

Kununoppin Medical Practice  
Committee  
Consisting of Shires of  
Trayning, Mt Marshall, Mukinbudin  
and Nungarin



# MINUTES

held at the  
Mukinbudin Shire Council Chambers  
Tuesday 17<sup>th</sup> February 2026  
Commencing at 9.30am

**Kununoppin Medical Practice Committee**  
Shires of Mt Marshall, Mukinbudin, Nungarin and Trayning

**MINUTES**

**Meeting held Tuesday 17<sup>th</sup> February 2026,  
at the Mukinbudin Shire Council Chambers commencing at 9.30am**

**1 Declaration of Opening/Announcement of Visitors**

The meeting convened at 9:30 am with morning tea, followed by presentation by Livingston Medical (Dr & Mrs Livingston).

The Chair officially opened the meeting at 10:45am.

**2 Record of Attendance/Apologies/Leave of Absence**

Members      Cr Melanie Brown      – Chairperson – Shire of Trayning  
                    Cr Tony Sachse          – Shire of Mt Marshall  
                    Cr Gary Shadbolt        – Shire of Mukinbudin

Staff            Mr Peter Naylor          – CEO Shire of Trayning  
                    Mr Ben McKay            – CEO Shire of Mt Marshall  
                    Ms Tanika McLennan    – CEO Shire of Mukinbudin

Guests        Dr Livingston  
                    Mrs Rachel Livingston

Apologies    Cr Pippa deLacy        – Shire of Nungarin  
                    Mr David Nayda        – CEO Shire of Nungarin

Observers    Nil

**3 Confirmation of Minutes**

**Recommendation/Committee Decision**

**Moved Cr Shadbolt**

**Seconded Cr Sachse**

That the minutes the meeting held on Tuesday 2 December 2025 be confirmed as a true and correct record of the proceedings.

**Carried 3/0**

**4 Announcements by Presiding Person without Discussion**

Nil

## **5 Presentations**

Livingston Medical Kununoppin  
Dr and Mrs Livingston – Update on Medical Practice Operations

## **6 Business of Meeting**

### **6.1 Kununoppin Medical Practice - Memorandum of Understanding (MOU)**

Date of Report:	9 February 2026
Proponent:	Shire of Trayning
File Ref:	7.1.2.8 Medical Practice
Officer's Disclosure of Interest:	Nil
Attachments:	Kununoppin Medical Practice MOU
Voting Requirements:	Simple Majority

#### **Purpose**

To endorse the renewal of the Memorandum of Understanding (MOU) 1 December 2025 to 31 December 2029 between the Shires of Mt Marshall, Mukinbudin, Nungarin, and Trayning.

#### **Background**

Executing the Memorandum of Understanding is to provide a clear and agreed framework for governance, accountability, and consultation, ensuring all parties operate in accordance with agreed principles and obligations.

#### **Comment**

Renewal confirms continued commitment to the agreed roles, responsibilities, and processes that support the effective functioning of the Kununoppin Medical Practice Committee.

#### **Recommendation/Committee Decision**

**Moved Cr Sachse**

**Second Cr Shadbolt**

That the Kununoppin Medical Practice Committee endorse the Memorandum of Understanding (MOU) 1 December 2025 to 31 December 2029 and authorise the affixing of the common seal by the appropriate authorised officers.

**Carried 3/0**

## 6.2 Committee Meeting Dates for the 2026 Calendar Year

Date of Report:	9 February 2026
Proponent:	Shire of Trayning
File Ref:	7.1.2.8 Medical Practice
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Simple Majority

### **Purpose:**

To discuss and agree on Medical Practice Committee meeting dates for the current 2026 calendar year.

### **Background:**

Under the Memorandum of Understanding (MOU), the Medical Practice Committee is required to meet at least twice each calendar year, with the first meeting to be held before the end of March. Additional meetings may be convened as required.

### **Comment:**

Establishing meeting dates in advance will assist with planning and ensure compliance with the MOU requirements.

### **Committee Decision**

That the Kununoppin Medical Practice Committee adopt the planned schedule of meeting dates for the 2026 calendar year.

### **Kununoppin Medical Practice Committee Meeting Dates for 2026.**

<b>15 June 2026</b>	<b>Via Teams</b>	<b>8:30am</b>
<b>1 September 2026</b>	<b>Shire of Koorda, prior to NEWROC meeting</b>	<b>8:30am</b>

**7 Urgent Business**

Nil

**8 Next Meeting**

Monday 15 June 2026 via Teams, commencing at 8:30am

**9 Closure**

There being no further business, Cr Brown declared the meeting closed at 10:55am.