

Louise Masser
Coordinator – Friends of the Church
c/- Trayning Post Office
Trayning WA 6488

10 May 2022

Chief Executive Officer & Councilors
Shire of Trayning
PO Box 95
Traying WA 6488
email: ceo@trayning.wa.gov.au

DRAFT LETTER TO THE SHIRE

☒ Yes happy for it to be sent as is

☐ No, make changes see below

Name/Initial

Kb CP A.R. AM.K.S

Date

11. 11. 2022

Dear CEO, Cr Brown, Cr Waters, Cr McHugh, Cr Marchant, Cr Barnes & Cr Leslie

Anglican Church

On behalf of the members of Friends of the Church I write to ask that council discuss the Anglican Church Project.

The quote from Keith Cream to refurbish the north internal and external walls dated 5 April 2022 is not detailed nor has a scope of works been forthcoming in which this quote was based on. The reason that a scope of works is of importance to the group is so that we are aware of what is going to be completed and what remains to be done.

Another area of concern for the group is the expenditure where 50% of the costs has been deducted from the fundraising. This work including the estimated expenditure in both time and materials was not detailed to the group prior to this commencing. The group is disappointed that this is not considered in-kind support for the project as volunteers also have provided their time and incurred expenditure for the project.

Concerns have been raised regarding the difference between Capital and Maintenance works. Half of the costs are deducted from fundraising for both expenditure categories and deductions have been made for costs prior to the forming of the Friends of the Church in February 2021. The expenditure was for Shire of Trayning Staff wages, Emergency Services Levy (ESL) for 2020/2021 and the Property Insurance for 2020/2021. The ESL and Insurance also do not appear to be pro rata for the 2020/2021 financial year. There is a consensus within the group that the ESL, Insurance, pest control, RCD testing and structural engineering reports should not be a shared expense as these costs would have continued to be incurred without the Friends of the Church.

The Friends of the Church request that

- wage expenditure prior to the Friends of the Church being formed in February 2020 is not deducted from fundraising amounts;
- wage expenditure incurred to date is returned to the funds raised balance as this was in-kind support for the project;
- the general journal entry for reallocation of expenses from BC86 to BM48 be detailed;

- copies of the invoices that are associated with the already deducted expenditure are provided to enable transparency with the members on how funds are being spent;
- a scope of works is provided to support Keith Cream's quotation or he be asked to provide a detailed quotation for the works; and
- future works be a fully scoped with responsibility for the shared expenditure be clearly defined prior to commencement.

The Friends of the Church acknowledge that the Shire of Trayning have been trying to complete this project for over ten years. We as a group feel that moving forwards with more clarity and transparency that this project can be completed. The Friends of the Church look forward to council discussing this at their next council meeting and providing a written response to the Friends of the Church.

Yours sincerely

L. Masser

Louise Masser

Coordinator – Friends of the Church

Kylie Braddon - Trayning Hotel.

Chloe Partington - CH

ANNA RICETTI

wally Knott

Valda Knott

Jenny Francis

Angie McDonnell

Kelinda Sheard.

DYLAN TARR.