



WHEATBELT NORTH-EAST SRRG



Chairperson: Cr E O'Connell
Deputy Chairperson: Cr W Della Bosca

Secretary: Mr R Munns

R Munns Engineering Consulting Services
PO Box 516
NARROGIN WA 6312
Ph : 0407 604 164

Unconfirmed Minutes of the Sub Regional Road Group meeting held via Zoom Video Conference on Friday the 27th June 2025 commencing at 8.34 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 8.34 am and welcomed everyone in attendance.

2. ATTENDANCE/APOLOGIES

Attendance

Cr Eileen O'Connell	Shire of Nungarin	(Chairperson & Voting Delegate)
Cr Wayne Della Bosca	Shire of Yilgarn	(Voting Delegate)
Cr Nick Chandler	Shire of Koorda	(Voting Delegate)
Cr Ashley Walker	Shire of Mukinbudin	(Voting Delegate)
Cr Justin Begley	Shire of Wyalkatchem	(Voting Delegate)
Cr Daimon Geier	Shire of Westonia	(Voting Delegate)
Cr Dale Naughton	Shire of Trayning	(Voting Delegate)
Mr Bill Price	CEO – Shire of Westonia	
Mr Nic Warren	CEO – Shire of Yilgarn	
Ms Tanika McLennan	CEO – Shire of Mukinbudin	
Mr Peter Naylor	Acting CEO – Shire of Trayning	
Mr Darren West	Manager of Works – Shire of Koorda	
Mr Santo Leotta	Manager of Works – Shire of Mt Marshall	
Mr Paul Healy	Manager of Works – Shire of Trayning	
Mr Craig Powell	Manager of Works – Shire of Mukinbudin	
Mr Dave Walters	Leading Hand – Shire of Mukinbudin	
Mr Rod Munns	Consulting Engineer - RMECS	(Secretary)

Apologies

Cr Tanya Gibson	Shire of Mt Marshall	(Voting Delegate)
Cr Brian Close	Shire of Yilgarn	(Proxy Delegate)
Mr Dave Nayda	CEO – Shire of Nungarin	
Ms Sabine Taylor	CEO - Shire of Wyalkatchem	
Mr Ben McKay	CEO – Shire of Mt Marshall	
Mr Zac Donovan	CEO – Shire of Mt Koorda	
Mr Glen Brigg	Manager of Works – Shire of Yilgarn	
Mr Aaron Wootton	Manager of Works – Shire of Nungarin	
Mr Eric Anderson	Leading Hand – Shire of Wyalkatchem	
Mr Allister Butcher	Consultant – Shire of Wyalkatchem	
Mr John Nuttall	Program Director - WSN	
Ms Allison Hunt	Secretary WN RRG – MRWA	

3. CONFIRMATION OF MINUTES OF MEETING 18th February 2025

Resolution 2025 - 005	
That the Minutes of the WNE SRRG Zoom Video Conference Meeting, held on the 18 th February 2025, be confirmed as a true and correct record of proceedings.	
Moved Cr D Naughton	Seconded Cr J Begley
Carried: Yes (7/0)	

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

5 CORRESPONDENCE

5.1 Correspondence In

- a) Advice of Increase in Indicative 25/26 Yr Road Project Grant Funding – received via email from Allison Hunt (Att 2a – Worksheet with Figures) on 26th March 2025.
- b) Advice of April 2025 RRG Report from WALGA – received via email from Allison Hunt (Att 2b – RRG Report) on 1st April 2025.
- c) Advice of Updated MCA Nomination Form Template for 26/27 Yr – received via email from Allison Hunt (Att 2c – email only) on 10th April 2025.
- d) Advice of Closing Date for 26/27 Yr Blackspot Funding Nominations – received via email from Allison Hunt (Att 2d – email only) on 11th April 2025.
- e) Advice of MRWA / IPWEA – WA Online Road Safety Course – received via email from Allison Hunt (Att 2e) on 6th May 2025.
- f) Advice of New Crash Map & Road View Webpage – received via email from Allison Hunt (Att 2f) on 13th May 2025.
- g) Advice of State Advisory Committee Meeting Agenda and Minutes held 29 April 2025 – received via email from Allison Hunt (Att 2g i – Meeting Agenda and Att 2g ii – Meeting Minutes) on 15th May 2025.
- h) Advice of Latest WN RRG Road Program and WSFN Recoup Register – received via email from Allison Hunt (Att 2h – email only) on 25th June 2025.

5.2 Correspondence Out

- a) Request for revised 25/26 Yr RRG Road Program MCA submissions as a result of a 12.8% increase in indicative RRG Funding – email from myself to All Group Members (Att 2i) on 26th March 2025 (Email Only).

Resolution 2025 - 006	
That the Incoming and Outgoing Correspondence be accepted.	
Moved Cr J Begley	Seconded Cr A Walker
Carried: Yes (7/0)	

6 BUSINESS ARISING FROM CORRESPONDENCE

Nil.

7 GENERAL BUSINESS

7.1 Funding Recoup Items.

The following default items require discussion:

- a) Review of Direct Grant Funding – claims to MRWA by no later than 31 August
- b) All projects – claiming first 40% of approved project funds
- c) Road Project Funding - estimated completion dates and maximising expenditures as at 30 June

The WNE SRRG part of the current WN RRG Funding Recoup Register (at 24th June 2025) is attached for reference (Att 3). This Recoup Register shows that our SRRG has 18% of our 2024/25 Yr Road Program funding unrecouped to date. The amounts of funding unrecouped for each Council within our SRRG is shown as tabled below:

Council	% of Funding <u>Unrecouped</u>
Koorda	4%
Mt Marshall	20%
Mukinbudin	0%
Nungarin	1%
Trayning	20%
Westonia	0%
Wyalkatchem	60%
Yilgarn	20%
Average Unrecouped Funding for our SRRG	18%

FYI – the other 3 x SRRG's currently have unrecouped funding percentages of (this includes some carryover funding from the previous financial year):

Avon SRRG - 23%

Kellerberrin SRRG - 25%

Moora SRRG - 4%

WNE SRRG - 18%

Total WN RRG 15.7% (Note – that it's likely that this carryover figure will reduce at the EOFY – due to late Recoups)

Representatives from each Council provided an update on the status of each of their current year projects and advised the Project and Funding Recoup Status at the EOFY. The results are as tabled below.

The final projected Carryover RRG Funding amount for our Group at the 24/25 EOFY is expected to be \$ 149,709, which is only a 3.5% Carryover Figure.

Minutes of Wheatbelt North East SRRG 27th June 2025

Council	Road	Original Project SLKs	Project Length Km	Project Description	% Funding Not Recouped by EOFY	Status (Expected Completion Date)	Status (Expected Recoup Date)
Koorda	Burakin / Wialki Rd	4.20 - 5.40	1.20	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width.	0%	Complete	Fully Recouped
Koorda	Burakin / Wialki Rd	23.10 - 25.30	2.20	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width.	0%	Complete	Fully Recouped
Koorda	Kalannie / Kulja Rd	4.50 - 5.80	1.30	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width.	14%	Complete	Fully Recouped \$ 16,907 Underexpenditure
Mt Marshall	Ingleton Rd	17.28 - 20.77	3.49	Construct existing Type 3 (unsealed section) to Type 5 sealed pavement - to Minm 10m carriageway width & minm 7.0m primerseal width.	20%	Incomplete - Final Seal to be completed in the 25/26 Yr	Carryover \$ 53,717 into 25/26 Yr to complete Final Seal
Mt Marshall	Burakin / Wialki Rd	44.63 - 46.19	1.56	Reseal	0%	Complete	Final 20% Recoup has been submitted
Mt Marshall	Burakin / Wialki Rd	11.14 - 14.28	3.14	Reseal	0%	Complete	Final 20% Recoup has been submitted
Mt Marshall	Bimbijy Rd	20.88 - 23.17	2.29	Reseal	0%	Complete	Final 20% Recoup has been submitted
Mt Marshall	Bimbijy Rd	27.60 - 28.70	1.10	Reseal	0%	Complete	Final 20% Recoup has been submitted
Mt Marshall	Bencubbin - Beacon Rd	10.18 - 11.41	1.23	Reconstruct existing Type 4 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	0%	Complete	Final 20% Recoup has been submitted
Mt Marshall	Kellerberrin - Bencubbin Rd	8.25 - 9.25	1.00	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	0%	Complete	Final 20% Recoup has been submitted
Mukinbudin	Koorda - Bullfinch Rd	5.34 - 8.49 & 8.49 - 11.83	6.49	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width from SLK 8.49 - 11.83. Carry out Reseal on section from SLK 5.34 - 8.49.	0%	Complete	Fully Recouped
Nungarin	Danberrin Rd	0.21 - 1.60	1.39	Apply Final 30 Thick Asphalt Seal to Reconstruction Work.	1%	Complete	Fully Recouped \$ 3,286 Underexpenditure
Trayning	Harrods Rd	0.00 - 4.20	4.20	Remove verge spoil and recondition the shoulders, refurbish the table drains, and extend culverts to achieve a minimum 10m pavement width. Apply a 7.2m wide primerseal / reseal.	20%	Incomplete - Mostly complete and remaining Work to be completed in 25/26 Yr	Carryover \$ 75,799 into 25/26 Yr to complete Project
Westonia	Warralakin Rd	33.00 - 36.30	3.30	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.5m primerseal width.	0%	Complete	Fully Recouped
Wyalkatchem	Wyalkatchem North Rd	0.00 - 1.61 6.91 - 7.80	2.50	Reconstruct existing Type 4 pavement section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.6m primerseal width.	0%	Complete by EOFY. Primerseal to be applied today.	Will be fully Recouped by EOFY
Yilgarn	Bodallin Bin Rd	0.90 - 3.10	2.20	Reconstruct and Upgrade section adjoining the Bodallin CNH Site from Type 4 to Type 6 Standard, including replacing and widening the 18 Barrel x 1200W x 1200H RCBC Culvert at SLK 1.33 - that is in poor condition, including a new cast insitu concrete base slab and new RCBC Units.	0%	Complete	Will be fully Recouped by EOFY (awaiting Final Invoices prior to submission of Final 20% Recoup)

Resolution 2025 - 007	
That the updated and final 24/25 Yr RRG Road Program Status Report be endorsed.	
Moved Cr D Geier	Seconded Cr W Della Bosca
Carried: Yes (7/0)	

7.2 Shire of Wyalkatchem – Out-of-Session 24/25 Yr Program Scope Change Ratification

Recently, the Shire of Wyalkatchem advised that they will complete the main section from SLK 0.0 – 1.61 of their single Reconstruction Project on Wyalkatchem North Rd, but not the 0.89km section from SLK 6.91 – 7.80, but will expend all of the budgeted funding. There have been cost overruns in completing the main 1.61km section as a result of latent conditions of the existing pavement materials that were not known in August 2024 when this Project was costed. As a result the Shire expended additional costs over budget to cement stabilize the pavement on this section, rather than the cheaper and budgeted wetmixing via recycling machine.

Subsequently, the Shire requested Out-of-Session Approval to:

- reduce the Scope of Works on this year's Reconstruction Project on the Wyalkatchem North Rd (Project No. 30003613) from SLK 0.0 – 1.61 & 6.91 – 7.80 to the single section from SLK 0.0 – 1.61 ONLY (with no financial changes).
- the 0.89km section not reconstructed from SLK 6.91 – 7.80 will be completed in the 2025/26 Yr and will require a Program change for next financial year.

Five (5) of the eight (8) Delegates provided emails approving this Out-of-Session request prior to this meeting. All Out-of-Session endorsements require ratification at the following meeting.

Resolution 2025 - 008	
That the Out-of-Session endorsement of the Shire of Wyalkatchem's request to reduce the Scope of Works on their 2024/25 Yr Reconstruction Project on the Wyalkatchem North Rd (MRWA Project No. 30003613), from SLK 0.0 – 1.61 & 6.91 – 7.80, to the single section from SLK 0.0 – 1.61 ONLY (with no financial changes), be ratified.	
Moved Cr D Geier	Seconded Cr J Begley
Carried: Yes (7/0)	

7.3 2025/26 Yr RRG Program Review

On the 26th March 2025, Ms Alli Hunt advised that our Group's 2025/26 Yr RRG Indicative Funding allocation had increased from \$ 4,311,692 (when our original 25/26 Yr RRG Road Program was endorsed in early Sept 2024), to \$ 4,864,697, an increase of 12.8%. This significant increase has been approved to offset some of the recent extraordinary increased Costs in Road Construction.

As a result I sent an email out to all Group Members on that same day, advising the revised Member Council 25/26 Yr RRG Funding allocations, and requested updated MCA submissions to take up the additional funding – due by 11th April 2025. I received back the final MCA submission and completed compiling this Program just prior to this meeting. Our revised summarized 25/26 Yr RRG Road Program is shown fully in Attachment 4, and a shorter version is provided in Table 3 below.

Minutes of Wheatbelt North East SRRG 27th June 2025

WNE SRRG - 2025/26 YR RRG PROGRAM (Rev 1 - Current at 25th June 2025)										
Council	Road	Subm. MCA Score	Original Project SLKs	Project Length Km	Project Description	New Constr (C) or Pres (P)	Cost to RRG (2024/25) / Project	Cost to Council (2024/25)	Total Project Cost (2024/25)	Current Cumulative RRG Cost / Council
Koorda	Burakin / Wialki Rd	119	25.30 - 28.10	2.80	Reconstruct existing Type 4 to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width.	C	\$259,715	\$129,857	\$389,572	\$575,048
Koorda	Kalannie / Kulja Rd	102	5.80 - 8.00	2.20	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width. Includes Stage 1 Development Works for the section to be reconstructed that includes the Telecoms Relocation and Clearing Permit Costs to realign the deficient curve from SLK 8.40 - 8.60.	C	\$234,925	\$117,463	\$352,388	
Koorda	Kalannie / Kulja Rd	91	0.00 - 3.00	3.00	Reseal	P	\$80,408	\$40,204	\$120,612	
Mt Marshall	Bencubbin - Beacon Rd	93	3.98 - 5.71	1.73	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	C	\$183,351	\$91,675	\$275,026	\$813,955
Mt Marshall	Bencubbin - Beacon Rd	93	26.22 - 27.38	1.16	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	C	\$123,441	\$61,720	\$185,161	
Mt Marshall	Burakin / Wialki Rd	105	22.06 - 23.98	1.95	Reseal	P	\$82,854	\$41,427	\$124,281	
Mt Marshall	Burakin / Wialki Rd	102	47.84 - 48.88	1.04	Reseal	P	\$29,023	\$14,511	\$43,534	
Mt Marshall	Kellerberrin - Bencubbin Rd	108	10.01 - 11.31	1.30	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	C	\$152,952	\$76,476	\$229,428	
Mt Marshall	Koorda - Bullfinch Rd	110	17.89 - 19.30	1.41	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	C	\$168,315	\$84,157	\$252,472	
Mt Marshall	Ingleton Rd	101	20.78 - 21.48	0.70	Construct existing Type 3 unsealed pavement to Type 5 sealed pavement - to Minm 10m carriageway width & minm 7.0m primerseal width.	C	\$74,020	\$37,010	\$111,030	
Mukinbudin	Koorda - Bullfinch Rd	122	0.00 - 4.25	4.25	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	C	\$499,944	\$249,972	\$749,916	\$499,944
Nungarin	Danberrin Rd	97	14.44 - 15.50	1.06	Reconstruct severely deteriorated pavement section - from Type 5 to Type 6 standard. Cement Stabilise the subgrade material and lime stabilise the subbase / basecourse layers.	C	\$282,166	\$141,083	\$423,249	\$282,166
Trayning	Kununoppin - Mukinbudin Rd	81	22.83 - 23.83	1.00	Reconstruct existing Type 4 section in poor condition to Type 5 sealed pavement - to Minm 10m carriageway width & 7.2m primerseal width. Includes Geometric and Pavement Design Costs and additional costs to fix curve superelevation and transition surface levels, and for batter reduction works to provide greater runoff recovery. NOTE THAT THE SHIRE OF TRAYNING ARE MATCHING FUNDING NEAR ON 1:1 - WELL IN EXCESS OF THE MINIMUM REQUIRED 1:2 RATIO.	C	\$211,264	\$207,032	\$418,296	\$432,971
	Kellerberrin - Bencubbin Rd	113	4.63 - 5.89	1.26	Reconstruct existing Type 5 section in poor condition to Type 6 sealed pavement - to Minm 10m carriageway width & 8.0m primerseal width.	C	\$221,707	\$110,853	\$332,560	
Westonia	Warralakin Rd	103	29.17 - 33.37	4.20	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.5m primerseal width.	C	\$477,955	\$238,978	\$716,933	\$477,955
Wyalkatchem	Wyalkatchem North Rd	106	6.91 - 8.40	1.49	Reconstruct existing Type 4 pavement section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.6m primerseal width.	C	\$404,622	\$202,311	\$606,933	\$404,622
Yilgarn	Bodallin North Rd	84	12.93 - 20.00	7.07	Reseal - following some minor pavement failure patches remedial stabilisation works	P	\$184,337	\$92,168	\$276,505	\$1,378,035
	Crampthorne Rd	103	9.9 - 13.50	3.60	Construct and Upgrade section from Type 3 to Type 5 Standard - to Minm 10m carriageway width & 7.2m primerseal width.	C	\$834,165	\$417,083	\$1,251,248	
	Marvel Loch - Forrestania Rd	91	4.20 - 13.27	9.07	Reseal - following some minor pavement failure patches remedial stabilisation works	P	\$359,533	\$179,767	\$539,300	
Average MCA Score		101	NOTE THAT THE PROJECTS WITH BLUE TEXT - ARE THOSE PROJECTS THAT HAVE BEEN REVISED FROM THE ORIGINAL							
						Total	\$4,864,696	\$2,533,748	\$7,398,444	\$4,864,696
							\$4,864,696	Indicative Funding Amount - Advised via		
							\$0 (Program is fully allocated)			

Table 3

Resolution 2025 - 009	
That: 1) the Group's revised 25/26 Yr RRG Road Program as summarized in Table 3 above, be endorsed. 2) the endorsed Program be forwarded to the WN RRG for further consideration and endorsement.	
Moved Cr D Geier	Seconded Cr N Chandler
Carried: Yes (7/0)	

7.4 2026/27 Yr RRG Program

The 2026/27 Yr RRG Road Program MCA submissions will be requested **to be provided to myself by Friday the 1st August 2025**. As per Ms Alli Hunt's email dated the 10 April 2025 (see attachment 2c), the updated MCA template that was provided with this email is to be utilized for these MCA submissions. Submissions are to include the signed and dated Submission Header, updated 5 Yr RRG Programs, Locality Plan with start and finish locations for each work section and the SLK location of the relevant Road Count used, plus a copy of the Road Count Class Speed Matrix Report, and any other information you wish to provide including photos, etc.

I will send out a request for this Program on the 1st July 2025, and the start of each week thereafter, until the closing date.

7.5 Election of Office Bearers after LG Elections

Following the Local Government elections coming up in October 2025 we will need to hold a meeting to consider the Group's Delegates and Representatives for the following positions:

- Group's Chairperson
- Group's Deputy Chairperson
- Group's Delegate on the WN RRG
- Group's Proxy Delegate on the WN RRG
- Group's Delegate on the WSNF Steering Committee
- Group's Proxy Delegate on the WSNF Steering Committee
- Group's Secretary
- Group's Representative on the WN RRG Technical Committee
- Group's Proxy Representative on the WN RRG Technical Committee
- Group's Representative on the WSNF Technical Committee
- Group's Proxy Representative on the WSNF Technical Committee

In order for the WSNF Steering Committee to be reformed as soon as is practically possible following these elections, it is important we hold a meeting immediately following Member Council Meetings to elect Delegates to the WNE SRRG, so we can fill these Office Bearer positions. It is assumed that Member Councils will elect Delegates at their Ordinary October Council Meetings and subsequently we could hold a SRRG Meeting (probably an in-person meeting at Mukinbudin) late October / early November to elect Office Bearers for the next two (2) year period?

This potential meeting date was discussed, and it was decided to discuss this further at our next meeting in late August 2025.

8 OTHER BUSINESS

Cr O'Connell advised that since our last meeting, she has attended a couple of WSNF Steering Committee meetings and it appears the Project is running well. It was reiterated that we do need to make sure we elect our WNE SRRG Delegates asap following the October LG Elections, so we can hold a meeting immediately after to elect Office Bearers and especially the WSNF Delegates to the Steering Committee, so this Committee can reconvene.

Cr O'Connell also reminded all Delegates that they are welcome to attend the WN RRG Meetings held in Northam, with the next one due in early October.

9 NEXT MEETING DATES

9.1 Next WN RRG Meeting

The next WN RRG meeting is to be held on Monday 6th October 2025, at the Shire of Northam's Recreation Centre, at 44 Peel Tce commencing at 10.00am.

9.2 Next WN RRG Technical Committee Meeting

The next WN RRG Technical Committee meeting is TBA.

9.3 Next WNE SRRG Meeting

The next WNE SRRG meeting was tentatively scheduled for Tuesday 26th August 2025, commencing at 8.30am via Zoom Video Conference.

10 CLOSURE OF MEETING

The Chairperson thanked everyone for their attendance.

There being no further business, the meeting was closed at 9.08 am.