

Kununoppin Medical Practice  
Committee  
Consisting of Shires of  
Trayning, Mt Marshall, Mukinbudin  
and Nungarin



# MINUTES

**Meeting held at the Koorda Council  
Chambers on Tuesday 26 March 2024**

**Kununoppin Medical Practice Committee**  
Shires of Mt Marshall, Mukinbudin, Nungarin and Trayning

**MINUTES**

**Meeting held Tuesday 26 March 2024,  
at the Shire of Koorda Council Chambers commencing at 12.35 pm**

**1 Declaration of Opening/Announcement of Visitors**

Councillor Brown welcomed those present and declared the meeting open at 12.35 pm

**2 Record of Attendance/Apologies/Leave of Absence**

<u>Members</u>	Cr Melanie Brown	– Chairperson – Shire of Trayning
	Cr Pippa deLacy	– Shire of Nungarin
	Cr Tony Sachse	– Shire of Mt Marshall
	Cr Gary Shadbolt	– Shire of Mukinbudin

<u>Staff</u>	Mrs Leanne Parola	– CEO Shire of Trayning
	Mr Dirk Sellenger	– CEO Shire of Mukinbudin
	Mr Ric Halse	– CEO Shire of Nungarin

<u>Apologies</u>	Mr Ben McKay	– CEO Shire of Mt Marshall
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<u>Observers</u>	Cr Mark Leslie	- Shire of Trayning
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**3 Confirmation of Minutes**

**Moved Cr De Lacy**

**Seconded Cr Sacshe**

That the Minutes of the Meeting held on Thursday 26 October 2023, as circulated, be confirmed as a true and correct record of the proceedings.

**Carried 4/0**

**4 Business Arising**

Representatives from Rural Health West to be invited to meeting in May 2024 as they were unavailable for this meeting.

**5 Presentations**

Nil

## **6 Business of Meeting**

### **6.1 Kununoppin Medical Practice Viability**

Dr Olat contacted Councillor Brown to advise that the number of people using the practice and pharmacy has dropped dramatically, and that he is concerned about its viability moving forward.

He requested that the Kununoppin Medical Practice Committee carry out a survey of the residents of the relevant local governments to determine why people are not using the practice.

A survey was drafted and distributed to the members of the committee and Dr Olat for review on 25 February 2024. The amended version of the survey was sent to Committee members on 28 February with the following motion:

*That the attached survey be distributed to all residents of the Shires of Trayning, Mt Marshall, Mukinbudin and Nungarin as soon as possible with the results to be collated and referred to a Kununoppin Medical Practice Committee Meeting to be held 4.00 pm Thursday 14 March 2024.*

All Shire representatives supported the motion via email or text so the survey was provided to all Chief Executive Officers for distribution on 29 February 2024.

The collated responses were provided to the meeting.

It was **agreed** that a draft summary of the survey results would be sent to all Kununoppin Medical Practice Committee Members and Chief Executive Officers for review before Cr Brown meets with Dr Olat.

### **6.2 Kununoppin Hospital – WACHS Accommodation**

The Shire of Trayning is participating in a joint grant application with a number of other Shires for funding under the Growing Regions Program to construct housing in the Wheatbelt.

The Shire of Trayning proposal is to purchase and install five two bedroom/two bathroom transportable units on land opposite the Kununoppin District Hospital (between the Doctor's house and Independent Living Units) to lease to the Western Australian Country Health Service (WACHS) for ten years using the Department of Communities standard leasing model.

The attached cash flow projection is based on the Shire of Trayning receiving grant funds of \$1.35M and borrowing \$400,000 for a \$1.8M capital construction. The maintenance costs are based on current budgeted costs for the Kununoppin Independent Living Units and the lease income is based on an indicative amount provided by WACHS of \$590 per week, per unit.

The Shire of Trayning Councillors have requested that the other Shires forming the Kununoppin Medical Practice Committee be approached to see if, should the grant application be successful, they would be interested in contributing to the capital cost instead of the Shire of Trayning borrowing the funds. The annual surpluses could then be used to reduce the contributions required to subsidise the medical practice.

Based on the current MOU expenditure split, the initial capital investment from each Shire would be approximately:

Shire of Mt Marshall	\$112,500
Shire of Mukinbudin	\$146,250
Shire of Nungarin	\$45,000
Shire of Trayning	\$146,250

The outcome of the Growing Regions Program grant application is expected to be known in mid-March 2024.

The Shire of Nungarin have indicated that they are not able to participate.

It was **agreed** to leave the matter until the Growing Regions Program grant application outcomes were known.

### **6.3 Kununoppin Medical Practice Fees**

At the Kununoppin Medical Practice Committee Meeting held 26 October 2023, the Committee resolved to lay the following recommendation on the table until this meeting:

*Agree that if any funds are withheld or a credit is received from Olatwhaler Medical Pty Ltd as a result of non-attendance, those funds be credited to the Shire where the sessions were scheduled to be held, reducing their contribution for that quarter.*

Dr Olat has provided the attached report of sessions held to the end of December.

**Moved Cr Sachse**

**Seconded Cr De Lacy**

- 1) Arrange Rural Health West to attend a Committee Meeting in March 2024 to commence discussions on the recruitment process, proposed contract, service requirements for a new Medical Practice.

and

- 2) Agree that if any funds are withheld or a credit is received from Olatwhaler Medical Pty Ltd as a result of non-attendance, those funds be credited to the Shire where the sessions were scheduled to be held, reducing their contribution for that quarter.

**Amendment Moved Cr Sachse**

**Seconded Cr De Lacy**

That "March" be removed from part one of the motion.

**Carried 4/0**

**The substantive motion was put**

**Carried 3/1**

#### **6.4 Kununoppin Medical Practice Committee MOU**

The current Kununoppin Medical Practice Committee Memorandum of Understanding expires on 30 June 2024 (see attached).

Feedback is sought in drafting a new Memorandum of Understanding on the following:

- Length of term (previous one was for four years)
- Housing for Doctor
- Amending Section 4 Financial Contributions to cover how any payments withheld from the doctor will be treated
- Possible ability to support other medical services (eg Kununoppin Hospital/WACHS)

**Moved Cr Sachse**

**Seconded Cr De Lacy**

That members take an item to their respective Councils to consider varying the Memorandum of Understanding by extending the expiry up to six months to allow more detailed discussions and amendments to be considered.

**Carried 4/0**

#### **7 Urgent Business**

Nil

#### **8 Next Meeting**

9 am on Tuesday 7 May 2024

#### **9 Closure**

There being for further business, Cr Brown closed the meeting at 1.45 pm