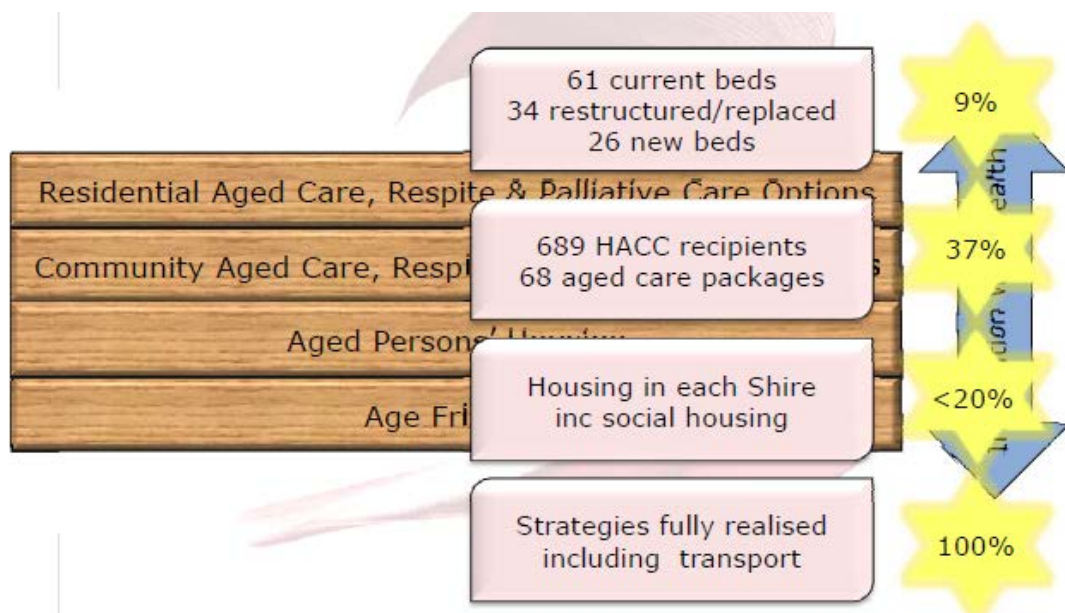
Residential Aged Care including Respite and Palliative Care has also been considered as a longer-term strategy, with the main responsibility residing with DoHA, WACHS and



other Aged Care providers. Again, this element will require a strong advocacy role from the CEACA and LGAs.

Figure 2 presents a clear picture of the strategies and the importance they will play in communities in relation to the rate older community members will be impacted, if the CEACRS is implemented correctly.

The pale boxes identify current and future needs, and the yellow stars indicate the percentage of population over 75 years impacted by this element of the model.



WHERE TO FROM HERE?

Step 1: It has been recommended that the Central East Aged Care Alliance continue to operate to ensure the successful implementation of the Central East Aged Care Regional Solution/s.

Step 2: All Shire Councils of the Central East Aged Care Alliance to formally adopt the CEACRS and Needs Studies relating to the sub region and their individual Shires.

Step 3: The boards of WDC and RDAW formally accept the reports.

Step 4: The CEACA sends the reports to the following stakeholders and requests a formal response. DoHA, WACHS, HACC, Department of Housing

Step 5: WDC and RDAW coordinate responses from the above key stakeholders on behalf of the CEACA.

Step 6: The CEACRS is publicly released with a launch, political presentations to all parties and awareness of the report recommendations through such things as presentations at conferences.

Recommendations for all Local Governments

1. That the six steps for adoption and implementation of the two CEACA Reports be endorsed; and specifically:
2. That Council adopt the CEAC Needs Study and Central East Wheatbelt Aged Support and Care Regional Solution/s Reports.



3. Each of the CEACA Councils make provision of up to \$5000 in their 2013/14 budgets to fund ongoing advocacy and research in order to implement the recommendations of the CEACRS Report.
4. That endorsement of the Report is sought from the respective ROC's with a view to seeking funding to implement the recommendations of the CEACS Report on a regional basis.

Comment

The CEACA Councils adopted the recommendations listed above and worked together to progress the Aged Persons Housing platform as this was seen the easiest platform that Local Government had the capacity to influence.

CEACA is now in a position wherein it has completed the construction of seventy one (71) units within the eleven (11) Councils being located at;

Locality	Local Government	Number of Units
Bruce Rock	Bruce Rock	8
Kellerberrin	Kellerberrin	13
Koorda	Koorda	4
Merredin	Merredin	27
Bencubbin	Mount Marshall	1
Beacon	Mount Marshall	2
Nungarin	Nungarin	2
Kununoppin	Trayning	2
Westonia	Westonia	2
Wyalkatchem	Wyalkatchem	4
Yilgarn	Yilgarn	2
TOTAL	TOTAL	71

In the construction of new Independent Living Units and retaining/attracting aged members to our communities there are additional requirements on the community to ensure these members are cared for appropriately. This may include Community Care Packages, access to transport, hospital, doctor and ambulance services and possibly Residential Care all of which are platforms of the VERSO report that haven't been researched nor explored for improvement by CEACA.

It has been requested by CEACA that each individual Council as a member review the VERSO report to familiarise themselves with the recommendations.

From the report and the abovementioned information consider Councils appetite to progress researching/actioning the platforms of the report through the CEACA or if Council want to progress this individually through their own communities and Councils.

It is always viewed by both State and Federal Governments that a Regional solution is always seen in a positive light rather than individual piecemeal approaches, however this is a decision of each Council.



Financial Implication

Should Council's wish to progress with the continuation of CEACA researching and progressing the other platforms and solutions through the VERSO report it is suggested in the first year to leave the current \$20,000 levy as is.

This is to ensure funds are available to undertake work and progress forward, however should the funds exceed the requirements going forward the opportunity is then to review this and possible reduce the fee going forward.

Should member Councils not wish to progress the VERSO report there is no figure provided as an Annual Fee for being a member of CEACA at this point in time. This discussion will take place after Council have reviewed this item and made a definite position on where they see themselves progressing.

Policy Implications

Nil (not known at this time)

Statutory Implications

6.2. Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

** Absolute majority required.*

Community Consultation

CEACA
CEACA Delegates
Chief Executive Officer.

Officer Recommendation

That Council commits to CEACA's progression of the VERSO report to review;

- i. Community Care Packages
- ii. Transport
- iii. Residential Aged Care

OR

That Council declines the opportunity to progress the VERSO report however remains a member of CEACA.

OR

That Council declines the opportunity to progress the VERSO report and wishes to withdraw from CEACA.



Council Decision

Moved Cr FA Tarr

Seconded Cr GF Waters

That Council commits to CEACA's progression of the VERSO report to review;

- i. Community Care Packages
- ii. Transport
- iii. Residential Aged Care

Resolution 12-2019.140

Carried 4/3

Cr MS Hudson recorded a No Vote against the motion.



12 NEW BUSINESS OF AN URGENT NATURE BY DECISION OF MEETING

13 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (ii) information that has a commercial value to a person; or

Recommendation/ Council Decision

Moved Cr GF Waters

Seconded Cr FA Tarr

That the meeting be closed to members of the public.

Resolution 12-2019.141

Carried 7/0

Confidential Item

13.1 Seal Works – 2019/20 Road Program

Recommendation/ Council Decision

Moved Cr GF Waters

Seconded Cr CL Marchant

That the meeting be open to members of the public at 4:25pm.

Resolution 12-2019.143

Carried 7/0

14 CLOSURE

There being no further business, the Shire President thanked all Councillors for their attendance and declared the meeting closed at 4:25pm.