



**MINUTES
FOR
ORDINARY MEETING OF COUNCIL
Wednesday 17th October 2018**

**Council Chambers
Lot 66 Railway Street
Trayning WA 6488**

Commencement: 4.40pm





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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the Shire of Trayning during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Trayning.

The Shire of Trayning warns that anyone who has any application lodged with the Shire of Trayning must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Trayning in respect of the application.

Signed



Paul Sheedy
Acting Chief Executive Officer



PREFACE

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Council Meeting, where the Minutes will be confirmed subject to any amendments made by the members of the Committee

The "Confirmed" Minutes are then signed off by the Presiding Person.

UNCONFIRMED MINUTES

These minutes were approved for distribution on 22nd October 2018.

P. Sheedy.

Paul Sheedy
ACTING CHIEF EXECUTIVE OFFICER

CONFIRMED MINUTES

These minutes were confirmed at a meeting held on 21 November 2018.

Signed: *J. Waters*

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.



MINUTES

Ordinary Meeting of the Trayning Shire Council,
held in the Council Chambers, Lot 66 Railway Street, Trayning,
on Wednesday 17th October 2018, commencing at 4.40pm.

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Deputy Shire President, Cr GF Waters welcomed all Members and Staff declaring the meeting open at 4:40pm.

2 ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Cr Geoff Waters (Deputy Shire President)
Cr Freda Tarr
Cr Greg Yates
Cr Michelle McHugh

STAFF:

Mr Paul Sheedy (Acting Chief Executive Officer)
Mrs Jacqui Cook (Senior Finance Officer)
Miss Belinda Taylor (Executive Assistant)

APOLOGIES:

Cr Melanie Brown (Shire President)
Cr Marlon Hudson

ON APPROVED LEAVE(S) OF ABSENCE:

Nil

ABSENT:

Nil

VISITORS:

Nil

3 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil



5 APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST

5.1 Applications Previously Approved

Nil

5.2 Leave of Absence

Nil

5.3 Disclosure of Interest

<i>Councillor / Officer</i>	<i>Item No</i>	<i>Nature of Interest</i>	<i>Extent of Interest</i>
Cr GF Waters	11.1.2	Financial	Roads in question adjoin property use roads get trucks to Goomalling Road.
Cr ML McHugh	11.1.2	Financial	Part owner of Transport business near RAV Road Submission.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

6.1 Petitions

Nil

6.2 Deputations

Nil

6.3 Presentations

Nil

7 CONFIRMATION OF MINUTES

7.1 Ordinary Meeting of Council



Officer's Recommendation/Council Decision

Moved: Cr ML McHugh

Seconded: Cr GI Yates

It is recommended that:

The minutes of the Ordinary Meeting of Council held on 19th September 2018 be confirmed as a true and correct record of the proceedings.

Resolution: 10-2018.147

Carried: 4/0

7.2 Special Meeting of Council

Officer's Recommendation/Council Decision

Moved: Cr FA Tarr

Seconded: Cr GI Yates

It is recommended that:

The minutes of the Special Meeting of Council held on 28th September 2018 be confirmed as a true and correct record of the proceedings.

Resolution: 10-2018.148

Carried: 4/0

8 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS

Nil

9 REPORTS OF OFFICERS

9.1 REGULATORY SERVICES

There are no reports this month.



10.1 MANAGER OF FINANCE

10.1.1 Monthly Financial Report– September 2018

Date of Report:	11 th October 2018
File Ref:	N/A
Officer:	Jacqui Cook – Senior Finance Officer
Senior Officer:	Paul Sheedy – Acting CEO
Officer's Disclosure of Interest:	Nil
Attachments:	10.1.1 Statement of Financial Activity – September 2018
Voting Requirements:	Simple Majority

Introduction

This report presents for consideration the Monthly Financial Report, for the period ending 30th September 2018.

Background

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

These reports are prepared after all the end of month payments and receipts have been processed.

Consultation

There has been consultation with the Chief Executive Officer.

Statutory Environment

Local Government Act 1995 -

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996 -

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.



- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The recommendation that follows is consistent with the legislative requirements.

Policy Implications

This proposal incorporates the requirements of policy 7.11 – Investment of Surplus Funds, specifically the requirement to report on Councils investments within the Monthly Financial Report.

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Financial Implications

A copy of the Monthly Financial Report for the period ending 30th September 2018, including the report on significant variances, Investment of Councils reserve and surplus funds and the reconciliation of Councils bank accounts, has been provided to Council via attachment to this report.

Strategic Implications

There are no strategic implications.

Environmental Implications

There are no environmental implications.

Social Implications

There are no social implications.

Officer's Comment

Nil

Officer's Recommendation/Council Decision

Moved: Cr ML McHugh

Seconded: Cr FA Tarr

It is recommended that:

Council accepts the Monthly Financial Report for the period ending 30th September 2018 as presented.

Resolution: 10-2018.149

Carried: 4/0



SHIRE OF TRAYNING

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 30 September 2018

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Shire of Trayning
Information Summary
For the Period Ended 30 September 2018**

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 September 2018 of \$1,382,229.

Items of Significance

The material variance adopted by the Shire of Trayning for the 2018/19 year is \$10,000 and 10%. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Collected /	Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects					
Kellerberrin-Yelbeni Road SLK 4.30-6.30	24%	\$	78,319	\$ 68,691	\$ 18,544
Kellerberrin - Yelbeni Road SLK 21.40 - 24.70	55%	\$	116,755	\$ 116,755	\$ 64,456
Kununoppin - Mukinbudin Road	12%	\$	435,801	\$ 174,984	\$ 52,364
Kellerberrin - Yelbeni Road SLK 14.70 - 21.20	44%	\$	182,305	\$ 6,506	\$ 80,080
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	13%	\$	1,568,109	\$ 533,561	\$ 197,275
Non-operating Grants, Subsidies and Contributions	0%	\$	388,005	\$ -	\$ -
	10%	\$	1,956,114	\$ 533,561	\$ 197,275
Rates Levied	100%	\$	1,138,848	\$ 1,138,848	\$ 1,143,969

% Compares current ytd actuals to annual budget

**Shire of Trayning
Information Summary
For the Period Ended 30 September 2018**

Key Information

		Prior Year 30 September 2017	Current Year 30 September 2018
Financial Position			
Adjusted Net Current Assets	197%	\$ 703,393	\$ 1,382,229
Cash and Equivalent - Unrestricted	257%	\$ 508,072	\$ 1,304,353
Cash and Equivalent - Restricted	49%	\$ 1,324,608	\$ 645,398
Receivables - Rates	98%	\$ 257,074	\$ 251,208
Receivables - Other	-360%	\$ 13,765	-\$ 49,555
Payables	100%	\$ 59,145	\$ 58,988

% Compares current ytd actuals to prior year actuals at the same time

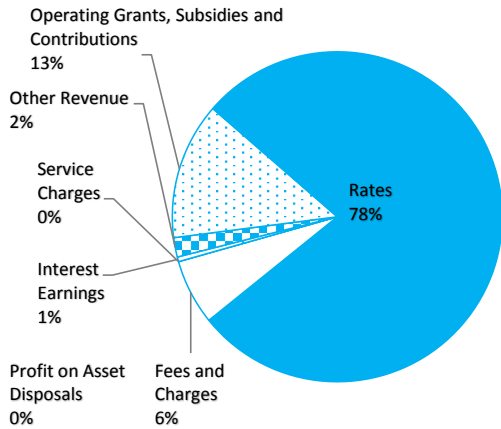
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

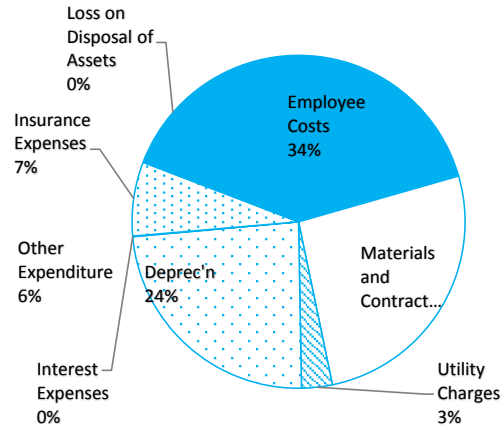
Prepared by: Jacqui Cook
 Reviewed by: Jacqui Cook
 Date prepared: 09th October 2018

**Shire of Trayning
Information Summary
For the Period Ended 30 September 2018**

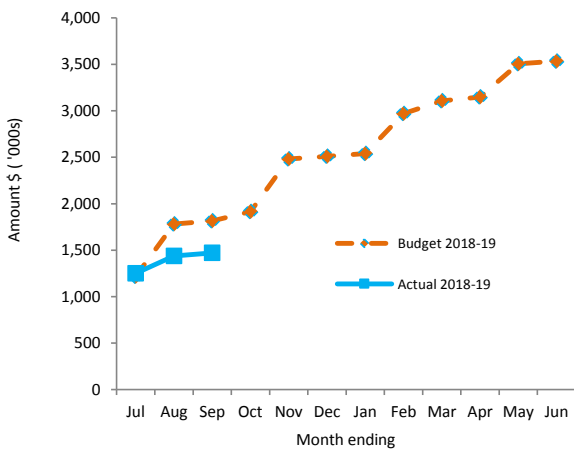
Operating Revenue



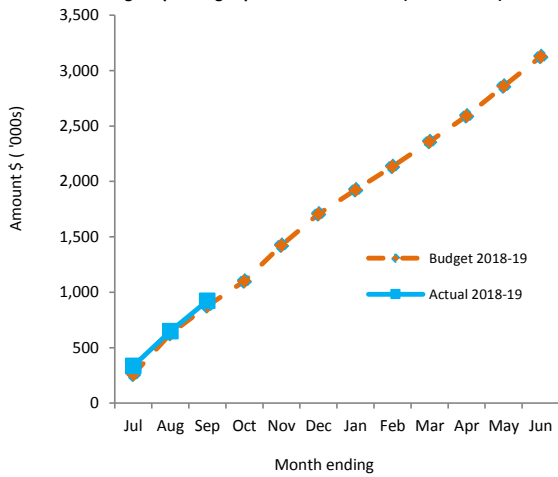
Operating Expenditure



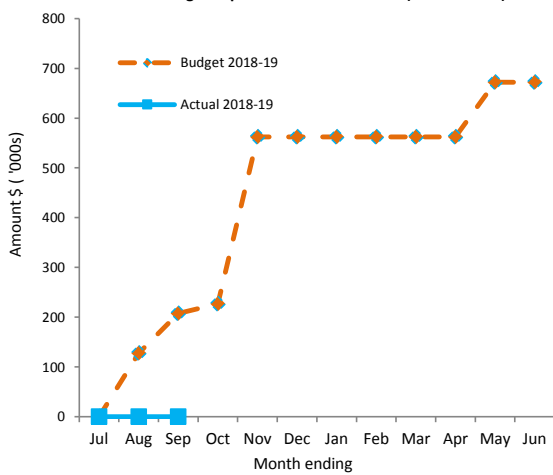
Budget Operating Revenues -v- Actual (Refer Note 2)



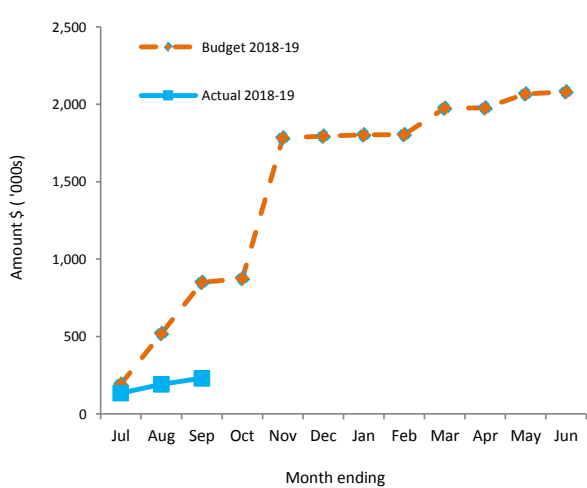
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF TRAYNING
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 September 2018

Note	Amended			YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
	Adopted Annual Budget	Annual Budget (d)	Amended YTD Budget (a)					
	\$	\$	\$	\$	\$	%		
Opening Funding Surplus(Deficit)	3	(53,626)	843,817	843,817	843,817	0	0%	
Revenue from operating activities								
Governance		60,980	60,980	12,585	12,195	(390)	(3%)	▼
General Purpose Funding - Rates	9	1,138,848	1,138,848	1,138,848	1,143,969	5,121	0%	▲
General Purpose Funding - Other		1,092,816	1,092,816	433,720	150,642	(283,078)	(65%)	▼ S
Law, Order and Public Safety		11,712	11,712	486	578	92	19%	▲
Health		81,054	81,054	20,262	17,324	(2,938)	(15%)	▼
Education and Welfare		5,200	5,200	174	1,698	1,524	876%	▲
Housing		70,012	70,012	17,499	15,892	(1,607)	(9%)	▼
Community Amenities		59,670	59,670	51,228	48,427	(2,801)	(5%)	▼
Recreation and Culture		15,723	15,723	3,392	3,134	(258)	(8%)	▼
Transport		527,579	527,579	115,631	54,455	(61,176)	(53%)	▼ S
Economic Services		10,550	10,550	2,376	4,461	2,085	88%	▲
Other Property and Services		72,517	72,517	17,790	17,426	(364)	(2%)	▼
		3,146,661	3,146,661	1,813,991	1,470,201			
Expenditure from operating activities								
Governance		(510,802)	(510,802)	(175,812)	(186,579)	(10,767)	(6%)	▼
General Purpose Funding		(85,793)	(85,793)	(9,546)	(12,034)	(2,488)	(26%)	▼
Law, Order and Public Safety		(40,458)	(40,458)	(8,065)	(9,988)	(1,923)	(24%)	▼
Health		(144,971)	(144,971)	(37,185)	(37,252)	(67)	(0%)	▼
Education and Welfare		(97,203)	(97,203)	(40,679)	(35,626)	5,053	12%	▲
Housing		(123,462)	(123,462)	(36,486)	(23,376)	13,110	36%	▲ S
Community Amenities		(150,817)	(150,817)	(37,536)	(35,211)	2,325	6%	▲
Recreation and Culture		(563,066)	(563,066)	(146,544)	(145,525)	1,019	1%	▲
Transport		(1,199,670)	(1,199,670)	(303,785)	(332,751)	(28,966)	(10%)	▼
Economic Services		(137,599)	(137,599)	(32,680)	(36,461)	(3,781)	(12%)	▼
Other Property and Services		(71,019)	(71,019)	(47,252)	(67,617)	(20,365)	(43%)	▼ S
		(3,124,860)	(3,124,860)	(875,570)	(922,420)			
Operating activities excluded from budget								
Add back Depreciation		1,016,630	1,016,630	254,127	220,010	(34,118)	(13%)	▼ S
Adjust (Profit)/Loss on Asset Disposal	8	67,500	67,500	19,072	0	(19,072)	(100%)	▼ S
Movement in Leave Reserve (Added Back)		0	0	0	28	28		▲
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0		
Movement in Employee Benefit Provisions		0	0	0	0	0		
Rounding Adjustments		0	0	0	0	0		
Loss on Asset Revaluation		0	0	0	0	0		
Adjustment in Fixed Assets		0	0	0	0	0		
Amount attributable to operating activities		1,105,931	1,105,931	1,211,620	767,819			
Investing Activities								
Non-operating Grants, Subsidies and Contributions	11	388,005	388,005	0	0	0		
Proceeds from Disposal of Assets	8	493,450	493,450	127,688	0	(127,688)	(100%)	▼ S
Land Held for Resale	13	0	0	0	0	0		
Land and Buildings	13	(62,000)	(62,000)	(5,682)	(13,159)	(7,477)	(132%)	▼
Furniture and Equipment	13	0	0	0	0	0		
Plant and Equipment	13	(537,000)	(537,000)	(195,855)	0	195,855	100%	▲ S
Infrastructure Assets - Roads	13	(863,180)	(863,180)	(391,936)	(215,444)	176,492	45%	▲ S
Infrastructure Assets - Footpaths	13	(61,053)	(61,053)	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0	0		
Infrastructure Assets - Airports	13	0	0	0	0	0		
Infrastructure Assets - Water	13	0	0	0	0	0		
Infrastructure Assets - Other	13	(9,500)	(9,500)	0	0	0		
Amount attributable to investing activities		(651,278)	(651,278)	(465,785)	(228,603)			
Financing Activities								
Proceeds from New Debentures		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		4,315	4,315	0	2,138	2,138		▲
Transfer from Reserves	7	178,545	178,545	79,750	0	(79,750)	100%	▼
Advances to Community Groups		0	0	0	0	0		
Repayment of Debentures	10	(54,161)	(54,161)	(10,008)	(2,138)	7,870	79%	▲
Transfer to Reserves	7	(493,140)	(493,140)	(246,569)	(804)	245,765	100%	▲ S
Amount attributable to financing activities		(364,441)	(364,441)	(176,827)	(804)			
Closing Funding Surplus(Deficit)	3	36,586	934,029	1,412,825	1,382,229			

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF TRAYNING
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 September 2018

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		\$	\$	\$	\$	\$	%		
Opening Funding Surplus (Deficit)	3	(53,626)	843,817	843,817	843,817	0	0%		
Revenue from operating activities									
Rates	9	1,138,848	1,138,848	1,138,848	1,143,969	5,121	0%	▲	
Operating Grants, Subsidies and Contributions	11	1,568,109	1,568,109	533,561	197,275	(336,286)	(63%)	▼	S
Fees and Charges		273,304	273,304	105,152	94,312	(10,840)	(10%)	▼	S
Service Charges		0	0	0	0	0			
Interest Earnings		39,104	39,104	11,281	6,833	(4,448)	(39%)	▼	
Other Revenue		127,296	127,296	25,149	27,804	2,655	11%	▲	
Profit on Disposal of Assets	8	0	0	0	0	0			
		3,146,661	3,146,661	1,813,991	1,470,194				
Expenditure from operating activities									
Employee Costs		(971,286)	(971,286)	(235,774)	(315,261)	(79,487)	(34%)	▼	S
Materials and Contracts		(655,840)	(655,840)	(191,750)	(241,391)	(49,641)	(26%)	▼	S
Utility Charges		(108,896)	(108,896)	(27,174)	(27,508)	(334)	(1%)	▼	
Depreciation on Non-Current Assets		(1,016,630)	(1,016,630)	(254,127)	(220,010)	34,118	13%	▲	S
Interest Expenses		(17,508)	(17,508)	(8,752)	(573)	8,179	93%	▲	
Insurance Expenses		(99,299)	(99,299)	(99,299)	(66,340)	32,959	33%	▲	S
Other Expenditure		(187,901)	(187,901)	(39,622)	(51,337)	(11,715)	(30%)	▼	S
Loss on Disposal of Assets	8	(67,500)	(67,500)	(19,072)	0	19,072	100%	▲	S
Loss FV Valuation of Assets		0	0	0	0	0			
		(3,124,860)	(3,124,860)	(875,570)	(922,420)				
Operating activities excluded from budget									
Add back Depreciation		1,016,630	1,016,630	254,127	220,010	(34,118)	(13%)	▼	S
Adjust (Profit)/Loss on Asset Disposal	8	67,500	67,500	19,072	0	(19,072)	(100%)	▼	S
Movement in Leave Reserve (Added Back)		0	0	0	28	28		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		1,105,931	1,105,931	1,211,620	767,811				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	11	388,005	388,005	0	0	0			
Proceeds from Disposal of Assets	8	493,450	493,450	127,688	0	(127,688)	(100%)	▼	S
Land Held for Resale	13	0	0	0	0	0			
Land and Buildings	13	(62,000)	(62,000)	(5,682)	(13,159)	(7,477)	(132%)	▼	
Furniture and Equipment	13	0	0	0	0	0			
Plant and Equipment	13	(537,000)	(537,000)	(195,855)	0	195,855	100%	▲	S
Infrastructure Assets - Roads	13	(863,180)	(863,180)	(391,936)	(215,444)	176,492	45%	▲	S
Infrastructure Assets - Footpaths	13	(61,053)	(61,053)	0	0	0			
Infrastructure Assets - Drainage	13	0	0	0	0	0			
Infrastructure Assets - Airports	13	0	0	0	0	0			
Infrastructure Assets - Water	13	0	0	0	0	0			
Infrastructure Assets - Other	13	(9,500)	(9,500)	0	0	0			
Amount attributable to investing activities		(651,278)	(651,278)	(465,785)	(228,603)				
Financing Activities									
Proceeds from New Debentures		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		4,315	4,315	0	2,138	2,138		▲	
Transfer from Reserves	7	178,545	178,545	79,750	0	(79,750)	(100%)	▼	S
Advances to Community Groups		0	0	0	0	0			
Repayment of Debentures	10	(54,161)	(54,161)	(10,008)	(2,138)	7,870	79%	▲	
Transfer to Reserves	7	(493,140)	(493,140)	(246,569)	(804)	245,765	100%	▲	S
Amount attributable to financing activities		(364,441)	(364,441)	(176,827)	(804)				
Closing Funding Surplus (Deficit)	3	36,586	934,029	1,412,825	1,382,229				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

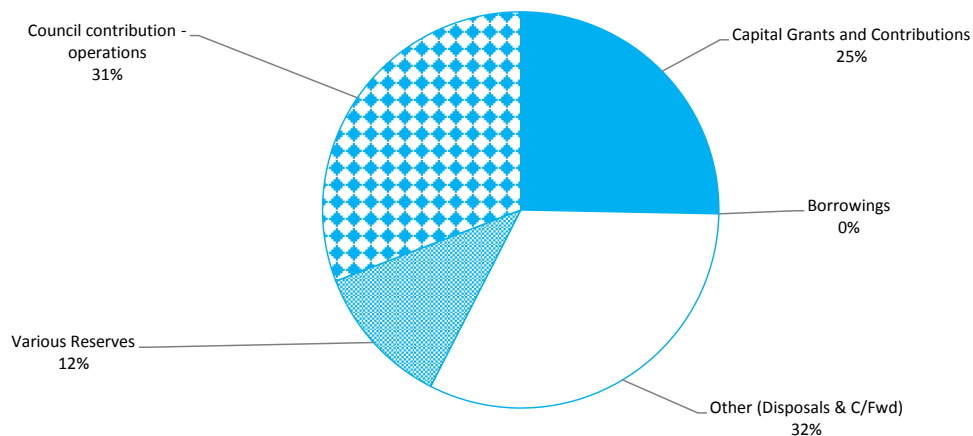
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF TRAYNING
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 September 2018

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a) \$	YTD Actual (Renewal Expenditure) (b) \$	Amended YTD Budget (d) \$	Amended Annual Budget \$	Adopted Annual Budget \$	YTD Actual Total (c) = (a)+(b) \$	Variance (d) - (c) \$
Land Held for Resale	13	0	0	0	0	0	0	0
Land and Buildings	13	0	13,159	5,682	62,000	62,000	13,159	7,477
Furniture and Equipment	13	0	0	0	0	0	0	0
Plant and Equipment	13	0	0	195,855	537,000	537,000	0	(195,855)
Infrastructure Assets - Roads	13	0	215,444	391,936	863,180	863,180	215,444	(176,492)
Infrastructure Assets - Footpaths	13	0	0	0	61,053	61,053	0	0
Infrastructure Assets - Drainage	13	0	0	0	0	0	0	0
Infrastructure Assets - Airports	13	0	0	0	0	0	0	0
Infrastructure Assets - Water	13	0	0	0	0	0	0	0
Infrastructure Assets - Other	13	0	0	0	9,500	9,500	0	0
Capital Expenditure Totals		0	228,603	593,473	1,532,733	1,532,733	228,603	(364,870)
Capital acquisitions funded by:								
Capital Grants and Contributions				0	388,005	388,005	0	
Borrowings				0	0	0	0	
Other (Disposals & C/Fwd)				127,688	493,450	493,450	0	
Council contribution - Cash Backed Reserves								
Various Reserves				79,750	178,545		0	
Council contribution - operations				386,035	472,733		228,603	
Capital Funding Total				593,473	1,532,733		228,603	

Budgeted Capital Acquisitions Funding



SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 or 10% whichever is the greater.

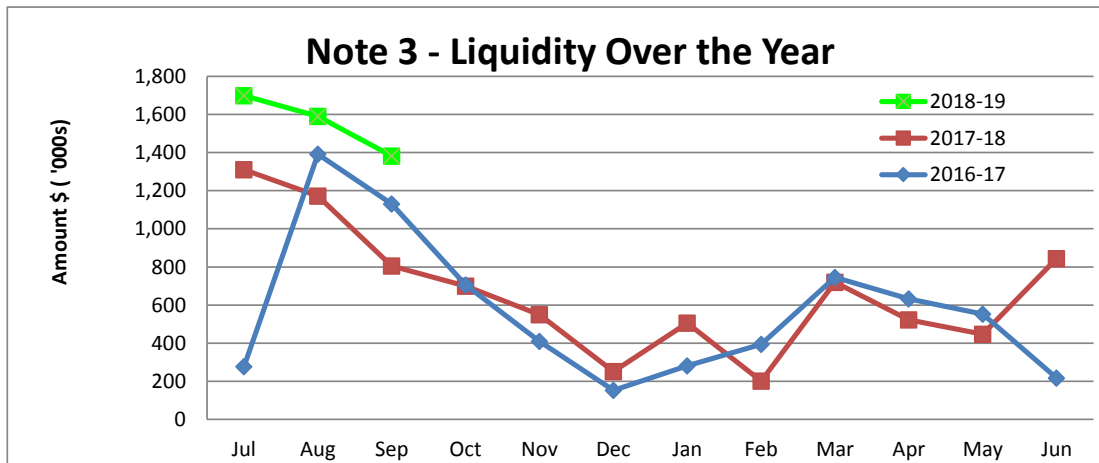
Reporting Program	Var. \$	Var. %	Significant		Timing/ Permanent	Explanation of Variance
			Var. ▲▼	Var. S		
Revenue from operating activities						
General Purpose Funding - Other	\$ (283,078)	(65%)	▼	S	Permanent	Fags grant full year budgeted for, only part received will address at budget review
Transport	(61,176)	(53%)	▼	S	Permanent	General purpose grant full year budgeted for, only part received will address at budget review
Expenditure from operating activities						
Housing	13,110	36%	▲	S	Permanent	Over Budget
Community Amenities	2,325	6%	▲			
Recreation and Culture	1,019	1%	▲			
Transport	(28,966)	(10%)	▼			
Economic Services	(3,781)	(12%)	▼			
Other Property and Services	(20,365)	(43%)	▼	S	Permanent	Under budgeted for Insurance - Licences
Investing Activities						
Non-operating Grants, Subsidies and Contributions	0					
Proceeds from Disposal of Assets	(127,688)	(100%)	▼	S	Timing	
Land Held for Resale	0					
Furniture and Equipment	0					
Plant and Equipment	195,855	100%	▲	S	Timing	
Infrastructure Assets - Roads	176,492	45%	▲	S	Timing	
Financing Activities						
Proceeds from New Debentures	0					
Proceeds from Advances	0					
Self-Supporting Loan Principal	2,138		▲			
Transfer from Reserves	(79,750)	100%	▼			
Advances to Community Groups	0					
Transfer to Reserves	245,765	100%	▲	S	Permanent	Interest

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30/06/2018	30/09/2017	30/09/2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	949,004	508,072	1,304,353
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted - Reserves	4	644,594	1,324,608	645,398
Receivables - Rates	6	114,989	257,074	251,208
Receivables - Other	6	(13,305)	13,765	(49,555)
Inventories		18,836	24,951	17,265
		1,714,117	2,128,470	2,168,668
Less: Current Liabilities				
Payables		(146,948)	(59,145)	(58,988)
Loan Liability		234	(73,413)	2,372
Provisions		(100,161)	(100,161)	(100,161)
		(246,876)	(232,720)	(156,777)
Less: Cash Reserves	7	(644,594)	(1,324,608)	(645,398)
Add Back: Component of Leave Liability not Required to be funded		22,239	57,805	22,267
Add Back: Current Loan Liability		(234)	73,413	(2,372)
Adjustment for Trust Transactions Within Muni		(836)	1,032	(4,160)
Net Current Funding Position		843,817	703,393	1,382,229



Comments - Net Current Funding Position

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$	\$			
(a) Cash Deposits								
Municipal Fund Bank	1,313,309				1,313,309	Westpac	Variable	At Call
Cash on Hand	400				400	N/A	Nil	On Hand
Medical Practice - Municipal Account	0				0	Westpac	Variable	At Call
LEAVE RESERVE BANK		22,267			22,267	Westpac	2.33%	At Call
PLANT RESERVE BANK		425,821			425,821	Westpac	2.33%	At Call
BUILDING RESERVE BANK		89,813			89,813	Westpac	2.33%	At Call
History Reserve Bank		0			0	Westpac	2.33%	At Call
FACILITIES RESERVE BANK		7,429			7,429	Westpac	2.33%	At Call
MEDICAL RESERVE BANK		54,691			54,691	Westpac	2.33%	At Call
REFUSE RESERVE BANK		28,799			28,799	Westpac	2.33%	At Call
SWIMMING POOL RESERVE BANK		9,033			9,033	Westpac	2.33%	At Call
UNSPENT GRANTS RESERVE BANK		0			0	Westpac	2.33%	At Call
CRC RESERVE BANK		0			0	Westpac	2.33%	At Call
Staff Housing Reserve Bank		0			0	Westpac	2.33%	At Call
Economic Development Reserve Bank		0			0	Westpac	2.33%	At Call
Sewerage Reserve Bank		0			0	Westpac	2.33%	At Call
GRAVEL & ROCK RESERVE BANK		0			0	Westpac	2.33%	At Call
Reserve - IT		0			0	Westpac	2.33%	At Call
Caravan Park Upgrade Reserve		0			0	Westpac	2.33%	At Call
Trust Fund Bank			26,582		26,582	Westpac	0.00%	At Call
(b) Term Deposits								
Municipal Fund Investments	0				0	Westpac	Variable	At Call
Performance & Retention Bank Reserve		7,545			7,545	Bendigo	2.60%	28-Jul-18
(c) Investments								
				0	0	N/A	N/A	N/A
Total	1,313,709	645,398	26,582	0	1,985,689			

Comments/Notes - Investments

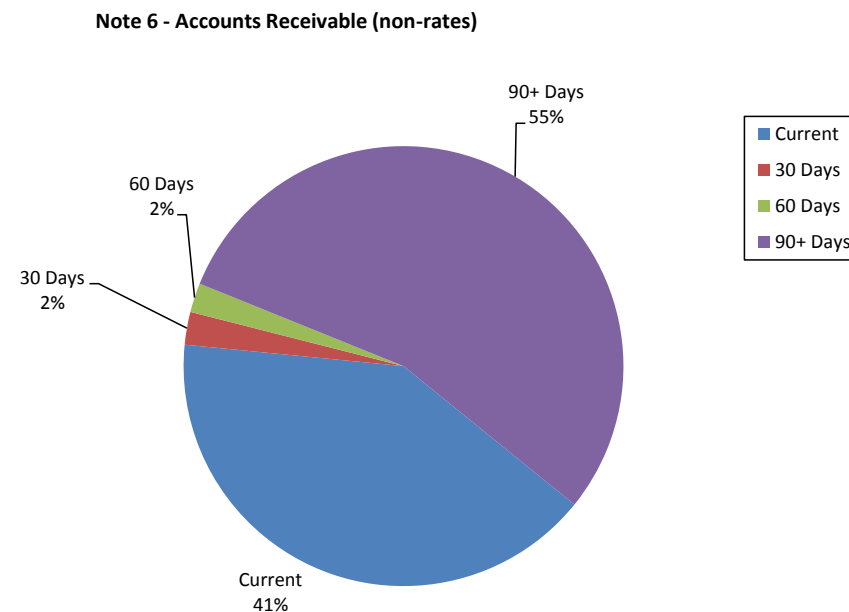
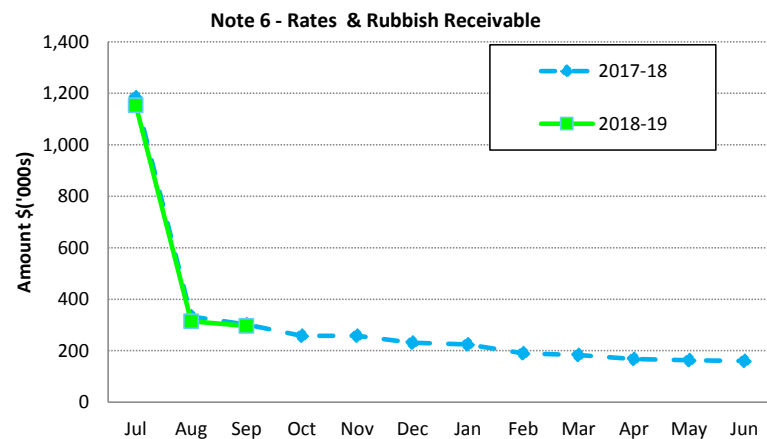
SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2018

Note 6: Receivables

Receivables - Rates & Rubbish	30 September 2018	30 June 2018
	\$	\$
Opening Arrears Previous Years	159,864	160,488
Levied this year	1,226,050	1,226,788
Less Collections to date	(1,089,831)	(1,227,413)
Equals Current Outstanding	296,083	159,864
Net Rates Collectable	296,083	159,864
% Collected	78.64%	88.48%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	7,031	416	371	9,447	17,265
Balance per Trial Balance					
Sundry Debtors					0
Receivables - Other					(51,654)
Total Receivables General Outstanding					(51,654)

Amounts shown above include GST (where applicable)



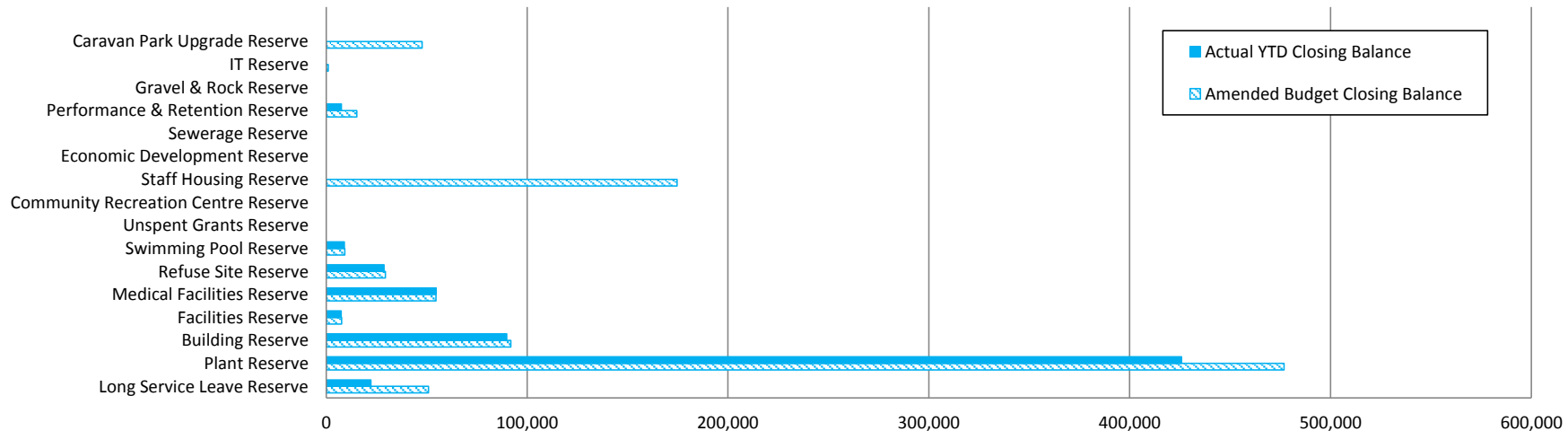
Comments/Notes - Receivables Rates & Rubbish

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Long Service Leave Reserve	\$ 22,239	\$ 726	\$ 28	\$ 27,943	\$ 0	\$ 0	\$ 0	\$ 50,908	\$ 22,267
Plant Reserve	425,291	11,050	530	200,000	0	(159,500)	0	476,841	425,821
Building Reserve	89,701	2,241	112	0	0	0	0	91,942	89,813
Facilities Reserve	7,420	185	9	0	0	0	0	7,605	7,429
Medical Facilities Reserve	54,623	0	68	0	0	0	0	54,623	54,691
Refuse Site Reserve	28,763	718	36	0	0	0	0	29,481	28,799
Swimming Pool Reserve	9,022	225	11	0	0	0	0	9,247	9,033
Unspent Grants Reserve	0	0	0	0	0	0	0	0	0
Community Recreation Centre Reserve	0	0	0	0	0	0	0	0	0
Staff Housing Reserve	0	0	0	174,620	0	0	0	174,620	0
Economic Development Reserve	0	0	0	0	0	0	0	0	0
Sewerage Reserve	0	0	0	0	0	0	0	0	0
Performance & Retention Reserve	7,535	187	9	7,500	0	0	0	15,222	7,545
Gravel & Rock Reserve	0	0	0	0	0	0	0	0	0
IT Reserve	0	0	0	20,000	0	(19,045)	0	955	0
Caravan Park Upgrade Reserve	0	0	0	47,745	0	0	0	47,745	0
	644,594	15,332	804	477,808	0	(178,545)	0	959,189	645,398

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land and Buildings								
LND07	LAND 15 ADAMS ST					9,000	9,000		
34	HOUSE LOT 75 ADAM ST					41,000	41,000		
LND16	LAND 11 GLASS ST					9,000	9,000		
30	HOUSE LOT 59 GLASS ST					41,000	41,000		
464	LAND 15 THOMPSON RD					10,000	10,000		
	Plant and Equipment								
492	2016 TOYOTA PRADO GXL - 0KTY - CEO					124,000	103,500		(20,500)
491	2016 TOYOTA PRADO GXL - KTY0 - DCEO					124,000	103,500		(20,500)
494	2017 Toyota Prado GXL - Doctor					67,950	59,450		(8,500)
279	Cat 424D-02 Backhoe Loader - KTY116					12,000	12,000		
252	Ford Pe Courier Tray Top Kty1700					3,000	3,000		
485	2014 Ford XL Ranger Dual Cab 3.2 Ltr Turbo Diesel Manual Utility - KTY 080					18,000	18,000		
493	2016 TOYOTA HILUX SR5 DUAL CAB UTILITY - KTY4 - WORKS SUPERVISOR					102,000	84,000		(18,000)
		0	0	0	0	560,950	493,450	0	(67,500)

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2018

Note 9: Rating Information

RATE TYPE	Rate in	Number of Properties	Rateable Value	YTD Actual			Total Revenue	Amended Budget			Total Revenue
				Rate Revenue	Interim Rates	Back Rates		Rate Revenue	Interim Rate	Back Rate	
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
GRV - Kununoppin / Trayning	21.8558	105	579,488	126,652	0	0	126,652	133,860	0	0	133,860
GRV - Yelbeni	21.8558	3	11,660	2,548	0	0	2,548	2,548	0	0	2,548
GRV - Commercial	21.8558	12	84,010	18,361	0	0	18,361	18,361	0	0	18,361
UV - Rural	2.0240	208	50,177,500	1,015,593	(284)	0	1,015,309	1,015,593	0	0	1,015,593
UV - Mining	2.0240	0	0	0	0	0	0	0	0	0	0
Sub-Totals		328	50,852,658	1,163,154	(284)	0	1,162,870	1,170,362	0	0	1,170,362
Minimum Payment	\$										
GRV - Kununoppin / Trayning	350.00	30	12,998	10,500	0	0	10,500	10,500	0	0	10,500
GRV - Yelbeni	350.00	6	925	2,100	0	0	2,100	2,100	0	0	2,100
GRV - Commercial	350.00	2	455	700	0	0	700	700	0	0	700
UV - Rural	350.00	6	56,200	2,100	0	0	2,100	2,100	0	0	2,100
UV - Mining	350.00	0	0	0	0	0	0	0	0	0	0
Sub-Totals		44	70,578	15,400	0	0	15,400	15,400	0	0	15,400
		372	50,923,236	1,178,554	(284)	0	1,178,270	1,185,762	0	0	1,185,762
Discounts							(46,089)				(59,142)
Amount from General Rates							1,132,180				1,126,620
Ex-Gratia Rates							12,228				12,228
Rates Written Off							(439)				
Specified Area Rates							0				0
Totals							1,143,969				1,138,848

Comments - Rating Information

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2018

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars/Purpose	01 Jul 2018	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
		YTD Actual	Amended Budget	Adopted Budget	Actual YTD	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance													
Loan 65 - Works Crew Housing	14,209	0	0	0	0	14,209	14,209	14,209	0	0	0	471	471
Recreation and Culture													
Loan 67 - SSL - Bowls Resurface *	31,083	0	0	0	2,138	4,315	4,315	28,945	26,768	26,768	573	1,133	1,133
Loan 69 - Community Recreation Centre	324,487	0	0	0	0	13,405	13,405	324,487	311,082	311,082	0	10,727	10,727
Economic Services													
Loan 68 - Trayning Unmanned Fuel Site	120,663	0	0	0	0	15,703	15,703	120,663	104,960	104,960	0	3,676	3,676
Loan 70 - Trayning Unmanned Fuel Site	57,428	0	0	0	0	6,529	6,529	57,428	50,899	50,899	0	1,501	1,501
	547,870	0	0	0	2,138	54,161	54,161	545,732	493,709	493,709	573	17,508	17,508

* These loans are self supporting loans. All other debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2018

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (Tied) (a)	Adopted Budget		YTD Amended Budget	Adopted Annual Budget (c)	Post Variations (d)	Expected (c)+(d)	YTD Actual		Unspent Grant (Tied) (a)+(b)
				Operating	Capital					Revenue	(Expended) (b)	
				\$	\$	\$			\$	\$	\$	
General Purpose Funding												
Grants Commission - General	WALGGC	Operating	0	1,053,630	0	421,452	1,053,630	0	1,053,630	142,956	0	0
Law, Order and Public Safety												
Transport												
Contribution - Street Lighting	Main Roads WA	Operating	0	3,900	0	0	3,900	0	3,900	0	(4,891)	0
Grant - Regional Road Group - Road Projects	Main Roads WA	Non-operating	0	0	283,060	0	283,060	0	283,060	0	(52,364)	0
Grant - Direct Road	Main Roads WA	Operating	0	61,143	0	0	61,143	0	61,143	0	0	0
Grants Commission - Local Roads	WALGGC	Operating	0	448,436	0	112,109	448,436	0	448,436	52,819	0	0
Grant - Roads to Recovery	Dept of Infrastructure	Non-operating	0	0	104,945	0	104,945	0	104,945	0	(80,080)	0
Economic Services												
Grant - Thank a Volunteer	Main Roads WA	Operating - Tied	0	1,000	0	0	1,000	0	1,000	0	0	0
Education & Welfare												
BeConnected (Good Things Foundation)		Operating - Tied		0			0	0	0	1,500	0	
TOTALS			0	1,567,109	283,060	533,561	1,850,169	0	1,850,169	195,775	(57,255)	0
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		0	1,567,109	0	533,561	1,567,109	0	1,567,109	195,775	(4,891)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	1,000	0	0	1,000	0	1,000	1,500	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	388,005	0	388,005	0	388,005	0	(132,443)	0
TOTALS			0	1,568,109	388,005	533,561	1,956,114	0	1,956,114	197,275	(137,335)	0

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2018













Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 30 Sep 2018
	\$	\$	\$	\$
Toy Library Funds	770.96	0.00	0.00	770.96
Red Fm Radio / Gym	317.35	0.00	0.00	317.35
Skatepark Funds	0.00	0.00	0.00	0.00
Football Club Funds	0.00	0.00	0.00	0.00
Kununoppin Fire Brigade	500.00	0.00	0.00	500.00
Yelbini Fire Donation	0.00	0.00	0.00	0.00
Nomination Deposits	0.00	0.00	0.00	0.00
Shire Housing Bonds	6,888.90	2,063.00	0.00	8,951.90
Police Licensing	835.55	50,453.15	(47,128.45)	4,160.25
Trayning Golf Club Funds	5,903.03	0.00	0.00	5,903.03
Trayning Badminton	0.00	0.00	0.00	0.00
Halls & Equipment Hire Bonds	0.00	0.00	0.00	0.00
Unidentified Deposits	3,017.54	0.00	0.00	3,017.54
South Trayning Ninghan Catchme	2,415.57	0.00	0.00	2,415.57
Repertory Funds	1,706.88	0.00	0.00	1,706.88
Newroc Funds	0.00	0.00	0.00	0.00
Aqua Bubble Donations	970.50	0.00	0.00	970.50
Ninghan Farm Focus Group	249.97	0.00	0.00	249.97
Commemorative Plaques	0.00	0.00	0.00	0.00
Rance Caravan Fund	0.00	0.00	0.00	0.00
Ninghan Fitness / Gym Key Bond	352.00	0.00	0.00	352.00
Playgroup Funds	1,226.46	0.00	0.00	1,226.46
Waste Dump Kununoppin	200.00	0.00	0.00	200.00
	25,354.71	52,516.15	(47,128.45)	30,742.41

Shire of Trayning
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget		Strategic Reference / Comment	
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget		YTD Variance
				\$	\$	\$	\$	\$	\$		
 <i>Level of completion indicator, please see table at the end of this note for further detail.</i>											
Buildings											
Governance											
	ADMINISTRATION BUILDING - CAPITAL WORKS	4042540	9231								
				0	0	0	(42,000)	(42,000)	0	0	
	Total - Governance			0	0	0	(42,000)	(42,000)	0	0	
Housing											
	139A FELGATE PARADE	4092541	9231	BC63							
					0	(13,159)	(13,159)	(10,000)	(10,000)	(2,352)	(10,807)
	Total - Housing				0	(13,159)	(13,159)	(10,000)	(10,000)	(2,352)	(10,807)
Recreation And Culture											
	Shade Sails at Kununoppin	4223549	9231	BC75							
					0	0	0	(10,000)	(10,000)	(3,330)	3,330
	Total - Recreation And Culture				0	0	0	(10,000)	(10,000)	(3,330)	3,330
	Total - Buildings				0	(13,159)	(13,159)	(62,000)	(62,000)	(5,682)	(7,477)
Furniture & Equipment											
Other Property & Services											
					0	0	0	0	0	0	0
	Total - Other Property & Services				0	0	0	0	0	0	0
	Total - Furniture & Equipment				0	0	0	0	0	0	0
Plant & Equipment											
Governance											
	PURCHASE ADMINISTRATION VEHICLE	4042566	9233								
					0	0	0	(248,000)	(248,000)	(82,584)	82,584
	Total - Governance				0	0	0	(248,000)	(248,000)	(82,584)	82,584
Health											
	Purchase Doctors Vehicle	4074701	9233								
					0	0	0	(62,000)	(62,000)	(20,646)	20,646
	Total - Health				0	0	0	(62,000)	(62,000)	(20,646)	20,646
Transport											
	Purchase of Plant	4123615	9233								
					0	0	0	(60,000)	(60,000)	(19,980)	19,980
	PURCHASE LIGHT VEHICLES	4123604	9233								
					0	0	0	(65,000)	(65,000)	(21,645)	21,645
	Total - Transport				0	0	0	(125,000)	(125,000)	(41,625)	41,625
Other Property & Services											
	Replace Works Supervisor's Utility	4142570	9233								
					0	0	0	(102,000)	(102,000)	(51,000)	51,000










Shire of Trayning
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 SEPTEMBER 2018

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget		Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	
				\$	\$	\$	\$	\$	\$	\$
				0	0	0	(102,000)	(102,000)	(51,000)	51,000
				0	0	0	(537,000)	(537,000)	(195,855)	195,855

Shire of Trayning
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2018

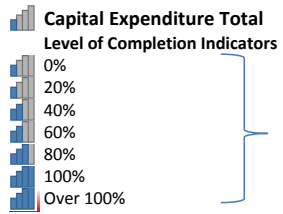
Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget		Strategic Reference / Comment	
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget		YTD Variance
				\$	\$	\$	\$	\$	\$		
Infrastructure Assets - Roads											
Transport											
	Kellerberrin-Yelbeni Road SLK 4.30-6.30	4121001	9250	RCC043	0	(18,544)	(18,544)	(78,319)	(78,319)	(68,691)	50,147
	Kellerberrin - Yelbeni Road SLK 21.40 - 24.70	4121001	9250	RCC044	0	(64,456)	(64,456)	(116,755)	(116,755)	(116,755)	52,299
	Minor Construction Projects	4121001	9250	RCC045	0	0	0	(50,000)	(50,000)	(25,000)	25,000
	Kununoppin - Mukinbudin Road	4121002	9250	RRG015	0	(52,364)	(52,364)	(435,801)	(435,801)	(174,984)	122,620
	Kellerberrin - Yelbeni Road SLK 14.70 - 21.20	4121003	9250	RTR034	0	(80,080)	(80,080)	(182,305)	(182,305)	(6,506)	(73,574)
Total - Transport					0	(215,444)	(215,444)	(863,180)	(863,180)	(391,936)	176,492
Total - Infrastructure Assets - Roads					0	(215,444)	(215,444)	(863,180)	(863,180)	(391,936)	176,492
Infrastructure Assets - Footpaths											
Transport											
	Hughes Street Kununoppin	4121010	9251	FCC005	0	0	0	(61,053)	(61,053)	0	0
Total - Transport					0	0	0	(61,053)	(61,053)	0	0
Total - Infrastructure Assets - Footpaths					0	0	0	(61,053)	(61,053)	0	0
Infrastructure Assets - Airports											
Transport											
Total - Transport					0	0	0	0	0	0	0
Total - Infrastructure Assets - Airports					0	0	0	0	0	0	0
Infrastructure Assets - Water											
Transport											
Total - Transport					0	0	0	0	0	0	0
Total - Infrastructure Assets - Water					0	0	0	0	0	0	0
Infrastructure Assets - Other											
Community Amenities											
	CAPITAL - TRAYNING REFUSE SITE	4101501	9254	BC73	0	0	0	(1,500)	(1,500)	0	0
	YELBENI REFUSE SITE	4101542	9254	BC74	0	0	0	(2,500)	(2,500)	0	0
	CAPITAL WORKS KUNUNOPPIN REFUSE SITE	4101540	9254	BC55	0	0	0	(5,500)	(5,500)	0	0
Total - Community Amenities					0	0	0	(9,500)	(9,500)	0	0
Total - Infrastructure Assets - Other					0	0	0	(9,500)	(9,500)	0	0

Shire of Trayning
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 SEPTEMBER 2018

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget		Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	
				\$	\$	\$	\$	\$	\$	\$
Capital Expenditure Total				0	(228,603)	(228,603)	(1,532,733)	(1,532,733)	(593,473)	364,870



Percentage YTD Actual to Annual Budget
 Expenditure over budget highlighted in red.



10.1.2 Monthly Payment List September 2018

Date of Report:	11 th October 2018
Proponent:	N/A
File Ref:	3.2.2.3 – Accounts Payable (Creditors)
Officer:	Jacqui Cook – Senior Finance Officer
Senior Officer:	Paul Sheedy – Acting CEO
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Simple Majority

Introduction

The cheques and electronic payments that have been raised during the month of September 2018 are reproduced in list form for Council's endorsement.

Background

Creditor's invoices are processed as they arrive and at regular intervals cheques and electronic funds transfers are raised for payment.

Consultation

There has been consultation with the Chief Executive Officer.

Statutory Environment

Local Government (Financial Management) Regulations 1996 –

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
 - (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and



- (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

The recommendation that follows is consistent with the legislative requirements.

Policy Implications

There are no policy implications.

Financial Implications

The following payment listing includes all payments made to third parties from Council's Municipal, Trust as well as transactions made on the Corporate Credit Card.

The payment listing does not included internal transfers between Councils various bank accounts such as transfers from Councils Municipal Cheque Account to and from Municipal At Call High Interest Account.

Strategic Implications

There are no strategic implications.

Environmental Implications

There are no environmental implications.

Social Implications

There are no social implications.

Officer's Comment

There is nothing out of the ordinary in the payments list for September 2018.



Officer’s Recommendation/Council Decision

Moved: Cr FA Tarr

Seconded: Cr GI Yates

It is recommended that:

Council accepts the following payments list presented for the period 1 September 2018 – 30th September 2018 totalling \$271,914.15.

Municipal Cheque	23855	to	23859	totalling	12,979.09
Municipal EFT	7222	to	7287	totalling	132,310.26
Municipal Direct Debit	DD6349.1	to	DD6403.1	totalling	25,698.04
Payroll	Week 09	to	Week 11	totalling	99,514.19
Municipal Bank Fees		Transactions		totalling	709.62
Total Municipal Transactions					\$271,211.20
Trust		Transactions		totalling	-
Credit Card		Transactions		totalling	702.95
Total Trust, Medical & Credit Card Transactions					\$702.95
TOTAL PAYMENTS FOR MONTH OF SEPTEMBER 2018					\$271,914.15

All payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, costings and amounts due for payments.

Cheques have been signed and Electronic Funds Transfers have been authorised in accordance with Councils delegation 2.3 – Creditor Payments.

Under section 5.46 (3) of the Local Government Act 1995 and regulation 19 of the Local Government (Administration) Regulations 1996, this record of the excise of Delegated Authority is Registered.



Acting Chief Executive Officer

Resolution: 10-2018.150

Carried: 4/0

SHIRE OF TRAYNING
 Payments made from the Municipal Account for the Period 1st September 2018 to 30th September 2018
 Presented to Council, 17th October 2018

Chq/EFT	Payment Date	Payee	Description	Amount
Cheques				
23855	10/09/2018	Synergy	Electricity for Streetlights 1/8/18 - 3/9/18	\$ 2,106.05
23856	10/09/2018	Petty Cash	Petty Cash Recoup September 2018	\$ 182.50
23857	28/09/2018	Synergy	Electricity Usage Accounts July - September 2018	\$ 6,729.10
23858	28/09/2018	Telstra	Phone Charges for Period Ending 1/9/18	\$ 1,392.41
23859	28/09/2018	Water Corporation	Water Usage Accounts to 10/9/18	\$ 2,569.03
TOTAL CHEQUES				\$ 12,979.09
EFT				
EFT7222	10/09/2018	5Rivers Plumbing & Gas	Progress of Renovations to 139A Felgate Parade	\$ 1,480.79
EFT7223	10/09/2018	A & M Medical Services Pty Ltd	Service of Oxygen Pressuriser at Swimming Pool	\$ 224.50
EFT7224	10/09/2018	All-Ways Foods	Cleaning Supplies & Supplies For TTPA	\$ 335.05
EFT7225	10/09/2018	Angie Roe Photography	2018 Corporate Photos	\$ 895.00
EFT7226	10/09/2018	Bob Waddell & Associates	Assistance with Fair Value Valuations for 2017/18	\$ 3,399.00
EFT7227	10/09/2018	BOC Limited	Container Service Charges 9/7/18 - 28/8/18	\$ 28.28
EFT7228	10/09/2018	Commercial Locksmiths	Night Box for Caravan Park Booking Takings	\$ 396.00
EFT7229	10/09/2018	Courier Australia	Freight Charges for Library Exchange	\$ 68.54
EFT7230	10/09/2018	Daves Tree Service	Supply Tree Lopping Services 3 Days as Directed be WS	\$ 8,580.00
EFT7231	10/09/2018	DFES	ESL 2018/19 Quarter 1 Contribution	\$ 9,151.20
EFT7232	10/09/2018	Dorma Automatics Pty Ltd	Service & Replacement Parts for Office Front Sliding Door	\$ 574.24
EFT7233	10/09/2018	Frankie's Diner	Newspapers & Milk for July 2018	\$ 71.50
EFT7234	10/09/2018	Gowers Glazing	1 Sheet of Perspex	\$ 176.00
EFT7235	10/09/2018	Great Southern Fuel Supplies	August Fuel Accounts 2018	\$ 14,323.58
EFT7236	10/09/2018	I.C.S. Carpentry	Ceiling Repairs Trayning Rec Ground	\$ 4,620.00
EFT7237	10/09/2018	JR & A Hersey Pty Ltd	PPE / Work Wear for Crew	\$ 265.37
EFT7238	10/09/2018	KTY Electrical Services	Gas Bottle for Kuno Community Centre	\$ 150.00
EFT7239	10/09/2018	Lo-Go Appointments	Payroll Software Assistance - WE 11/8/18	\$ 363.33
EFT7240	10/09/2018	Lock, Stock & Farrell	50 Electronic Swipe Cards For Gym Door	\$ 440.00
EFT7241	10/09/2018	Marketforce	Advertising for Call For Nominations In WA Newspaper	\$ 538.00
EFT7242	10/09/2018	Merredin Flowers & Gifts	7 Table Centre Pieces for Honorary Freeman Event	\$ 175.00
EFT7243	10/09/2018	NEWROC	LG Week Dinners Equal contributions between LG's	\$ 447.92
EFT7244	10/09/2018	Parmelia Hilton Perth	Accommodation for 2018 WALGA Convention	\$ 3,249.90
EFT7245	10/09/2018	Ross's Diesel Service	Repair/Replace Wiring Harness for Lights etc DAF	\$ 2,062.41
EFT7246	10/09/2018	Shire of Goomalling	Annual Contribution 2018/19 to Pioneer Pathways	\$ 3,850.00
EFT7247	10/09/2018	Shire of Merredin	CEACA Contribution for 2 Units Est Budget Shortfall	\$ 2,344.66
EFT7248	10/09/2018	State Library of WA	Annual Fee Lost & Damaged Public Lib Materials 18-19	\$ 220.00
EFT7249	10/09/2018	Trayning Sporting Club	Hire of Tray Sports Club Incl Bar for Hon Freeman Event	\$ 800.00
EFT7250	10/09/2018	Trayning Ag Repairs	Supply & Fit 2 New Tyres & Remove 2-Way & Light Hilux	\$ 2,791.25
EFT7251	10/09/2018	Trayning Hotel	Meals & Accom, Excl Alcohol - Ron Bach 6/8/18 - 7/8/18	\$ 135.00
EFT7252	10/09/2018	Two Dogs Home Hardware	Garden Tools, Storm Water Pipe And Gumboots	\$ 236.53
EFT7253	10/09/2018	WA Contract Ranger Services	Rangers Services for 14/8/18 & 21/8/18	\$ 374.00
EFT7254	10/09/2018	WALGA	WALGA 2018 Convention Registrations Councilors	\$ 3,182.00
EFT7255	10/09/2018	Wallis Computer Solutions	Project Upgrade - Documentation Management System	\$ 6,214.00
EFT7256	26/09/2018	Australian Taxation Office	BAS & PAYG for August 2018	\$ 1,935.00
EFT7257	28/09/2018	5Rivers Plumbing & Gas	Replace Taps In Bowling Club Kitchen	\$ 814.00
EFT7258	28/09/2018	Accent Rubber Stamps	Common Seal Self Inking Stamp 50mm X 55mm Red Ink	\$ 69.70
EFT7259	28/09/2018	All-Ways Foods	Cleaning Supplies for Depot	\$ 93.08
EFT7260	28/09/2018	Avon Waste	Waste Collection Services for August 2018	\$ 4,114.32
EFT7261	28/09/2018	Bob Waddell & Associates	Assistance with Budget upload - Fair Value Assets	\$ 3,828.00
EFT7262	28/09/2018	CJD Equipment Pty Ltd	Parts for Repairs to DAF Truck	\$ 103.99
EFT7263	28/09/2018	Courier Australia	Freight Charges Library Exchange August 2018	\$ 13.09
EFT7264	28/09/2018	Freda Tarr	Elected Member Expenses Quarter 1	\$ 1,565.72
EFT7265	28/09/2018	Geoffrey Waters	Elected Members Expenses Quarter 1	\$ 2,812.27
EFT7266	28/09/2018	Great Eastern Country Zone	Annual Subscriptions 2018/19	\$ 3,850.00
EFT7267	28/09/2018	Gregory Ian Yates	Elected Members Expenses Quarter 1	\$ 1,137.31
EFT7268	28/09/2018	IT Vision Australia Pty Ltd	Computer Maintenance - Reverse Asset Batch 347	\$ 242.00
EFT7269	28/09/2018	JR & A Hersey Pty Ltd	Various Road Signs	\$ 413.60
EFT7270	28/09/2018	KTY Electrical Services	Lot 37 (10) Coronation Street Investigate & Repair Stove	\$ 1,538.28
EFT7271	28/09/2018	Melanie Anne Brown	Elected Members Expenses Quarter 1 2018	\$ 6,619.47
EFT7272	28/09/2018	Michelle Leanne Mchugh	Elected Members Expenses Quarter 1 2018	\$ 1,602.00
EFT7273	28/09/2018	Marlon Scott Hudson	Elected Members Expenses Quarter 1 2018	\$ 1,052.42
EFT7274	28/09/2018	Merredin CRC	Advertising In Merredin Phoenix for Call for Nominations	\$ 150.00
EFT7275	28/09/2018	OCLC (UK) Ltd	Amlib Library Annual Subscription 2018/19	\$ 1,603.35
EFT7276	28/09/2018	Officeworks Business Direct	Stationary Order August 2018	\$ 1,467.55
EFT7277	28/09/2018	Ross's Diesel Service	Repairs On Tag Trailer, Wiring Issues	\$ 1,107.30
EFT7278	28/09/2018	Shire of Mt Marshall	EHO Recoup Expenses July 2018	\$ 1,695.01
EFT7279	28/09/2018	Trayning Ag Repairs	Repairs on Loader P15, Hose & 2 Call Outs.	\$ 2,992.84
EFT7280	28/09/2018	Two Dogs Home Hardware	Various Parts For Building Maintenance	\$ 425.25

SHIRE OF TRAYNING
 Payments made from the Municipal Account for the Period 1st September 2018 to 30th September 2018
 Presented to Council, 17th October 2018

Chq/EFT	Payment Date	Payee	Description	Amount
EFT7281	28/09/2018	WA Contract Ranger Services	Ranger Services for 28/8/18 & 7/9/18	\$ 374.00
EFT7282	28/09/2018	Wallis Computer Solutions	Server Mtc - Connection Issues Incl Travel Parts & Labour	\$ 2,536.69
EFT7283	28/09/2018	Kleenheat Gas Pty Ltd	Facility Fee/ Cylinder Container Charge 2018	\$ 227.70
EFT7284	28/09/2018	Wise Workplace	Investigation In to Allegations of Bullying & Harassment	\$ 12,438.38
EFT7285	28/09/2018	Wheatbelt Liquid Waste	Pump Out Septics at 23 Adam Street & 15 Adam Street	\$ 1,000.00
EFT7286	28/09/2018	WOBM	Photocopier Impression Charges August 2018	\$ 781.84
EFT7287	28/09/2018	Yelbeni Store	Store Account For August 2018	\$ 1,543.05
TOTAL EFT PAYMENTS				\$ 132,310.26

Direct Debit

DD6349.1	3/09/2018	Department of Transport	Department of Transport	\$ 439.95
DD6351.1	4/09/2018	Department of Transport	Department of Transport	\$ 835.10
DD6354.1	5/09/2018	Department of Transport	Department of Transport	\$ 231.70
DD6356.1	5/09/2018	WA Super	Payroll Deductions	\$ 3,496.22
DD6356.10	5/09/2018	BT Lifetime Super	Superannuation Contributions	\$ 184.39
DD6356.2	5/09/2018	Bendigo Staff Super	Superannuation Contributions	\$ 228.41
DD6356.3	5/09/2018	Prime Super Pty Ltd	Superannuation Contributions	\$ 805.02
DD6356.4	5/09/2018	ATF The Merrick Super Fund	Superannuation Contributions	\$ 427.69
DD6356.5	5/09/2018	Rest	Superannuation Contributions	\$ 358.73
DD6356.6	5/09/2018	Australian Super	Superannuation Contributions	\$ 584.62
DD6356.7	5/09/2018	ATF Rob Tanner Retirement	Superannuation Contributions	\$ 346.92
DD6356.8	5/09/2018	BT Super For Life	Superannuation Contributions	\$ 213.96
DD6356.9	5/09/2018	TWU Super	Superannuation Contributions	\$ 250.80
DD6360.1	6/09/2018	Department of Transport	Department of Transport	\$ 1,677.65
DD6367.1	11/09/2018	Department of Transport	Department of Transport	\$ 1,241.00
DD6372.1	12/09/2018	Department of Transport	Department of Transport	\$ 200.05
DD6374.1	13/09/2018	Department of Transport	Department of Transport	\$ 118.70
DD6376.1	17/09/2018	Department of Transport	Department of Transport	\$ 676.70
DD6378.1	18/09/2018	Department of Transport	Department of Transport	\$ 1,090.70
DD6380.1	19/09/2018	Department of Transport	Department of Transport	\$ 190.50
DD6382.1	19/09/2018	WA Super	Payroll Deductions	\$ 3,607.55
DD6382.10	19/09/2018	BT Lifetime Super	Superannuation Contributions	\$ 184.39
DD6382.2	19/09/2018	Bendigo Staff Super	Superannuation Contributions	\$ 228.41
DD6382.3	19/09/2018	Prime Super Pty Ltd	Superannuation Contributions	\$ 802.05
DD6382.4	19/09/2018	ATF The Merrick Super Fund	Superannuation Contributions	\$ 427.69
DD6382.5	19/09/2018	Rest	Superannuation Contributions	\$ 212.61
DD6382.6	19/09/2018	Australian Super	Superannuation Contributions	\$ 584.62
DD6382.7	19/09/2018	ATF Rob Tanner Retirement	Superannuation Contributions	\$ 346.92
DD6382.8	19/09/2018	BT Super for Life	Superannuation Contributions	\$ 213.96
DD6382.9	19/09/2018	TWU Super	Superannuation Contributions	\$ 250.80
DD6384.1	20/09/2018	WA Super	Superannuation Contributions	\$ 247.87
DD6386.1	20/09/2018	Department of Transport	Department of Transport	\$ 624.70
DD6388.1	21/09/2018	Department of Transport	Department of Transport	\$ 1,034.25
DD6390.1	24/09/2018	Wright Express Australia	Motor Pass Fees for August 18	\$ 49.50
DD6392.1	24/09/2018	Australia Post	Postage & Freight for August 18	\$ 109.36
DD6396.1	25/09/2018	Department of Transport	Department of Transport	\$ 35.40
DD6398.1	26/09/2018	Department of Transport	Department of Transport	\$ 573.80
DD6401.1	27/09/2018	Department of Transport	Department of Transport	\$ 756.75
DD6403.1	28/09/2018	Department of Transport	Department of Transport	\$ 1,808.60
TOTAL DIRECT DEBITS				\$ 25,698.04

Bank Fees

784	4/09/2018	Fee - Bank Fees	Merchant Fees	\$ 668.61
784	3/09/2018	Fee - Bank Fees	Bank Fees	\$ 10.00
784	3/09/2018	Fee - Bank Fees	Bank Fees	\$ 20.00
784	3/09/2018	Fee - Bank Fees	Bank Fees	\$ 10.00
784	24/09/2018	Motorpass Charges - Bank Fee	Motorpass Charges - Bank Fee	\$ 1.01
TOTAL BANK FEES				\$ 709.62

Corporate Credit Card

DD6365.1	9/08/2018	Pensionne Hotel	Accommodation for CSO - Police Licensing Training	\$ 588.55
DD6365.2	14/08/2018	The West Australian	Death Notice in West Australian on 14/8/18	\$ 83.50
DD6365.3	28/08/2018	Survey Monkey	Monthly Subscription Fee	\$ 30.90
TOTAL CORPORATE CREDIT CARD PURCHASES				\$ 702.95

Payroll

Week 9	6/09/2018	Employees	Payroll Wages FT Ending 05/09/2018	\$ 48,618.68
Week 11	20/09/2018	Employees	Payroll Wages FT Ending 19/09/2018	\$ 48,247.76
Week 12	21/09/2018	Employees	Payroll Wages One Off Pay	\$ 2,647.75
TOTAL PAYROLL				\$ 99,514.19
TOTAL PAYMENTS FROM MUNICIPAL ACCOUNT FOR SEPTEMBER 2018				\$ 271,914.15

SHIRE OF TRAYNING
Sundry Debtor Invoices Raised for the Period 1st September 2018 to 30th September 2018
Presented to Council, 17th October 2018

Debtor Number	Invoice Date	Debtor	Description	Amount
80130	06/09/18	Co-Operative Bulk Handling	2018/19 Ex Gratia Rates	\$ 12,228.15
80135	07/09/18	Trayning Bowling Club	SS Loan 67 Principal Repayment	\$ 2,711.06
80203	19/09/18	Janine Eeles	Infringement - Failure to comply with fire break	\$ 250.00
80587	19/09/18	Jill McDonald	Rent	\$ 226.90
80676	21/09/18	Lorraine Taylor	Rent	\$ 453.60
80675	21/09/18	Wheatbelt Seedlings & Herbs	1/2 Page Advert in Ninghan News	\$ 15.00
80673	21/09/18	Midland Mineral Crushing Services	Full Page Ninghan News Advert	\$ 20.00
80474	21/09/18	Marty Grant Bulldozing	1/2 Page Advert in Ninghan News	\$ 15.00
80314	21/09/18	Frankie's Diner	1/2 Page Advert in Ninghan News	\$ 15.00
80280	21/09/18	Shire of Wyalkatchem	2x 1/4 Page Adverts in Ninghan News	\$ 20.00
80062	21/09/18	Boekeman Machinery	Full Page & Half Page Advert in Ninghan News	\$ 35.00
80004	21/09/18	Trayning Hotel	Full Page & Half Page Advert in Ninghan News	\$ 35.00
80610	21/09/18	Services in the Bush	2 Full Page Adverts in Ninghan News	\$ 30.00
80671	21/09/18	Beacon CRC	Full Page Advert in Ninghan News	\$ 20.00
80677	21/09/18	Good Things Foundation	Get Online Week Grant Funding	\$ 1,650.00
80135	25/09/18	Trayning Bowling Club	A4 Double Sided Colour Photocopying x 50	\$ 40.00
80678	25/09/18	Pindan Contracting	Application Fee for Construction or Sewage Disposal	\$ 61.00
80650	28/09/18	Marc Pitts	Electricity Usage 30/7/18 - 26/9/18	\$ 229.55
80592	28/09/18	Shaun Malone	Electricity Usage 27/7/18 - 13/9/18	\$ 145.35
80647	28/09/18	South Western Wireless	Electricity Usage 16/7/18 - 26/9/18	\$ 288.90
80668	28/09/18	Jennifer de Waal	Electricity Usage 9/8/18 - 26/9/18	\$ 64.55
80470	28/09/18	Jennifer Francis	Private Works - Removal of Asbestos	\$ 400.00
80547	28/09/18	Dale Mckeagg	Wet Hire of Bobcat for 1.5 hrs & Delivery of 5T sand	\$ 448.00
80671	28/09/18	Beacon CRC	Full Page Advert in Ninghan News	\$ 20.00
80004	28/09/18	Trayning Hotel	Full Page & Half Page Advert in Ninghan News	\$ 35.00
80673	28/09/18	Midland Mineral Crushing Services	Full Page Ninghan News Advert	\$ 20.00
80111	28/09/18	Nungarin Wheatbelt Markets	Full Page Advert in Ninghan News	\$ 20.00
80314	28/09/18	Frankie's Diner	1/2 Page Advert in Ninghan News	\$ 15.00
80669	28/09/18	Debra Williams	Rent	\$ 226.90
80648	28/09/18	Ian Spencer	Rent	\$ 400.00
80647	28/09/18	South Western Wireless	Rent	\$ 560.00
80646	28/09/18	Norman Waters	Rent	\$ 400.00
80640	28/09/18	Ronald Talbot	Rent	\$ 400.00
80605	28/09/18	T Lister & R Ward	Rent	\$ 400.00
80608	28/09/18	RA Driscoll	Rent	\$ 400.00
80498	28/09/18	Terri Fifett	Rent	\$ 314.00
80079	28/09/18	Betty Shannon	Rent	\$ 314.00
80264	28/09/18	Ivan Perkins	Rent	\$ 314.00
80083	28/09/18	Elizabeth Raymond	Rent	\$ 314.00
80098	28/09/18	Shire of Mt Marshall	Doctors Recoup Expenses September 2018	\$ 768.00
80005	28/09/18	Shire of Nungarin	Doctors Recoup Expenses September 2018	\$ 256.00
80055	28/09/18	Shire of Mukinbudin	Doctors Recoup Expenses September 2019	\$ 768.00
80153	30/09/18	Cummins Liquid Waste	Interest Raised September 2018	\$ 11.70
80219	30/09/18	Gregory Lawrence	Interest Raised September 2018	\$ 118.70
Total Invoices Raised for September 2018				\$ 25,477.36



New Motion

Moved: Cr FA Tarr

Seconded: Cr ML McHugh

That:

Standing Orders be suspended at 4:45 pm to enable Council to discuss item 11.1.1.

Resolution: 08-2018.151

Carried: 4/0

Moved: Cr McHugh

Seconded: Cr GI Yates

That:

Standing Orders be reinstated at 5:00pm.

Resolution: 08-2018.152

Carried: 4/0



11.1 CHIEF EXECUTIVE OFFICER

11.1.1 Councillor Vacancy

Date of Report:	8 th October 218
Proponent:	Main Roads WA
File Ref:	4.3.1.5
Officer:	Paul Sheedy– Acting Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	11.1.1a Neil Adkins Profile 11.1.1b John Peterson's Profile
Voting Requirements:	Absolute Majority

Introduction

As no candidate nominations were received during the extraordinary election nomination period Council is now required to determine whether it wants to fill the vacancy or leave it unfilled until the next election in 2019.

Background

July 2018

The sitting Councillor, Dale Vernon tender his resignation as a Councillor.

August 2018

Nominations to fill the Councillor vacancy opened on the 29 August 2018 for a period of one (1) week

September 2018

At the close of the nomination period on 5 September 2018 no nominations were received for the Councillor vacancy in the extraordinary election.

Consultation

Consultation between the Acting CEO at the time (July 2018) and the WA Electoral Commission was undertaken in regards to the election process to fill the vacancy.

The current Acting CEO has engaged with both of the persons who have indicated their interest in this report indicating the options open to Council to consider.

No further community consultation is required on this matter.



Statutory Environment

Local Government Act 1995, section 4.17 (3)

4.17. Cases in which vacant offices can remain unfilled

(3) If a councillor's office becomes vacant under section 2.32 and under subsection (4A) this subsection applies, the council may, with the approval of the Electoral Commissioner, allow* the vacancy to remain unfilled and, subject to subsection (4), in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.

* Absolute majority required.

Local Government Act 1995, section 4.57 (3)

4.57. Less candidates than vacancies

(3) If, at the close of nominations for an extraordinary election required under subsection (1) or (2) there are no candidates or the number of candidates is less than the number of offices to be filled at the election, the council may appoint* to any unfilled office a person who would be eligible to be a candidate for election to the office and who is willing to accept the appointment.

* Absolute majority required.

Policy Implications

There are no current Council policies relevant to this item.

Financial Implications

If Council was to determine not to fill the vacancy until 2019 there would be a saving of \$5,760 in Council/Committee meeting attendance fees and communication and IT allowance fees.

If Council determines to appoint a person to fill the Councillor vacancy there will be a minor saving of \$1,440 in the 2018/19 budget given that the person would only be entitled to relevant fees and allowances from November 2018 (8 months) to the end of the financial year, 30 June 2019.

Strategic Implications

Shire of Trayning Strategic Community Plan 2013

OBJECTIVE: Civic Leadership – Provide accountable and transparent leadership.

STRATEGY: C 1.4 – Encourage and promote and support community members' participation in the Shire's governance.

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Environmental Implications

There are no environmental implications relevant to this item.

Social Implications

It could be argued that the reduction of one Councillor will lessen the opportunity full and improved social interaction with the community.

Officer's Comment

Council, through the Acting CEO has received two expressions of interest for the Councillor vacancy, being Mr Neil Adkins and Mr John Peterson.

Neil Adkins is a resident of Kununoppin and nominated for Council at the 2018 elections, but was an unsuccessful candidate. A copy of his 'candidate profile' from 2018 is included in the attachment.

John Peterson is also a resident of Kununoppin and a member of the Men's Shed Group. A copy of his letter outlining his credentials is included in the attachment.

Officer's Recommendation

It is recommended that:

Council as per section 4.57 (3) of the Local Government Act 1995 appoint Mr. _____ to fill the extraordinary Councillor vacancy with the term of office expiring on 15 October 2021.

New Motion

Council Decision

Moved: Cr GI Yates

Seconded: Cr ML McHugh

It is recommended that:

Council undertake an Extraordinary Election to fill the vacancy after the resignation of Councillor Dale Vernon with the in-person election date being the 15th December 2018.

Resolution: 10-2018.153

Carried: 4/0

Prior to any consideration of this Item;

Cr ML McHugh declared a Financial Interest in Item 11.1.2 and was therefore unable to participate or vote on this matter.



Cr GF Waters declared a Financial Interest in Item 11.1.2 and was therefor unable to participate or vote on this matter.

Note: The quorum for a meeting of a Council is at least 50% of the number of offices (whether vacant or not) under section 5.19 of the Local Government Act 1995. For the Shire of Trayning the number of offices of Councillor is seven (7), therefore four (4) attending is required for a quorum.

Therefore as Councillors McHugh and Waters declared a financial interest in Item 11.1.2 – Restricted Access Vehicles (RAV) 4 – Kununoppin and were unable to participate or vote on the item, a quorum was no longer available to consider the item so it was held over until November 2018 ordinary meeting of Council.

11.1.2 Restricted Access Vehicles (RAV) 4 - Kununoppin

Date of Report:	8 th October 2018
Proponent:	Shire of Trayning
File Ref:	12.1.1.33
Officer:	Paul Sheedy – A/Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	11.1.2 Map (indication roads affected)
Voting Requirements:	Simple Majority

Introduction

Council is requested to consider authorising the Acting CEO to apply to Main Roads WA to have Leake and Couper Streets, Kununoppin and the unnamed section of road linking Wilson Street, Kununoppin to the Nungarin - Wyalkatchem Road approved as Restricted Access Vehicle level 4 roads.

Background

Feedback has been received that part of Thompson Road, Kununoppin is unsuitable for heavy transport vehicles carting grain from farms to the CBH bins, due to its unsealed surface and that Leake and Couper Streets, Kununoppin and an unnamed section of road linking Wilson Street, Kununoppin to the Nungarin - Wyalkatchem Road are more suitable and are currently being utilised by transport operators.

Consultation

Given Council's recent adoption of a Consultation Policy should consultation be undertaken with affected landowners adjacent the three (3) roads in question prior to any decision being made.

It could be argued that given that it appears that these roads are already being utilised by heavy transport vehicle operators during the harvesting period that there will be no



additional impact on landowners, however landowners should be formally advised in writing if Council decides to formalise this practice.

Statutory Environment

Road Traffic (Vehicles) Regulations 2014
Part 8 Mass, dimensions and loading requirements
Division 6 – Access restrictions on certain vehicles that comply with mass or dimension requirements

Policy Implications

Council Policy 13.6 Permit Vehicles – Routes and Conditions
Policy Statement

This Policy has been developed to align with the MRWA Permit Network System, to ensure that only permitted Restricted Access Vehicles (RAV's) use Council's Road Network, to the conditions specified. The MRWA Permit Network system can be accessed by logging onto the MRWA website at: www.mainroads.wa.gov.au, and clicking on "Heavy Vehicles" in the left hand menu. Operators are responsible for ensuring their vehicle meets the access conditions imposed by MRWA and the Shire of Trayning.

This Policy applies to all RAV's (or Heavy Vehicles) to a maximum width of 2.5m and maximum height of 4.3m.

Approval is to be sought from MRWA's Heavy Vehicle Operations (HVO) section, to use any RAV on Council's Road Network that is greater than 2.5m in width, or greater than 4.3m in height, as these RAV's are not covered in this Policy.

Financial Implications

Allowing heavy vehicles on these sealed roads may require addition annual maintenance cost if the roads have not been constructed for heavy vehicle use.

Diverting vehicles away from the unsuitable Thompson Road may also assist in reducing the level of annual maintenance required on this road.

Strategic Implications

Shire of Trayning Strategic Community Plan 2013

OBJECTIVE: Economic – Provide an effective and efficient transportation network.

STRATEGIES:

E 3.1 - Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community.

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E 3.2 - Maintain an efficient, safe and quality local road network.

E 3.3 - Support the provision of appropriate regional transportation links, including rail, air and bus

Environmental Implications

Heavy vehicles utilising Couper and Leak Streets would discharge some level of carbon monoxide into the air but it's not expected to adversely impact on any of the community members or hospital patients, given it's only for a limited period during the year and the number of vehicles involved is not high.

Social Implications

Increased traffic on local streets in the townsite have the potential to a social impact on the community, but given it's only for a limited period during the year and the number of vehicles involved is not high the impact is not expected to be unreasonable or adversely impact the Kununoppin community

Officer's Comment

As it appears that the utilisation of the roads included in this report is already occurring so the formal application and approval process will legalise this practice by transport operators with very little in any additional impact on the community of Kununoppin.

Officer's Recommendation

It is recommended that:

Council authorise the Acting CEO to apply to Main Roads WA to have Leake and Couper Streets, Kununoppin and the unnamed section of road linking Wilson Street, Kununoppin to the Nungarin - Wyalkatchem Road approved as Restricted Access Vehicle level 4 roads.



11.1.3 Waiving of Fees – Caravan Park and Pool

Date of Report:	11 th October 2018
Proponent:	Shire of Trayning
File Ref:	7.1.2.7
Officer:	Paul Sheedy – A/Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Absolute Majority

Introduction

Council is requested to consider waiving fees for the use of the Caravan Park (showers) and Swimming Pool entry to employees of 'Hot Shots Feral & Pest Solutions' during their stay in Trayning during November and December 2018 and January 2019 for the Corella and feral animal cull.

Background

It has been the practice in past years for the Shire to waive these fees for the company's employees as they undertake the cull at no cost to the Shire, other than the waiving of fees.

The culling of Corellas will occur around the CBH and recreation grounds of Trayning and the company will also undertake the removal of feral animals from the Golf Course and Tip areas.

Consultation

Consultation is undertaken with Adrian Chesson, Wildlife Officer, Department of Parks and Wildlife Services and then company liaises with local farmers.

Statutory Environment

Wildlife Conservation Act 1950

A Damage License has been issued under regulation 5 of the Wildlife Conservation Act 1950.

Local Government Act 1995 section 6.12(1)(b)

6.12 Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may:
- (b) waive or grant concessions in relation to any amount of money;

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** Absolute majority required.*

Policy Implications

There are no policy implications

Financial Implications

Based on ten (10) employees visiting each time over the four (4) periods of three (30) days each time the loss of income to the Shire will be approximately \$600 in lost pool entry fees.

Strategic Implications

There are no strategic implications.

Environmental Implications

Corellas in large numbers can cause considerable damage to infrastructure, as well as placing pressure on native species through competition for nesting places and resources.

Social Implications

Some residents may be concerned about shooting taking place around the town's environs. Notices will be circulated to alert residents as to where and when shooting will take place, so that those places can be avoided and precautions to take for the safety their pets.

Officer's Comment

As the Shire no longer has a caretaker onsite at the Trayning caravan park the employees will not be staying at the park due to security issues with their equipment being left unattended during the day. They are planning to stay on farmers properties but have requested permission to utilise the showers at the caravan park and free access to the swimming pool.

The Acting Chief Executive Officer has completed the online Damage License application under regulation 5 of the Wildlife Conservation Act 1950, which lists conditions to be adhered to by the permit holder and the persons undertaking the cull.

As indicated in the 'Background' section of this report the company has been provided this service for several years at no cost to the Shire and given the benefits that the Shire and community receive from this annual cull it's considered reasonable for the Council to waive the relevant fees.



Recommendation/Council Decision

Moved: Cr ML McHugh

Seconded: Cr GI Yates

It is recommended that:

Council waive the caravan park shower and pool entry fees for the employees of 'Hot Shots Feral & Pest Solutions during their visit to the Shire in November and December 2018 and January 2019 to undertake the culling of corellas and other feral animals, estimated at approximately \$600.

Resolution: 10-2018.154

Carried: 4/0

14 CLOSURE

There being no further business, the Deputy Shire President thanked all Councillors and Staff present and declared the meeting closed at 5:04pm.