

Responses to Ms Taraeta Nicholls from Draft Notices of Motions and Questions tabled at the Annual Electors Meeting

Responses to Draft Notices of Motions

1. The Forum is an internal working session and the information discussed is confidential to Council and Exec Staff. There are no formal decisions made in the forum.
The Workshops are intended to provide Councillors and staff with the opportunity to propose, discuss and formulate philosophies, ideas, strategies, and concepts for the development of the local government and the district that may be presented to Council for consideration in the future.
2. The aquatic centre was constructed over a period of time, from 2009/10 to 2016/17, this includes the pool, landscaping & shade erections, etc, at total cost of \$1,134,628, (GST ex). The Kiosk upgrade was completed in 2019/20 at total cost of \$752,966, (GST ex). Costs include some other incidental costs associated with the project.
3. Administration office renovations, over the 2023/24 & 2024/25 Financial Years, total cost \$348,171, (GST ex). Costs include some incidental costs associated with the project.
4. All of Council owned buildings are included in the Annual Report. Unrealised Profit & Loss refers to property that is owned by Council and the P & L won't be realised until the property is disposed of.
5. All correspondence to the Shire should through the CEO and the CEO responds to matters raised on behalf of and in accordance with the Council directions.
6. The Council resolution was made in November 2024, is now 15 months ago and has been acted upon, any proposal to change the decision will be a new motion / resolution not a revoke.
7. The Caravan Park Chalets is a project identified by Council to cater for short stay accommodation for visitors (tourists) and short-term workers in Trayning. We have been utilising the two cottages (Condor & Rance) for this purpose and they have been continuously booked. The chalets will free up the two cottages for staff accommodation. It is noted that the provision of short stay accommodation has been identified in the Shires Strategic Community and Corporate Business Plan.
8. Staff are encouraged to investigate opportunities when they arise, unfortunately not every project listed on the Shires IPR Documents have funding opportunities available and therefore can be deferred for a short period.
9. Not every decision made by Council needs to be subject to community consultation, the councillors get elected by the people to make decisions on their behalf.

10. The computer software programs are necessary to assist staff to fulfil their obligations in accordance with statutory requirements. The RAMMS program is an asset management tool that assists in long term planning for road construction and maintenance.
11. There is only one committee of Council, being the Audit, Risk & Improvement Committee, and an independent Chair has been appointed in accordance with legislation. New amended legislation now requires for an independent Deputy Chair to be appointed to this committee and Council will soon advertise seeking expressions of interest.
12. Council records the meetings as required by the Local Government Act and associated regulations. A backup recording system was purchased prior to the February OCM and is in place.
13. NEWROC has received the Regional Landfill Strategy Assessment and the Regional Option Analysis report for waste management across the 7 member Shires. There has been an endorsement at NEWROC to continue to work together to progress to transfer stations in each local government however not for a regional waste site.
All current landfills in the 7-member local governments were assessed, so too identification of new sites against a robust criterion, for a regional landfill. No decision has been made as to this location.
14. The NEWROC application to the Regional Housing Fund has been presented this way because the Shires of Dowerin, Mukinbudin & Wyalkatchem have land available and a housing project “shovel ready” to proceed. The Shires of Koorda, Mt Marshall, Nungarin & Trayning will be the applicants in the next funding round.
15. Minutes provided to Council are included in the agenda for receipt and / or endorsement depending on the decisions and / or recommendations from the particular committee. These are included as agenda attachments.

Responses to Questions

- A written response has been provided to the Office of the Auditor General, the Shire has not received any correspondence from the Ministers office at this time.
- The Financial Statements are prepared and presented in the AAS27 accounting format as prescribed by legislation.
- There are no immediate plans to change the Workforce Plan. Council and staff are continuously monitoring the Shire operations & functions to identify more efficient ways to operate and meet budget constraints. The Shire of Mukinbudin has recently employed a property manager, and the services have been offered to the MEWROC members however at this time we handle the property management in-house and won't be taking up that offer.
- The purpose of the house-numbering project was to make it easy for our volunteers to locate a house in an emergency situation and for general ease of locating properties for all. It is very important for Ambulance, Police and others to locate the right house as quickly as possible. The Shire completed this project in October 2019 for approximately \$3,000. It is interesting to note that Council originally budgeted \$8,000 for this project to be completed in the 2015/16 financial year and has included the same budget provision every year since.
- The annual budget is monitored on an ongoing basis for staff to assess projects being completed within the budget parameters and this information is reported to Council. It is a requirement in accordance with the provisions of the Local Government Act and associated Regulations that all local governments conduct a Mid-Year Budget Review and make adjustments to the budget in accordance with the review.
- Staff provide Council with project updates in relation to cash flow and total budgeted provisions, and savings and / or over expenditure as the case may be. This information enables Council to discuss and monitor the operations to ensure the budgeted projects, both operational and capital works are on track.
- As previously stated (Q10 refers) the RAMMS program is an asset management tool that assists in long term planning for road construction and maintenance. PRIS won't impact the RAMMS program because as stated it is an internal working tool.



**SHIRE OF TRAYNING
PUBLIC QUESTION TIME SUBMISSION**

Provision for Public Question Time is allocated at the beginning of each Council meeting. Any items for consideration by Council must be with the Chief Executive Officer 8 days prior to the Meeting. This allows for the item to be included in the Agenda, which provides Councillors time to consider the matter and to conduct any research required. Late items will generally not be considered.

Please Print:

Full Name: Taraeta Nicholls
Address: 21 Adams Street
Trayning WA 6488

Question:

① That council publish the forum agenda to allow the community the opportunity to make submissions, deputation requests and engage with elected members prior to its presentation to council.

② That council publish the total amounts spent to date on the Trayning Pool

1. At the commencement of the meeting the Shire President will invite questions from the public on matters listed on the Agenda, or other matters of business relating to the Shire of Trayning.
2. At the conclusion of Public Question Time the Shire President will invite members of the public to present any statements or petitions to Council.
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*Hydrolic Centre
since upgrades started*

③ That council publish the total amount spent on the Administration building upgrades and future works.

④ That council direct the CEO to recoup the costs associated with buildings under lease for renovation and maintenance that are excluded from the annual report ie unrealized profit + loss.

⑤ That councillors respond to enquires themselves and raise these matters at council or forgo the ~~IT~~ allowance CP



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Please Print:

Full Name:

Taraeta Nicholls

Address:

21 Adams Street
Trayning WA 6488

Question:

⑥ That council revoke their resolution relating to the relocation of the gym in support of a community members booking related to the current strategic plan

⑦ The council produce a response to the previous public submission re caravan park chaffets to make this economically viable

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- ⑧ That council do not accept reports re projects or programs without direct links to current integrated planning documents (IPD)
- ⑨ That council provide verbal reason at each council meeting explaining their reasons for support and how they engaged with the community and identify the relevant stakeholders)
- ⑩ That council justify the expenditures on annual software including policy commons, RAMMS website that link to our ~~strategic~~ IPD and are value for the community



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Please Print:

Full Name:

Taraeta Nicholls

Address:

21 Adams Street
Trayning WA 6488

Question:

① That council appoint community representatives to committees for direct consumer representation

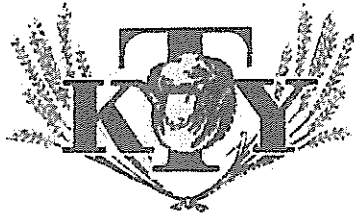
② That council record forum briefing audit, Elaps and council meetings for transparency, and implement backup recording options due to 3 failed council meeting recording since required

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(13) That council uphold their original decision relating to waste. Demonstrating that the Newroc Oct 2012 report re regional waste cost and risk analysis is either correct or incorrect. ~~and~~

(14) That council report on why the share of training was not included in the regional facility options

(15) All minutes, newsletters and reports from all organisations, membership and affiliations & collaborations are minuted and published.



PQ 001 / 24-25

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Please Print:

Full Name: Taraeta Nicholls
Address: 21 Adams St
Trayning WA 6488

Question:

Will council please explain why the financial statements do not include the written response to the minister relating to the audit for this annual report?

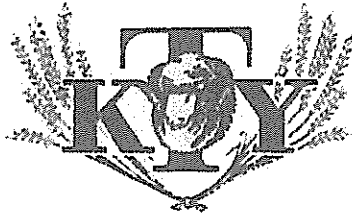
Why does the financial statements not reflect income and expenditure by program to align with the rate setting information in the budget?

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What changes are council planning to make to the workforce plan to respond to the CEO (Leanne Parola) comments that unless the council finds other sources of revenue their long term strategic plan is only achievable by raising rates 1% above CPI and still not reaching the 40% benchmark of rates vs program return?

Noting that these comments were also raised by previous CEO Graham Merrick and via Shive of Mukiinbudin building services / property management position includes working in the shire of Trayning?



PQ002/24-25

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Please Print:

Full Name:

Taraeta Nicholls

Address:

21 Adam St

Trayning WA 6458

Question:

Will council please explain why rural street addressing has not been completed via landgate?

That properties are not consistently provided with an address that is reflected on the council website and able to be visually correlated with the numbering

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→ Please turn over

And financial reporting, and other integrated planning documents in a consistent manner?

How does constantly adjusting the budget against actuals during the year and

reusing the same job codes for projects allow for oversight by council, thus as per policies allow the CEO to purchase based on said budget for the financial year?

Noting the adjustments began in July 2024 and continued throughout the year.



MOY-24/25
PA 24/24
003

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Please Print:

Full Name: Taraeta Nicholls

Address: 21 Adams St
Trayning WA 6488

Question: Re Roads- see attached

How does council make
appropriate financial decisions
based on the information
presented to council?

How does investing in the
RAMMS asset management
platform assist council?
What stakeholders does
this system connect
our data with? How
will / has PRIS impacted the
sharing with stakeholders?

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Appendix 1 – Road Hierarchy List

Road ID	Road	Start	End	Seal	Unseal
Tier 1 – Major Regional Significant					
101	KELLERBERN - BENCUBBIN ROAD NORTH	0	20290		
99	KELLERBERN - BENCUBBIN ROAD SOUTH	0	31340		
724100072	SUTHERLAND STREET <small>Access Road - Type C</small>	0	137	1.37	
101000192	TWINE STREET (370) <small>Regional Distributor</small>	0	370	0.49	20.39
10100101	TWINE STREET LEFT <small>Regional Distributor</small>	0	2029	370	
10100102	TWINE STREET RIGHT <small>Regional Distributor</small>	0	3134	370	
Tier 2 – Regional Significant					
1	BENCUBBIN - KUNUNOPPIN ROAD	0	13460	13.51	
7	DOODLANINE - KUNUNOPPIN ROAD	0	2748	27.48	27.47
90	HARROD ROAD <small>Local Distributor - Type C</small>	0	106910	10.69	
84	KELLERBERN - YELBENI ROAD <small>Access Road (m)</small>	0	2507	25.07	22.80
10930102	KUNUNOPPIN - NIUNUBUDIN ROAD	0	2383	23.83	
77	LEAKE STREET <small>Access Road - Type C</small>	0	540	0.54	
Tier 3 – District Significant					
65	APPLEYARD ROAD	0	1770		
95	BARNES ROAD	0	11630		
8	BENCUBBIN - KUNUNOPPIN ROAD	13460	20460		