



MINUTES

LOCAL HEALTH ADVISORY GROUP MEETING

Date: Friday 28 February 2025

Time 10:00am – 12.00am

Kununoppin Health Service

Attendees:

Tony Sachse,
Joanne Randall, Marian Kirby, Robbie Fagan, Sandi Ventris, Michelle Mc Hugh, Peter Geraghty, Eileen O, Connell, Sandra Waters

Secretariat:

Sandra Waters


Apologies: M Kirby, J Herbert, F Tarr, J Merrick, B Ryan, P DeLacy, D Nayday

Opened at 10:07

Visitors:**Cultural Acknowledgement**

I respectfully acknowledge and pay my respects to the Aboriginal custodians of the many traditional lands and language groups of Western Australia. We also respectfully acknowledge the wisdom of the past, present and emerging Traditional Owners of this land on which we are meeting today, the Noongar people. It is a privilege to be standing on Noongar Country.


Presentations	Presenter	Time

#	Agenda Item Title	Speaker	Papers	Action	Comments
1.0	Welcome and Apologies				
1.1	<ul style="list-style-type: none">• Welcome and Apologies• Acknowledgment of Country	Chair - Tony Sachse	No	For Noting	
2.0	Review of Minutes & Action Register				
2.1	Previous Minutes dated 22 November 2024  LHAG Meeting Minutes Friday 22 N Move E O'Connell, Seconded S Ventris.	Chair	Yes	For approval all members	




3.0	Action Register Items (business arising from previous meeting):				
3.1	WACHS Management Beacon and Bencubbin Health Centres Feedback by LHAG members Ongoing Problem with the Air conditioner RFDS letter notifying they are unhappy to Land on the Beacon Strip particularly at night. Action Tony and Peter to review the Strip. Peter alluded to water running across the strip. Telehealth need to understand the circumstance of the single operating Nursing Post. Usage in Beacon has increase but a little less patients in Bencubbin. Sandra to take to DHAC				
3.2	Optometrist Visits Kununoppin Graham Shipway from Bunbury Contact details – not through Kununoppin Medical Practice Email: contacts4eyes@gmail.com Phone: 97913864				
3.3	Private Physiotherapist Bella Reeves, to start Clinics at Kununoppin one day per fortnight. Contact Details for booking appointments: Email: centralwheatbeltphysio@gmail.com Phone:0413901057				
3.4	Maintenance of hospital grounds Dowerin Workcamp are booked to tidy up hospital grounds in coming weeks. Worked for one day 17/02/2025 and bus issues so could not come for the rostered following 2 days. Michelle McHugh moved that we remove two brick flower boxes near hospital entrance and notify WACHS.seconded by S Ventris. Carried				
3.5	Mukinbudin Health Centre *Contractor from Merredin as required. Gardens not looking great. Joanne to talk to the management in Merredin and to arrange for a monthly arrangement. * Peter raised the issue of the fuel for the Mukinbudin Health Centre generator. Peter moved that the committee raise the issue of the fuelling of the WACHS generator with the Shire of Mukinbudin given other refuelling options aren't available. Seconded by E O'Connell. Carried				
3.6					
4.0	New Business				
4.1	Terms of Reference	J Randall	Yes	Reviewed	updated



4.2	Election of Office Bearers 2025 Eileen O'Connell nominated Tony Sachse as Chairperson Seconded Peter Geraghty. Tony Accepted the Position. Sandra Waters nominated Sandi Ventris as the Vice Chair Seconded by Marian Kirby. Sandi Ventris Accepted. Sandra Waters nominated as Secretary by Robbie Fagan and seconded by Michelle Mc Hugh. Sandra Waters .Accepted Eileen Nominated Sandra Waters as the DHAC. Seconded Sandi Ventris. Sandra Waters Accepted.	LHAG members	No		
4.3	Meeting Evaluation	LHAG Members	Yes	Completed by all present	Feedback at next meeting
4.4	Resident / Relative case Conferences In Progress.	J Randall		For Noting	Completion by end of March 2025
4.5	Population Health Achievements 2024 Sandra to check the ECHO Project is still on going.	J Randall	Yes	For Noting	 2024 Populati Health Achiever
4.6	Projects for Residents Crafts for Mt Marshall show Mini Golf Project.	J Randall	No	Progression of projects during following months	Nursing staff
4.7	Emergency Preparation Kununoppin and Wheatbelt Region LEMC attendance Joanne. MIMMS and Emergency Course April 2025	J Randall	no	For Discussion	J Randall to attend MIMMS and Emergency course
4.8	Contact List Update	LHAG members	Yes	Completed by members of LHAG group	
4.9	Other/New Business or Late Items				
5.0	Standard Items for Discussion				
5.1	Kununoppin Medical Service Dr Olat to Leave at the end of March and a transition for a new Doctor or provider will be forth coming. Joanne spoke about the Well Womens' Clinic that it be confined to women's issues and the need to support the Medical practice for other health issues	LHAG members	No	Discussion/ Information	



5.2	Kununoppin Health Service Staffing, new employees.	J Randall	No	Discussion/ Information	
5.3	NEWROC Update Conference coming up end of March.	Shire CEO	No	Information / Noting	
5.4	Hospital Auxiliary <ul style="list-style-type: none"> • Report • AGM the 4th February • Tracy Scott President • Carrie Woodfield Vice President • Lisa Clarke Secretary • Shannon Waters Treasurer • Stall at the Mt Marshall Show as a trial in place of Fete. 	R Fagan	yes	Information / Noting	
5.5	Eastern DHAC	S Waters	No	Information / Noting	 DHAC NOTE 2025.docx
5.6	St John Ambulance Report SJAA having a major reconstruction Wheatbelt is now South and North, we are North. New Van for Kuno. Beacon will have second van. 2 new Volunteer for Trayning. 2 Phones in all Vehicles with duress alarms The Telstra Mobile coverage is limited New Uniforms. Transfers in Merredin have dropped off. Now covered by transfer vehicle. More training on safety of Volunteers. RFDS delays are of some concern. SJAA are now trialling A cardiac response team.	P Geraghty	No	Information / Noting	
7.0	Standing Agenda Reports				
7.1.1	<u>Health Promotion Activities</u> <u>Women's Health Clinics</u> Dr Jennifer Sudbury - Kununoppin Tuesday 04/03/2025 Dr Linda Haines Wednesday 26/03/2025 - Mukinbudin Thursday 27/03/2025 - Mukinbudin For appointments in Kununoppin, Mukinbudin, Beacon and Bencubbin please call Kununoppin Medical Practice 08 96830204		No	Information / Noting	



7.2	ACHS Accreditation 'Snap Surveys'	J Randall	No	Report	
7.3	Disability Access and Inclusion Meeting Mukinbudin Survey May 2024 , Kununoppin Survey November 2024 Both completed	J Randall	Yes	Site survey completed – next due 2027	
7.4	Care Opinion Feedback Feedback from resident's relative and gift for staff	J Randall	No	Report	
7.5	Audits and Clinical Governance 7 th March Food Audit	J Randall	No	Noting	
7.6	Safety and Risk *Hand Hygiene * mask wearing if presenting to hospital with respiratory illness * no visiting of residents or patients if you are unwell	J Randall	No	Information / Noting	
LUNCH 12:00pm					
8.0	Next Meeting Friday 2nd May 2025 Kununoppin Health Service Meeting Room				
	Closed 12:02				