



**MINUTES
FOR
ORDINARY MEETING OF COUNCIL
Wednesday 17th July 2019**

**Council Chambers
Lot 66 Railway Street
Trayning WA 6488**

Commencement: 4:00pm





DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Trayning for any act, omission or statement or intimation occurring during Council or committee meetings.

The Shire of Trayning disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Trayning during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Trayning.

The Shire of Trayning warns that anyone who has any application lodged with the Shire of Trayning must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Trayning in respect of the application.

Signed

Brian Jones
Chief Executive Officer



PREFACE

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Council Meeting, where the Minutes will be confirmed subject to any amendments made by the members of the Committee

The "Confirmed" Minutes are then signed off by the Presiding Person.

UNCONFIRMED MINUTES

These minutes were approved for distribution on 18th July 2019.

Brian Jones
CHIEF EXECUTIVE OFFICER

CONFIRMED MINUTES

These minutes were confirmed at a meeting held on 21 August 2019.

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.



MINUTES

Ordinary Meeting of the Trayning Shire Council,
Held in the Council Chambers, Lot 66 Railway Street, Trayning,
On Wednesday 17th July 2019, commencing at 4:00pm.

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President Cr MA Brown welcomed the Councillors and Staff before declaring the meeting open at 4:00pm.

2 ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Cr Melanie Brown (Shire President)
Cr Freda Tarr
Cr Michelle McHugh
Cr Greg Yates
Cr Marlon Hudson
Cr Jim Wilkins

STAFF:

Mr Brian Jones (Chief Executive Officer)
Mrs Jacqui Cook (Manager of Financial Services)
Miss Belinda Taylor (Manager of Corporate Services)

APOLOGIES:

Cr Geoff Waters (Deputy Shire President)

ON APPROVED LEAVE(S) OF ABSENCE:

Nil

ABSENT:

Nil

VISITORS:

Nil

3 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil



5 APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST

5.1 Applications Previously Approved

Nil

5.2 Leave of Absence

Nil

5.3 Disclosure of Interest

<i>Councillor / Officer</i>	<i>Item No</i>	<i>Nature of Interest</i>	<i>Extent of Interest</i>
Cr FA Tarr	11.1.2	Financial	Son, CBFCO also works fulltime for our business.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

6.1 Petitions

Nil

6.2 Deputations

Nil

6.3 Presentations

Nil

7 CONFIRMATION OF MINUTES

7.1 Ordinary Meeting of Council

Officer Recommendation/ Council Decision

Moved: Cr GI Yates

Seconded: Cr ML McHugh

That the minutes of the Ordinary Meeting of Council held on 19th June 2019 be confirmed as a true and correct record of the proceedings.

Resolution: 06-2019.66

Carried: 6/0



7.2 Special Meeting of Council

Officer Recommendation/ Council Decision

Moved: Cr MS Hudson

Seconded: Cr JJ Wilkins

That the minutes of the Special Meeting of Council held on 26th June 2019 be confirmed as a true and correct record of the proceedings.

Resolution: 06-2019.67

Carried: 6/0

8 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS

Nil

9 REPORTS OF OFFICERS

9.1 REGULATORY SERVICES



10.1 MANAGER OF FINANCE

10.1.1 Monthly Financial Report– June 2019

Date of Report:	9 th July 2019
File Ref:	N/A
Officer:	Jacqui Cook – Manager of Financial Services
Senior Officer:	Brian Jones –Chief Executive Officer
Officer’s Disclosure of Interest:	Nil
Attachments:	10.1.1 Statement of Financial Activity June 2019
Voting Requirements:	Simple Majority

Purpose of Report

This report presents for consideration the Monthly Financial Report, for the period ending 30th June 2019.

Background

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

These reports are prepared after all the end of month payments and receipts have been processed.

Consultation

There has been consultation with the Chief Executive Officer.

Statutory Environment

Local Government Act 1995 -

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996 -

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.



- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The recommendation that follows is consistent with the legislative requirements.

Policy Implications

This proposal incorporates the requirements of policy 7.11 – Investment of Surplus Funds, specifically the requirement to report on Councils investments within the Monthly Financial Report.

Minutes: Ordinary Meeting of Shire of Trayning Council held on Wednesday 17th July 2019 9



Financial Implications

A copy of the Monthly Financial Report for the period ending 30th June 2019, including the report on significant variances, Investment of Councils reserve and surplus funds and the reconciliation of Councils bank accounts, has been provided to Council via attachment to this report.

Strategic Implications

There are no strategic implications.

Environmental Implications

There are no environmental implications.

Social Implications

There are no social implications.

Officer's Comment

Nil

Officer Recommendation/ Council Decision

Moved: Cr GI Yates

Seconded: Cr MS Hudson

It is recommended that:

Council accepts the Monthly Financial Report for the period ending 30th June 2019 as presented.

Resolution: 06-2019.68

Carried: 6/0



SHIRE OF TRAYNING

**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2019**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Shire of Trayning
Information Summary
For the Period Ended 30 June 2019**

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 June 2019 of \$1,147,415.

Items of Significance

The material variance adopted by the Shire of Trayning for the 2018/19 year is \$10,000 and 10%. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Collected /	Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects					
Kellerberrin-Yelbeni Road SLK 4.30-6.30	42%	\$	78,319	\$	78,319
Kellerberrin - Yelbeni Road SLK 21.40 - 24.70	65%	\$	116,755	\$	116,755
Kununoppin - Mukinbudin Road	110%	\$	435,801	\$	435,801
Kellerberrin - Yelbeni Road SLK 14.70 - 21.20	100%	\$	182,305	\$	182,305
Black Spot Programme - Doodlakine/Kunuoppin road	103%	\$	76,660	\$	76,660
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	111%	\$	1,568,109	\$	1,568,109
Non-operating Grants, Subsidies and Contributions	135%	\$	388,005	\$	388,005
	115%	\$	1,956,114	\$	1,956,114
Rates Levied	101%	\$	1,138,848	\$	1,138,848
		\$	1,145,159	\$	1,145,159

% Compares current ytd actuals to annual budget

**Shire of Trayning
Information Summary
For the Period Ended 30 June 2019**

Key Information

Financial Position		Prior Year 30 June 2018	Current Year 30 June 2019
Adjusted Net Current Assets	141%	\$ 815,863	\$ 1,147,415
Cash and Equivalent - Unrestricted	131%	\$ 950,719	\$ 1,245,377
Cash and Equivalent - Restricted	100%	\$ 652,119	\$ 655,069
Receivables - Rates	56%	\$ 119,314	\$ 66,462
Receivables - Other	34%	\$ 36,779	\$ 12,573
Payables	33%	\$ 169,264	\$ 56,036

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

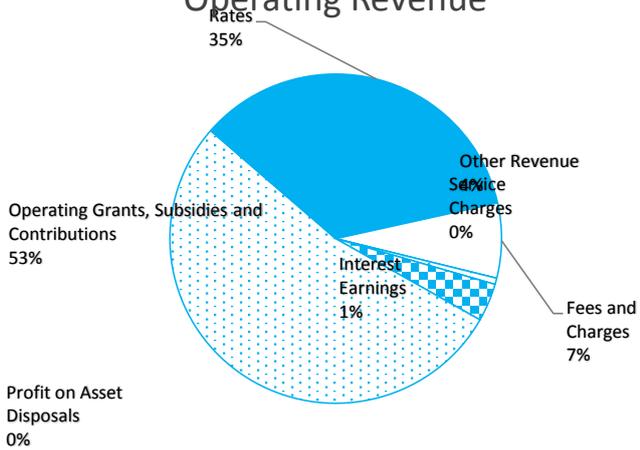
Prepared by: Jacqui Cook

Reviewed by:

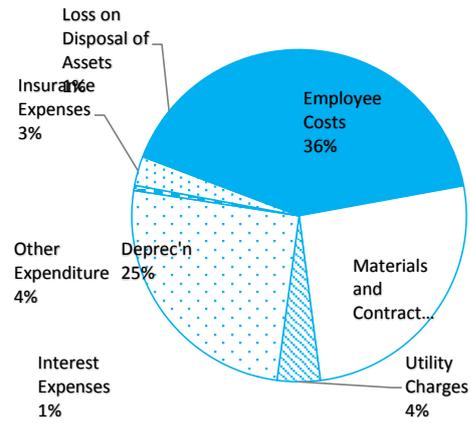
Date prepared:

**Shire of Trayning
Information Summary
For the Period Ended 30 June 2019**

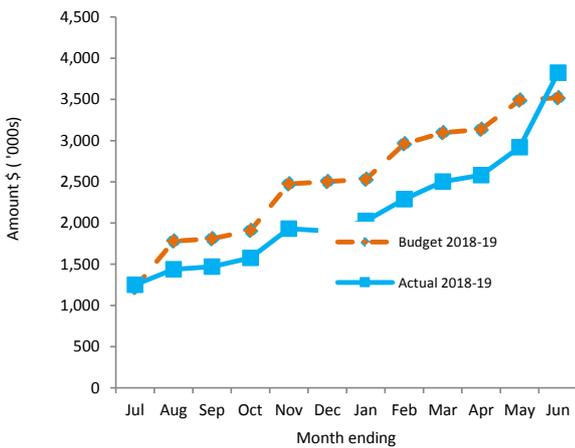
Operating Revenue



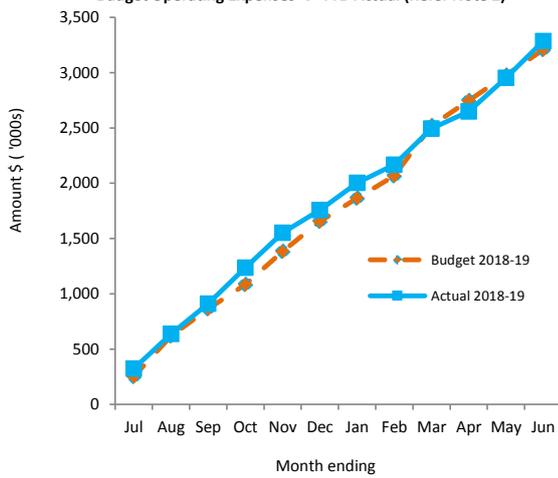
Operating Expenditure



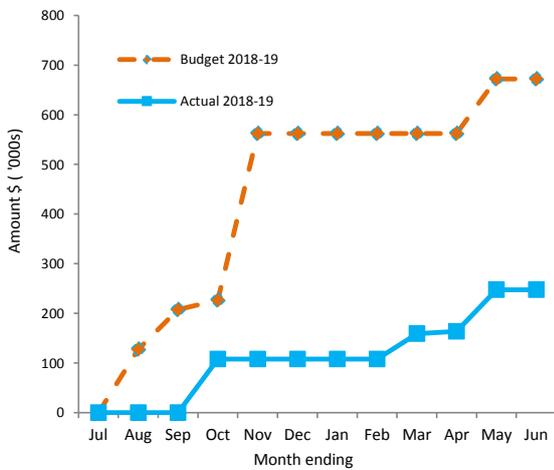
Budget Operating Revenues -v- Actual (Refer Note 2)



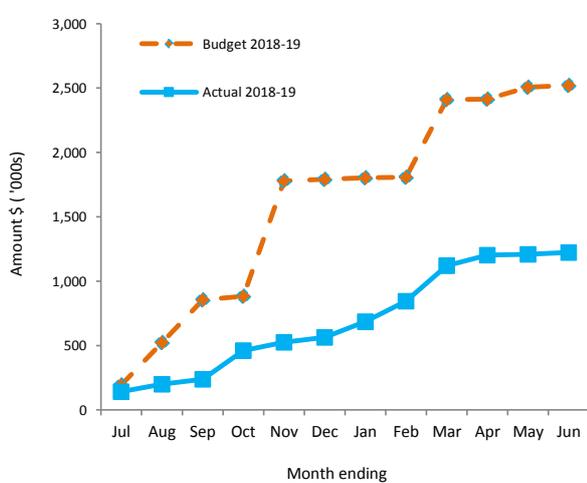
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF TRAYNING
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 June 2019

Note	Amended			YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
	Adopted Annual Budget	Annual Budget (d)	Amended YTD Budget (a)					
	\$	\$	\$	\$	\$	%		
Opening Funding Surplus(Deficit)	3	(53,626)	815,863	815,863	815,863	0	0%	
Revenue from operating activities								
Governance		60,980	60,980	60,980	76,407	15,427	25%	▲ \$
General Purpose Funding - Rates	9	1,138,848	1,138,848	1,138,848	1,145,159	6,311	1%	▲
General Purpose Funding - Other		1,092,816	1,092,816	1,092,816	1,178,019	85,203	8%	▲
Law, Order and Public Safety		11,712	11,712	11,712	8,374	(3,338)	(29%)	▼
Health		81,054	81,054	81,054	55,257	(25,797)	(32%)	▼ \$
Education and Welfare		5,200	5,200	5,200	1,698	(3,502)	(67%)	▼
Housing		70,012	65,000	65,000	69,405	4,405	7%	▲
Community Amenities		59,670	60,470	60,470	61,635	1,165	2%	▲
Recreation and Culture		15,723	15,723	15,723	13,707	(2,016)	(13%)	▼
Transport		527,579	527,579	527,579	583,713	56,133	11%	▲ \$
Economic Services		10,550	10,550	10,550	12,101	1,551	15%	▲
Other Property and Services		72,517	63,057	63,057	50,597	(12,460)	(20%)	▼ \$
		3,146,661	3,132,989	3,132,989	3,256,070			
Expenditure from operating activities								
Governance		(510,802)	(497,817)	(497,817)	(532,485)	(34,668)	(7%)	▼
General Purpose Funding		(85,793)	(94,298)	(94,298)	(75,066)	19,232	20%	▲ \$
Law, Order and Public Safety		(40,458)	(41,398)	(41,398)	(38,477)	2,921	7%	▲
Health		(144,971)	(144,288)	(144,288)	(132,715)	11,573	8%	▲
Education and Welfare		(97,203)	(94,576)	(94,576)	(90,332)	4,244	4%	▲
Housing		(123,462)	(169,341)	(169,341)	(138,697)	30,644	18%	▲ \$
Community Amenities		(150,817)	(152,124)	(152,124)	(159,272)	(7,148)	(5%)	▼
Recreation and Culture		(563,066)	(593,252)	(593,252)	(675,564)	(82,312)	(14%)	▼ \$
Transport		(1,199,670)	(1,236,914)	(1,236,914)	(1,345,737)	(108,823)	(9%)	▼
Economic Services		(137,599)	(134,828)	(134,828)	(173,330)	(38,502)	(29%)	▼ \$
Other Property and Services		(71,019)	(48,674)	(48,674)	77,055	125,729	258%	▲ \$
		(3,124,860)	(3,207,510)	(3,207,510)	(3,284,619)			
Operating activities excluded from budget								
Add back Depreciation		1,016,630	1,016,630	1,016,630	831,601	(185,029)	(18%)	▼ \$
Adjust (Profit)/Loss on Asset Disposal	8	67,500	51,663	51,663	36,423	(15,240)	(29%)	▼ \$
Movement in Leave Reserve (Added Back)		0	0	0	97	97		▲
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0		
Movement in Employee Benefit Provisions		0	0	0	0	0		
Rounding Adjustments		0	0	0	(1)	(1)		▼
Loss on Asset Revaluation		0	0	0	0	0		
Adjustment in Fixed Assets		0	0	0	0	0		
		1,105,931	993,772	993,772	839,572			
Investing Activities								
Non-operating Grants, Subsidies and Contributions	11	388,005	388,005	388,005	524,904	136,899	35%	▲ \$
Proceeds from Disposal of Assets	8	493,450	413,650	493,450	247,419	(246,031)	(50%)	▼ \$
Land Held for Resale	13	0	0	0	0	0		
Land and Buildings	13	(62,000)	(421,000)	(421,000)	(85,871)	335,129	80%	▲ \$
Furniture and Equipment	13	0	0	0	0	0		
Plant and Equipment	13	(537,000)	(537,000)	(537,000)	(179,542)	357,458	67%	▲ \$
Infrastructure Assets - Roads	13	(863,180)	(939,840)	(939,840)	(930,282)	9,558	1%	▲
Infrastructure Assets - Footpaths		(61,053)	(61,053)	(61,053)	(25,650)	35,403	58%	▲ \$
Infrastructure Assets - Drainage	13	0	0	0	0	0		
Infrastructure Assets - Airports	13	0	0	0	0	0		
Infrastructure Assets - Water	13	0	0	0	0	0		
Infrastructure Assets - Other	13	(9,500)	(15,000)	(15,000)	(9,812)	5,188	35%	▲
		(651,278)	(1,172,238)	(1,092,438)	(458,834)			
Financing Activities								
Proceeds from New Debentures		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		4,315	4,315	4,315	4,315	(0)	0%	▼
Transfer from Reserves	7	178,545	178,545	178,545	0	(178,545)	100%	▼
Advances to Community Groups		0	0	0	0	0		
Repayment of Debentures	10	(54,161)	(54,161)	(54,161)	(54,160)	1	0%	▲
Transfer to Reserves	7	(493,140)	(493,140)	(493,140)	(2,949)	490,191	99%	▲ \$
		(364,441)	(364,441)	(364,441)	(52,794)			
Closing Funding Surplus(Deficit)	3	36,586	272,956	352,757	1,147,415			

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF TRAYNING
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 June 2019

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		\$	\$	\$	\$	\$	%		
Opening Funding Surplus (Deficit)	3	(53,626)	815,863	815,863	815,863	0	0%		
Revenue from operating activities									
Rates	9	1,138,848	1,138,848	1,138,848	1,145,159	6,311	1%	▲	
Operating Grants, Subsidies and Contributions	11	1,568,109	1,568,109	1,568,109	1,733,430	165,321	11%	▲	S
Fees and Charges		273,304	259,632	259,632	239,444	(20,188)	(8%)	▼	
Service Charges		0	0	0	0	0			
Interest Earnings		39,104	39,104	39,104	20,054	(19,050)	(49%)	▼	S
Other Revenue		127,296	127,296	127,296	121,592	(5,704)	(4%)	▼	
Profit on Disposal of Assets	8	0	0	0	0	0			
		3,146,661	3,132,989	3,132,989	3,259,679				
Expenditure from operating activities									
Employee Costs		(971,286)	(971,233)	(971,233)	(1,173,281)	(202,048)	(21%)	▼	S
Materials and Contracts		(655,840)	(719,026)	(719,026)	(849,162)	(130,136)	(18%)	▼	S
Utility Charges		(108,896)	(117,675)	(117,675)	(136,522)	(18,847)	(16%)	▼	S
Depreciation on Non-Current Assets		(1,016,630)	(1,016,630)	(1,016,630)	(831,601)	185,029	18%	▲	S
Interest Expenses		(17,508)	(18,237)	(18,237)	(16,780)	1,457	8%	▲	
Insurance Expenses		(99,299)	(136,863)	(136,863)	(93,272)	43,591	32%	▲	S
Other Expenditure		(187,901)	(176,183)	(176,183)	(147,578)	28,605	16%	▲	S
Loss on Disposal of Assets	8	(67,500)	(51,663)	(51,663)	(36,423)	15,240	29%	▲	S
Loss FV Valuation of Assets		0	0	0	0	0			
		(3,124,860)	(3,207,510)	(3,207,510)	(3,284,619)				
Operating activities excluded from budget									
Add back Depreciation		1,016,630	1,016,630	1,016,630	831,601	(185,029)	(18%)	▼	S
Adjust (Profit)/Loss on Asset Disposal	8	67,500	51,663	51,663	36,423	(15,240)	(29%)	▼	S
Movement in Leave Reserve (Added Back)		0	0	0	97	97		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		1,105,931	993,772	993,772	843,181				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	11	388,005	388,005	388,005	524,904	136,899	35%	▲	S
Proceeds from Disposal of Assets	8	493,450	413,650	493,450	247,419	(246,031)	(50%)	▼	S
Land Held for Resale	13	0	0	0	0	0			
Land and Buildings	13	(62,000)	(421,000)	(421,000)	(85,871)	335,129	80%	▲	S
Furniture and Equipment	13	0	0	0	0	0			
Plant and Equipment	13	(537,000)	(537,000)	(537,000)	(179,542)	357,458	67%	▲	S
Infrastructure Assets - Roads	13	(863,180)	(939,840)	(939,840)	(930,282)	9,558	1%	▲	
Infrastructure Assets - Footpaths	13	(61,053)	(61,053)	(61,053)	(25,650)	35,403	58%	▲	S
Infrastructure Assets - Drainage	13	0	0	0	0	0			
Infrastructure Assets - Airports	13	0	0	0	0	0			
Infrastructure Assets - Water	13	0	0	0	0	0			
Infrastructure Assets - Other		(9,500)	(15,000)	(15,000)	(9,812)	5,188	35%	▲	
Amount attributable to investing activities		(651,278)	(1,172,238)	(1,092,438)	(458,834)				
Financing Activities									
Proceeds from New Debentures		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		4,315	4,315	4,315	4,315	(0)	(0%)	▼	
Transfer from Reserves	7	178,545	178,545	178,545	0	(178,545)	(100%)	▼	S
Advances to Community Groups		0	0	0	0	0			
Repayment of Debentures	10	(54,161)	(54,161)	(54,161)	(54,160)	1	0%	▲	
Transfer to Reserves	7	(493,140)	(493,140)	(493,140)	(2,949)	490,191	99%	▲	S
Amount attributable to financing activities		(364,441)	(364,441)	(364,441)	(52,794)				
Closing Funding Surplus (Deficit)	3	36,586	272,956	352,756	1,147,415				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

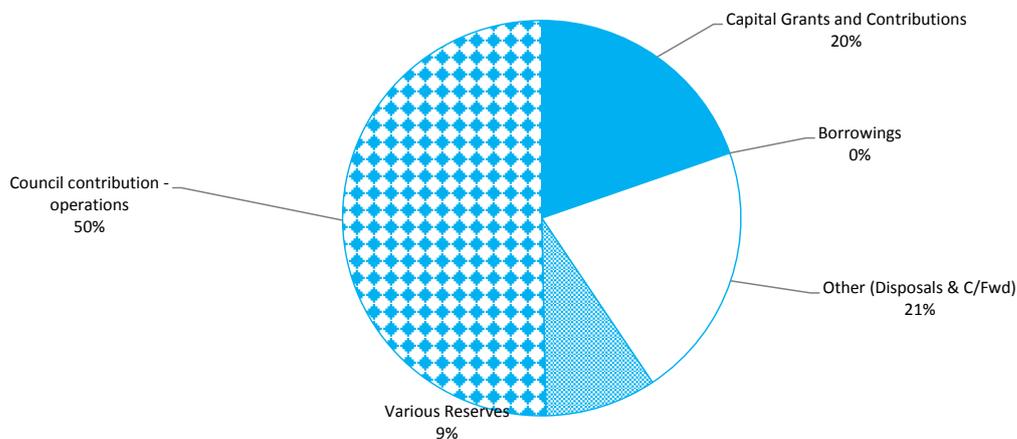
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF TRAYNING
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 June 2019

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a) \$	YTD Actual (Renewal Expenditure) (b) \$	Amended YTD Budget (d) \$	Amended Annual Budget \$	Adopted Annual Budget \$	YTD Actual Total (c) = (a)+(b) \$	Variance (d) - (c) \$
Land Held for Resale	13	0	0	0	0	0	0	0
Land and Buildings	13	0	85,871	421,000	421,000	62,000	85,871	(335,129)
Furniture and Equipment	13	0	0	0	0	0	0	0
Plant and Equipment	13	0	179,542	537,000	537,000	537,000	179,542	(357,458)
Infrastructure Assets - Roads	13	0	930,282	939,840	939,840	863,180	930,282	(9,558)
Infrastructure Assets - Footpaths	13	0	25,650	61,053	61,053	61,053	25,650	(35,403)
Infrastructure Assets - Drainage	13	0	0	0	0	0	0	0
Infrastructure Assets - Airports	13	0	0	0	0	0	0	0
Infrastructure Assets - Water	13	0	0	0	0	0	0	0
Infrastructure Assets - Other	13	0	9,812	15,000	15,000	9,500	9,812	(5,188)
Capital Expenditure Totals		0	1,231,158	1,973,893	1,973,893	1,532,733	1,231,158	(742,735)
Capital acquisitions funded by:								
Capital Grants and Contributions				388,005	388,005	388,005	524,904	
Borrowings				0	0	0	0	
Other (Disposals & C/Fwd)				493,450	413,650	493,450	247,419	
Council contribution - Cash Backed Reserves								
Various Reserves				178,545	178,545		0	
Council contribution - operations				913,893	993,693		458,834	
Capital Funding Total				1,973,893	1,973,893		1,231,158	

Budgeted Capital Acquisitions Funding



SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 or 10% whichever is the greater.

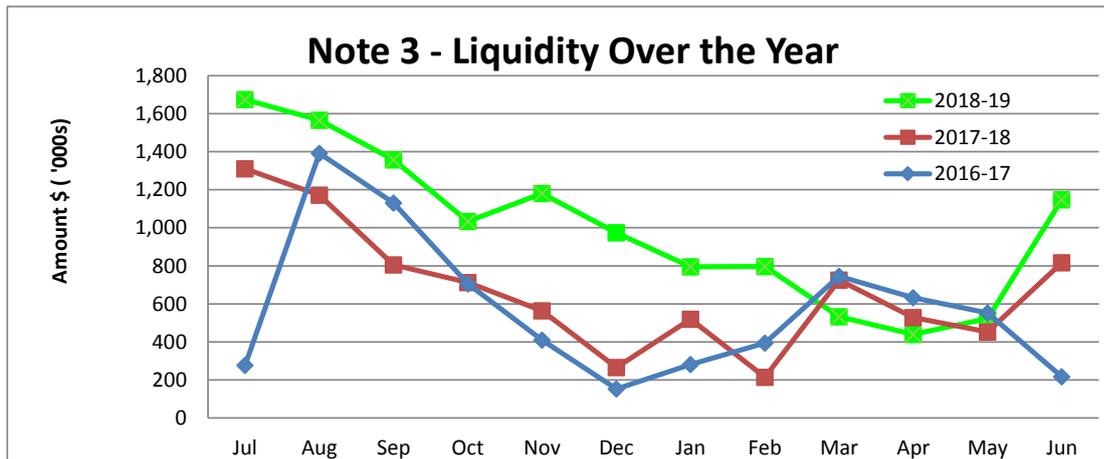
Reporting Program	Var. \$	Var. %	Var. ▲▼	Significant Var. S	Timing/ Permanent	Explanation of Variance
Revenue from operating activities						
Governance	15,427	25%	▲	S	Permanent	Insurance reimbursement
Law, Order and Public Safety	(3,338)	(29%)	▼		Permanent	No recoup from DFES expenditure down by similar amount
Health	(25,797)	(32%)	▼	S	Permanent	Over budgeted mtce ect
Education and Welfare	(3,502)	(67%)	▼		Permanent	Annual re-coup from school to come
Economic Services	1,551	15%	▲		Permanent	50% of Grant received in June 2018
Other Property and Services	(12,460)	(20%)	▼	S	Permanent	Private works and Staff house rents below budget
Expenditure from operating activities						
General Purpose Funding	19,232	20%	▲	S	Permanent	Increase in valuation expenses
Housing	30,644	18%	▲	S	Permanent	House maintenance costs (AC etc)
Recreation and Culture	(82,312)	(14%)	▼	S	Permanent	Over budgeted depreciation ect
Other Property and Services	125,729	258%	▲	S	Permanent	Under budgeted for Insurance - Licences
Investing Activities						
Proceeds from Disposal of Assets	(246,031)	(50%)	▼	S	Permanent	Reduction in new vehicles purchased
Plant and Equipment	357,458	67%	▲	S	Permanent	Reduction in new vehicles purchased
Infrastructure Assets - Footpaths	35,403	58%	▲	S	Permanent	Project under budget
Financing Activities						
Transfer from Reserves	(178,545)	100%	▼		Permanent	Reduction in Vehicle purchases
Transfer to Reserves	490,191	99%	▲	S	Permanent	Budget review reduced transfers total

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30/06/2018	30/06/2018	30/06/2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	950,719	950,719	1,245,377
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted - Reserves	4	652,119	652,119	655,069
Receivables - Rates	6	119,314	119,314	66,462
Receivables - Other	6	36,779	36,779	12,573
Inventories		18,832	18,832	20,419
		1,777,762	1,777,762	1,999,899
Less: Current Liabilities				
Payables		(169,264)	(169,264)	(56,036)
Loan Liability		(54,160)	(54,160)	0
Provisions		(163,018)	(163,018)	(163,018)
		(386,441)	(386,441)	(219,054)
Less: Cash Reserves	7	(652,119)	(652,119)	(655,069)
Add Back: Component of Leave Liability not Required to be funded		22,502	22,502	22,599
Add Back: Current Loan Liability		54,160	54,160	0
Adjustment for Trust Transactions Within Muni		0	0	(960)
Net Current Funding Position		815,863	815,863	1,147,415



Comments - Net Current Funding Position

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$	\$			
(a) Cash Deposits								
Municipal Fund Bank	1,244,977				1,244,977	Westpac	Variable	At Call
Cash on Hand	400				400	N/A	Nil	On Hand
LEAVE RESERVE BANK		22,599			22,599	Westpac	2.33%	At Call
PLANT RESERVE BANK		432,188			432,188	Westpac	2.33%	At Call
BUILDING RESERVE BANK		91,153			91,153	Westpac	2.33%	At Call
FACILITIES RESERVE BANK		7,540			7,540	Westpac	2.33%	At Call
MEDICAL RESERVE BANK		55,507			55,507	Westpac	2.33%	At Call
REFUSE RESERVE BANK		29,229			29,229	Westpac	2.33%	At Call
SWIMMING POOL RESERVE BANK		9,168			9,168	Westpac	2.33%	At Call
Trust Fund Bank			25,916		25,916	Westpac	0.00%	At Call
(b) Term Deposits								
Performance & Retention Bank Reserve		7,685			7,685	Bendigo	2.60%	28-Jan-19
(c) Investments								
				0	0	N/A	N/A	N/A
Total	1,245,377	655,069	25,916	0	1,926,362			

Comments/Notes - Investments

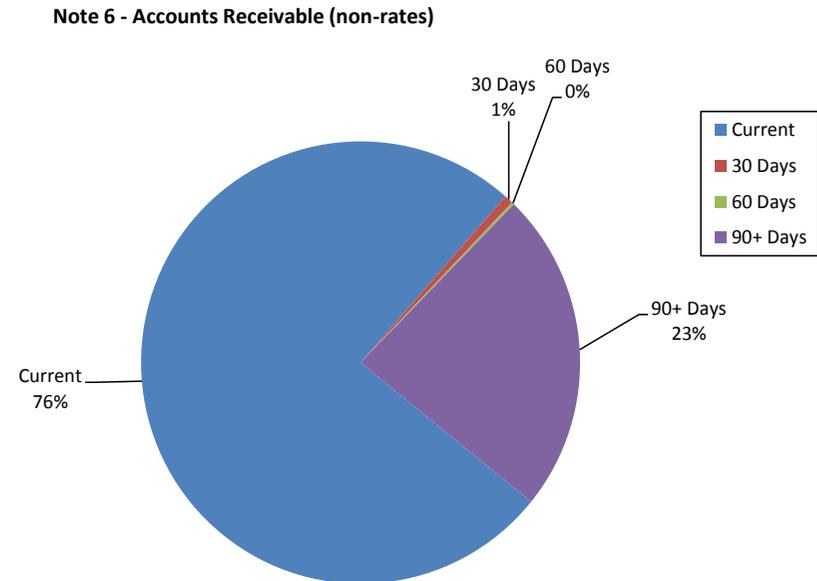
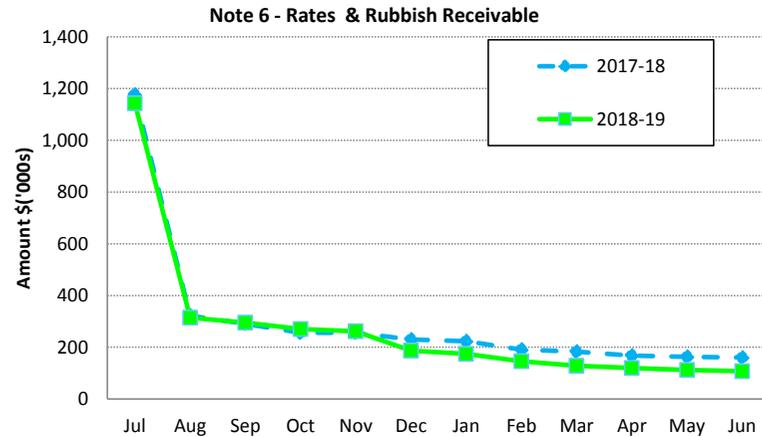
SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 6: Receivables

Receivables - Rates & Rubbish	30 June 2019	30 June 2018
	\$	\$
Opening Arrears Previous Years	160,303	160,488
Levied this year	1,226,800	1,226,788
Less Collections to date	(1,279,652)	(1,226,974)
Equals Current Outstanding	107,451	160,303
Net Rates Collectable	107,451	160,303
% Collected	92.25%	88.44%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	59,670	508	148	18,556	78,881
Balance per Trial Balance					
Sundry Debtors					0
Receivables - Other					12,573
Total Receivables General Outstanding					12,573

Amounts shown above include GST (where applicable)



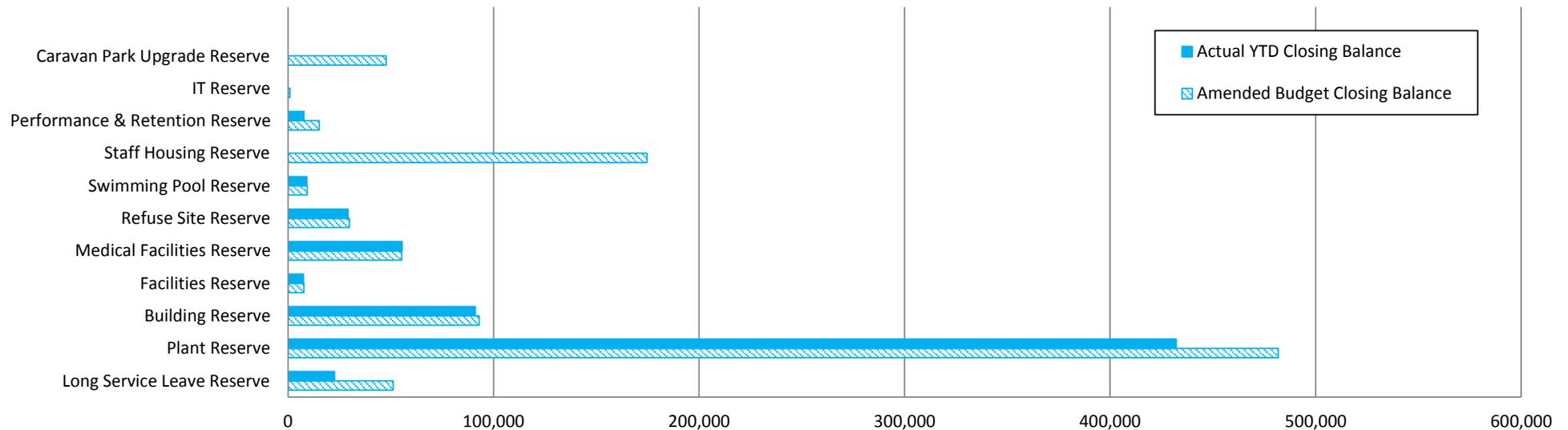
Comments/Notes - Receivables Rates & Rubbish

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Long Service Leave Reserve	\$ 22,502	\$ 726	\$ 97	\$ 27,943	\$ 0	\$ 0	\$ 0	\$ 51,171	\$ 22,599
Plant Reserve	430,321	11,050	1,854	200,000	0	(159,500)	0	481,871	432,176
Building Reserve	90,762	2,241	391	0	0	0	0	93,003	91,153
Facilities Reserve	7,507	185	32	0	0	0	0	7,692	7,540
Medical Facilities Reserve	55,269	0	238	0	0	0	0	55,269	55,507
Refuse Site Reserve	29,104	718	125	0	0	0	0	29,822	29,229
Swimming Pool Reserve	9,129	225	39	0	0	0	0	9,354	9,168
Staff Housing Reserve	0	0	0	174,620	0	0	0	174,620	0
Performance & Retention Reserve	7,526	187	172	7,500	0	0	0	15,213	7,697
IT Reserve	0	0	0	20,000	0	(19,045)	0	955	0
Caravan Park Upgrade Reserve	0	0	0	47,745	0	0	0	47,745	0
	652,119	15,332	2,949	477,808	0	(178,545)	0	966,714	655,069

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land and Buildings								
LND07	LAND 15 ADAMS ST					9,000	9,000		
34	HOUSE LOT 75 ADAM ST	0	44,138	0		41,000	41,000		
LND16	LAND 11 GLASS ST					9,000	9,000		
30	HOUSE LOT 59 GLASS ST		44,191	0		41,000	41,000		
464	LAND 15 THOMPSON RD					10,000	10,000		
	Plant and Equipment								
492	2016 TOYOTA PRADO GXL - 0KTY - CEO	51,218	39,091		(12,127)	51,218	39,091		(12,127)
491	2016 TOYOTA PRADO GXL - KTY0 - DCEO	51,218	38,182		(13,036)	51,218	38,182		(13,036)
494	2017 Toyota Prado GXL - Doctor					67,950	59,450		(8,500)
500	2018 TOYOTA PRADO GXL - KTY0 - DCEO		50,909		(3,724)	49,927	49,927		
279	Cat 424D-02 Backhoe Loader - KTY116					12,000	12,000		
252	Ford Pe Courier Tray Top Kty1700					3,000	3,000		
485	2014 Ford XL Ranger Dual Cab 3.2 Ltr Turbo Diesel Manual Utility - KTY 080					18,000	18,000		
493	2016 TOYOTA HILUX SR5 DUAL CAB UTILITY - KTY4 - WORKS SU	38,445	30,909		(7,536)	102,000	84,000		(18,000)
		140,881	247,419	0	(36,423)	465,313	413,650	0	(51,663)

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
RATE TYPE											
General Rate											
GRV - Kununoppin / Trayning	21.8558	105	579,488	126,652	750	0	127,402	133,860	0	0	133,860
GRV - Yelbeni	21.8558	3	11,660	2,548		0	2,548	2,548	0	0	2,548
GRV - Commercial	21.8558	12	84,010	18,361	0	0	18,361	18,361	0	0	18,361
UV - Rural	2.0240	208	50,177,500	1,015,593	(283)		1,015,309	1,015,593	0	0	1,015,593
UV - Mining	2.0240	0	0	0	0	0	0	0	0	0	0
Sub-Totals		328	50,852,658	1,163,154	467	0	1,163,620	1,170,362	0	0	1,170,362
Minimum Payment	\$										
GRV - Kununoppin / Trayning	350.00	30	12,998	10,500	0	0	10,500	10,500	0	0	10,500
GRV - Yelbeni	350.00	6	925	2,100	0	0	2,100	2,100	0	0	2,100
GRV - Commercial	350.00	2	455	700	0	0	700	700	0	0	700
UV - Rural	350.00	6	56,200	2,100	0	0	2,100	2,100	0	0	2,100
UV - Mining	350.00	0	0	0	0	0	0	0	0	0	0
Sub-Totals		44	70,578	15,400	0	0	15,400	15,400	0	0	15,400
		372	50,923,236	1,178,554	467	0	1,179,020	1,185,762	0	0	1,185,762
Discounts							(46,089)				(59,142)
Amount from General Rates							1,132,931				1,126,620
Ex-Gratia Rates							12,228				12,228
Rates Written Off							0				0
Specified Area Rates							0				0
Totals							1,145,159				1,138,848

Comments - Rating Information

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars/Purpose	01 Jul 2018	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
		YTD Actual	Amended Budget	Adopted Budget	Actual YTD	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance													
Loan 65 - Works Crew Housing	14,209	0	0	0	14,209	14,209	14,209	0	0	0	323	471	471
Recreation and Culture													
Loan 67 - SSL - Bowls Resurface *	31,083	0	0	0	4,315	4,315	4,315	26,768	26,768	26,768	836	1,133	1,133
Loan 69 - Community Recreation Centre	324,487	0	0	0	13,405	13,405	13,405	311,082	311,082	311,082	11,753	10,727	10,727
Economic Services													
Loan 68 - Trayning Unmanned Fuel Site	120,663	0	0	0	15,703	15,703	15,703	104,960	104,960	104,960	2,203	3,676	3,676
Loan 70 - Trayning Unmanned Fuel Site	57,428	0	0	0	6,529	6,529	6,529	50,899	50,899	50,899	1,665	2,230	1,501
	547,870	0	0	0	54,160	54,161	54,161	493,710	493,709	493,709	16,780	18,237	17,508

* These loans are self supporting loans. All other debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (Tied) (a)	Adopted Budget		YTD Amended Budget	Adopted Annual Budget (c)	Post Variations (d)	Expected (c)+(d)	YTD Actual		Unspent Grant (Tied) (a)+(b)
				Operating	Capital					Revenue	(Expended) (b)	
				\$	\$	\$			\$	\$	\$	
General Purpose Funding												
Grants Commission - General	WALGGC	Operating	0	1,053,630	0	1,053,630	1,053,630	0	1,053,630	1,157,856	0	0
Law, Order and Public Safety												
Transport												
Contribution - Street Lighting	Main Roads WA	Operating	0	3,900	0	3,900	3,900	0	3,900	3,660	(19,569)	0
Grant - Regional Road Group - Road Projects	Main Roads WA	Non-operating	0	0	283,060	283,060	283,060	0	283,060	329,051	(558,089)	0
Grant - Direct Road	Main Roads WA	Operating	0	61,143	0	61,143	61,143	0	61,143	104,219	0	0
Grants Commission - Local Roads	WALGGC	Operating	0	448,436	0	448,436	448,436	0	448,436	466,195	0	0
Grant - Roads to Recovery	Dept of Infrastructure	Non-operating	0	0	104,945	104,945	104,945	0	104,945	104,945	(182,019)	0
	Main Roads WA	Non-operating	0				0			60,243	0	
Grant - Thank a Volunteer	Main Roads WA	Operating - Tied	0	1,000	0	1,000	1,000	0	1,000	0	0	0
	Blackspot Funding	Non-operating		0	0					30,664		
BeConnected (Good Things Foundation)		Operating - Tied		0			0	0	0	1,500	0	
TOTALS			0	1,567,109	283,060	1,850,169	1,850,169	0	1,850,169	2,226,169	(577,658)	0
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		0	1,567,109	0	1,567,109	1,567,109	0	1,567,109	1,731,930	(19,569)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	1,000	0	1,000	1,000	0	1,000	1,500	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	388,005	388,005	388,005	0	388,005	524,904	(740,108)	0
TOTALS			0	1,568,109	388,005	1,956,114	1,956,114	0	1,956,114	2,258,333	(759,676)	0

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 30 Jun 2019
	\$	\$	\$	\$
Toy Library Funds	770.96	0.00	0.00	770.96
Red Fm Radio / Gym	317.35	0.00	0.00	317.35
Kununoppin Fire Brigade	500.00	0.00	0.00	500.00
Nomination Deposits	0.00	160.00	(80.00)	80.00
Shire Housing Bonds	6,888.90	2,816.12	(1,499.00)	8,206.02
Police Licensing	0.00	226,182.45	(225,222.25)	960.20
Trayning Golf Club Funds	5,903.03	0.00	0.00	5,903.03
Unidentified Deposits	3,017.54	0.00	0.00	3,017.54
South Trayning Ninghan Catchme	2,415.57	0.00	0.00	2,415.57
Repertory Funds	1,706.88	0.00	0.00	1,706.88
Aqua Bubble Donations	970.50	0.00	0.00	970.50
Ninghan Farm Focus Group	249.97	0.00	0.00	249.97
Ninghan Fitness / Gym Key Bond	352.00	0.00	0.00	352.00
Playgroup Funds	1,226.46	0.00	0.00	1,226.46
Waste Dump Kununoppin	200.00	0.00	0.00	200.00
	24,519.16	229,158.57	(226,801.25)	26,876.48

Shire of Trayning
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget		Strategic Reference / Comment	
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget		YTD Variance
				\$	\$	\$	\$	\$	\$		
 <i>Level of completion indicator, please see table at the end of this note for further detail.</i>											
Buildings											
Governance											
	ADMINISTRATION BUILDING - CAPITAL WORKS	4042540	9231		0	(28,068)	(28,068)	(42,000)	(30,000)	(30,000)	1,932
Total - Governance				0	(28,068)	(28,068)	(42,000)	(30,000)	(30,000)	1,932	
Other Law, Order & Public Safety											
	4 Bay DFES Building	4051002	9231	BC76	0	(1,080)	(1,080)	0	0	0	(1,080)
Total - Other Law, Order & Public Safety				0	(1,080)	(1,080)	0	0	0	0	(1,080)
Housing											
	139A FELGATE PARADE	4092541	9231	BC63	0	(30,711)	(30,711)	(10,000)	(31,000)	(31,000)	289
Total - Housing				0	(30,711)	(30,711)	(10,000)	(31,000)	(31,000)	289	
Recreation And Culture											
	Shade Sails at Kununoppin	4223549	9231	BC75	0	(14,565)	(14,565)	(10,000)	(10,000)	(10,000)	(4,565)
	Swimming Pool Upgrade	4112002	9231	BC21	0	(11,448)	(11,448)	0	(350,000)	(350,000)	338,552
Total - Recreation And Culture				0	(26,012)	(26,012)	(10,000)	(360,000)	(360,000)	333,988	
Transport											
	Hughes Street Footpath: Stage Two	4121011	9251	FCC05	0	(5,118)	(5,118)	0	0	0	(5,118)
Total - Transport				0	(5,118)	(5,118)	0	0	0	0	(5,118)
Total - Buildings				0	(90,989)	(90,989)	(62,000)	(421,000)	(421,000)	330,011	
Furniture & Equipment											
Other Property & Services											
				0	0	0	0	0	0	0	0
Total - Other Property & Services				0	0	0	0	0	0	0	0
Total - Furniture & Equipment				0	0	0	0	0	0	0	0
Plant & Equipment											
Governance											
	PURCHASE ADMINISTRATION VEHICLE	4042566	9233		0	(132,008)	(132,008)	(248,000)	(248,000)	(248,000)	115,992
				0	0	0	0	0	0	0	0
Total - Governance				0	(132,008)	(132,008)	(248,000)	(248,000)	(248,000)	115,992	
Health											

Shire of Trayning
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget		Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	
				\$	\$	\$	\$	\$	\$	
 Purchase Doctors Vehicle	4074701	9233		0	0	0	(62,000)	(62,000)	(62,000)	62,000
Total - Health				0	0	0	(62,000)	(62,000)	(62,000)	62,000
Transport										
 Purchase of Plant	4123615	9233		0	0	0	(60,000)	(60,000)	(60,000)	60,000
 PURCHASE LIGHT VEHICLES	4123604	9233		0	0	0	(65,000)	(65,000)	(65,000)	65,000
Total - Transport				0	0	0	(125,000)	(125,000)	(125,000)	125,000
Other Property & Services										
 Replace Works Supervisor's Utility	4142570	9233		0	(47,534)	(47,534)	(102,000)	(102,000)	(102,000)	54,466
Total - Other Property & Services				0	(47,534)	(47,534)	(102,000)	(102,000)	(102,000)	54,466
Total - Plant & Equipment				0	(179,542)	(179,542)	(537,000)	(537,000)	(537,000)	357,458

Shire of Trayning
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2019

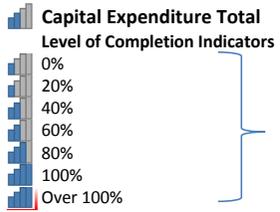
Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget		Strategic Reference / Comment	
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget		YTD Variance
				\$	\$	\$	\$	\$	\$		
Infrastructure Assets - Roads											
Transport											
	Kellerberrin-Yelbeni Road SLK 4.30-6.30	4121001	9250	RCC043	0	(32,631)	(32,631)	(78,319)	(78,319)	(78,319)	45,688
	Kellerberrin - Yelbeni Road SLK 21.40 - 24.70	4121001	9250	RCC044	0	(76,187)	(76,187)	(116,755)	(116,755)	(116,755)	40,568
	Minor Construction Projects	4121001	9250	RCC045	0	(81,357)	(81,357)	(50,000)	(50,000)	(50,000)	(31,357)
	Kununoppin - Mukinbudin Road	4121002	9250	RRG015	0	(478,759)	(478,759)	(435,801)	(435,801)	(435,801)	(42,958)
	Kellerberrin - Yelbeni Road SLK 14.70 - 21.20	4121003	9250	RTR034	0	(182,019)	(182,019)	(182,305)	(182,305)	(182,305)	286
	Black Spot Programme - Doodlakine/Kunuoppin road	4121002	9250	BSP001	0	(79,329)	(79,329)	0	(76,660)	(76,660)	(2,669)
	Total - Transport				0	(930,282)	(930,282)	(863,180)	(939,840)	(939,840)	9,558
	Total - Infrastructure Assets - Roads				0	(930,282)	(930,282)	(863,180)	(939,840)	(939,840)	9,558
Infrastructure Assets - Footpaths											
Transport											
	Hughes Street Kununoppin	4121010	9251	FCC005	0	(20,532)	(20,532)	(61,053)	(61,053)	(61,053)	40,521
	Total - Transport				0	(20,532)	(20,532)	(61,053)	(61,053)	(61,053)	40,521
	Total - Infrastructure Assets - Footpaths				0	(20,532)	(20,532)	(61,053)	(61,053)	(61,053)	40,521
Infrastructure Assets - Airports											
Transport											
	Total - Transport				0	0	0	0	0	0	0
	Total - Infrastructure Assets - Airports				0	0	0	0	0	0	0
Infrastructure Assets - Water											
Transport											
	Total - Transport				0	0	0	0	0	0	0
	Total - Infrastructure Assets - Water				0	0	0	0	0	0	0
Infrastructure Assets - Other											
Community Amenities											
	CAPITAL - TRAYNING REFUSE SITE	4101501	9254	BC73	0	0	0	(1,500)	(1,500)	(1,500)	1,500
	YELBENI REFUSE SITE	4101542	9254	BC74	0	0	0	(2,500)	(2,500)	(2,500)	2,500
	CAPITAL WORKS KUNUNOPPIN REFUSE SITE	4101540	9254	BC55	0	(9,812)	(9,812)	(5,500)	(11,000)	(11,000)	1,188
	Total - Community Amenities				0	(9,812)	(9,812)	(9,500)	(15,000)	(15,000)	5,188
	Total - Infrastructure Assets - Other				0	(9,812)	(9,812)	(9,500)	(15,000)	(15,000)	5,188

Shire of Trayning
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 JUNE 2019

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget		Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	
				\$	\$	\$	\$	\$	\$	
Capital Expenditure Total				0	(1,231,158)	(1,231,158)	(1,532,733)	(1,973,893)	(1,973,893)	742,735



Percentage YTD Actual to Annual Budget
 Expenditure over budget highlighted in red.



10.1.2 Monthly Payment List June 2019

Date of Report:	9 th July 2019
Proponent:	N/A
File Ref:	3.2.2.3 – Accounts Payable (Creditors)
Officer:	Jacqui Cook – Manager of Financial Services
Senior Officer:	Brian Jones –Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	10.1.2 Attachment Monthly Payments and Sundry Debtor List
Voting Requirements:	Simple Majority

Purpose of Report

The cheques and electronic payments that have been raised during the month of June 2019 are reproduced in list form for Council's endorsement.

Background

Creditor's invoices are processed as they arrive and at regular intervals cheques and electronic funds transfers are raised for payment.

Consultation

There has been consultation with the Chief Executive Officer.

Statutory Environment

Local Government (Financial Management) Regulations 1996 –

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and

Minutes: Ordinary Meeting of Shire of Trayning Council held on Wednesday 17th July 2019 11



- (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

The recommendation that follows is consistent with the legislative requirements.

Policy Implications

There are no policy implications.

Financial Implications

The following payment listing includes all payments made to third parties from Council's Municipal, Trust as well as transactions made on the Corporate Credit Card.

The payment listing does not included internal transfers between Councils various bank accounts such as transfers from Councils Municipal Cheque Account to and from Municipal at Call High Interest Account.

Strategic Implications

There are no strategic implications.

Environmental Implications

There are no environmental implications.

Social Implications

There are no social implications.

Officer's Comment

There is nothing out of the ordinary in the payments list for June 2019.



Officer Recommendation/ Council Decision

Moved: Cr FA Tarr

Seconded: Cr MS Hudson

It is recommended that:

Council accepts the following payments list presented for the period 1st June 2019 – 30th June 2019 totalling \$ 250,664.56.

All payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, costings and amounts due for payments.

Municipal	23910		23915		
Cheque		to		totalling	\$12,013.14
Municipal EFT	EFT7685	to	EFT7741	totalling	\$152,025.66
Municipal Direct Debit	DD6931.3	to	DD7017.1	totalling	\$17,831.76
Payroll	WEEK 46	to	WEEK 49	totalling	\$67,663.00
Bank Fees		Transactions		totalling	\$30.00
Merchant Fees				totalling	\$54.10
					<u>\$249,617.66</u>
Total Municipal Transactions					
Trust Cheques		Transactions		Totalling	\$0.00
Credit Card		Transactions		totalling	\$1,046.90
					<u>\$1,046.90</u>
Total Trust, & Credit Card Transactions					
TOTAL PAYMENTS FOR MONTH OF JUNE 2019					
<u>\$250,664.56</u>					

Cheques have been signed and Electronic Funds Transfers have been authorised in accordance with Councils delegation 2.3 – Creditor Payments.

Under section 5.46 (3) of the Local Government Act 1995 and regulation 19 of the Local Government (Administration) Regulations 1996, this record of the exercise of Delegated Authority is Registered.

Brian Jones
Chief Executive Officer

Resolution: 06-2019.69

Carried: 6/0

SHIRE OF TRAYNING
 Payments made from the Municipal Account for the Period 1st June 2019 to 30th June 2019
 Presented to Council, 17th July 2019

Chq/EFT	Payment Date	Payee	Description	Amount
Cheques				
23910	19/06/2019	Shire of Trayning	Fleet licence 3 months 30/6/19 - 30/9/19	\$ 1,789.45
23911	19/06/2019	Synergy	Electricity usage & supply charges 28/3/19 - 30/5/19	\$ 7,031.45
23912	19/06/2019	Telstra	Phone Line Accounts Period Ending 1/6/19	\$ 1,285.88
23913	19/06/2019	Water Corporation	Water usage & service charges to 30/5/19	\$ 153.31
23914	24/06/2019	Norman Waters	Refund of overpaid rent money for Unit 1 Kuno ILU's	\$ 1,200.00
23915	28/06/2019	Synergy	Electricity accounts	\$ 553.05
			TOTAL CHEQUES	\$ 12,013.14
EFT				
EFT7685	19/06/2019	All-ways Foods	Cleaning supplies	\$ 353.08
EFT7686	19/06/2019	Ampac Debt Recovery (WA) Pty	Debt recovery fees	\$ 33.00
EFT7687	19/06/2019	Australian Taxation Office	Bas & PAYG for May 2019	\$ 18,048.00
EFT7688	19/06/2019	BOC Limited	Container service charges 28/4/1--28/5/19	\$ 28.62
EFT7689	19/06/2019	Bob Waddell & Associates Pty	Assistance with the 18/19 annual budget review	\$ 66.00
EFT7690	19/06/2019	Work Health Professionals Pty	2x full audiological assessments for works crew	\$ 572.00
EFT7691	19/06/2019	DFES	2018/19 ESL Quarter 4	\$ 3,050.40
EFT7692	19/06/2019	Great Southern Fuel Supplies	Fuel accounts May 2019	\$ 9,410.58
EFT7693	19/06/2019	JR & A Hersey Pty Ltd	Signage & posts for blackspot program	\$ 4,107.95
EFT7694	19/06/2019	Komatsu Australia Pty Ltd	Parts for grader repairs & service	\$ 2,570.47
EFT7695	19/06/2019	KTY Electrical Services	Fix a powerpoint in unit 4 Aged Units Trayning	\$ 460.73
EFT7696	19/06/2019	Kununoppin Medical Practice	Pre employment medical Malcolm Tabner	\$ 143.00
EFT7697	19/06/2019	Local Pest Control	Treatment of termites at the Shire Depot	\$ 249.50
EFT7698	19/06/2019	Northam Carpet Court	Vertical blinds for 139A Felgate & 11 Wilson st	\$ 3,644.00
EFT7699	19/06/2019	Shire of Mt Marshall	EHO recoup expenses 28/2/19 - 31/3/19	\$ 4,203.01
EFT7700	19/06/2019	Toll Transport Pty Ltd	Freight charges	\$ 183.99
EFT7701	19/06/2019	Trayning Ag Repairs	Various repairs to plant & equipment	\$ 11,945.83
EFT7702	19/06/2019	Tutt Bryant Equipment	Filter/engine oil for Bobcat service done at Trayning Ag	\$ 27.37
EFT7703	19/06/2019	Two Dogs Home Hardware	Bulidning maintenance supplies & extension cords	\$ 526.66
EFT7704	19/06/2019	Trayning Hotel Motel	Catering 15/5/19 - Council meeting May	\$ 233.00
EFT7705	19/06/2019	Visimax	4x Burning permit books & postage	\$ 107.00
EFT7706	19/06/2019	WA Contract Ranger Services	Ranger services 16/4/19, 24/4/19 & 30/4/19	\$ 935.00
EFT7707	19/06/2019	WATreasury Corporation	Loan 69 & 70 repayments	\$ 16,080.88
EFT7708	19/06/2019	Wilson's Sign Solutions	Honours board updates	\$ 82.50
EFT7709	19/06/2019	Wheatbelt Liquid Waste	Pump out 23 Adam St septic and leach drains	\$ 800.00
EFT7710	19/06/2019	Yelbeni Store	Yelbeni Store account April 19	\$ 603.45
EFT7711	24/06/2019	Modularis Pty Ltd	Refund of building application fees paid	\$ 1,379.00
EFT7712	28/06/2019	SRivers Plumbing & Gas	Plumbing maintenance at various buildings	\$ 5,530.42
EFT7713	28/06/2019	All-ways Foods	Cleaning supplies	\$ 304.29
EFT7714	28/06/2019	Avon Waste	Waste collection May 2019	\$ 4,133.28
EFT7715	28/06/2019	Frankie's Diner	Newspapers & milk May 2019	\$ 73.30
EFT7716	28/06/2019	Freda Tarr	Councillor Expense Claim Quarter 4 2018/19	\$ 1,712.72
EFT7717	28/06/2019	Geoffrey Waters	Councillor Expense Claim Quarter 4 2018/19	\$ 2,045.77
EFT7718	28/06/2019	Gregory Yates	Councillor Expense Claim Quarter 4 2018/19	\$ 1,341.41
EFT7719	28/06/2019	IT Vision Australia Pty Ltd	Single touch payroll module	\$ 1,100.00
EFT7720	28/06/2019	James Wilkins	Councillor Expense Claim Quarter 4 2018/19	\$ 1,265.00
EFT7721	28/06/2019	JM Haulage	Float the backhoe back to Trayning Ag Repairs	\$ 412.50
EFT7722	28/06/2019	JR & A Hersey Pty Ltd	1x pair of Argyle Zip boots works crew	\$ 190.30
EFT7723	28/06/2019	KTY Electrical Services	Don Mason Centre - Install smoke alarms	\$ 1,528.97
EFT7724	28/06/2019	LGIS Risk Management	Great Eastern RRC programme 2nd instalment 2018/19	\$ 2,615.80
EFT7725	28/06/2019	Lock, Stock & Farrell	Western Power padlock for fire shed	\$ 66.15
EFT7726	28/06/2019	Melanie Brown	Councillor Expense Claims QTR 4 2018/19	\$ 5,482.50
EFT7727	28/06/2019	Metal Artwork Creations	Name badges & desk plaque	\$ 40.04
EFT7728	28/06/2019	Michelle Mchugh	Councillor Expense Claim Quarter 4 2018/19	\$ 1,465.00
EFT7729	28/06/2019	Moore Stephens	Interim audit fees	\$ 13,410.06
EFT7730	28/06/2019	Marlon Hudson	Councillor Expense Claim Quarter 4 2018/19	\$ 1,150.25
EFT7731	28/06/2019	Officeworks Business Direct	Stationery order	\$ 931.11
EFT7732	28/06/2019	QC Ultimate Clean	Carpet cleaning	\$ 690.26
EFT7733	28/06/2019	R Munns Engineering Consulting	RAV 4 network assessments including travel	\$ 6,012.18
EFT7734	28/06/2019	Toll Transport Pty Ltd	Freight - works	\$ 10.73
EFT7735	28/06/2019	Trayning Ag Repairs	Service,repairs,tyres ect various plant	\$ 16,166.54
EFT7736	28/06/2019	Two Dogs Home Hardware	Plants for tourist areas	\$ 150.51
EFT7737	28/06/2019	Trayning Hotel Motel	Auditors accommodation and meals 22/5/19-23/5/19	\$ 1,019.00
EFT7738	28/06/2019	WA Contract Ranger Services	Ranger services for 21/5/19 & 28/5/19	\$ 1,122.00
EFT7739	28/06/2019	Wheatbelt Liquid Waste	Empty septic tanks at the Trayning Caravan Park	\$ 400.00
EFT7740	28/06/2019	WOBM	Photocopying charges from 1/5/19 - 17/6/19	\$ 906.35
EFT7741	28/06/2019	Yelbeni Store	Yelbeni Store Account May 2019	\$ 904.20
			TOTAL EFT PAYMENTS	\$ 152,025.66

SHIRE OF TRAYNING

Payments made from the Municipal Account for the Period 1st June 2019 to 30th June 2019
Presented to Council, 17th July 2019

<i>Chq/EFT</i>	<i>Payment Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
Direct Debit				
DD6931.3	14/06/2019	WA Super	Payroll Deductions	\$ 446.13
DD6967.1	5/06/2019	Department of Transport	DOT Refund	\$ 28.80
DD6973.1	7/06/2019	Department of Transport	DOT Refund	\$ 311.45
DD6976.1	10/06/2019	Department of Transport	DOT Refund	\$ 406.95
DD6982.1	11/06/2019	Department of Transport	DOT Refund	\$ 569.65
DD6984.1	12/06/2019	Department of Transport	DOT Refund	\$ 29.90
DD6986.1	12/06/2019	WA Super	Payroll Deductions	\$ 2,903.14
DD6986.2	12/06/2019	Prime Super Pty Ltd	Payroll Deductions	\$ 907.49
DD6986.3	12/06/2019	BT Super for Life	Superannuation Contributions	\$ 206.66
DD6986.4	12/06/2019	Australian Super	Payroll Deductions	\$ 653.75
DD6986.5	12/06/2019	TWU Super	Superannuation Contributions	\$ 253.51
DD6986.6	12/06/2019	First Choice Employer Super	Superannuation Contributions	\$ 224.27
DD6988.1	13/06/2019	Department of Transport	DOT Refund	\$ 291.00
DD6993.1	17/06/2019	Department of Transport	DOT Refund	\$ 189.70
DD6995.1	19/06/2019	Department of Transport	DOT Refund	\$ 42.40
DD6997.1	20/06/2019	Fuji Xerox Australia Pty Limited	Photocopier Lease for May 2019	\$ 195.48
DD6999.1	20/06/2019	Department of Transport	DOT Refund	\$ 1,036.10
DD7002.1	21/06/2019	Department of Transport	DOT Refund	\$ 1,425.30
DD7006.1	24/06/2019	Department of Transport	DOT Refund	\$ 1,962.10
DD7008.1	24/06/2019	Wright Express Australia Pty Ltd	Motor Pass Charges	\$ 49.50
DD7010.1	24/06/2019	Australia Post	Postage And Freight For May 19	\$ 76.79
DD7012.1	26/06/2019	WA Super	Payroll Deductions	\$ 2,850.60
DD7012.2	26/06/2019	Prime Super Pty Ltd	Payroll Deductions	\$ 912.56
DD7012.3	26/06/2019	BT Super for Life	Superannuation Contributions	\$ 207.40
DD7012.4	26/06/2019	Australian Super	Payroll Deductions	\$ 665.20
DD7012.5	26/06/2019	TWU Super	Superannuation Contributions	\$ 254.86
DD7012.6	26/06/2019	First Choice Employer Super	Superannuation Contributions	\$ 224.27
DD7015.1	25/06/2019	Department of Transport	DOT Refund	\$ 398.00
DD7017.1	28/06/2019	Department of Transport	DOT Refund	\$ 108.80
TOTAL DIRECT DEBITS				\$ 17,831.76
Bank Fees				
793	5/06/2019	Merchant Fees	Merchant Fees	\$ 54.10
793	5/06/2019	Bank Fees	Bank Fees	\$ 20.00
793	5/06/2019	Bank Fees	Bank Fees	\$ 10.00
TOTAL BANK FEES				\$ 84.10
Corporate Credit Card				
DD6979.1	10/05/2019	Westpac Visa Card	New iPhone CEO	\$ 1,046.90
TOTAL CORPORATE CREDIT CARD PURCHASES				\$ 1,046.90
Payroll				
Week 46	6/06/2019	Wages	Payroll wages Terminaiton Pay 255 - 06/06/19	\$ 10,593.00
Week 47	13/06/2019	Wages	Payroll wages week ending 12/06/19	\$ 28,064.00
Week 49	27/06/2019	Wages	Payroll wages week ending 26/06/19	\$ 29,006.00
TOTAL PAYROLL				\$ 67,663.00
TOTAL PAYMENTS FROM MUNICIPAL ACCOUNT FOR JUNE 2019				\$ 250,664.56

SHIRE OF TRAYNING
Sundry Debtor Invoices Raised for the Period 1st June 2019 to 30th June 2019
Presented to Council, 17th July 2019

Debtor Number	Invoice Date	Debtor	Description	Invoice Number	Amount
80005	30/06/19	Shire of Nungarin	Doctors Recoup Expenses June 2019	5342	\$ 256.00
80008	14/06/19	T Naughton	Hire of Tree Planter	5315	\$ 374.00
80055	30/06/19	Shire of Mukinbudin	Doctors Recoup Expenses June 2019	5341	\$ 768.00
80056	10/06/19	Main Roads WA	Blackspot 60% claim Kuno- Doodlakine/ Koji-Kodjin	5314	\$ 50,589.60
80062	07/06/19	Boekeman Machinery	Full Page Advert in Ninghan News Edition #1527	5307	\$ 20.00
80079	30/06/19	B Shannon	Rent	5337	\$ 554.00
80083	30/06/19	E Raymond	Rent	5339	\$ 554.00
80098	30/06/19	Shire of Mt Marshall	Doctors Recoup Expenses June 2019	5340	\$ 768.00
80111	26/06/19	Nungarin Markets	1/2 Page Advert in Ninghan News Edition #1528	5320	\$ 15.00
80264	30/06/19	I Perkins	Rent	5338	\$ 554.00
80314	07/06/19	Frankie's Diner	1/2 Page Advert in Ninghan News Edition #1527	5312	\$ 15.00
80314	26/06/19	Frankie's Diner	1/2 Page Advert in Ninghan News Edition #1528	5321	\$ 15.00
80396	07/06/19	M & D Cooper	1/2 Page Advert in Ninghan News Edition #1527	5310	\$ 15.00
80442	07/06/19	EWBG	1/2 Page Advert in Ninghan News Edition #1527	5311	\$ 15.00
80442	26/06/19	EWBG	1/2 Page Advert in Ninghan News Edition #1528	5325	\$ 15.00
80469	30/06/19	J Dugand	Rent	5327	\$ 703.12
80474	07/06/19	MW Grant	1/2 Page Advert in Ninghan News Edition #1527	5313	\$ 15.00
80474	26/06/19	MW Grant	1/2 Page Advert in Ninghan News Edition #1528	5322	\$ 15.00
80498	30/06/19	T Fifett	Rent	5336	\$ 554.00
80587	30/06/19	J McDonald	Rent	5329	\$ 680.70
80605	30/06/19	T Lister & R Ward	Rent	5334	\$ 600.00
80608	30/06/19	R Driscoll	Rent	5335	\$ 600.00
80640	30/06/19	R Talbot	Rent	5333	\$ 640.00
80647	14/06/19	South Western Wireless	Electricity Bill	5316	\$ 191.77
80647	30/06/19	South Western Wireless	Rent	5332	\$ 700.00
80648	30/06/19	I Spencer	Rent	5331	\$ 600.00
80650	14/06/19	M Pitts	Electricity Bill	5317	\$ 482.10
80658	26/06/19	Rosevale Homestead	1/2 Page Advert in Ninghan News Edition #1528	5326	\$ 15.00
80667	07/06/19	Summit Fertilizers	1/2 Page Advert in Ninghan News Edition #1527	5309	\$ 15.00
80668	26/06/19	Summit Fertilizers	1/2 Page Advert in Ninghan News Edition #1528	5324	\$ 15.00
80667	30/06/19	D Williams	Rent	5330	\$ 680.70
80669	30/06/19	L Taylor	Rent	5328	\$ 693.60
80676	07/06/19	Trayning Hotel Motel	Full Page Advert in Ninghan News Edition #1527	5308	\$ 20.00
80685	26/06/19	Trayning Hotel Motel	Full Page Advert in Ninghan News Edition #1528	5323	\$ 20.00
80694	26/06/19	Kununoppin Medical Prac	Pharmacy Stock	5319	\$ 2,200.00
Total Invoices Raised for June 2019					\$ 63,968.59



11.1 CHIEF EXECUTIVE OFFICER

11.1.1 Annual Electors Meeting – April 2019

Date of Report:	24 th June 2019
Proponent:	Chief Executive Officer
File Ref:	Minutes File
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	11.1.1 Annual Electors Meeting Minutes
Voting Requirements:	Simple Majority

Purpose of Report

To receive the minutes of the Annual Electors Meeting held on Wednesday 17 April 2019.

Background

The Annual Electors Meeting, for the purpose of receiving the 2017/18 Annual Report, was held on Wednesday 17 April 2019.

Section 5.33 requires all decisions made at an Electors Meeting to be considered by Council at the next ordinary Council meeting, however it is noted that no decisions were made at the Annual Electors Meeting.

Statutory Environment

5.33. Decisions made at electors' meetings

(1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable –

(a) at the first ordinary council meeting after that meeting; or

(b) at a special meeting called for that purpose, whichever happens first.

(2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

Policy Implications

Nil

Financial Implications

Nil

Officer's Comment

Nil



Officer Recommendation/ Council Decision

Moved: Cr MS Hudson

Seconded: Cr FA Tarr

That the minutes of the Annual Electors Meeting held on Wednesday 17th April 2019, as presented, be confirmed as a true and correct record and a copy included in the Ninghan News.

Resolution: 06-2019.70

Carried: 6/0



Prior to any consideration of this Item;

Cr FA Tarr declared a financial interest in item 11.1.2 and left the meeting at 4:06pm.

11.1.2 Appointment of Fire Control Officers

Date of Report:	2 nd July 2019
Proponent:	Chief Executive Officer
File Ref:	5.1.4.1
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	11.1.2 VFES AGM Minutes
Voting Requirements:	Simple Majority

Purpose of Report

To consider the appointment of Fire Control Officers.

Background

The Trayning VFES held their AGM on 24 June 2019 and a copy of the minutes of this meeting are attached for Council information.

Council is now required to consider the recommendations for appointments to Fire Control Officers.

Consultation

Nil

Statutory Environment

Bush Fires Act 1954

38. Local government may appoint bush fire control officer

(1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A (2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

(2A) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.

Policy Implications

Nil



Financial Implications

Nil

Strategic Implications

Nil

Officer's Comment

Nil

Officer Recommendation/ Council Decision

Moved: Cr JJ Wilkins

Seconded: Cr ML McHugh

That Council approves the following appointments in accordance with section 38 of the Bush Fires Act 1954:

Chief Bush Fire Control Officer	Dylan Tarr
Deputy Chief Bush Fire Control Officer	Peter Barnes
Fire Control Officer Trayning	Peter Barnes
Fire Control Officer Yelbeni	Marlon Hudson
Fire Control Officer Kununoppin	Neil Adkins

Resolution: 06-2019.71

Carried: 5/0

4:08pm - Cr FA Tarr returned to the meeting.

New Motion

Moved: Cr ML McHugh

Seconded: Cr FA Tarr

That:
Standing Orders be suspended at 4:10pm to enable Council to discuss item 11.1.3.

Resolution: 06-2019.72

Carried: 6/0



11.1.3 Tender – Aquatic Centre Management

Date of Report:	4 th July 2019
Proponent:	Chief Executive Officer
File Ref:	3.2.8.1 - 01/2019 Tender File
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	11.1.3 Request for Tender
Voting Requirements:	Simple Majority

Purpose of Report

To consider calling Tenders for the management of the Trayning Aquatic Centre

Background

The Shire of Trayning currently employs a Swimming Pool Manager to manage the Trayning Aquatic Centre.

Council is requested to consider calling Tenders for the management of the Trayning Aquatic Centre with a view to engaging an organisation to be responsible for the provision of the pool management.

The Tender specifications will include the carrying out of all duties currently undertaken by the Pool Manager.

Consultation

Nil

Statutory Environment

Local Government (Functions and General) Regulations 1996 requires Tenders to be called if the value of the contract exceeds \$150,000.

Policy Implications

Nil

Financial Implications

Council will need to assess the Tenders received against the costs of providing this service through a directly employed Pool Manager.

Strategic Implications

Nil



Officer's Comment

A number of Local Governments have called Tenders and engaged an organisation to be responsible for the provision of Pool Management Services, including Wyalkatchem, Quairading and Dowerin.

The benefits of engaging an organisation to provide this service compared to engaging a Pool Manager as an employee include:

- The Tenderer is responsible for ensuring an appropriately qualified person is available to undertake the Pool Manager duties,
- The Shire only engages the service for the Pool season and accordingly does not have to engage someone full time and accumulated time in lieu and find alternate work for the employee when not required at the Pool,
- Should the Pool Manager be unavailable for any reason during the Pool season then the Tenderer will have access to other appropriately qualified persons.

Council is not obliged to accept any Tender and may still decide to employ a Pool Manager if not satisfied with any Tenders received.

Officer Recommendation/ Council Decision

Moved: Cr MS Hudson

Seconded: Cr GI Yates

That:

Council agree to call Tenders for the Management of the Trayning Aquatic Centre for the 2019/20, 2020/21 and 2021/22 Pool seasons (three years) with an option to extend the service for two (2) further three year periods.

Resolution: 06-2019.73

Carried: 6/0

New Motion

Moved: Cr MS Hudson

Seconded: Cr JJ Wilkins

That:

Standing Orders be reinstated at 4:22pm.

Resolution: 06-2019.74

Carried: 6/0



12 NEW BUSINESS OF AN URGENT NATURE BY DECISION OF MEETING

Nil

13 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

- (a) *a matter affecting an employee or employees*
- (b) *the personal affairs of any person;*
- (c) *a matter that if disclosed, would reveal —*
 - (i) *a trade secret; or*
 - (ii) *information that has a commercial value to a person; or*
 - (iii) *information about the business, professional, commercial or financial affairs of a person*

4:25pm BM Taylor left the meeting.

4:25pm JA Cook left the meeting.

New Motion

Moved: Cr GI Yates

Seconded: Cr MS Hudson

It is recommended that;

The meeting move behind closed doors at 4:25pm.

Resolution: 06-2018.75

Carried: 6/0

New Motion

Moved: Cr ML McHugh

Seconded: Cr GI Yates

It is recommended that:

Standing Orders be suspended at 4:26pm to enable Council to discuss item 13.1.1.

Resolution: 06-2019.76

Carried: 6/0

New Motion

Moved: Cr MS Hudson

Seconded: Cr ML McHugh

It is recommended that:

Standing Orders be reinstated at 4:33pm.

Resolution: 06-2019.77

Carried: 6/0



New Motion

Moved: Cr JJ Wilkins

Seconded: Cr FA Tarr

That Council re-open the meeting to members of the public at 4:33pm.

Resolution: 06-2019.79

Carried: 6/0

14 CLOSURE

There being no further business, the Shire President thanked all Councillors and Staff for their attendance and declared the meeting closed at 4:34pm.