



**MINUTES
FOR
ORDINARY MEETING OF COUNCIL
Wednesday 15th May 2019**

**Council Chambers
Lot 66 Railway Street
Trayning WA 6488**

Commencement: 4:00pm





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The Shire of Trayning warns that anyone who has any application lodged with the Shire of Trayning must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Trayning in respect of the application.

Signed

Brian Jones
Chief Executive Officer



PREFACE

When the Chief Executive Officer approves these Minutes for distribution they are in essence “Unconfirmed” until the following Council Meeting, where the Minutes will be confirmed subject to any amendments made by the members of the Committee

The “Confirmed” Minutes are then signed off by the Presiding Person.

UNCONFIRMED MINUTES

These minutes were approved for distribution on 17th May 2019.

Brian Jones
CHIEF EXECUTIVE OFFICER

CONFIRMED MINUTES

These minutes were confirmed at a meeting held on 19 June 2019.

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.



MINUTES

Ordinary Meeting of the Trayning Shire Council,
Held in the Council Chambers, Lot 66 Railway Street, Trayning,
On Wednesday 15th May 2019, commencing at 4:00pm.

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President Cr MA Brown welcomed the Shire's new CEO Brian Jones, Councillors and Staff before declaring the meeting open at 4:00pm.

2 ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Cr Melanie Brown (Shire President)
Cr Freda Tarr
Cr Michelle McHugh
Cr Greg Yates
Cr Marlon Hudson
Cr Jim Wilkins

STAFF:

Mr Brian Jones (Chief Executive Officer)
Mrs Jacqui Cook (Manager of Financial Services)
Miss Belinda Taylor (Manager of Corporate Services)

APOLOGIES:

Cr Geoff Waters (Deputy Shire President)

ON APPROVED LEAVE(S) OF ABSENCE:

Nil

ABSENT:

Nil

VISITORS:

Nil

3 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil



5 APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST

5.1 Applications Previously Approved

Nil

5.2 Leave of Absence

Nil

5.3 Disclosure of Interest

Nil

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

6.1 Petitions

Nil

6.2 Deputations

Nil

6.3 Presentations

Nil

7 CONFIRMATION OF MINUTES

7.1 Ordinary Meeting of Council



Officer Recommendation/ Council Decision

Moved: Cr ML McHugh

Seconded: Cr GI Yates

That the minutes of the Ordinary Meeting of Council held on 17th April 2019 be confirmed as a true and correct record of the proceedings.

Resolution: 05-2019.39

Carried: 6/0

8 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS

Madam President informed Council of the up and coming WALGA Convention for 2019, and asked for expressions of interest from Council. Cr Brown and (on behalf of) Cr Waters expressed an interested in registering along with Cr McHugh and Cr Tarr.

9 REPORTS OF OFFICERS

9.1 REGULATORY SERVICES

Nil



10.1 MANAGER OF FINANCE

10.1.1 Monthly Financial Report– April 2019

| | |
|-----------------------------------|---|
| Date of Report: | 7 th May 2019 |
| File Ref: | N/A |
| Officer: | Jacqui Cook – Manager of Financial Services |
| Senior Officer: | Brian Jones –Chief Executive Officer |
| Officer’s Disclosure of Interest: | Nil |
| Attachments: | 10.1.1 Statement of Financial Activity April 2019 |
| Voting Requirements: | Simple Majority |

Purpose of Report

This report presents for consideration the Monthly Financial Report, for the period ending 30th April 2019.

Background

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

These reports are prepared after all the end of month payments and receipts have been processed.

Consultation

There has been consultation with the Chief Executive Officer.

Statutory Environment

Local Government Act 1995 -

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996 -

34. Financial activity statement required each month (Act s. 6.4)

- (1A) in this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.



- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1) (d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1) (d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The recommendation that follows is consistent with the legislative requirements.

Policy Implications

This proposal incorporates the requirements of policy 7.11 – Investment of Surplus Funds, specifically the requirement to report on Councils investments within the Monthly Financial Report.

Minutes: Ordinary Meeting of Shire of Trayning Council held on Wednesday 15th May 2019 9



Financial Implications

A copy of the Monthly Financial Report for the period ending 30th April 2019, including the report on significant variances, Investment of Councils reserve and surplus funds and the reconciliation of Councils bank accounts, has been provided to Council via attachment to this report.

Strategic Implications

There are no strategic implications.

Environmental Implications

There are no environmental implications.

Social Implications

There are no social implications.

Officer's Comment

Nil

Officer Recommendation/ Council Decision

Moved: Cr MS Hudson

Seconded: Cr FA Tarr

It is recommended that:
Council accepts the Monthly Financial Report for the period ending 30th
April 2019 as presented.

Resolution: 05-2019.40

Carried:6/0



SHIRE OF TRAYNING

**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 April 2019**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Shire of Trayning
Information Summary
For the Period Ended 30 April 2019**

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 April 2019 of \$439,749.

Items of Significance

The material variance adopted by the Shire of Trayning for the 2018/19 year is \$10,000 and 10%. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

| | % Collected / | Completed | Annual Budget | YTD Budget | YTD Actual |
|---|------------------|-----------|---------------|--------------|--------------|
| Significant Projects | | | | | |
| Kellerberrin-Yelbeni Road SLK 4.30-6.30 | 42% | | \$ 78,319 | \$ 75,619 | \$ 32,631 |
| Kellerberrin - Yelbeni Road SLK 21.40 - 24.70 | 65% | | \$ 116,755 | \$ 116,755 | \$ 76,187 |
| Kununoppin - Mukinbudin Road | 110% | | \$ 435,801 | \$ 349,968 | \$ 478,759 |
| Kellerberrin - Yelbeni Road SLK 14.70 - 21.20 | 100% | | \$ 182,305 | \$ 179,052 | \$ 182,019 |
| Grants, Subsidies and Contributions | | | | | |
| Operating Grants, Subsidies and Contributions | 44% | | \$ 1,568,109 | \$ 1,240,374 | \$ 693,044 |
| Non-operating Grants, Subsidies and Contributions | 104% | | \$ 388,005 | \$ 388,005 | \$ 402,688 |
| | 56% | | \$ 1,956,114 | \$ 1,628,379 | \$ 1,095,732 |
| Rates Levied | 101% | | \$ 1,138,848 | \$ 1,138,848 | \$ 1,145,159 |

% Compares current ytd actuals to annual budget

**Shire of Trayning
Information Summary
For the Period Ended 30 April 2019**

Key Information

| Financial Position | | Prior Year 30 April 2018 | Current Year 30 April 2019 |
|------------------------------------|------|-------------------------------------|---------------------------------------|
| Adjusted Net Current Assets | 83% | \$ 528,360 | \$ 439,749 |
| Cash and Equivalent - Unrestricted | 142% | \$ 343,495 | \$ 487,252 |
| Cash and Equivalent - Restricted | 109% | \$ 600,955 | \$ 654,677 |
| Receivables - Rates | 64% | \$ 123,048 | \$ 79,268 |
| Receivables - Other | 12% | \$ 183,709 | \$ 21,586 |
| Payables | 39% | \$ 73,452 | \$ 28,638 |

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

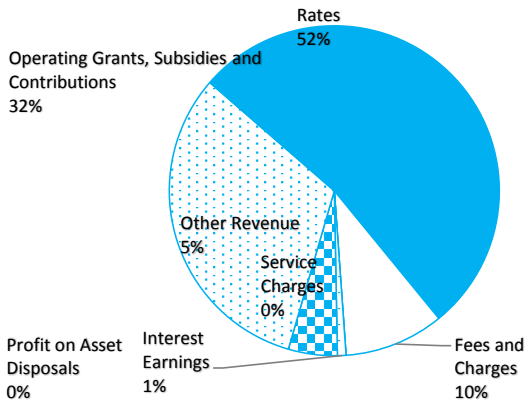
Prepared by: Jacqui Cook

Reviewed by:

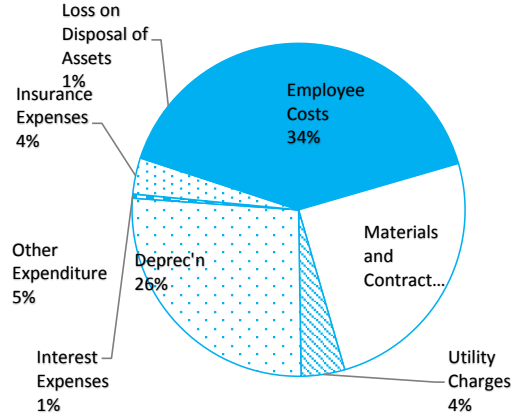
Date prepared:

**Shire of Trayning
Information Summary
For the Period Ended 30 April 2019**

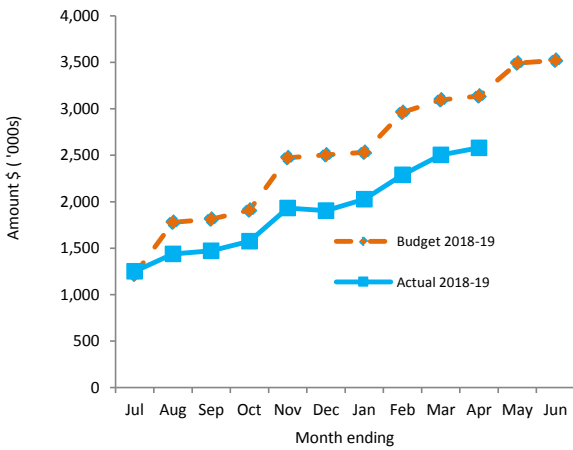
Operating Revenue



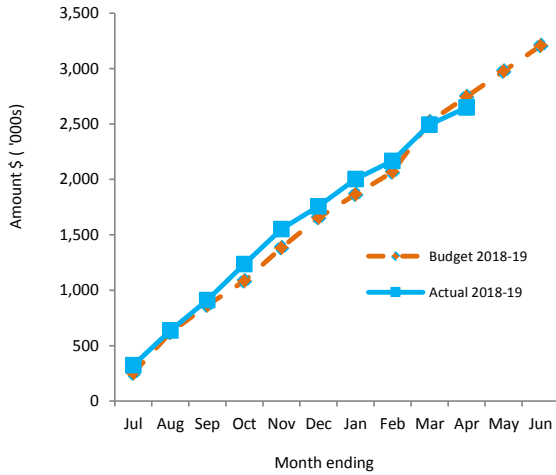
Operating Expenditure



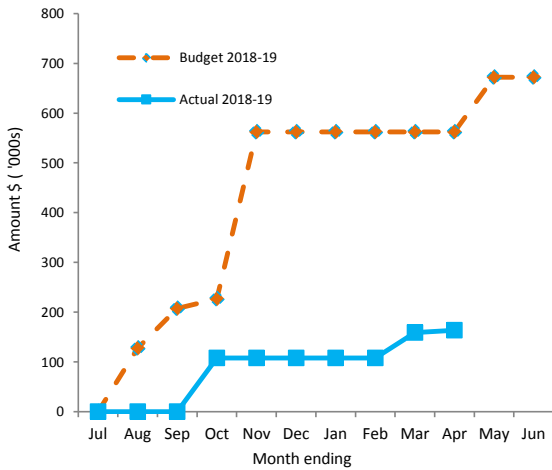
Budget Operating Revenues -v- Actual (Refer Note 2)



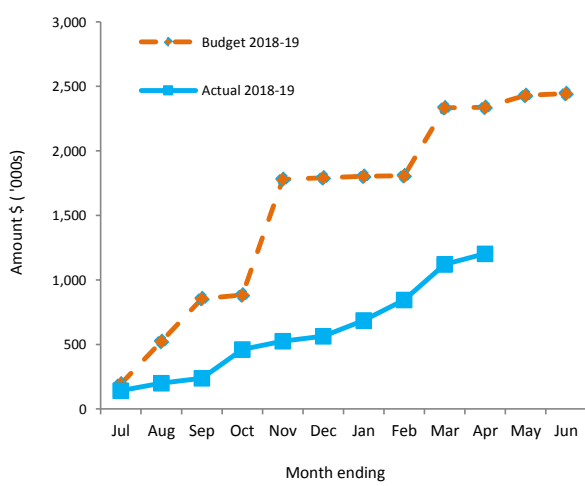
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF TRAYNING
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 April 2019

| Note | Amended | | | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | Var. ▲▼ | Significant Var. \$ |
|---|-----------------------|--------------------|------------------------|--------------------|--------------------|--------------------|---------|---------------------|
| | Adopted Annual Budget | Annual Budget (d) | Amended YTD Budget (a) | | | | | |
| | \$ | \$ | \$ | \$ | \$ | % | | |
| Opening Funding Surplus(Deficit) | 3 | (53,626) | 815,863 | 815,863 | 0 | 0% | | |
| Revenue from operating activities | | | | | | | | |
| Governance | | 60,980 | 60,980 | 53,450 | 71,900 | 18,450 | 35% | ▲ |
| General Purpose Funding - Rates | 9 | 1,138,848 | 1,138,848 | 1,138,848 | 1,145,159 | 6,311 | 1% | ▲ |
| General Purpose Funding - Other | | 1,092,816 | 1,092,816 | 876,053 | 447,249 | (428,804) | (49%) | ▼ |
| Law, Order and Public Safety | | 11,712 | 11,712 | 11,382 | 8,331 | (3,051) | (27%) | ▼ |
| Health | | 81,054 | 81,054 | 67,539 | 39,842 | (27,697) | (41%) | ▼ |
| Education and Welfare | | 5,200 | 5,200 | 5,080 | 1,698 | (3,382) | (67%) | ▼ |
| Housing | | 70,012 | 65,000 | 54,170 | 59,045 | 4,875 | 9% | ▲ |
| Community Amenities | | 59,670 | 60,470 | 58,280 | 61,635 | 3,355 | 6% | ▲ |
| Recreation and Culture | | 15,723 | 15,723 | 13,801 | 12,216 | (1,585) | (11%) | ▼ |
| Transport | | 527,579 | 527,579 | 409,210 | 269,189 | (140,021) | (34%) | ▼ |
| Economic Services | | 10,550 | 10,550 | 7,920 | 10,667 | 2,747 | 35% | ▲ |
| Other Property and Services | | 72,517 | 63,057 | 52,556 | 46,277 | (6,279) | (12%) | ▼ |
| | | 3,146,661 | 3,132,989 | 2,748,289 | 2,173,208 | | | |
| Expenditure from operating activities | | | | | | | | |
| Governance | | (510,802) | (497,817) | (439,917) | (446,680) | (6,763) | (2%) | ▼ |
| General Purpose Funding | | (85,793) | (94,298) | (86,906) | (67,481) | 19,424 | 22% | ▲ |
| Law, Order and Public Safety | | (40,458) | (41,398) | (35,894) | (30,647) | 5,247 | 15% | ▲ |
| Health | | (144,971) | (144,288) | (132,833) | (97,467) | 35,366 | 27% | ▲ |
| Education and Welfare | | (97,203) | (94,576) | (82,031) | (77,328) | 4,703 | 6% | ▲ |
| Housing | | (123,462) | (169,341) | (143,425) | (114,854) | 28,571 | 20% | ▲ |
| Community Amenities | | (150,817) | (152,124) | (126,410) | (125,023) | 1,387 | 1% | ▲ |
| Recreation and Culture | | (563,066) | (593,252) | (510,056) | (545,435) | (35,379) | (7%) | ▼ |
| Transport | | (1,199,670) | (1,236,914) | (1,037,187) | (1,048,893) | (11,706) | (1%) | ▼ |
| Economic Services | | (137,599) | (134,099) | (113,345) | (148,371) | (35,026) | (31%) | ▼ |
| Other Property and Services | | (71,019) | (48,674) | (39,452) | 53,516 | 92,968 | 236% | ▲ |
| | | (3,124,860) | (3,206,781) | (2,747,456) | (2,648,665) | | | |
| Operating activities excluded from budget | | | | | | | | |
| Add back Depreciation | | 1,016,630 | 1,016,630 | 847,090 | 698,131 | (148,959) | (18%) | ▼ |
| Adjust (Profit)/Loss on Asset Disposal | 8 | 67,500 | 51,663 | 51,662 | 36,423 | (15,239) | (29%) | ▼ |
| Movement in Leave Reserve (Added Back) | | 0 | 0 | 0 | 83 | 83 | | ▲ |
| Movement in Deferred Pensioner Rates/ESL | | 0 | 0 | 0 | 0 | 0 | | |
| Movement in Employee Benefit Provisions | | 0 | 0 | 0 | 0 | 0 | | |
| Rounding Adjustments | | 0 | 0 | 0 | 0 | 0 | | |
| Loss on Asset Revaluation | | 0 | 0 | 0 | 0 | 0 | | |
| Adjustment in Fixed Assets | | 0 | 0 | 0 | 0 | 0 | | |
| | | 1,105,931 | 994,501 | 899,586 | 259,182 | | | |
| Investing Activities | | | | | | | | |
| Non-operating Grants, Subsidies and Contributions | 11 | 388,005 | 388,005 | 388,005 | 402,688 | 14,683 | 4% | ▲ |
| Proceeds from Disposal of Assets | 8 | 493,450 | 413,650 | 383,448 | 163,591 | (219,857) | (57%) | ▼ |
| Land Held for Resale | 13 | 0 | 0 | 0 | 0 | 0 | | |
| Land and Buildings | 13 | (62,000) | (421,000) | (415,820) | (57,946) | 357,874 | 86% | ▲ |
| Furniture and Equipment | 13 | 0 | 0 | 0 | 0 | 0 | | |
| Plant and Equipment | 13 | (537,000) | (537,000) | (537,000) | (179,542) | 357,458 | 67% | ▲ |
| Infrastructure Assets - Roads | 13 | (863,180) | (863,180) | (771,394) | (886,266) | (114,872) | (15%) | ▼ |
| Infrastructure Assets - Footpaths | | (61,053) | (61,053) | (61,053) | (25,650) | 35,403 | 58% | ▲ |
| Infrastructure Assets - Drainage | 13 | 0 | 0 | 0 | 0 | 0 | | |
| Infrastructure Assets - Airports | 13 | 0 | 0 | 0 | 0 | 0 | | |
| Infrastructure Assets - Water | 13 | 0 | 0 | 0 | 0 | 0 | | |
| Infrastructure Assets - Other | 13 | (9,500) | (15,000) | (15,000) | (9,812) | 5,188 | 35% | ▲ |
| | | (651,278) | (1,095,578) | (1,028,814) | (592,937) | | | |
| Financing Activities | | | | | | | | |
| Proceeds from New Debentures | | 0 | 0 | 0 | 0 | 0 | | |
| Proceeds from Advances | | 0 | 0 | 0 | 0 | 0 | | |
| Self-Supporting Loan Principal | | 4,315 | 4,315 | 4,315 | 4,315 | (0) | 0% | ▼ |
| Transfer from Reserves | 7 | 178,545 | 178,545 | 178,545 | 0 | (178,545) | 100% | ▼ |
| Advances to Community Groups | | 0 | 0 | 0 | 0 | 0 | | |
| Repayment of Debentures | 10 | (54,161) | (54,161) | (44,191) | (44,115) | 76 | 0% | ▲ |
| Transfer to Reserves | 7 | (493,140) | (493,140) | (493,138) | (2,558) | 490,580 | 99% | ▲ |
| | | (364,441) | (364,441) | (354,469) | (42,358) | | | |
| Closing Funding Surplus(Deficit) | 3 | 36,586 | 350,345 | 332,167 | 439,749 | | | |

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF TRAYNING
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 April 2019

| | Note | Adopted Annual Budget | Amended Annual Budget | Amended YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | Var. ▲▼ | Significant Var. S |
|--|------|-----------------------------|-----------------------------|---------------------------------|----------------------|--------------------|-----------------------|------------|--------------------------|
| | | \$ | \$ | \$ | \$ | \$ | % | | |
| Opening Funding Surplus (Deficit) | 3 | (53,626) | 815,863 | 815,863 | 815,863 | 0 | 0% | | |
| Revenue from operating activities | | | | | | | | | |
| Rates | 9 | 1,138,848 | 1,138,848 | 1,138,848 | 1,145,159 | 6,311 | 1% | ▲ | |
| Operating Grants, Subsidies and Contributions | 11 | 1,568,109 | 1,568,109 | 1,240,374 | 693,044 | (547,330) | (44%) | ▼ | S |
| Fees and Charges | | 273,304 | 259,632 | 224,903 | 212,534 | (12,369) | (5%) | ▼ | |
| Service Charges | | 0 | 0 | 0 | 0 | 0 | | | |
| Interest Earnings | | 39,104 | 39,104 | 32,987 | 18,230 | (14,757) | (45%) | ▼ | S |
| Other Revenue | | 127,296 | 127,296 | 111,178 | 104,242 | (6,936) | (6%) | ▼ | |
| Profit on Disposal of Assets | 8 | 0 | 0 | 0 | 0 | 0 | | | |
| | | 3,146,661 | 3,132,989 | 2,748,290 | 2,173,209 | | | | |
| Expenditure from operating activities | | | | | | | | | |
| Employee Costs | | (971,286) | (971,233) | (805,442) | (903,604) | (98,162) | (12%) | ▼ | S |
| Materials and Contracts | | (655,840) | (719,026) | (636,081) | (662,735) | (26,654) | (4%) | ▼ | |
| Utility Charges | | (108,896) | (117,675) | (98,509) | (112,105) | (13,596) | (14%) | ▼ | S |
| Depreciation on Non-Current Assets | | (1,016,630) | (1,016,630) | (847,090) | (698,131) | 148,959 | 18% | ▲ | S |
| Interest Expenses | | (17,508) | (17,508) | (17,504) | (10,743) | 6,761 | 39% | ▲ | |
| Insurance Expenses | | (99,299) | (136,863) | (131,743) | (93,272) | 38,471 | 29% | ▲ | S |
| Other Expenditure | | (187,901) | (176,183) | (159,425) | (131,651) | 27,774 | 17% | ▲ | S |
| Loss on Disposal of Assets | 8 | (67,500) | (51,663) | (51,662) | (36,423) | 15,239 | 29% | ▲ | S |
| Loss FV Valuation of Assets | | 0 | 0 | 0 | 0 | 0 | | | |
| | | (3,124,860) | (3,206,781) | (2,747,456) | (2,648,665) | | | | |
| Operating activities excluded from budget | | | | | | | | | |
| Add back Depreciation | | 1,016,630 | 1,016,630 | 847,090 | 698,131 | (148,959) | (18%) | ▼ | S |
| Adjust (Profit)/Loss on Asset Disposal | 8 | 67,500 | 51,663 | 51,662 | 36,423 | (15,239) | (29%) | ▼ | S |
| Movement in Leave Reserve (Added Back) | | 0 | 0 | 0 | 83 | 83 | | ▲ | |
| Movement in Deferred Pensioner Rates/ESL | | 0 | 0 | 0 | 0 | 0 | | | |
| Movement in Employee Benefit Provisions | | 0 | 0 | 0 | 0 | 0 | | | |
| Rounding Adjustments | | 0 | 0 | 0 | (1) | (1) | | ▼ | |
| Loss on Asset Revaluation | | 0 | 0 | 0 | 0 | 0 | | | |
| Adjustment in Fixed Assets | | 0 | 0 | 0 | 0 | 0 | | | |
| Amount attributable to operating activities | | 1,105,931 | 994,501 | 899,587 | 259,181 | | | | |
| Investing activities | | | | | | | | | |
| Non-Operating Grants, Subsidies and Contributions | 11 | 388,005 | 388,005 | 388,005 | 402,688 | 14,683 | 4% | ▲ | |
| Proceeds from Disposal of Assets | 8 | 493,450 | 413,650 | 383,448 | 163,591 | (219,857) | (57%) | ▼ | S |
| Land Held for Resale | 13 | 0 | 0 | 0 | 0 | 0 | | | |
| Land and Buildings | 13 | (62,000) | (421,000) | (415,820) | (57,946) | 357,874 | 86% | ▲ | S |
| Furniture and Equipment | 13 | 0 | 0 | 0 | 0 | 0 | | | |
| Plant and Equipment | 13 | (537,000) | (537,000) | (537,000) | (179,542) | 357,458 | 67% | ▲ | S |
| Infrastructure Assets - Roads | 13 | (863,180) | (863,180) | (771,394) | (886,266) | (114,872) | (15%) | ▼ | S |
| Infrastructure Assets - Footpaths | 13 | (61,053) | (61,053) | (61,053) | (25,650) | 35,403 | 58% | ▲ | S |
| Infrastructure Assets - Drainage | 13 | 0 | 0 | 0 | 0 | 0 | | | |
| Infrastructure Assets - Airports | 13 | 0 | 0 | 0 | 0 | 0 | | | |
| Infrastructure Assets - Water | 13 | 0 | 0 | 0 | 0 | 0 | | | |
| Infrastructure Assets - Other | | (9,500) | (15,000) | (15,000) | (9,812) | 5,188 | 35% | ▲ | |
| Amount attributable to investing activities | | (651,278) | (1,095,578) | (1,028,814) | (592,937) | | | | |
| Financing Activities | | | | | | | | | |
| Proceeds from New Debentures | | 0 | 0 | 0 | 0 | 0 | | | |
| Proceeds from Advances | | 0 | 0 | 0 | 0 | 0 | | | |
| Self-Supporting Loan Principal | | 4,315 | 4,315 | 4,315 | 4,315 | (0) | (0%) | ▼ | |
| Transfer from Reserves | 7 | 178,545 | 178,545 | 178,545 | 0 | (178,545) | (100%) | ▼ | S |
| Advances to Community Groups | | 0 | 0 | 0 | 0 | 0 | | | |
| Repayment of Debentures | 10 | (54,161) | (54,161) | (44,191) | (44,115) | 76 | 0% | ▲ | |
| Transfer to Reserves | 7 | (493,140) | (493,140) | (493,138) | (2,558) | 490,580 | 99% | ▲ | S |
| Amount attributable to financing activities | | (364,441) | (364,441) | (354,469) | (42,358) | | | | |
| Closing Funding Surplus (Deficit) | 3 | 36,586 | 350,345 | 332,167 | 439,749 | | | | |

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

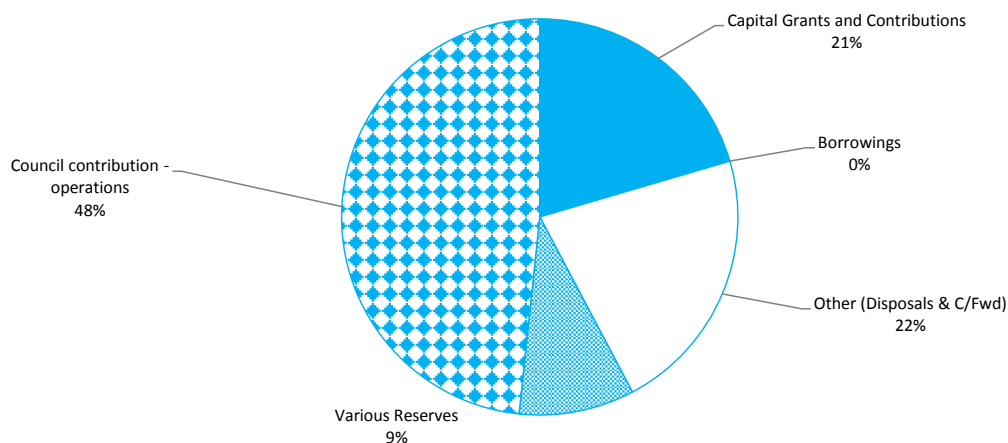
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF TRAYNING
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 April 2019

Capital Acquisitions

| | Note | YTD Actual New /Upgrade (a) \$ | YTD Actual (Renewal Expenditure) (b) \$ | Amended YTD Budget (d) \$ | Amended Annual Budget \$ | Adopted Annual Budget \$ | YTD Actual Total (c) = (a)+(b) \$ | Variance (d) - (c) \$ |
|---|------|--|---|------------------------------------|-----------------------------------|-----------------------------------|--|-----------------------------|
| Land Held for Resale | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Land and Buildings | 13 | 0 | 57,946 | 415,820 | 421,000 | 62,000 | 57,946 | (357,874) |
| Furniture and Equipment | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Plant and Equipment | 13 | 0 | 179,542 | 537,000 | 537,000 | 537,000 | 179,542 | (357,458) |
| Infrastructure Assets - Roads | 13 | 0 | 886,266 | 771,394 | 863,180 | 863,180 | 886,266 | 114,872 |
| Infrastructure Assets - Footpaths | 13 | 0 | 25,650 | 61,053 | 61,053 | 61,053 | 25,650 | (35,403) |
| Infrastructure Assets - Drainage | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Infrastructure Assets - Airports | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Infrastructure Assets - Water | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Infrastructure Assets - Other | 13 | 0 | 9,812 | 15,000 | 15,000 | 9,500 | 9,812 | (5,188) |
| Capital Expenditure Totals | | 0 | 1,159,216 | 1,800,267 | 1,897,233 | 1,532,733 | 1,159,216 | (641,051) |
| Capital acquisitions funded by: | | | | | | | | |
| Capital Grants and Contributions | | | | 388,005 | 388,005 | 388,005 | 402,688 | |
| Borrowings | | | | 0 | 0 | 0 | 0 | |
| Other (Disposals & C/Fwd) | | | | 383,448 | 413,650 | 493,450 | 163,591 | |
| Council contribution - Cash Backed Reserves | | | | | | | | |
| Various Reserves | | | | 178,545 | 178,545 | | 0 | |
| Council contribution - operations | | | | 850,269 | 917,033 | | 592,937 | |
| Capital Funding Total | | | | 1,800,267 | 1,897,233 | | 1,159,216 | |

Budgeted Capital Acquisitions Funding



SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 or 10% whichever is the greater.

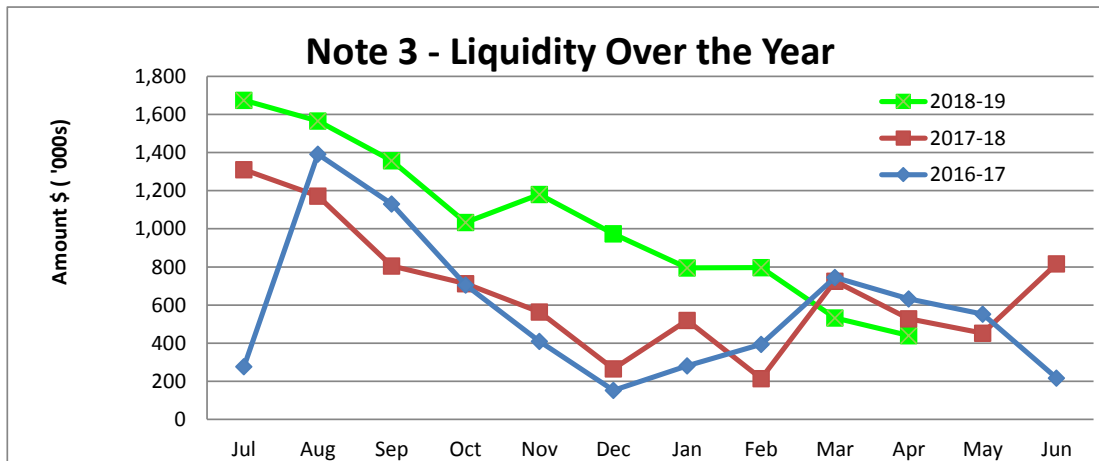
| Reporting Program | Var. \$ | Var. % | Significant | | Timing/ Permanent | Explanation of Variance |
|--|-----------|--------|-------------|--------|----------------------|--|
| | | | Var. ▲▼ | Var. S | | |
| Revenue from operating activities | \$ | % | | | | |
| Governance | 18,450 | 35% | ▲ | S | Permanent | Insurance reimbursement |
| General Purpose Funding - Other | (428,804) | (49%) | ▼ | S | Permanent | 50% of Grant received in June 2018 |
| Law, Order and Public Safety | (3,051) | (27%) | ▼ | | Permanent | No recoup from DFES expenditure down by similar amount |
| Health | (27,697) | (41%) | ▼ | S | Timing | Timing issue expected to meet budget |
| Education and Welfare | (3,382) | (67%) | ▼ | | Timing | Annual re-coup from school to come |
| Transport | (140,021) | (34%) | ▼ | S | Permanent | General purpose grant full year budgeted for, only part received will address at budget review |
| Economic Services | 2,747 | 35% | ▲ | | Permanent | 50% of Grant received in June 2018 |
| Other Property and Services | (6,279) | (12%) | ▼ | | Timing | Private works and Staff house rents below budget |
| Expenditure from operating activities | | | | | | |
| Governance | (6,763) | (2%) | ▼ | | Permanent | Due to Council investigation |
| General Purpose Funding | 19,424 | 22% | ▲ | S | Permanent | Increase in valuation expenses |
| Health | 35,366 | 27% | ▲ | S | Timing | |
| Housing | 28,571 | 20% | ▲ | S | Permanent | House maintenance costs (AC etc) |
| Recreation and Culture | (35,379) | (7%) | ▼ | | Permanent | Additional halls, pool rec grounds maintenance |
| Economic Services | (35,026) | (31%) | ▼ | S | Timing | |
| Other Property and Services | 92,968 | 236% | ▲ | S | Permanent | Under budgeted for Insurance - Licences |
| Investing Activities | | | | | | |
| Proceeds from Disposal of Assets | (219,857) | (57%) | ▼ | S | Permanent | Reduction in new vehicles purchased |
| Plant and Equipment | 357,458 | 67% | ▲ | S | Permanent | Reduction in new vehicles purchased |
| Infrastructure Assets - Footpaths | 35,403 | 58% | ▲ | S | Permanent | Project under budget |
| Financing Activities | | | | | | |
| Transfer from Reserves | (178,545) | 100% | ▼ | | Permanent | Reduction in Vehicle purchases |
| Transfer to Reserves | 490,580 | 99% | ▲ | S | Permanent | Budget review reduced transfers total |

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

| | | Last Years Closing | This Time Last Year | Current |
|---|------|-----------------------|------------------------|----------------|
| | Note | 30/06/2018 | 30/04/2018 | 30/04/2019 |
| | | \$ | \$ | \$ |
| Current Assets | | | | |
| Cash Unrestricted | 4 | 950,719 | 343,495 | 487,252 |
| Cash Restricted - Conditions over Grants | 11 | 0 | 0 | 0 |
| Cash Restricted - Reserves | 4 | 652,119 | 600,955 | 654,677 |
| Receivables - Rates | 6 | 119,314 | 123,048 | 79,268 |
| Receivables - Other | 6 | 36,779 | 183,709 | 21,586 |
| Inventories | | 18,832 | 18,408 | 20,978 |
| | | 1,777,762 | 1,269,615 | 1,263,761 |
| Less: Current Liabilities | | | | |
| Payables | | (169,264) | (73,452) | (28,638) |
| Loan Liability | | (54,160) | (9,737) | (10,044) |
| Provisions | | (163,018) | (93,356) | (163,018) |
| | | (386,441) | (176,545) | (201,699) |
| Less: Cash Reserves | 7 | (652,119) | (600,955) | (654,677) |
| Add Back: Component of Leave Liability not Required to be funded | | 22,502 | 29,025 | 22,585 |
| Add Back: Current Loan Liability | | 54,160 | 9,737 | 10,044 |
| Adjustment for Trust Transactions Within Muni | | 0 | (2,518) | (265) |
| Net Current Funding Position | | 815,863 | 528,360 | 439,749 |



Comments - Net Current Funding Position

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 4: Cash and Investments

| | Unrestricted | Restricted | Trust | Investments | Total Amount | Institution | Interest Rate | Maturity Date |
|--------------------------------------|----------------|----------------|---------------|-------------|------------------|-------------|---------------|---------------|
| | \$ | \$ | \$ | \$ | \$ | | | |
| (a) Cash Deposits | | | | | | | | |
| Municipal Fund Bank | 486,852 | | | | 486,852 | Westpac | Variable | At Call |
| Cash on Hand | 400 | | | | 400 | N/A | Nil | On Hand |
| Medical Practice - Municipal Account | 0 | | | | 0 | Westpac | Variable | At Call |
| LEAVE RESERVE BANK | | 22,585 | | | 22,585 | Westpac | 2.33% | At Call |
| PLANT RESERVE BANK | | 431,927 | | | 431,927 | Westpac | 2.33% | At Call |
| BUILDING RESERVE BANK | | 91,098 | | | 91,098 | Westpac | 2.33% | At Call |
| History Reserve Bank | | 0 | | | 0 | Westpac | 2.33% | At Call |
| FACILITIES RESERVE BANK | | 7,535 | | | 7,535 | Westpac | 2.33% | At Call |
| MEDICAL RESERVE BANK | | 55,473 | | | 55,473 | Westpac | 2.33% | At Call |
| REFUSE RESERVE BANK | | 29,211 | | | 29,211 | Westpac | 2.33% | At Call |
| SWIMMING POOL RESERVE BANK | | 9,162 | | | 9,162 | Westpac | 2.33% | At Call |
| UNSPENT GRANTS RESERVE BANK | | 0 | | | 0 | Westpac | 2.33% | At Call |
| CRC RESERVE BANK | | 0 | | | 0 | Westpac | 2.33% | At Call |
| Staff Housing Reserve Bank | | 0 | | | 0 | Westpac | 2.33% | At Call |
| Economic Development Reserve Bank | | 0 | | | 0 | Westpac | 2.33% | At Call |
| Sewerage Reserve Bank | | 0 | | | 0 | Westpac | 2.33% | At Call |
| GRAVEL & ROCK RESERVE BANK | | 0 | | | 0 | Westpac | 2.33% | At Call |
| Reserve - IT | | 0 | | | 0 | Westpac | 2.33% | At Call |
| Caravan Park Upgrade Reserve | | 0 | | | 0 | Westpac | 2.33% | At Call |
| Trust Fund Bank | | | 25,773 | | 25,773 | Westpac | 0.00% | At Call |
| (b) Term Deposits | | | | | | | | |
| Municipal Fund Investments | 0 | | | | 0 | Westpac | Variable | At Call |
| Performance & Retention Bank Reserve | | 7,685 | | | 7,685 | Bendigo | 2.60% | 28-Jan-19 |
| (c) Investments | | | | | | | | |
| | | | | 0 | 0 | N/A | N/A | N/A |
| Total | 487,252 | 654,677 | 25,773 | 0 | 1,167,702 | | | |

Comments/Notes - Investments

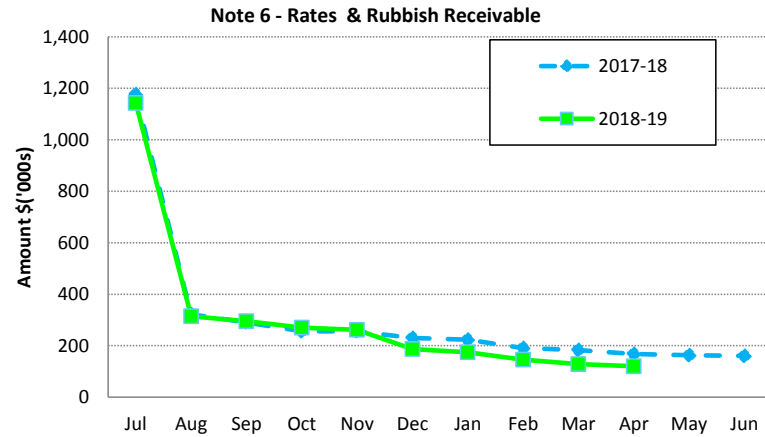
SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 6: Receivables

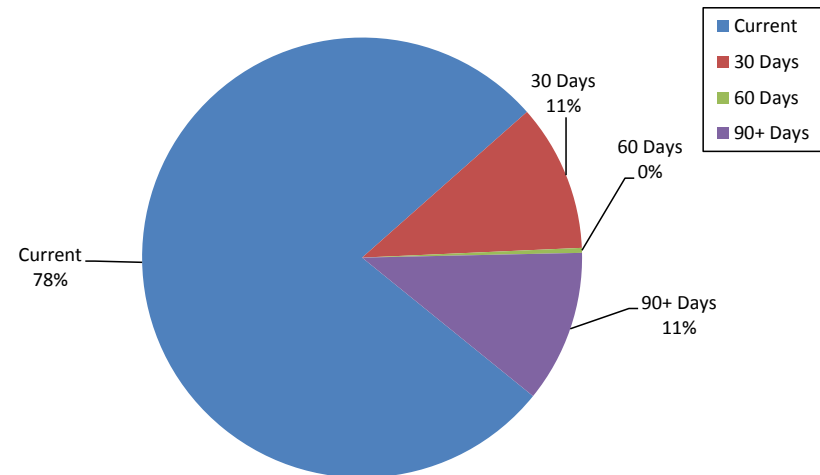
| Receivables - Rates & Rubbish | 30 April 2019 | 30 June 2018 |
|--------------------------------|----------------|----------------|
| | \$ | \$ |
| Opening Arrears Previous Years | 160,303 | 160,488 |
| Levied this year | 1,226,800 | 1,226,788 |
| Less Collections to date | (1,266,846) | (1,226,974) |
| Equals Current Outstanding | 120,258 | 160,303 |
| Net Rates Collectable | 120,258 | 160,303 |
| % Collected | 91.33% | 88.44% |

| Receivables - General | Current | 30 Days | 60 Days | 90+ Days | 90+Days |
|--|---------|---------|---------|----------|---------------|
| | \$ | \$ | \$ | \$ | \$ |
| Receivables - General | 68,398 | 9,522 | 318 | 9,847 | 88,085 |
| Balance per Trial Balance | | | | | |
| Sundry Debtors | | | | | 0 |
| Receivables - Other | | | | | 21,586 |
| Total Receivables General Outstanding | | | | | 21,586 |

Amounts shown above include GST (where applicable)



Note 6 - Accounts Receivable (non-rates)



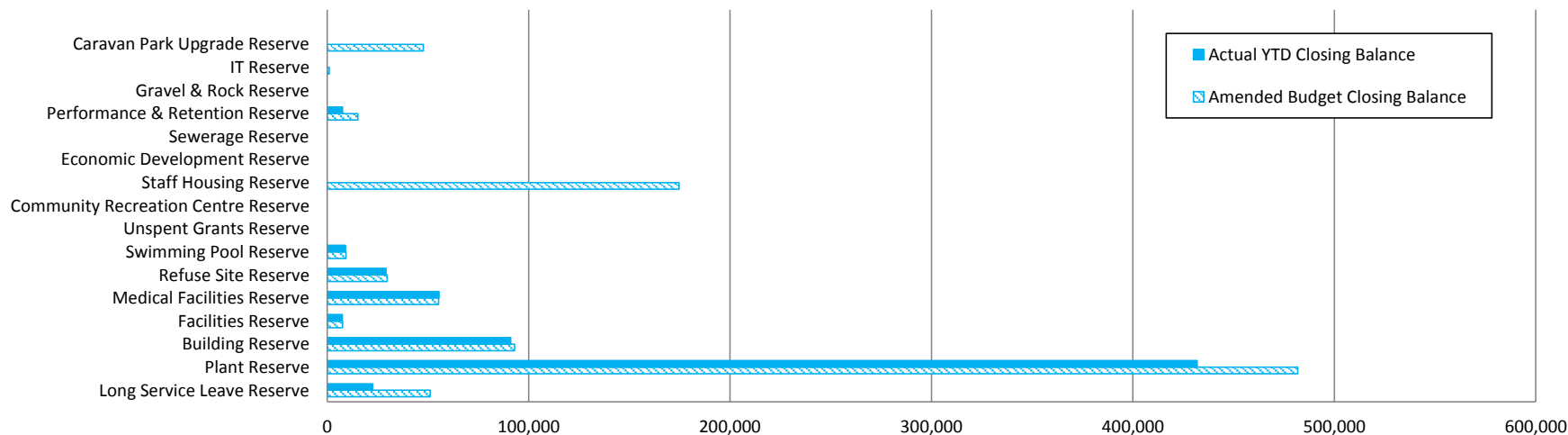
Comments/Notes - Receivables Rates & Rubbish

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 7: Cash Backed Reserve

| Name | Opening Balance | Amended Budget Interest Earned | Actual Interest Earned | Amended Budget Transfers In (+) | Actual Transfers In (+) | Amended Budget Transfers Out (-) | Actual Transfers Out (-) | Amended Budget Closing Balance | Actual YTD Closing Balance |
|-------------------------------------|-----------------|--------------------------------|------------------------|---------------------------------|-------------------------|----------------------------------|--------------------------|--------------------------------|----------------------------|
| Long Service Leave Reserve | \$ 22,502 | \$ 726 | \$ 83 | \$ 27,943 | \$ 0 | \$ 0 | \$ 0 | \$ 51,171 | \$ 22,585 |
| Plant Reserve | 430,321 | 11,050 | 1,593 | 200,000 | 0 | (159,500) | 0 | 481,871 | 431,914 |
| Building Reserve | 90,762 | 2,241 | 336 | 0 | 0 | 0 | 0 | 93,003 | 91,098 |
| Facilities Reserve | 7,507 | 185 | 28 | 0 | 0 | 0 | 0 | 7,692 | 7,535 |
| Medical Facilities Reserve | 55,269 | 0 | 205 | 0 | 0 | 0 | 0 | 55,269 | 55,473 |
| Refuse Site Reserve | 29,104 | 718 | 108 | 0 | 0 | 0 | 0 | 29,822 | 29,211 |
| Swimming Pool Reserve | 9,129 | 225 | 34 | 0 | 0 | 0 | 0 | 9,354 | 9,162 |
| Unspent Grants Reserve | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Community Recreation Centre Reserve | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Staff Housing Reserve | 0 | 0 | 0 | 174,620 | 0 | 0 | 0 | 174,620 | 0 |
| Economic Development Reserve | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Sewerage Reserve | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Performance & Retention Reserve | 7,526 | 187 | 172 | 7,500 | 0 | 0 | 0 | 15,213 | 7,697 |
| Gravel & Rock Reserve | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT Reserve | 0 | 0 | 0 | 20,000 | 0 | (19,045) | 0 | 955 | 0 |
| Caravan Park Upgrade Reserve | 0 | 0 | 0 | 47,745 | 0 | 0 | 0 | 47,745 | 0 |
| | 652,119 | 15,332 | 2,558 | 477,808 | 0 | (178,545) | 0 | 966,714 | 654,677 |

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 8: Disposal of Assets

| Asset Number | Asset Description | YTD Actual | | | | Amended Budget | | | |
|--------------|--|----------------|----------------|----------|-----------------|----------------|----------------|----------|-----------------|
| | | Net Book Value | Proceeds | Profit | (Loss) | Net Book Value | Proceeds | Profit | (Loss) |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| | Land and Buildings | | | | | | | | |
| LND07 | LAND 15 ADAMS ST | | | | | 9,000 | 9,000 | | |
| 34 | HOUSE LOT 75 ADAM ST | 0 | 4,500 | 0 | | 41,000 | 41,000 | | |
| LND16 | LAND 11 GLASS ST | | | | | 9,000 | 9,000 | | |
| 30 | HOUSE LOT 59 GLASS ST | | | | | 41,000 | 41,000 | | |
| 464 | LAND 15 THOMPSON RD | | | | | 10,000 | 10,000 | | |
| | Plant and Equipment | | | | | | | | |
| 492 | 2016 TOYOTA PRADO GXL - 0KTY - CEO | 51,218 | 39,091 | | (12,127) | 51,218 | 39,091 | | (12,127) |
| 491 | 2016 TOYOTA PRADO GXL - KTY0 - DCEO | 51,218 | 38,182 | | (13,036) | 51,218 | 38,182 | | (13,036) |
| 494 | 2017 Toyota Prado GXL - Doctor | | | | | 67,950 | 59,450 | | (8,500) |
| 500 | 2018 TOYOTA PRADO GXL - KTY0 - DCEO | | 50,909 | | (3,724) | 49,927 | 49,927 | | |
| 279 | Cat 424D-02 Backhoe Loader - KTY116 | | | | | 12,000 | 12,000 | | |
| 252 | Ford Pe Courier Tray Top Kty1700 | | | | | 3,000 | 3,000 | | |
| 485 | 2014 Ford XL Ranger Dual Cab 3.2 Ltr Turbo Diesel Manual Utility - KTY 080 | | | | | 18,000 | 18,000 | | |
| 493 | 2016 TOYOTA HILUX SR5 DUAL CAB UTILITY - KTY4 - WORKS SU | 38,445 | 30,909 | | (7,536) | 102,000 | 84,000 | | (18,000) |
| | | 140,881 | 163,591 | 0 | (36,423) | 465,313 | 413,650 | 0 | (51,663) |

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 9: Rating Information

| | Rate in | Number of Properties | Rateable Value | YTD Actual | | | Total Revenue | Amended Budget | | | Total Revenue |
|----------------------------------|-----------|----------------------------|-------------------|------------------|------------------|---------------|------------------|------------------|-----------------|--------------|------------------|
| | | | | Rate Revenue | Interim Rates | Back Rates | | Rate Revenue | Interim Rate | Back Rate | |
| | \$ | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| RATE TYPE | | | | | | | | | | | |
| General Rate | | | | | | | | | | | |
| GRV - Kununoppin / Trayning | 21.8558 | 105 | 579,488 | 126,652 | 750 | 0 | 127,402 | 133,860 | 0 | 0 | 133,860 |
| GRV - Yelbeni | 21.8558 | 3 | 11,660 | 2,548 | 0 | 0 | 2,548 | 2,548 | 0 | 0 | 2,548 |
| GRV - Commercial | 21.8558 | 12 | 84,010 | 18,361 | 0 | 0 | 18,361 | 18,361 | 0 | 0 | 18,361 |
| UV - Rural | 2.0240 | 208 | 50,177,500 | 1,015,593 | (283) | 0 | 1,015,309 | 1,015,593 | 0 | 0 | 1,015,593 |
| UV - Mining | 2.0240 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Sub-Totals | | 328 | 50,852,658 | 1,163,154 | 467 | 0 | 1,163,620 | 1,170,362 | 0 | 0 | 1,170,362 |
| Minimum Payment | \$ | | | | | | | | | | |
| GRV - Kununoppin / Trayning | 350.00 | 30 | 12,998 | 10,500 | 0 | 0 | 10,500 | 10,500 | 0 | 0 | 10,500 |
| GRV - Yelbeni | 350.00 | 6 | 925 | 2,100 | 0 | 0 | 2,100 | 2,100 | 0 | 0 | 2,100 |
| GRV - Commercial | 350.00 | 2 | 455 | 700 | 0 | 0 | 700 | 700 | 0 | 0 | 700 |
| UV - Rural | 350.00 | 6 | 56,200 | 2,100 | 0 | 0 | 2,100 | 2,100 | 0 | 0 | 2,100 |
| UV - Mining | 350.00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Sub-Totals | | 44 | 70,578 | 15,400 | 0 | 0 | 15,400 | 15,400 | 0 | 0 | 15,400 |
| | | 372 | 50,923,236 | 1,178,554 | 467 | 0 | 1,179,020 | 1,185,762 | 0 | 0 | 1,185,762 |
| Discounts | | | | | | | (46,089) | | | | (59,142) |
| Amount from General Rates | | | | | | | 1,132,931 | | | | 1,126,620 |
| Ex-Gratia Rates | | | | | | | 12,228 | | | | 12,228 |
| Rates Written Off | | | | | | | 0 | | | | 0 |
| Specified Area Rates | | | | | | | 0 | | | | 0 |
| Totals | | | | | | | 1,145,159 | | | | 1,138,848 |

Comments - Rating Information

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 10: Information on Borrowings

(a) Debenture Repayments

| Particulars/Purpose | 01 Jul 2018 | New Loans | | | Principal Repayments | | | Principal Outstanding | | | Interest Repayments | | |
|---------------------------------------|-------------|------------|----------------|----------------|----------------------|----------------|----------------|-----------------------|----------------|----------------|---------------------|----------------|----------------|
| | | YTD Actual | Amended Budget | Adopted Budget | Actual YTD | Amended Budget | Adopted Budget | Actual | Amended Budget | Adopted Budget | Actual | Amended Budget | Adopted Budget |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Governance | | | | | | | | | | | | | |
| Loan 65 - Works Crew Housing | 14,209 | 0 | 0 | 0 | 14,209 | 14,209 | 14,209 | 0 | 0 | 0 | 323 | 471 | 471 |
| Recreation and Culture | | | | | | | | | | | | | |
| Loan 67 - SSL - Bowls Resurface * | 31,083 | 0 | 0 | 0 | 4,315 | 4,315 | 4,315 | 26,768 | 26,768 | 26,768 | 836 | 1,133 | 1,133 |
| Loan 69 - Community Recreation Centre | 324,487 | 0 | 0 | 0 | 6,647 | 13,405 | 13,405 | 317,840 | 311,082 | 311,082 | 6,445 | 10,727 | 10,727 |
| Economic Services | | | | | | | | | | | | | |
| Loan 68 - Trayning Unmanned Fuel Site | 120,663 | 0 | 0 | 0 | 15,703 | 15,703 | 15,703 | 104,960 | 104,960 | 104,960 | 2,203 | 3,676 | 3,676 |
| Loan 70 - Trayning Unmanned Fuel Site | 57,428 | 0 | 0 | 0 | 3,243 | 6,529 | 6,529 | 54,185 | 50,899 | 50,899 | 937 | 1,501 | 1,501 |
| | 547,870 | 0 | 0 | 0 | 44,115 | 54,161 | 54,161 | 503,755 | 493,709 | 493,709 | 10,743 | 17,508 | 17,508 |

* These loans are self supporting loans. All other debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019

Note 11: Grants and Contributions

| | Grant Provider | Type | Opening Balance (Tied) (a) | Adopted Budget | | YTD Amended Budget | Adopted Annual Budget (c) | Post Variations (d) | Expected (c)+(d) | YTD Actual | | Unspent Grant (Tied) (a)+(b) |
|---|--|------------------|----------------------------|------------------|----------------|--------------------|---------------------------|---------------------|------------------|------------------|------------------|------------------------------|
| | | | | Operating | Capital | | | | | Revenue | (Expended) (b) | |
| | | | | \$ | \$ | \$ | | | \$ | \$ | \$ | |
| General Purpose Funding | | | | | | | | | | | | |
| Grants Commission - General | WALGGC | Operating | 0 | 1,053,630 | 0 | 842,904 | 1,053,630 | 0 | 1,053,630 | 428,868 | 0 | 0 |
| Law, Order and Public Safety | | | | | | | | | | | | |
| Transport | | | | | | | | | | | | |
| Contribution - Street Lighting | Main Roads WA | Operating | 0 | 3,900 | 0 | 0 | 3,900 | 0 | 3,900 | 0 | (14,615) | 0 |
| Grant - Regional Road Group - Road Projects | Main Roads WA | Non-operating | 0 | 0 | 283,060 | 283,060 | 283,060 | 0 | 283,060 | 283,061 | (514,156) | 0 |
| Grant - Direct Road | Main Roads WA | Operating | 0 | 61,143 | 0 | 61,143 | 61,143 | 0 | 61,143 | 104,219 | 0 | 0 |
| Grants Commission - Local Roads | WALGGC | Operating | 0 | 448,436 | 0 | 336,327 | 448,436 | 0 | 448,436 | 158,457 | 0 | 0 |
| Grant - Roads to Recovery | Dept of Infrastructure | Non-operating | 0 | 0 | 104,945 | 104,945 | 104,945 | 0 | 104,945 | 28,720 | (182,019) | 0 |
| | Main Roads WA | Non-operating | 0 | | | | 0 | | | 60,243 | 0 | |
| Grant - Thank a Volunteer | Main Roads WA | Operating - Tied | 0 | 1,000 | 0 | 0 | 1,000 | 0 | 1,000 | 0 | 0 | 0 |
| | Blackspot Funding | Non-operating | | 0 | 0 | | | | | 30,664 | | |
| BeConnected (Good Things Foundation) | | Operating - Tied | | 0 | | | 0 | 0 | 0 | 1,500 | 0 | |
| TOTALS | | | 0 | 1,567,109 | 283,060 | 1,523,434 | 1,850,169 | 0 | 1,850,169 | 1,063,568 | (528,771) | 0 |
| SUMMARY | | | | | | | | | | | | |
| Operating | Operating Grants, Subsidies and Contributions | | 0 | 1,567,109 | 0 | 1,240,374 | 1,567,109 | 0 | 1,567,109 | 691,544 | (14,615) | 0 |
| Operating - Tied | Tied - Operating Grants, Subsidies and Contributions | | 0 | 1,000 | 0 | 0 | 1,000 | 0 | 1,000 | 1,500 | 0 | 0 |
| Non-operating | Non-operating Grants, Subsidies and Contributions | | 0 | 0 | 388,005 | 388,005 | 388,005 | 0 | 388,005 | 402,688 | (696,175) | 0 |
| TOTALS | | | 0 | 1,568,109 | 388,005 | 1,628,379 | 1,956,114 | 0 | 1,956,114 | 1,095,732 | (710,790) | 0 |

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 April 2019













Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

| Description | Opening Balance 01 Jul 2018 | Amount Received | Amount Paid | Closing Balance 30 Apr 2019 |
|--------------------------------|-----------------------------------|--------------------|---------------------|-----------------------------------|
| | \$ | \$ | \$ | \$ |
| Toy Library Funds | 770.96 | 0.00 | 0.00 | 770.96 |
| Red Fm Radio / Gym | 317.35 | 0.00 | 0.00 | 317.35 |
| Skatepark Funds | 0.00 | 0.00 | 0.00 | 0.00 |
| Football Club Funds | 0.00 | 0.00 | 0.00 | 0.00 |
| Kununoppin Fire Brigade | 500.00 | 0.00 | 0.00 | 500.00 |
| Yelbini Fire Donation | 0.00 | 0.00 | 0.00 | 0.00 |
| Nomination Deposits | 0.00 | 160.00 | (80.00) | 80.00 |
| Shire Housing Bonds | 6,888.90 | 2,113.00 | (939.00) | 8,062.90 |
| Police Licensing | 0.00 | 200,699.90 | (200,434.95) | 264.95 |
| Trayning Golf Club Funds | 5,903.03 | 0.00 | 0.00 | 5,903.03 |
| Trayning Badminton | 0.00 | 0.00 | 0.00 | 0.00 |
| Halls & Equipment Hire Bonds | 0.00 | 0.00 | 0.00 | 0.00 |
| Unidentified Deposits | 3,017.54 | 0.00 | 0.00 | 3,017.54 |
| South Trayning Ninghan Catchme | 2,415.57 | 0.00 | 0.00 | 2,415.57 |
| Repertory Funds | 1,706.88 | 0.00 | 0.00 | 1,706.88 |
| Newroc Funds | 0.00 | 0.00 | 0.00 | 0.00 |
| Aqua Bubble Donations | 970.50 | 0.00 | 0.00 | 970.50 |
| Ninghan Farm Focus Group | 249.97 | 0.00 | 0.00 | 249.97 |
| Commemorative Plaques | 0.00 | 0.00 | 0.00 | 0.00 |
| Rance Caravan Fund | 0.00 | 0.00 | 0.00 | 0.00 |
| Ninghan Fitness / Gym Key Bond | 352.00 | 0.00 | 0.00 | 352.00 |
| Playgroup Funds | 1,226.46 | 0.00 | 0.00 | 1,226.46 |
| Waste Dump Kununoppin | 200.00 | 0.00 | 0.00 | 200.00 |
| | 0.00 | 0.00 | 0.00 | 0.00 |
| | 24,519.16 | 202,972.90 | (201,453.95) | 26,038.11 |





Shire of Trayning
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019

Note 13: Capital Acquisitions

| Assets | Account | Balance Sheet Category | Job | YTD Actual | | | Adopted | Amended Budget | | Strategic Reference / Comment | |
|---|---|------------------------|------|-------------|----------|------------------|------------------|------------------|------------------|-------------------------------|----------------|
| | | | | New/Upgrade | Renewal | Total YTD | Annual Budget | Annual Budget | YTD Budget | | YTD Variance |
| | | | | \$ | \$ | \$ | \$ | \$ | \$ | | |
|  Level of completion indicator, please see table at the end of this note for further detail. | | | | | | | | | | | |
| Buildings | | | | | | | | | | | |
| Governance | | | | | | | | | | | |
|  | ADMINISTRATION BUILDING - CAPITAL WORKS | 4042540 | 9231 | | 0 | (14,499) | (14,499) | (42,000) | (30,000) | (30,000) | 15,501 |
| | Total - Governance | | | | 0 | (14,499) | (14,499) | (42,000) | (30,000) | (30,000) | 15,501 |
| Other Law, Order & Public Safety | | | | | | | | | | | |
|  | 4 Bay DFES Building | 4051002 | 9231 | BC76 | 0 | (1,080) | (1,080) | 0 | 0 | 0 | (1,080) |
| | Total - Other Law, Order & Public Safety | | | | 0 | (1,080) | (1,080) | 0 | 0 | 0 | (1,080) |
| Housing | | | | | | | | | | | |
|  | 139A FELGATE PARADE | 4092541 | 9231 | BC63 | 0 | (30,711) | (30,711) | (10,000) | (31,000) | (25,820) | (4,891) |
| | Total - Housing | | | | 0 | (30,711) | (30,711) | (10,000) | (31,000) | (25,820) | (4,891) |
| Recreation And Culture | | | | | | | | | | | |
|  | Shade Sails at Kununoppin | 4223549 | 9231 | BC75 | 0 | (208) | (208) | (10,000) | (10,000) | (10,000) | 9,792 |
|  | Swimming Pool Upgrade | 4112002 | 9231 | BC21 | 0 | (11,448) | (11,448) | 0 | (350,000) | (350,000) | 338,552 |
| | Total - Recreation And Culture | | | | 0 | (11,656) | (11,656) | (10,000) | (360,000) | (360,000) | 348,344 |
| Transport | | | | | | | | | | | |
|  | Hughes Street Footpath: Stage Two | 4121011 | 9251 | FCC05 | 0 | (5,118) | (5,118) | 0 | 0 | 0 | (5,118) |
| | Total - Transport | | | | 0 | (5,118) | (5,118) | 0 | 0 | 0 | (5,118) |
|  | Total - Buildings | | | | 0 | (63,064) | (63,064) | (62,000) | (421,000) | (415,820) | 352,756 |
| Furniture & Equipment | | | | | | | | | | | |
| Other Property & Services | | | | | | | | | | | |
|  | | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Total - Other Property & Services | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  | Total - Furniture & Equipment | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Plant & Equipment | | | | | | | | | | | |
| Governance | | | | | | | | | | | |
|  | PURCHASE ADMINISTRATION VEHICLE | 4042566 | 9233 | | 0 | (132,008) | (132,008) | (248,000) | (248,000) | (248,000) | 115,992 |
|  | | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Total - Governance | | | | 0 | (132,008) | (132,008) | (248,000) | (248,000) | (248,000) | 115,992 |
| Health | | | | | | | | | | | |





















Shire of Trayning
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 APRIL 2019

Note 13: Capital Acquisitions

| Assets | Account | Balance Sheet Category | Job | YTD Actual | | | Adopted | Amended Budget | | Strategic Reference / Comment |
|--|---------|------------------------|-----|-------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|
| | | | | New/Upgrade | Renewal | Total YTD | Annual Budget | Annual Budget | YTD Budget | |
| | | | | \$ | \$ | \$ | \$ | \$ | \$ | |
|  Purchase Doctors Vehicle | 4074701 | 9233 | | 0 | 0 | 0 | (62,000) | (62,000) | (62,000) | 62,000 |
| Total - Health | | | | 0 | 0 | 0 | (62,000) | (62,000) | (62,000) | 62,000 |
| Transport | | | | | | | | | | |
|  Purchase of Plant | 4123615 | 9233 | | 0 | 0 | 0 | (60,000) | (60,000) | (60,000) | 60,000 |
|  PURCHASE LIGHT VEHICLES | 4123604 | 9233 | | 0 | 0 | 0 | (65,000) | (65,000) | (65,000) | 65,000 |
| Total - Transport | | | | 0 | 0 | 0 | (125,000) | (125,000) | (125,000) | 125,000 |
| Other Property & Services | | | | | | | | | | |
|  Replace Works Supervisor's Utility | 4142570 | 9233 | | 0 | (47,534) | (47,534) | (102,000) | (102,000) | (102,000) | 54,466 |
| Total - Other Property & Services | | | | 0 | (47,534) | (47,534) | (102,000) | (102,000) | (102,000) | 54,466 |
| Total - Plant & Equipment | | | | 0 | (179,542) | (179,542) | (537,000) | (537,000) | (537,000) | 357,458 |

Shire of Trayning
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019

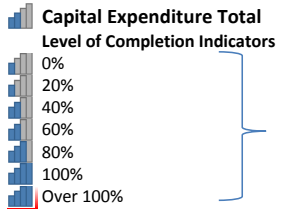
Note 13: Capital Acquisitions

| Assets | Account | Balance Sheet Category | Job | YTD Actual | | | Adopted | Amended Budget | | Strategic Reference / Comment | |
|---|--|------------------------|------|-------------|----------|------------------|------------------|------------------|------------------|-------------------------------|------------------|
| | | | | New/Upgrade | Renewal | Total YTD | Annual Budget | Annual Budget | YTD Budget | | YTD Variance |
| | | | | \$ | \$ | \$ | \$ | \$ | \$ | | |
| Infrastructure Assets - Roads | | | | | | | | | | | |
| Transport | | | | | | | | | | | |
|  | Kellerberrin-Yelbeni Road SLK 4.30-6.30 | 4121001 | 9250 | RCC043 | 0 | (32,631) | (32,631) | (78,319) | (78,319) | (75,619) | 42,988 |
|  | Kellerberrin - Yelbeni Road SLK 21.40 - 24.70 | 4121001 | 9250 | RCC044 | 0 | (76,187) | (76,187) | (116,755) | (116,755) | (116,755) | 40,568 |
|  | Minor Construction Projects | 4121001 | 9250 | RCC045 | 0 | (81,274) | (81,274) | (50,000) | (50,000) | (50,000) | (31,274) |
|  | Kununoppin - Mukinbudin Road | 4121002 | 9250 | RRG015 | 0 | (478,759) | (478,759) | (435,801) | (435,801) | (349,968) | (128,791) |
|  | Kellerberrin - Yelbeni Road SLK 14.70 - 21.20 | 4121003 | 9250 | RTR034 | 0 | (182,019) | (182,019) | (182,305) | (182,305) | (179,052) | (2,967) |
|  | Black Spot Programme - Doodlakine/Kunuoppin road | 4121002 | 9250 | BSP001 | 0 | (35,397) | (35,397) | 0 | 0 | 0 | (35,397) |
|  | Total - Transport | | | | 0 | (886,266) | (886,266) | (863,180) | (863,180) | (771,394) | (114,872) |
|  | Total - Infrastructure Assets - Roads | | | | 0 | (886,266) | (886,266) | (863,180) | (863,180) | (771,394) | (114,872) |
| Infrastructure Assets - Footpaths | | | | | | | | | | | |
| Transport | | | | | | | | | | | |
|  | Hughes Street Kununoppin | 4121010 | 9251 | FCC005 | 0 | (20,532) | (20,532) | (61,053) | (61,053) | (61,053) | 40,521 |
|  | Total - Transport | | | | 0 | (20,532) | (20,532) | (61,053) | (61,053) | (61,053) | 40,521 |
|  | Total - Infrastructure Assets - Footpaths | | | | 0 | (20,532) | (20,532) | (61,053) | (61,053) | (61,053) | 40,521 |
| Infrastructure Assets - Airports | | | | | | | | | | | |
| Transport | | | | | | | | | | | |
|  | Total - Transport | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  | Total - Infrastructure Assets - Airports | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Infrastructure Assets - Water | | | | | | | | | | | |
| Transport | | | | | | | | | | | |
|  | Total - Transport | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
|  | Total - Infrastructure Assets - Water | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Infrastructure Assets - Other | | | | | | | | | | | |
| Community Amenities | | | | | | | | | | | |
|  | CAPITAL - TRAYNING REFUSE SITE | 4101501 | 9254 | BC73 | 0 | 0 | 0 | (1,500) | (1,500) | (1,500) | 1,500 |
|  | YELBENI REFUSE SITE | 4101542 | 9254 | BC74 | 0 | 0 | 0 | (2,500) | (2,500) | (2,500) | 2,500 |
|  | CAPITAL WORKS KUNUNOPPIN REFUSE SITE | 4101540 | 9254 | BC55 | 0 | (9,812) | (9,812) | (5,500) | (11,000) | (11,000) | 1,188 |
|  | Total - Community Amenities | | | | 0 | (9,812) | (9,812) | (9,500) | (15,000) | (15,000) | 5,188 |
|  | Total - Infrastructure Assets - Other | | | | 0 | (9,812) | (9,812) | (9,500) | (15,000) | (15,000) | 5,188 |

Shire of Trayning
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 APRIL 2019

Note 13: Capital Acquisitions

| Assets | Account | Balance Sheet Category | Job | YTD Actual | | | Adopted | Amended Budget | | Strategic Reference / Comment |
|----------------------------------|---------|------------------------|-----|-------------|-------------|-------------|---------------|----------------|-------------|-------------------------------|
| | | | | New/Upgrade | Renewal | Total YTD | Annual Budget | Annual Budget | YTD Budget | |
| | | | | \$ | \$ | \$ | \$ | \$ | \$ | |
| Capital Expenditure Total | | | | 0 | (1,159,216) | (1,159,216) | (1,532,733) | (1,897,233) | (1,800,267) | 641,051 |



Percentage YTD Actual to Annual Budget
 Expenditure over budget highlighted in red.



10.1.2 Monthly Payment List April 2019

| | |
|-----------------------------------|---|
| Date of Report: | 7 th May 2019 |
| Proponent: | N/A |
| File Ref: | 3.2.2.3 – Accounts Payable (Creditors) |
| Officer: | Jacqui Cook – Manager of Financial Services |
| Senior Officer: | Brian Jones –Chief Executive Officer |
| Officer's Disclosure of Interest: | Nil |
| Attachments: | Nil |
| Voting Requirements: | Simple Majority |

Purpose of Report

The cheques and electronic payments that have been raised during the month of April 2019 are reproduced in list form for Council's endorsement.

Background

Creditor's invoices are processed as they arrive and at regular intervals cheques and electronic funds transfers are raised for payment.

Consultation

There has been consultation with the Chief Executive Officer.

Statutory Environment

Local Government (Financial Management) Regulations 1996 -

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and



- (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

The recommendation that follows is consistent with the legislative requirements.

Policy Implications

There are no policy implications.

Financial Implications

The following payment listing includes all payments made to third parties from Council's Municipal, Trust as well as transactions made on the Corporate Credit Card.

The payment listing does not included internal transfers between Councils various bank accounts such as transfers from Councils Municipal Cheque Account to and from Municipal at Call High Interest Account.

Strategic Implications

There are no strategic implications.

Environmental Implications

There are no environmental implications.

Social Implications

There are no social implications.

Officer's Comment

There is nothing out of the ordinary in the payments list for April 2019.



Officer Recommendation/ Council Decision

Moved: Cr GI Yates

Seconded: Cr ML McHugh

It is recommended that:

Council accepts the following payments list presented for the period 1st April 2019 – 30th April 2019 totalling \$ 177,749.31.

| | | | | |
|------------------------|----------|--|-----------|----------------------------|
| Municipal | 23894 | 23897 | | |
| Cheque | | to | totalling | \$17,995.59 |
| Municipal EFT | EFT7610 | to | EFT7624 | totalling \$62,017.28 |
| Municipal Direct Debit | DD6836.1 | to | DD6886.1 | totalling \$31,212.09 |
| Payroll | WEEK 37 | to | WEEK 39 | totalling \$64,514.00 |
| Bank Fees | | Transactions | totalling | <u>\$30.00</u> |
| Merchant Fees | | totalling | | <u>\$121.99</u> |
| | | Total Municipal Transactions | | <u>\$175,890.95</u> |
| Trust Cheques | | Transactions | totalling | - |
| Credit Card | | Transactions | totalling | <u>\$1,858.36</u> |
| | | Total Trust, & Credit Card Transactions | | <u>\$1,858.36</u> |
| | | TOTAL PAYMENTS FOR MONTH OF APRIL 2019 | | <u>\$177,749.31</u> |

All payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, costings and amounts due for payments.

Cheques have been signed and Electronic Funds Transfers have been authorised in accordance with Councils delegation 2.3 – Creditor Payments.

Under section 5.46 (3) of the Local Government Act 1995 and regulation 19 of the Local Government (Administration) Regulations 1996, this record of the exercise of Delegated Authority is Registered.

Brian Jones
Chief Executive Officer

Resolution: 05-2019.41

Carried: 6/0

SHIRE OF TRAYNING
 Payments made from the Municipal Account for the Period 1st April 2019 to 30th April 2019
 Presented to Council, 15th May 2019

| <i>Chq/EFT</i> | <i>Payment Date</i> | <i>Payee</i> | <i>Description</i> | <i>Amount</i> |
|---------------------------|---------------------|--------------------------------|---|---------------------|
| Cheques | | | | |
| 23894 | 15/04/2019 | Sharon White | Rates Refund for A202 Pullens Road | \$ 1,134.75 |
| 23895 | 15/04/2019 | Synergy | Electricity Usage 25/1/19 - 28/3/19 | \$ 8,209.40 |
| 23896 | 15/04/2019 | Telstra | Phone Line Charges to 1/4/19 | \$ 2,338.43 |
| 23897 | 15/04/2019 | Water Corporation | Water Usage Charges to 13/3/19 | \$ 6,313.01 |
| TOTAL CHEQUES | | | | \$ 17,995.59 |
| EFT | | | | |
| EFT7610 | 15/04/2019 | 5 Rivers Plumbing & Gas | Fix Drainage Issues at Units 5 and 6 Coronation St | \$ 288.75 |
| EFT7611 | 15/04/2019 | All-Ways Foods | Cleaning Supplies | \$ 186.50 |
| EFT7612 | 15/04/2019 | ATO | FBT,BAS and PAYG for March 2019 | \$ 4,939.00 |
| EFT7613 | 15/04/2019 | Chubb Fire | Annual Fire Extinguisher Servicing and Repairs 2019 | \$ 7,496.55 |
| EFT7614 | 15/04/2019 | Great Southern Fuels | Fuel Accounts March 2019 | \$ 7,623.64 |
| EFT7615 | 15/04/2019 | JM Haulage | Roadtrain/Sidetipper Hire 8/1/19 - 16/1/19 | \$ 34,157.75 |
| EFT7616 | 15/04/2019 | Koorda CRC | Community Development Officer Job Advertisement | \$ 25.00 |
| EFT7617 | 15/04/2019 | KTY Electrical Services | Meter Box Upgrade at Shire Admin Building Stg 3 Payment | \$ 3,162.50 |
| EFT7618 | 15/04/2019 | Officeworks | Stationery | \$ 1.19 |
| EFT7619 | 15/04/2019 | R Munns Engineering Consultant | Consultancy Costs February 2019 WALGGC Return | \$ 169.40 |
| EFT7620 | 15/04/2019 | State Library of WA | State Library Freight Recoup 2018/19 | \$ 310.88 |
| EFT7621 | 15/04/2019 | Trayning Ag Repairs | Various Plant repairs & Maintenance | \$ 1,473.23 |
| EFT7622 | 15/04/2019 | Trayning Hotel Motel | Catering & Refreshments | \$ 587.00 |
| EFT7623 | 15/04/2019 | WA Contract Ranger Services | Ranger Services 18/3/19 & 26/3/19 | \$ 864.87 |
| EFT7624 | 15/04/2019 | Wallis Computer Solutions | Assistance with Telstra to Crisp at Admin Office and Pool | \$ 731.02 |
| TOTAL EFT PAYMENTS | | | | \$ 62,017.28 |

SHIRE OF TRAYNING
 Payments made from the Municipal Account for the Period 1st April 2019 to 30th April 2019
 Presented to Council, 15th May 2019

| Chq/EFT | Payment Date | Payee | Description | Amount |
|---|--------------|----------------------------|--|----------------------|
| Direct Debit | | | | |
| DD6836.1 | 2/04/2019 | Department of Transport | Payments - Police Licensing | \$ 2,414.45 |
| DD6840.1 | 3/04/2019 | Department of Transport | Payments - Police Licensing | \$ 1,960.40 |
| DD6842.1 | 3/04/2019 | WA Super | Payroll deductions | \$ 3,292.34 |
| DD6842.2 | 3/04/2019 | Prime Super Pty Ltd | Superannuation contributions | \$ 901.45 |
| DD6842.3 | 3/04/2019 | Australian Super | Superannuation contributions | \$ 653.75 |
| DD6842.4 | 3/04/2019 | Rob Tanner Retirement Fund | Superannuation contributions | \$ 346.92 |
| DD6842.5 | 3/04/2019 | BT Super for Life | Superannuation contributions | \$ 202.50 |
| DD6842.6 | 3/04/2019 | Rest | Superannuation contributions | \$ 206.23 |
| DD6842.7 | 3/04/2019 | TWU Super | Superannuation contributions | \$ 251.84 |
| DD6842.8 | 3/04/2019 | Essential Super | Superannuation contributions | \$ 127.26 |
| DD6844.1 | 4/04/2019 | Department of Transport | Payments - Police Licensing | \$ 242.15 |
| DD6848.1 | 8/04/2019 | Department of Transport | Payments - Police Licensing | \$ 5,429.90 |
| DD6850.1 | 8/04/2019 | Department of Transport | Payments - Police Licensing | \$ 123.90 |
| DD6854.1 | 9/04/2019 | Department of Transport | Payments - Police Licensing | \$ 845.15 |
| DD6856.1 | 10/04/2019 | Department of Transport | Payments - Police Licensing | \$ 413.35 |
| DD6864.1 | 16/04/2019 | Department of Transport | Payments - Police Licensing | \$ 124.35 |
| DD6866.1 | 16/04/2019 | Department of Transport | Payments - Police Licensing | \$ 1,053.75 |
| DD6868.1 | 15/04/2019 | Fuji Xerox Australia | Photocopier lease agreement for March 2019 | \$ 195.48 |
| DD6870.1 | 17/04/2019 | Department of Transport | Payments - Police Licensing | \$ 1,137.30 |
| DD6872.1 | 17/04/2019 | WA Super | Payroll deductions | \$ 3,087.74 |
| DD6872.2 | 17/04/2019 | Prime Super Pty Ltd | Superannuation contributions | \$ 653.75 |
| DD6872.3 | 17/04/2019 | Australian Super | Payroll deductions | \$ 903.13 |
| DD6872.4 | 17/04/2019 | Rob Tanner Retirement Fund | Superannuation contributions | \$ 346.92 |
| DD6872.5 | 17/04/2019 | BT Super for Life | Superannuation contributions | \$ 207.40 |
| DD6872.6 | 17/04/2019 | Rest | Superannuation contributions | \$ 205.93 |
| DD6872.7 | 17/04/2019 | TWU Super | Superannuation contributions | \$ 248.82 |
| DD6874.1 | 18/04/2019 | Essential Super | Payments - Police Licensing | \$ 418.70 |
| DD6876.1 | 23/04/2019 | Department of Transport | Payments - Police Licensing | \$ 2,054.25 |
| DD6878.1 | 23/04/2019 | Wright Express Australia | Motorpass Charges for April 2018 | \$ 49.50 |
| DD6880.1 | 24/04/2019 | Department of Transport | Payments - Police Licensing | \$ 534.00 |
| DD6882.1 | 24/04/2019 | Australia Post | Postage and Freight for March 2019 | \$ 76.23 |
| DD6884.1 | 26/04/2019 | Department of Transport | Payments - Police Licensing | \$ 891.65 |
| DD6886.1 | 29/04/2019 | Department of Transport | Payments - Police Licensing | \$ 1,611.60 |
| TOTAL DIRECT DEBITS | | | | \$ 31,212.09 |
| Bank Fees | | | | |
| 791 | 2/04/2019 | Fees | Merchant Fees | \$ 121.99 |
| 791 | 2/04/2019 | Fees | Bank Fees | \$ 20.00 |
| 791 | 2/04/2019 | Fees | Bank Fees | \$ 10.00 |
| TOTAL BANK FEES | | | | \$ 151.99 |
| Corporate Credit Card | | | | |
| DD6852.1 | 7/03/2019 | Crisp Wireless | Monthly Internet Charges Admin Office & Swimming Pool | \$ 328.90 |
| DD6852.2 | 11/03/2019 | Shire of Trayning | Plate Change on Prado from 01KTY to State Plate | \$ 26.85 |
| DD6852.3 | 12/03/2019 | Indian Ocean Hotel | Accommodation for Licensing Course Deposit | \$ 88.00 |
| DD6852.4 | 12/03/2019 | Indian Ocean Hotel | Accommodation for Licensing Course Deposit | \$ 88.00 |
| DD6852.5 | 13/03/2019 | Shire of Trayning | Vehicle Transfer, Plate Change and Rego on New Qashqai | \$ 432.85 |
| DD6852.6 | 13/03/2019 | Indian Ocean Hotel | Accommodation for Licensing Course Final Payment | \$ 400.00 |
| DD6852.7 | 13/03/2019 | Indian Ocean Hotel | Accommodation for Licensing Course Final Payment | \$ 400.00 |
| DD6852.8 | 16/03/2019 | Bunnings | Admin Building Garden - Fertiliser and Soil Improver | \$ 93.76 |
| TOTAL CORPORATE CREDIT CARD PURCHASES | | | | \$ 1,858.36 |
| Payroll | | | | |
| Week 37 | 4/04/2019 | Wages | Payroll Wages Week Ending 03/04/2019 | \$ 31,012.00 |
| Week 39 | 18/04/2019 | Wages | Payroll Wages Week Ending 17/04/2019 | \$ 33,502.00 |
| TOTAL PAYROLL | | | | \$ 64,514.00 |
| TOTAL PAYMENTS FROM MUNICIPAL ACCOUNT FOR APRIL 2019 | | | | \$ 177,749.31 |

SHIRE OF TRAYNING
Sundry Debtor Invoices Raised for the Period 1st April 2019 to 30th April 2019
Presented to Council, 15th May 2019

| Debtor Number | Invoice Date | Debtor | Description | Invoice Number | Amount |
|---|--------------|------------------------|---|----------------|---------------------|
| 80690 | 03/04/19 | GL & JM Poole | 40 T Yellow Sand Collected | 5237 | \$ 484.00 |
| 80691 | 11/04/19 | Ashlee Clarke | Reimbursement of superannuation payment | 5238 | \$ 94.03 |
| 80314 | 15/04/19 | Frankie's Diner | 1/2 Page Advert in Ninghan News Edition #1523 | 5239 | \$ 15.00 |
| 80098 | 15/04/19 | Shire of Mt Marshall | Full Page Advert in Ninghan News Edition #1523 | 5240 | \$ 20.00 |
| 80667 | 15/04/19 | Summit Fertilizers | 1/2 Page Advert in Ninghan News Edition #1523 | 5241 | \$ 15.00 |
| 80685 | 15/04/19 | Trayning Hotel Motel | Full Page Advert in Ninghan News Edition #1523 | 5242 | \$ 20.00 |
| 80474 | 15/04/19 | MW Grant | 1/2 Page Advert in Ninghan News Edition #1523 | 5243 | \$ 15.00 |
| 80650 | 15/04/19 | Marc Pitts | Electricity Usage Invoice | 5244 | \$ 373.55 |
| 80647 | 15/04/19 | South Western Wireless | Electricity Usage Invoice | 5245 | \$ 224.85 |
| 80056 | 29/04/19 | Main Roads WA | Final Claim RRG015 - Kununoppin-Mukinbudin Road | 5247 | \$ 62,274.00 |
| 80314 | 30/04/19 | Frankie's Diner | 1/2 Page Advert in Ninghan News Edition #1524 | 5248 | \$ 15.00 |
| 80685 | 30/04/19 | Trayning Hotel Motel | Full Page Advert in Ninghan News Edition #1524 | 5249 | \$ 20.00 |
| 80474 | 30/04/19 | MW Grant | 1/2 Page Advert in Ninghan News Edition #1524 | 5250 | \$ 15.00 |
| 80667 | 30/04/19 | Summit Fertilizers | 1/2 Page Advert in Ninghan News Edition #1524 | 5251 | \$ 15.00 |
| 80111 | 30/04/19 | Nungarin Markets | 1/2 Page Advert in Ninghan News Edition #1523 | 5252 | \$ 15.00 |
| 80098 | 30/04/19 | Shire of Mt Marshall | Doctors Recoup Expenses April 2019 | 5253 | \$ 768.00 |
| 80055 | 30/04/19 | Shire of Mukinbudin | Doctors Recoup Expenses April 2019 | 5254 | \$ 768.00 |
| 80005 | 30/04/19 | Shire of Nungarin | Doctors Recoup Expenses April 2019 | 5255 | \$ 256.00 |
| 80676 | 30/04/19 | Lorraine Taylor | Rent | 5256 | \$ 453.60 |
| 80587 | 30/04/19 | Jill McDonald | Rent | 5257 | \$ 453.80 |
| 80669 | 30/04/19 | Debra Williams | Rent | 5258 | \$ 680.70 |
| 80648 | 30/04/19 | Ian Spencer | Rent | 5259 | \$ 400.00 |
| 80647 | 30/04/19 | South Western Wireless | Rent | 5260 | \$ 560.00 |
| 80640 | 30/04/19 | Ronald Talbot | Rent | 5261 | \$ 400.00 |
| 80506 | 30/04/19 | T Lister & R Ward | Rent | 5262 | \$ 600.00 |
| 80608 | 30/04/19 | Robert Driscoll | Rent | 5263 | \$ 600.00 |
| 80498 | 30/04/19 | Terri Fifett | Rent | 5264 | \$ 341.00 |
| 80079 | 30/04/19 | Betty Shannon | Rent | 5265 | \$ 314.00 |
| 80264 | 30/04/19 | Ivan Perkins | Rent | 5266 | \$ 314.00 |
| 80083 | 30/04/19 | Elizabeth Raymond | Rent | 5267 | \$ 314.00 |
| 80684 | 30/04/19 | Barry Palmer | Black Water Disposal | 5268 | \$ 350.00 |
| 80684 | 30/04/19 | Barry Palmer | Black Water Disposal | 5269 | \$ 350.00 |
| 80684 | 30/04/19 | Barry Palmer | Black Water Disposal | 5270 | \$ 15.00 |
| Total Invoices Raised for April 2019 | | | | | \$ 71,553.53 |



New Motion

Moved: Cr ML McHugh

Seconded: Cr FA Tarr

That:
Standing Orders be suspended at 4:08pm to enable Council to discuss item 11.1.1.

Resolution: 05-2019.42

Carried: 6/0

New Motion

Moved: Cr FA Tarr

Seconded: Cr GI Yates

That:
Standing Orders be reinstated at 4:15pm.

Resolution: 05-2019.43

Carried: 6/0



11.1 CHIEF EXECUTIVE OFFICER

11.1.1 Adoption of Strategic Community Plan

| | |
|-----------------------------------|---------------------------------------|
| Date of Report: | 3 rd May 2019 |
| Proponent: | Chief Executive Officer |
| File Ref: | 5.1.1.12 |
| Officer: | Brian Jones – Chief Executive Officer |
| Officer's Disclosure of Interest: | Nil |
| Attachments: | 11.1.1 Strategic Community Plan |
| Voting Requirements: | Absolute Majority |

Purpose of Report

To adopt the Shire of Trayning Strategic Community Plan.

Background

A draft Strategic Community Plan has been prepared and advertised for public comment.

Consultation

The draft Strategic Community Plan was advertised for the purpose of inviting public comment in the Ninghan News on 11 April 2019 and on the Shires website. The advertised public comment period closed on Monday 30 April 2019 (note: Monday was the 29 April).

No comments were received.

Statutory Environment

Local Government Act:

5.56. *Planning for the future*

- (1) *A local government is to plan for the future of the district.*
- (2) *A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.*

Local Government (Administration) Local Laws

19C. *Strategic community plans, requirements for (Act s. 5.56)*

- (1) *A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.*
- (2) *A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.*



- (3) *A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.*
- (4) *A local government is to review the current strategic community plan for its district at least once every 4 years.*
- (5) *In making or reviewing a strategic community plan, a local government is to have regard to —*
 - (a) *the capacity of its current resources and the anticipated capacity of its future resources; and*
 - (b) *strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and*
 - (c) *demographic trends.*
- (6) *Subject to sub regulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.*
- (7) *A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.*

**Absolute majority required.*
- (8) *If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.*
- (9) *A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.*
- (10) *A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.*

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Sets the Strategic Direction of the Shire for the next 10 years.

Officer's Comment

Nil



Officer Recommendation/ Council Decision

Moved: Cr MS Hudson

Seconded: Cr JJ Wilkins

That the draft Strategic Community Plan 2019 to 2029, as amended, be adopted by Council.

Resolution: 05-2019.44

Carried by absolute majority 6/0



11.1.2 Contract for Refuse & Recycling Collection Services

| | |
|-----------------------------------|---------------------------------------|
| Date of Report: | 3 rd May 2019 |
| Proponent: | Chief Executive Officer |
| File Ref: | C50 |
| Officer: | Brian Jones – Chief Executive Officer |
| Officer's Disclosure of Interest: | Nil |
| Attachments: | 11.1.2 Draft Contract |
| Voting Requirements: | Simple Majority |

Purpose of Report

To consider entering into a contract for refuse and recycling collection services.

Background

Refuse and recycling services are currently provided by Avon Waste. The draft contract has been prepared to formalise the current arrangements between the parties.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The fee for service in the draft contract are the same as what the Council is currently paying. The contract provides for the cost of the collection service to be increased by an amount equal to the Perth CPI each financial year.

Strategic Implications

Nil

Officer's Comment

The draft contract is a standard contract used between Avon Waste and their local government clients. The Shire is satisfied with the high level of service currently provided by Avon Waste. Avon Waste provided and own the refuse and recycling bins currently in use as per the draft contract.



Officer Recommendation/ Council Decision

Moved: Cr FA Tarr

Seconded: Cr GI Yates

That Council agree to enter into a contract with Avon Waste as per the draft contract provided.

Resolution: 05-2019.45

Carried:6/0



11.1.3 June Ordinary Council Meeting – Commencement Time

| | |
|-----------------------------------|---------------------------------------|
| Date of Report: | 2 nd May 2019 |
| Proponent: | Chief Executive Officer |
| File Ref: | 4.1.2.3 |
| Officer: | Brian Jones – Chief Executive Officer |
| Officer's Disclosure of Interest: | Nil |
| Attachments: | Nil |
| Voting Requirements: | Simple Majority |

Purpose of Report

To consider changing the start time of the June 2019 Ordinary Council meeting.

Background

Shire President, Cr Brown, has requested that Council consider changing the start time of the June 2019 Ordinary Council meeting from 4:00pm to 2:00pm. Cr Brown will be unable to attend the Council meeting at the normal meeting time.

It is proposed that Council consider holding the Forum at 12:30pm and the Council meeting at 2:00pm.

Consultation

Nil

Statutory Environment

Local Government (Administration) Regulation:

12. *Meetings, public notice of (Act s. 5.25(1) (g))*

- (1) *At least once each year a local government is to give local public notice of the dates on which and the time and place at which —*
 - (a) *the ordinary council meetings; and*
 - (b) *the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,*
are to be held in the next 12 months.
- (2) *A local government is to give local public notice of any change to the date, time or place of a meeting referred to in sub regulation (1).*

Local Government Act:

1.7. *Local public notice*

- (1) *Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —*
 - (a) *published in a newspaper circulating generally throughout the district;*
and



- (b) *exhibited to the public on a notice board at the local government's offices; and*
- (c) *exhibited to the public on a notice board at every local government library in the district.*
- (2) *Unless expressly stated otherwise it is sufficient if the notice is —*
 - (a) *published under subsection (1) (a) on at least one occasion; and*
 - (b) *exhibited under subsection (1) (b) and (c) for a reasonable time, being not less than —*
 - (i) *the time prescribed for the purposes of this paragraph; or*
 - (ii) *if no time is prescribed, 7 days.*

Policy Implications

1.8 Holding of Ordinary Meetings of Council

| | |
|--------------|--|
| Introduction | Ordinary Council Meeting dates, times and locations are set by Council each year, there is a standard agenda format used for Council meetings, this format is included in the Shire of Trayning Standing Orders Local Laws 2015. For ongoing uniformity and for the benefit of new Councillors and Staff it is suggested that the current practice be incorporated in a Council Policy. |
| Objective | To adopt a policy for the holding of Ordinary Council meetings, meeting venue and agenda format. |
| History | Adopted 17 August 2016 |

Policy Statement

Ordinary Meeting of Council

1. The Council of the Shire of Trayning shall meet on the third Wednesday of each month, except January, with a Forum/Briefing session commencing at 1.30pm and the Ordinary Council Meeting commencing at 3.30pm
2. All Council meetings will be held in the Council Chambers, Trayning.
3. Agenda Format/Officer Reports
The Ordinary Council agenda will contain the following information;

Financial Implications

Nil

Strategic Implications

Nil



Officer's Comment

Nil

Officer Recommendation/ Council Decision

Moved: Cr ML McHugh

Seconded: Cr GI Yates

It is recommend that Council:

1. Consider changing the time of the June 2019 Ordinary Council Meeting from 4:00pm to 2:00pm and holding the June Forum at 12:30pm,
2. Amend Council Policy 1.8 by changing the Forum start time to 2:00pm and Council meeting start time to 4:00pm to reflect current practice.

Resolution: 05-2019.46

Carried: 6/0

New Motion

Moved: Cr FA Tarr

Seconded: Cr ML McHugh

That:
Standing Orders be suspended at 4:21pm to enable Council to discuss item 11.1.4.

Resolution: 05-2019.47

Carried: 6/0

New Motion

Moved: Cr FA Tarr

Seconded: Cr ML McHugh

That:
Standing Orders be reinstated at 4:30pm.

Resolution: 05-2019.48

Carried: 6/0



11.1.4 Fees and Charges 2019-2020

| | |
|-----------------------------------|---------------------------------------|
| Date of Report: | 2 nd May 2019 |
| Proponent: | Chief Executive Officer |
| File Ref: | 3.2.7.2 |
| Officer: | Brian Jones – Chief Executive Officer |
| Officer's Disclosure of Interest: | Nil |
| Attachments: | 11.1.4 Fees and Charges 2019-20 |
| Voting Requirements: | Absolute Majority |

Purpose of Report

To adopt the Schedule of Fees & Charges for the Shire for the 2019/20 financial year.

Background

Each year Council is required to adopt fees & charges as part of the Budget process. Adopting the fees & charges at the May Council meeting allows the administration to provide relevant notice to affected parties of any proposed changes and allows the fees & charges to be implemented from the 1 July.

Consultation

Nil

Statutory Environment

Local Government Act:

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
 - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
 - (a) imposed* during a financial year; and

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(b) amended* from time to time during a financial year.

* *Absolute majority required.*

6.17. Setting level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
 - (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
 - (a) under section 5.96; or
 - (b) under section 6.16(2)(d); or
 - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

Policy Implications

Nil

Financial Implications

The Fees & Charges adopted by Council impact the revenue of the Shire.

Strategic Implications

Nil

Officer's Comment

Administration has reviewed the fees & charges and are recommending that Council consider the following changes for the 2019/20 financial year:

Local Authority Vehicle Licence Plates

Plate holding fee \$20 per annum recommended to remove this fee.

There is no cost to the Shire in holding plates and customers wishing to hold plates are normally long term residents.

Freedom of Information

Recommended that Photocopying be removed and charges at the same rate as is charged to our residents.



Rates information, rubbish charges, sitting fees and allowances to be removed from the schedule of fees & charges as these are dealt with separately.

Housing

1. The following notes have been provided by the previous CEO:

In 2018 the previous CEO for an unknown reason recommended an increase in the weekly housing rents for the seniors in units from \$100, to \$120 (but are capped at maximum of 25% of income) and single persons from \$100 to \$200. The fees and charges were obviously endorsed by Council.

Any increases in rents requires a 60 day notice to the tenants and this did not happen in 2018 so the rents have not been increased in 2018/19. If they had this still would have meant that some pensioners would have had their rent increased \$10-\$13 per week. It will be have to be looked at when considering the 2019/20 fees.

For Council consideration

2. A rental charge for residences leased to staff was previously included in the fees & charges and was removed last year. It is recommended that they remain in the fees & charges at the previous level as there are times when a house is empty and an opportunity to rent the house for a short period arises.

Animal Traps

Reduce

Trap Hire Bond from \$51 to \$50 for administrative expediency

Major Plant Dry Hire

Remove

The Shire has not dry hired plant for a number of years due to liability, risk and availability issues.

Miscellaneous Plant

Slasher remove

Road Broom remove

These items are no longer available for hire



Officer Recommendation

That Council agree to adopt the same fees and charges in 2019/20 to what was adopted by Council for 2018/19 with the following amendments:

| | |
|---|---------------------------|
| Plate Holding Fee | from \$20 to no charge |
| FOI Photocopying | remove |
| Aged Persons Units Trayning (aged) | from \$120 per week to \$ |
| Single Persons Units Trayning (single) | from \$120 per week to \$ |
| Independent Living Units Kununoppin | from \$120 per week to \$ |
| Lot 144 Adam Street (Occasional Rental) | \$170 per week |
| Lot 60 Glass St | \$175 per week |
| Lot 37 Coronation Street | \$175 per week |
| Lot 139A Felgate Pde – Duplex | \$170 per week |
| Lot 139B Felgate Pde – Duplex | \$170 per week |
| LOT 11 Wilson Street Kununoppin | \$175 per week |
| Animal Trap Hire Bond | from \$51 to \$50 |
| Major Plant Dry Hire | remove |
| Slasher | remove |
| Road Broom | remove |

Council Decision

Moved: Cr JJ Wilkins

Seconded: Cr GI Yates

That Council agree to adopt the same fees and charges in 2019/20 to what was adopted by Council for 2018/19 with the following amendments:

| | |
|---|------------------------|
| Plate Holding Fee | from \$20 to no charge |
| FOI Photocopying | remove |
| Aged Persons Units Trayning (aged) | \$120 per week |
| Single Persons Units Trayning (single) | \$120 per week |
| Independent Living Units Kununoppin | \$120 per week |
| Lot 144 Adam Street (Occasional Rental) | \$170 per week |
| Lot 60 Glass St | \$175 per week |
| Lot 37 Coronation Street | \$175 per week |
| Lot 139A Felgate Pde – Duplex | \$170 per week |
| Lot 139B Felgate Pde – Duplex | \$170 per week |
| LOT 11 Wilson Street Kununoppin | \$175 per week |
| Animal Trap Hire Bond | from \$51 to \$50 |
| Major Plant Dry Hire | remove |
| Slasher | remove |
| Road Broom | remove |

Resolution: 05-2019.49

Carried by absolute majority: 6/0



11.1.5 Annual Report 2017-2018

| | |
|-----------------------------------|---------------------------------------|
| Date of Report: | 8 th May 2019 |
| Proponent: | Chief Executive Officer |
| File Ref: | 3.2.6.5 |
| Officer: | Brian Jones – Chief Executive Officer |
| Officer's Disclosure of Interest: | Nil |
| Attachments: | Nil |
| Voting Requirements: | Absolute Majority |

Purpose of Report

To accept the Shire of Trayning Annual Report 2017/18.

Background

The 2017/18 Annual Report was presented to the Audit Committee meeting held on 20 March 2019 whereat the following resolution was adopted:

The Audit Committee recommends that Council accept the Shire of Trayning Annual Report that includes the Audited Financial Statements, Auditors Report and Auditors Management Report, for the year ending 30 June 2018.

The minutes of the Audit Committee meeting held on 20 March 2019 were presented to Council at the ordinary Council meeting held on the same date. While Council resolved at that meeting “that the minutes of the Audit Committee Meeting held on 20 March 2019 be confirmed as a true and correct record of the proceedings” the decisions of that meeting were not endorsed by Council.

Consultation

Nil

Statutory Environment

Local Government Act

5.54. Acceptance of annual reports

(1) Subject to subsection (2), the annual report for a financial year is to be accepted by the local government no later than 31 December after that financial year.*

** Absolute majority required.*

(2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.



Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Officer's Comment

Nil

Officer Recommendation/ Council Decision

Moved: Cr MS Hudson

Seconded: Cr FA Tarr

That the recommendation of the Audit Committee meeting held on 20 March 2019;

That Council accept the Shire of Trayning Annual Report that includes the Audited Financial Statements, Auditors Report and Auditors Management Report, for the year ending 30 June 2018.

Be endorsed by Council.

Resolution: 05-2019.50

Carried: 6/0



11.1.6 Compliance Audit Report 2019

| | |
|-----------------------------------|---------------------------------------|
| Date of Report: | 8 th May 2019 |
| Proponent: | Chief Executive Officer |
| File Ref: | 3.2.6.3 |
| Officer: | Brian Jones – Chief Executive Officer |
| Officer's Disclosure of Interest: | Nil |
| Attachments: | Nil |
| Voting Requirements: | Simple Majority |

Purpose of Report

To adopt the 2018 Compliance Audit Return

Background

The 2018 Compliance Audit Return was presented to the Audit Committee meeting held on 20 March 2019 whereat the following resolution was adopted:

The Audit Committee recommends that Council adopts the Compliance Audit Return 2018 as detailed in the attachment.

The minutes of the Audit Committee meeting held on 20 March 2019 were presented to Council at the ordinary Council meeting held on the same date. While Council resolved at that meeting “that the minutes of the Audit Committee Meeting held on 20 March 2019 be confirmed as a true and correct record of the proceedings” the decisions of that meeting were not endorsed by Council.

Consultation

Nil

Statutory Environment

Local Government (Audit) Regulations 1996, sections 14 & 15

14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

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15. *Certified copy of compliance audit return and other documents to be given to Departmental CEO*

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
- (a) a copy of the relevant section of the minutes referred to in regulation 14(3) (c); and
 - (b) any additional information explaining or qualifying the compliance audit, is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.
- (2) In this regulation —*certified* in relation to a compliance audit return means signed by —
- (a) the mayor or president; and
 - (b) the CEO.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Officer Recommendation/ Council Decision

Moved: Cr GI Yates

Seconded: Cr MS Hudson

That the 2018 Compliance Audit Return, as presented to and adopted by the Audit Committee on 20 March 2019, be adopted by Council

Resolution: 05-2019.51

Carried: 6/0



11.1.7 Wheatbelt Secondary Freight Network

| | |
|-----------------------------------|---------------------------------------|
| Date of Report: | 8 th May 2019 |
| Proponent: | Chief Executive Officer |
| File Ref: | 3.2.6.3 |
| Officer: | Brian Jones – Chief Executive Officer |
| Officer's Disclosure of Interest: | Nil |
| Attachments: | Nil |
| Voting Requirements: | Simple Majority |

Purpose of Report

To consider a request to reallocate funds from the Building Better Regions fund Co-contribution to the role of Lead Consultant Project Management in support of a successful Regional Economic Development grant.

Background

An email and report has been received from Cr Storer, Shire of Koorda. A copy of the email follows and a copy of the report is included as an attachment to the report.

The Wheatbelt Secondary Freight Network Team recently met in Perth where we discussed “where to from here”, acknowledging the \$70m from the Federal Government, the fact we weren’t successful with our BBRF application or Commodity Route Funding application and the successful application to State Government for \$100,000 under the Regional Economic Development Fund.

Previously 42 local governments were asked to financially contribute to the WSNF project via a budget allocation of \$6,000 which was proposed to be part of a co-contribution towards BBRF. With the unsuccessful BBRF bid, it is proposed that the \$6,000 in financial contributions from each of the 42 local governments totalling \$252,000 be allocated to combine with the RED funding of \$100,000 to become project management pool of approximately \$350,000. This would contribute towards the overall project management requirements associated with the delivery of Stage 1 Priority Works over the course of an estimated 3 year delivery timeframe. Funding would contribute towards the following nominal requirements:

- *Project Coordinator*
- *Nominal \$60,000 per annum (\$180,000 across 3 years)*
- *Project Administration and Communications Officer.*
- *Nominal \$20,000 per annum (\$60,000 across 3 years)*
- *Technical Consultancy Resources*
- *Nominal \$100,000*



The WSN Working Group are now requesting that all 42 LG's reaffirm their commitment to the WSN project and make a budget allocation of \$6000 in the 19/20 budget to the Project Management Pool (Stage 1 Priority Works). We acknowledge there was a request to reaffirm the commitment to the BBRF Co-contribution, this request was made before we knew the outcome of the application, and we needed to make sure LG's we continuing that commitment into the next financial year.

If your council has formally made that commitment already, then the attached draft recommendation will no doubt need to be reworded to redirect that commitment from BBRF to Project Management Pool.

Garrick Yandle has kindly assisted in drafting an agenda item for all LG's to use to ensure that the commitment made by all 42 LG's is the same. As per the BBRF commitment we will require each LG to submit to me (on a Shire Letterhead) their councils commitment to the project management fund, and we will need those letters by 5th June so that the WDC can collate them and put them with our RED funding agreement. As per the RED application the Shire of Koorda is the applicant and will handling the funding arrangements.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Reallocation of funds from the Building Better Regions fund.

Strategic Implications

Nil

Officer's Comment

Nil



Officer Recommendation/ Council Decision

Moved: Cr GI Yates

Seconded: Cr MS Hudson

The following recommendation is listed for Councils consideration:

That Council:

1. Continues to support the strategic intent of the Wheatbelt Secondary Freight Network Project; and
2. Authorises the Chief Executive Officer to prepare and sign a letter of support that endorses the re-allocation of \$6,000 in the 2019/20 budget to co-fund the project management of the Wheatbelt Secondary Freight Network in combination with the WA State Government's \$100,000 of Regional Economic Development Grant funding, as part of the delivery of its Stage 1 Priority Works.

Resolution: 05-2019.51

Carried: 5/1



12 NEW BUSINESS OF AN URGENT NATURE BY DECISION OF MEETING

13 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(b) the personal affairs of any person;

Officer Recommendation/ Council Decision

Moved: Cr McHugh

Seconded: Cr FA Tarr

That Council close the meeting to members of the public in accordance with section 5.23(2) of the local government act.

Resolution: 05-2019.52

Carried: 6/0



CONFIDENTIAL

13.1 Appointment of Works Supervisor

| | |
|-----------------------------------|---------------------------------------|
| Date of Report: | 13 th May 2019 |
| Proponent: | Chief Executive Officer |
| File Ref: | Personnel/4.2.5.12 |
| Officer: | Brian Jones – Chief Executive Officer |
| Officer's Disclosure of Interest: | Nil |
| Attachments: | Nil |
| Voting Requirements: | Simple Majority |

Purpose of Report

To receive the CEO's proposal to employ a Works Supervisor.

Officer Recommendation/ Council Decision

Moved: Cr MS Hudson

Seconded: Cr GI Yates

That Council accept the proposal from the Chief Executive Officer to employ Mr Joe Egerton to the position of Works Supervisor.

Resolution: 05-2019.53

Carried: 5/1

Officer Recommendation

Moved: Cr FA Tarr

Seconded: Cr GI Yates

That Council re-open the meeting to members of the public.

Resolution: 05-2019.54

Carried: 6/0

14 CLOSURE

There being no further business, the Shire President thanked the CEO Brian Jones, Councillors and Staff for their attendance and declared the meeting closed at 4:40pm.