



**MINUTES  
FOR  
ORDINARY MEETING OF COUNCIL  
Wednesday 20 May 2020**

**Via Videoconference  
Commencement: 4:00pm**





**SHIRE OF  
TRAYNING**  
*Rock Solid*

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The Shire of Trayning warns that anyone who has any application lodged with the Shire of Trayning must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Trayning in respect of the application.

Signed

Brian Jones  
Chief Executive Officer



## MINUTES

Ordinary Meeting of the Trayning Shire Council,  
held via Videoconference  
on Wednesday 20 May 2020, commencing at 4:00pm.

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## PREFACE

When the Chief Executive Officer approves these Minutes for distribution they are in essence “Unconfirmed” until the following Council Meeting, where the Minutes will be confirmed subject to any amendments made by the members of the Committee

The “Confirmed” Minutes are then signed off by the Presiding Person.

## UNCONFIRMED MINUTES

These minutes were approved for distribution on 28 May 2020.

Brian Jones  
**CHIEF EXECUTIVE OFFICER**

## CONFIRMED MINUTES

These minutes were confirmed at a meeting held on 17 June 2020.

Signed:

*Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.*



## **1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President Cr MA Brown welcomed the Councillors and Staff before declaring the meeting open at 4:06pm.

### **New Motion**

**Moved: Cr MS Hudson**

**Seconded: Cr FA Tarr**

That Standing Order number 6.2- Members to occupy own seats be suspended for the duration of the meeting.

**Resolution: 05-2020.46**

**Carried: 7/0**

## **2 ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**

### **MEMBERS:**

Cr Melanie Brown (Shire President)  
Cr Geoff Waters (Deputy Shire President)  
Cr Freda Tarr  
Cr Michelle McHugh  
Cr Marlon Hudson  
Cr Jim Wilkins  
Cr Clayton Marchant

### **STAFF:**

Mr Parthiv Parekh (Manager of Financial Services)  
Miss Belinda Taylor (Manager of Corporate Services)

### **APOLOGIES:**

Mr Brian Jones (Chief Executive Officer)

### **ON APPROVED LEAVE(S) OF ABSENCE:**

Nil

### **ABSENT:**

Nil



VISITORS:

Nil

**3 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

**4 PUBLIC QUESTION TIME**

Nil

**5 APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST**

**5.1 Applications Previously Approved**

Nil

**5.2 Leave of Absence**

Nil

**5.3 Disclosure of Interest**

<i>Councillor / Officer</i>	<i>Item No</i>	<i>Nature of Interest</i>	<i>Extent of Interest</i>
Cr CL Marchant	11.1.3	Financial	Contractor
Cr ML McHugh	11.1.3	Financial	Contractor
Cr ML McHugh	13.2	Financial	Employee

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**6.1 Petitions**

Nil

**6.2 Deputations**

Nil

**6.3 Presentations**

Nil



## **7 CONFIRMATION OF MINUTES**

### **7.1 Ordinary Meeting of Council**

#### **Officer Recommendation/Council Decision**

**Moved Cr MS Hudson**

**Seconded Cr GF Waters**

That the minutes of the Ordinary Meeting of Council held on 22 April 2020 be confirmed as a true and correct record of the proceedings.

**Resolution 05-2020.47**

**Carried 7/0**

## **8 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS**

## **9 REPORTS OF OFFICERS**

### **9.1 REGULATORY SERVICES**



### 9.1.1 Draft DAIP- TRAYNING 2020 - 2025

Date of Report:	14 May 2020
Proponent:	N/A
File Ref:	4.1.5.2
Officer	Peter Toboss -- Principal Environmental Health Officer (PEHO)
Senior Officer:	Brian Jones --Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	9.1.1 Draft DAIP- TRAYNING 2020 - 2025
Voting Requirements:	Simple Majority

#### **Purpose of Report**

For Council to consider endorsing the Shire of Trayning Draft Disability Access and Inclusion Plan (DAIP) 2020-2025 for Community Consultation.

#### **Background**

Under the WA Disability Services Act 1993 (amended 2004), all public authorities are required to develop, implement and review a Disability Access Inclusion Plan (DAIP) every five years. The Shire's DAIP 2012-2017 has been reviewed and a new DAIP 2020 - 2025 has been developed and Council has been requested to endorse the draft for community consultations.

#### **Consultation**

There has been consultation with the Chief Executive Officer.

#### **Statutory Environment**

*Local Government Act 1995.*

*Disability Services Act 1993 (amended 2004);*

*WA Equal Opportunity Act 1984 (amended 1988);*

*Commonwealth Disability Discrimination (DDA) Act 1992*

#### **Policy Implications**

This proposal does not contain any notable policy implications.

#### **Financial implications**

This proposal does not contain any notable financial implications.





### **Strategic Implications**

This proposal does not contain any notable strategic implications.

### **Officer's Comments**

The Disability Services Act 1993 (amended 2004) requires all local governments to develop and implement a Disability Access and Inclusion Plan (DAIP) to assist in planning and implementing improvements to access and inclusion.

This plan can benefit many people in the community including people with disability, the elderly, parents and carers with young children, workers with trolleys and people from culturally and linguistically diverse backgrounds.

The Shire's DAIP meets the requirements of the Disability Services Act 1993 (amended 2004). The PEHO undertook a review of the Shire's 2012 – 2017 DAIP and develop a new DAIP 2020–2025. This new DAIP includes strategies to address access barriers and promote inclusion, identified through the review and consultation with our community.

The Draft DAIP was then forwarded to the Department of Communities - Disability Services (formally Disability Services Commission) for compliance review and was deemed to be compliant. The new DAIP 2020-2025 will continue to focus on strategies to address physical access barriers to Shire facilities and services and in addition, to improve opportunities for people with a disability to be included within the Shire.

The Shire is required by the Disability Services Act 1993 (amended 2004) to develop and implement a Disability Access and Inclusion Plan (DAIP) and to report annually on the DAIP to the Department of Communities - Disability Services.

Once endorsed, the Draft DAIP will be advertised for Community consultation, seeking comments and feedback on the plan.

### **Officer's Recommendation /Council Decision**

**Moved Cr FA Tarr**

**Seconded Cr CL Marchant**

That Council endorses the Shire of Trayning Disability Access and Inclusion Plan 2020 – 2025 for community consultations.

**Resolution 05-2020.48**

**Carried 7/0**



## 10.1 MANAGER OF FINANCE

### 10.1.1 Monthly Financial Report for April 2020

Date of Report:	13 May 2020
Proponent:	N/A
File Ref:	N/A
Officer	Parthiv Parekh – Manager of Financial Services
Senior Officer:	Brian Jones –Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	10.1.1 Monthly Financial Report for April 2020
Voting Requirements:	Simple Majority

#### **Purpose of Report**

This report presents for consideration the Monthly Financial Report, for the period ending 30<sup>th</sup> April 2020.

#### **Background**

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

These reports are prepared after all the end of month payments and receipts have been processed.

#### **Consultation**

There has been consultation with the Chief Executive Officer.

#### **Statutory Environment**

##### Local Government Act 1995 -

##### 6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

##### Local Government (Financial Management) Regulations 1996 -

##### 34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —

*committed assets* means revenue unspent but set aside under the annual budget for a specific purpose.



- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The recommendation that follows is consistent with the legislative requirements.

### **Policy Implications**

This proposal incorporates the requirements of policy 7.11 – Investment of Surplus Funds, specifically the requirement to report on Councils investments within the Monthly Financial Report.

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### **Financial Implications**

A copy of the Monthly Financial Report for the period ending 30<sup>th</sup> April 2020, including the report on significant variances, Investment of Councils reserve and surplus funds and the reconciliation of Councils bank accounts, has been provided to Council via attachment to this report.

### **Strategic Implications**

There are no strategic implications.

### **Environmental Implications**

There are no environmental implications.

### **Social Implications**

There are no social implications.

### **Officer's Comment**

Nil

### **Officer's Recommendation /Council Decision**

<b>Moved Cr CL Marchant</b>	<b>Seconded Cr GF Waters</b>
That Council accepts the Monthly Financial Report for the period ending 30 <sup>th</sup> April 2020 as presented.	
<b>Resolution 05-2020.49</b>	<b>Carried 7/0</b>



## **SHIRE OF TRAYNING**

### **MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 30 April 2020**

**LOCAL GOVERNMENT ACT 1995**

**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Shire of Trayning  
Information Summary  
For the Period Ended 30 April 2020**

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 April 2020 of \$498,962.

### Items of Significance

The material variance adopted by the Shire of Trayning for the 2018/19 year is \$10,000 and 10%. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Collected				
	/				
	Completed	Annual Budget	YTD Budget	YTD Actual	
<b>Grants, Subsidies and Contributions</b>					
Operating Grants, Subsidies and Contributions	78%	\$ 932,854	\$ 795,890	\$ 725,519	
Non-operating Grants, Subsidies and Contributions	57%	\$ 1,609,113	\$ 1,340,920	\$ 910,645	
	64%	\$ 2,541,967	\$ 2,136,810	\$ 1,636,164	
Rates Levied	100%	\$ 1,160,244	\$ 1,166,126	\$ 1,158,927	

% Compares current ytd actuals to annual budget

**Shire of Trayning  
Information Summary  
For the Period Ended 30 April 2020**

## Key Information

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<b>Financial Position</b>		<b>Prior Year 30 April 2019</b>	<b>Current Year 30 April 2020</b>
Adjusted Net Current Assets	113%	\$ 439,749	\$ 498,962
Cash and Equivalent - Unrestricted	160%	\$ 487,252	\$ 779,157
Cash and Equivalent - Restricted	122%	\$ 654,677	\$ 798,473
Receivables - Rates	115%	\$ 79,268	\$ 90,943
Receivables - Other	455%	\$ 21,586	\$ 98,165
Payables	1346%	\$ 28,638	\$ 385,409

*% Compares current ytd actuals to prior year actuals at the same time*

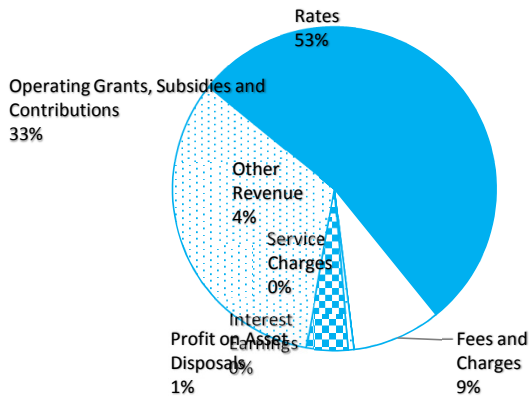
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

## Preparation

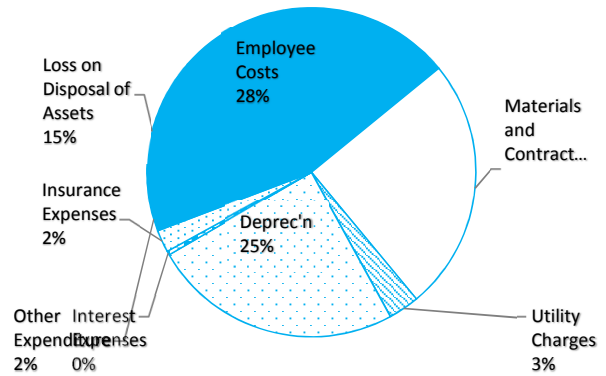
Prepared by:	Parthiv Parekh - Manager of Financial Services
Reviewed by:	Brian Jones - Chief Executive Officer
Date prepared:	12-May-20

**Shire of Trayning  
Information Summary  
For the Period Ended 30 April 2020**

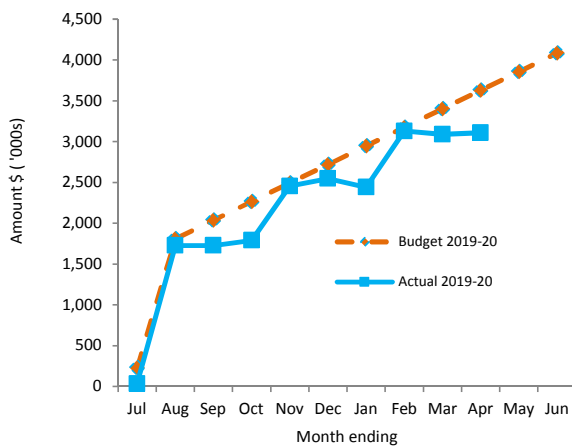
## Operating Revenue



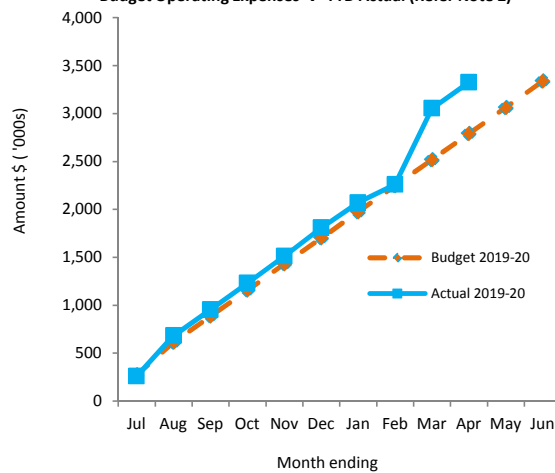
## Operating Expenditure



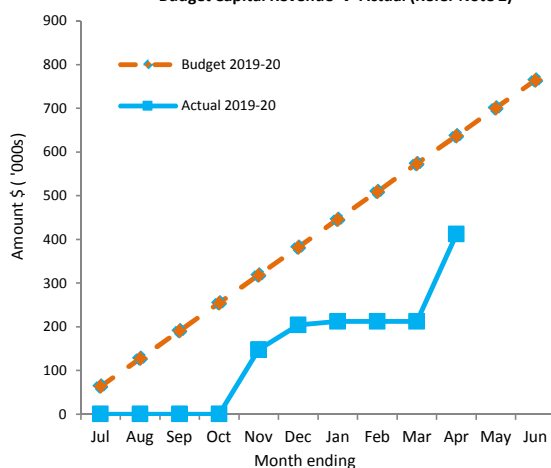
**Budget Operating Revenues -v- Actual (Refer Note 2)**



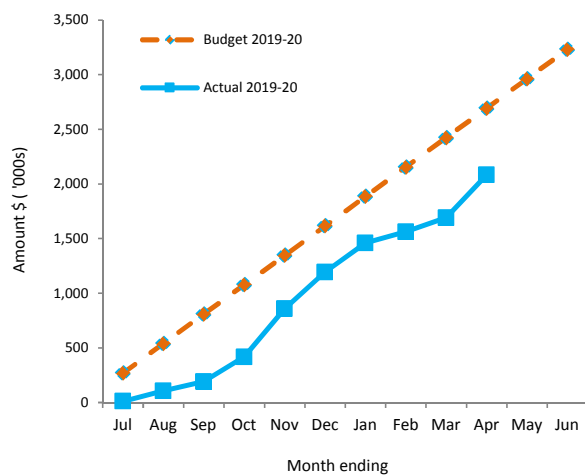
**Budget Operating Expenses -v- YTD Actual (Refer Note 2)**



**Budget Capital Revenue -v- Actual (Refer Note 2)**



**Budget Capital Expenses -v- Actual (Refer Note 2)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.



**SHIRE OF TRAYNING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 April 2020**

		Amended							
		Annual	Annual	Amended YTD	YTD	Var. \$	Var. %	Var.	Significant
	Note	Budget	Budget	Budget	Actual	(b)-(a)	(b)-(a)/(a)	▲▼	Var.
		\$	\$	\$	\$	\$	%		\$
<b>Opening Funding Surplus(Deficit)</b>	3	865,601	1,112,867	1,112,867	1,112,867	0	0%		
<b>Revenue from operating activities</b>									
Governance		33,500	33,500	27,880	18,185	(9,695)	(35%)	▼	
General Purpose Funding - Rates	9	1,160,244	1,160,244	1,166,126	1,158,926	(7,200)	(1%)	▼	
General Purpose Funding - Other		630,218	630,218	525,130	520,620	(4,510)	(1%)	▼	
Law, Order and Public Safety		6,500	6,500	5,400	6,381	981	18%	▲	
Health		91,900	91,900	76,570	66,104	(10,466)	(14%)	▼	\$
Education and Welfare		200	200	160	0	(160)	(100%)	▼	
Housing		81,850	81,850	68,200	63,190	(5,010)	(7%)	▼	
Community Amenities		60,245	60,245	58,120	50,617	(7,503)	(13%)	▼	
Recreation and Culture		5,106	5,106	4,240	11,147	6,907	163%	▲	
Transport		335,936	335,936	298,460	234,914	(63,546)	(21%)	▼	\$
Economic Services		9,750	9,750	8,100	8,463	363	4%	▲	
Other Property and Services		59,900	59,900	49,910	57,826	7,916	16%	▲	
		<b>2,475,349</b>	<b>2,475,349</b>	<b>2,288,296</b>	<b>2,196,372</b>				
<b>Expenditure from operating activities</b>									
Governance		(485,482)	(485,482)	(415,765)	(332,117)	83,648	20%	▲	\$
General Purpose Funding		(48,592)	(48,592)	(40,470)	(25,695)	14,775	37%	▲	\$
Law, Order and Public Safety		(47,089)	(47,089)	(39,130)	(41,050)	(1,920)	(5%)	▼	
Health		(164,662)	(164,662)	(137,140)	(135,782)	1,358	1%	▲	
Education and Welfare		(97,733)	(97,733)	(81,320)	(81,255)	65	0%	▲	
Housing		(138,686)	(138,686)	(114,860)	(240,075)	(125,215)	(109%)	▼	\$
Community Amenities		(177,531)	(177,531)	(147,570)	(133,994)	13,576	9%	▲	
Recreation and Culture		(653,800)	(653,800)	(544,230)	(834,966)	(290,736)	(53%)	▼	\$
Transport		(1,399,229)	(1,399,229)	(1,165,850)	(1,327,945)	(162,095)	(14%)	▼	\$
Economic Services		(117,322)	(117,322)	(97,620)	(93,096)	4,524	5%	▲	
Other Property and Services		(7,409)	(7,409)	(6,030)	(79,962)	(73,932)	(1226%)	▼	\$
		<b>(3,337,535)</b>	<b>(3,337,535)</b>	<b>(2,789,985)</b>	<b>(3,325,937)</b>				
<b>Operating activities excluded from budget</b>									
Add back Depreciation		835,931	835,931	696,530	818,335	121,805	17%	▲	\$
Adjust (Profit)/Loss on Asset Disposal	8	14,820	25,566	12,340	479,241	466,901	3784%	▲	\$
Movement in Leave Reserve (Added Back)		0	0	0	22	22		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
<b>Amount attributable to operating activities</b>		<b>(11,435)</b>	<b>(689)</b>	<b>207,181</b>	<b>168,033</b>				
<b>Investing Activities</b>									
Non-operating Grants, Subsidies and Contributions	11	1,609,113	1,609,113	1,340,920	910,645	(430,275)	(32%)	▼	\$
Proceeds from Disposal of Assets	8	206,750	140,000	172,280	204,091	31,811	18%	▲	\$
Land Held for Resale	13	0	0	0	0	0			
Land and Buildings	13	(1,415,000)	(1,415,000)	(1,179,160)	(760,316)	418,844	36%	▲	\$
Furniture and Equipment	13	0	0	0	0	0			
Plant and Equipment	13	(872,000)	(872,000)	(726,640)	(576,677)	149,963	21%	▲	\$
Infrastructure Assets - Roads	13	(809,682)	(809,682)	(674,630)	(693,526)	(18,896)	(3%)	▼	
Infrastructure Assets - Footpaths		(47,096)	(47,096)	(39,210)	(20,800)	18,410	47%	▲	\$
Infrastructure Assets - Drainage	13	0	0	0	0	0			
Infrastructure Assets - Airports	13	0	0	0	0	0			
Infrastructure Assets - Water	13	0	0	0	0	0			
Infrastructure Assets - Other	13	0	0	0	0	0			
<b>Amount attributable to investing activities</b>		<b>(1,327,915)</b>	<b>(1,394,665)</b>	<b>(1,106,440)</b>	<b>(936,582)</b>				
<b>Financing Activities</b>									
Proceeds from New Debentures		200,000	200,000	166,660	200,000	33,340	(20%)	▲	
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		4,475	4,475	3,720	2,061	(1,659)	45%	▼	
Transfer from Reserves	7	357,794	357,794	298,150	7,824	(290,326)	97%	▼	
Advances to Community Groups		0	0	0	0	0			
Repayment of Debentures	10	(41,226)	(41,226)	(34,330)	(30,865)	3,465	10%	▲	
Transfer to Reserves	7	(47,294)	(47,294)	(39,400)	(24,375)	15,025	38%	▲	\$
<b>Amount attributable to financing activities</b>		<b>473,749</b>	<b>473,749</b>	<b>394,800</b>	<b>154,644</b>				
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>191,261</b>	<b>608,409</b>	<b>498,962</b>				

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF TRAYNING**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 April 2020**

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
<b>Opening Funding Surplus (Deficit)</b>	3	865,601	1,112,867	1,112,867	1,112,867	0	0%		
<b>Revenue from operating activities</b>									
Rates	9	1,160,244	1,160,244	1,166,126	1,158,927	(7,199)	(1%)	▼	
Operating Grants, Subsidies and Contributions	11	932,854	932,854	795,890	725,519	(70,371)	(9%)	▼	
Fees and Charges		250,035	250,035	216,200	195,808	(20,392)	(9%)	▼	
Service Charges		0	0	0	0	0			
Interest Earnings		24,316	24,316	20,200	11,970	(8,230)	(41%)	▼	
Other Revenue		106,350	106,350	88,590	91,978	3,388	4%	▲	
Profit on Disposal of Assets	8	1,550	7,063	1,290	12,171	10,881	844%	▲	\$
		<b>2,475,349</b>	<b>2,480,862</b>	<b>2,288,296</b>	<b>2,196,372</b>				
<b>Expenditure from operating activities</b>									
Employee Costs		(1,140,635)	(1,140,635)	(949,750)	(921,831)	27,919	3%	▲	
Materials and Contracts		(970,109)	(970,109)	(812,730)	(827,384)	(14,654)	(2%)	▼	
Utility Charges		(124,135)	(124,135)	(103,160)	(101,247)	1,913	2%	▲	
Depreciation on Non-Current Assets		(835,931)	(835,931)	(696,530)	(818,335)	(121,805)	(17%)	▼	\$
Interest Expenses		(17,504)	(17,504)	(14,540)	(13,374)	1,166	8%	▲	
Insurance Expenses		(100,713)	(100,713)	(89,595)	(72,485)	17,110	19%	▲	\$
Other Expenditure		(132,138)	(132,138)	(110,050)	(79,870)	30,181	27%	▲	\$
Loss on Disposal of Assets	8	(16,370)	(32,628)	(13,630)	(491,413)	(477,783)	(3505%)	▼	\$
Loss FV Valuation of Assets		0	0	0	0	0			
		<b>(3,337,535)</b>	<b>(3,353,793)</b>	<b>(2,789,985)</b>	<b>(3,325,937)</b>				
<b>Operating activities excluded from budget</b>									
Add back Depreciation		835,931	835,931	696,530	818,335	121,805	17%	▲	\$
Adjust (Profit)/Loss on Asset Disposal	8	14,820	25,566	12,340	479,241	466,901	3784%	▲	\$
Movement in Leave Reserve (Added Back)		0	0	0	22	22		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
<b>Amount attributable to operating activities</b>		<b>(11,435)</b>	<b>(11,435)</b>	<b>207,181</b>	<b>168,033</b>				
<b>Investing activities</b>									
Non-Operating Grants, Subsidies and Contributions	11	1,609,113	1,609,113	1,340,920	910,645	(430,275)	(32%)	▼	\$
Proceeds from Disposal of Assets	8	206,750	140,000	172,280	204,091	31,811	18%	▲	\$
Land Held for Resale	13	0	0	0	0	0			
Land and Buildings	13	(1,415,000)	(1,415,000)	(1,179,160)	(760,316)	418,844	36%	▲	\$
Furniture and Equipment	13	0	0	0	0	0			
Plant and Equipment	13	(872,000)	(872,000)	(726,640)	(576,677)	149,963	21%	▲	\$
Infrastructure Assets - Roads	13	(809,682)	(809,682)	(674,630)	(693,526)	(18,896)	(3%)	▼	
Infrastructure Assets - Footpaths	13	(47,096)	(47,096)	(39,210)	(20,800)	18,410	47%	▲	\$
Infrastructure Assets - Drainage	13	0	0	0	0	0			
Infrastructure Assets - Airports	13	0	0	0	0	0			
Infrastructure Assets - Water	13	0	0	0	0	0			
Infrastructure Assets - Other		0	0	0	0	0			
<b>Amount attributable to investing activities</b>		<b>(1,327,915)</b>	<b>(1,394,665)</b>	<b>(1,106,440)</b>	<b>(936,582)</b>				
<b>Financing Activities</b>									
Proceeds from New Debentures		200,000	200,000	166,660	200,000	33,340	20%	▲	\$
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		4,475	4,475	3,720	2,061	(1,659)	(45%)	▼	
Transfer from Reserves	7	357,794	357,794	298,150	7,824	(290,326)	(97%)	▼	\$
Advances to Community Groups		0	0	0	0	0			
Repayment of Debentures	10	(41,226)	(41,226)	(34,330)	(30,865)	3,465	10%	▲	
Transfer to Reserves	7	(47,294)	(47,294)	(39,400)	(24,375)	15,025	38%	▲	\$
<b>Amount attributable to financing activities</b>		<b>473,749</b>	<b>473,749</b>	<b>394,800</b>	<b>154,644</b>				
<b>Closing Funding Surplus (Deficit)</b>	3	<b>0</b>	<b>180,516</b>	<b>608,408</b>	<b>498,962</b>				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

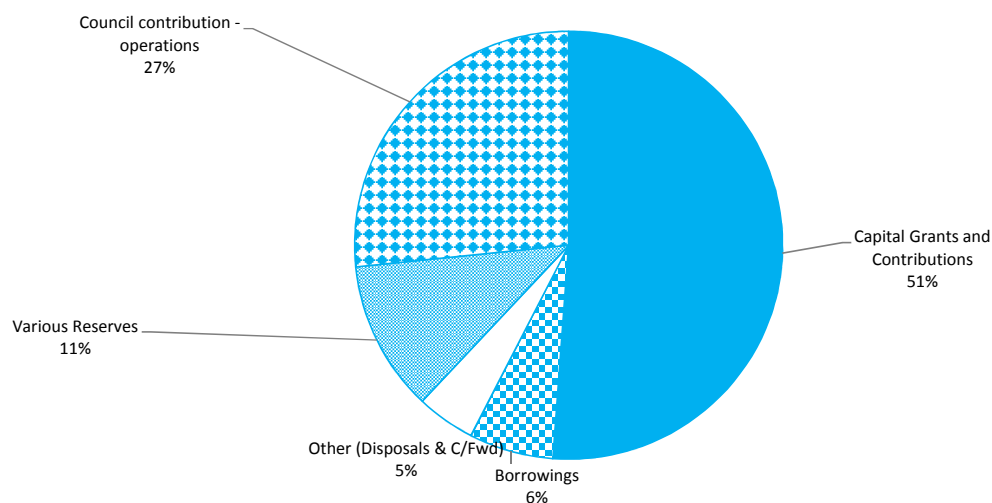
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF TRAYNING**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 30 April 2020

**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	Adopted Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$	\$
Land Held for Resale	13	0	0	0	0	0	0	0
Land and Buildings	13	0	760,316	1,179,160	1,415,000	1,415,000	760,316	(418,844)
Furniture and Equipment	13	0	0	0	0	0	0	0
Plant and Equipment	13	0	576,677	726,640	872,000	872,000	576,677	(149,963)
Infrastructure Assets - Roads	13	0	693,526	674,630	809,682	809,682	693,526	18,896
Infrastructure Assets - Footpaths	13	0	20,800	39,210	47,096	47,096	20,800	(18,410)
Infrastructure Assets - Drainage	13	0	0	0	0	0	0	0
Infrastructure Assets - Airports	13	0	0	0	0	0	0	0
Infrastructure Assets - Water	13	0	0	0	0	0	0	0
Infrastructure Assets - Other	13	0	0	0	0	0	0	0
<b>Capital Expenditure Totals</b>		0	2,051,318		3,143,778	3,143,778	2,051,318	(568,322)
<b>Capital acquisitions funded by:</b>								
Capital Grants and Contributions				1,340,920	1,609,113	1,609,113	910,645	(430,275)
Borrowings				166,660	200,000	200,000	200,000	33,340
Other (Disposals & C/Fwd)				172,280	140,000	206,750	204,091	31,811
Council contribution - Cash Backed Reserves								0
Various Reserves				298,150	357,794		7,824	(290,326)
Council contribution - operations				(1,978,010)	836,871		728,758	2,706,768
<b>Capital Funding Total</b>				0	3,143,778		2,051,318	2,051,318

**Budgeted Capital Acquisitions Funding**











































**SHIRE OF TRAYNING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2019/20 year is \$10,000 or 10% whichever is the greater.

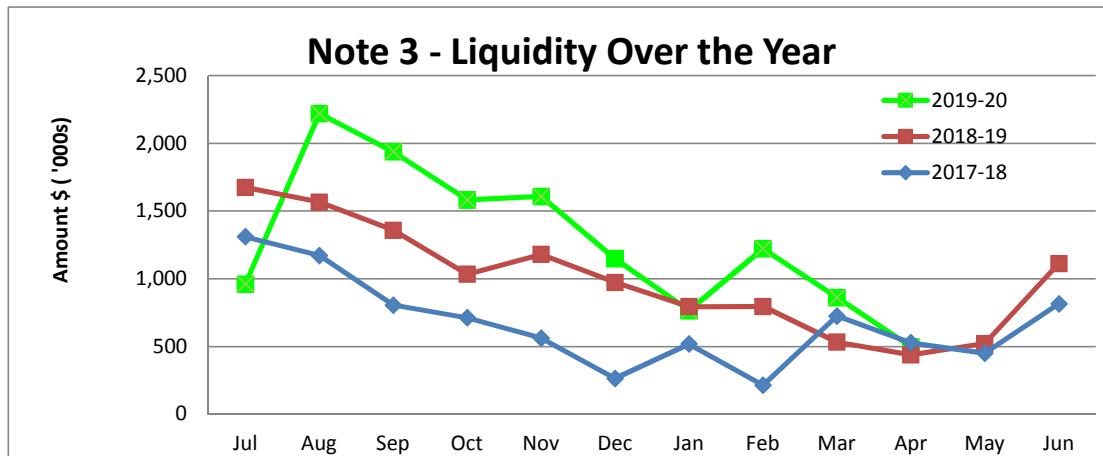
Reporting Program	Var. \$	Var. %	Var.  	Significant Var.  	Timing/ Permanent	Explanation of Variance
Governance	(9,695)	(35%)			Timing	Debt recovery of Rates and Sundry debtors.
Law, Order and Public Safety	981	18%			Timing	FESA contribution received in October
Health	(10,466)	(14%)			Timing	Dr's Vehicle expenses
Recreation and Culture	6,907	163%			Permanent	Reimbursement from Trayning District Sporting club and Gardener House Rent not budgeted
Transport	(63,546)	(21%)			Timing	Grants received early
Other Property and Services	7,916	16%			Permanent	Revenue from Sale of Material not budgeted
Governance	83,648	20%			Timing	Miscellaneous
General Purpose Funding	14,775	37%			Timing	Landsgate valuation exp
Housing	(125,215)	(109%)			Timing	Aged care building maintenance
Community Amenities	13,576	9%			Timing	Material and contracts expenditure for Domestic refusew collection, refuse site maintenance and Recycling service Expenses are below the budget
Recreation and Culture	(290,736)	(53%)			Timing	Pool maintenance, pool management salaries, recreation ground maintenance and depreciation
Transport	(162,095)	(14%)			Timing	Depreciation expenses 185k is not processed.
Non-operating Grants, Subsidies and Contributions	(430,275)	(32%)			Timing	FESA contribution Grants is not received as budgeted.
Proceeds from Disposal of Assets	31,811	18%			Timing	revenue smoothing requires for plant disposals
Land and Buildings	418,844	36%			Timing	Swimming pool upgrade invoices for the various stages
Plant and Equipment	149,963	21%			Timing	Plant purchase invoice outstanding not processed
Infrastructure Assets - Roads	(18,896)	(3%)			Timing	Bitumen work to be done during summer
Infrastructure Assets - Footpaths	18,410	47%			Timing	Footpath spending is under budget
Proceeds from New Debentures	33,340	(20%)			Timing	No money raised via debentures since July 2019
Transfer from Reserves	(290,326)	97%			Timing	No major transfer made from reserve since July 2019
Repayment of Debentures	3,465	10%			Timing	Loan repayment of community recreation centre and Trayning unmanned fuel site
Transfer to Reserves	15,025	38%			Timing	Money transferred from performance reserve to building reserve

**SHIRE OF TRAYNING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30/06/2019	30/04/2019	30/04/2020
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	1,145,377	487,252	776,311
Cash Restricted - Conditions over Grants	11	0	0	2,846
Cash Restricted - Reserves	4	780,985	654,677	798,473
Receivables - Rates	6	64,573	79,268	90,943
Receivables - Other	6	57,666	21,586	98,165
Inventories		20,419	20,978	13,584
		2,069,020	1,263,761	1,780,321
<b>Less: Current Liabilities</b>				
Payables		(76,729)	(28,638)	(385,409)
Loan Liability		(41,226)	(10,044)	(10,361)
Provisions		(146,955)	(163,018)	(146,955)
		(264,910)	(201,699)	(542,725)
Less: Cash Reserves	7	(755,069)	(654,677)	(771,616)
Add Back: Component of Leave Liability not Required to be funded		22,599	22,585	22,621
Add Back: Current Loan Liability		41,226	10,044	10,361
Adjustment for Trust Transactions Within Muni		0	(265)	0
<b>Net Current Funding Position</b>		<b>1,112,867</b>	<b>439,749</b>	<b>498,962</b>



**Comments - Net Current Funding Position**

**SHIRE OF TRAYNING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2020

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>								
Municipal Fund Bank	778,757				778,757	Westpac	Variable	At Call
Cash on Hand	400				400	N/A	Nil	On Hand
LEAVE RESERVE BANK		22,621			22,621	Westpac	0.15%	At Call
PLANT RESERVE BANK		532,711			532,711	Westpac	0.15%	At Call
BUILDING RESERVE BANK		99,067			99,067	Westpac	0.15%	At Call
History Reserve Bank		0			0	Westpac	0.15%	At Call
FACILITIES RESERVE BANK		7,547			7,547	Westpac	0.15%	At Call
MEDICAL RESERVE BANK		55,561			55,561	Westpac	0.15%	At Call
REFUSE RESERVE BANK		29,258			29,258	Westpac	0.15%	At Call
SWIMMING POOL RESERVE BANK		24,851			24,851	Westpac	0.15%	At Call
Caravan Park Upgrade Reserve		0			0	Westpac	2.33%	At Call
Trust Fund Bank			0		0	Westpac	0.00%	At Call
Deposits and Bond Monies - Restricted		26,856			26,856	Westpac	0.00%	At Call
<b>(b) Term Deposits</b>								
Municipal Fund Investments	0				0	Westpac	Variable	At Call
Performance & Retention Bank Reserve		0			0	Bendigo	2.05%	28-Jul-19
<b>(c) Investments</b>								
				0	0	N/A	N/A	N/A
<b>Total</b>	<b>779,157</b>	<b>798,473</b>	<b>0</b>	<b>0</b>	<b>1,577,629</b>			

**Comments/Notes - Investments**

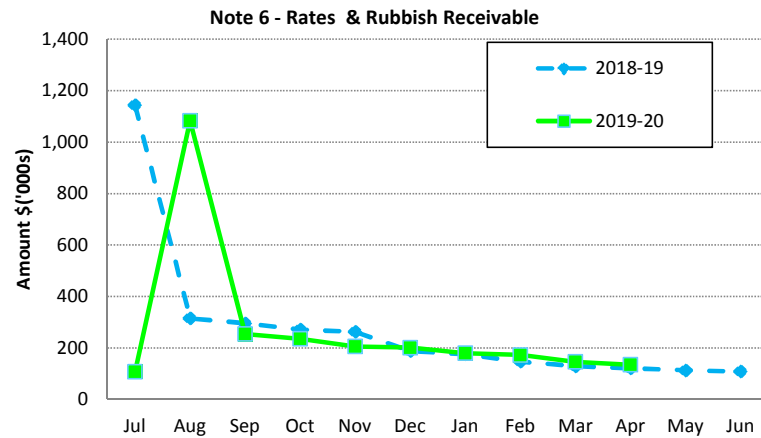
**SHIRE OF TRAYNING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 6: Receivables**

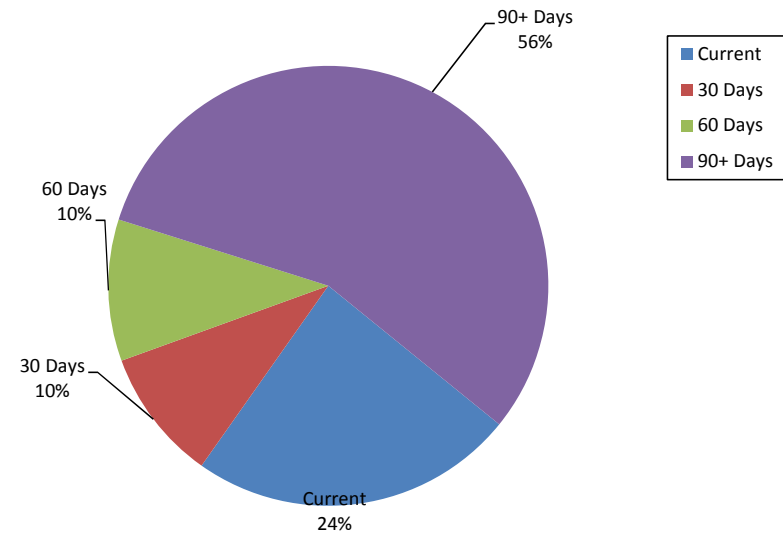
Receivables - Rates & Rubbish	30 April 2020	30 June 2019
	\$	\$
Opening Arrears Previous Years	107,451	160,303
Levied this year	1,243,903	1,226,800
Less Collections to date	(1,217,533)	(1,279,652)
<b>Equals Current Outstanding</b>	<b>133,821</b>	<b>107,451</b>
<b>Net Rates Collectable</b>	<b>133,821</b>	<b>107,451</b>
% Collected	90.10%	92.25%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	8,072	3,274	3,503	18,877	33,726
<b>Balance per Trial Balance</b>					
Sundry Debtors					36,563
Receivables - Other					64,017
<b>Total Receivables General Outstanding</b>					<b>100,580</b>

Amounts shown above include GST (where applicable)



**Note 6 - Accounts Receivable (non-rates)**



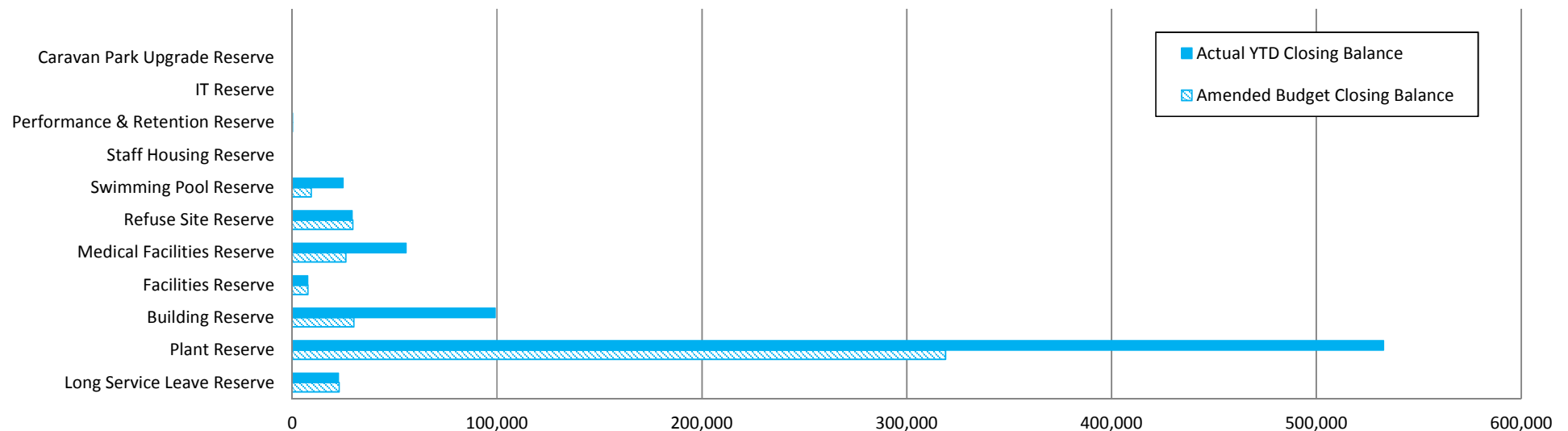
**Comments/Notes - Receivables Rates & Rubbish**

**SHIRE OF TRAYNING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2020

**Note 7: Cash Backed Reserve**

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	22,599	284	22	0	0	0	0	22,883	22,621
Plant Reserve	532,176	6,696	523	0	0	(220,000)	0	318,872	532,698
Building Reserve	91,153	1,147	90	37,794	7,824	(100,000)	0	30,094	99,067
Facilities Reserve	7,540	95	7	0	0	0	0	7,635	7,547
Medical Facilities Reserve	55,507	698	55	0	0	(30,000)	0	26,205	55,561
Refuse Site Reserve	29,229	368	29	0	0	0	0	29,597	29,258
Swimming Pool Reserve	9,168	115	12	0	15,671	0	0	9,283	24,851
Staff Housing Reserve	0	0	0	0	0	0	0	0	0
Performance & Retention Reserve	7,697	97	139	0	0	(7,794)	(7,824)	0	12
IT Reserve	0	0	0	0	0	0	0	0	0
Caravan Park Upgrade Reserve	0	0	0	0	0	0	0	0	0
	<b>755,069</b>	<b>9,500</b>	<b>876</b>	<b>37,794</b>	<b>23,495</b>	<b>(357,794)</b>	<b>(7,824)</b>	<b>444,569</b>	<b>771,616</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**





**SHIRE OF TRAYNING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Land and Buildings</b>								
34	HOUSE LOT 75 ADAM ST	172,760	60,000		(112,760)		0		
69	CHANGE ROOMS & KIOSK SWIMMING POOL KELLERBERRIN/BI	345,007	0		(345,007)		0		
							0		
							0		
							0		
	<b>Plant and Equipment</b>								
497	2018 Toyota Prado DSL Wagon GXL - Doctor	46,184	37,273		(8,911)	46,184	46,000		(184)
498	2018 Toyota Hilux Dual Cab Utility - Works Supervisor	41,049	27,273		(13,776)	41,049	39,000		(2,049)
288	Volvo L70E F-End Loader With 2.2m3 Bucket - KTY4070	28,755	40,909	12,154		28,755	27,500		(1,255)
478	2002 WESTRAC CAT ROLLER	20,437	20,455	17		20,437	27,500	7,063	
279	Cat 424D-02 Backhoe Loader - KTY116	29,141	18,182		(10,959)	29,141	0		(29,141)
							0		
							0		
							0		
							0		
		<b>683,332</b>	<b>204,091</b>	<b>12,171</b>	<b>(491,413)</b>	<b>165,566</b>	<b>140,000</b>	<b>7,063</b>	<b>(32,628)</b>

**SHIRE OF TRAYNING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 9: Rating Information**

	Rate in	Number of Properties	Rateable Value	YTD Actual				Amended Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>RATE TYPE</b>	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>General Rate</b>											
GRV - Kununoppin / Trayning	23.5500	106	554,112	130,493	(1,144)	(177)	129,172	130,493	0	0	130,493
GRV - Yelbeni	23.5500	3	10,360	2,440		0	2,440	2,440	0	0	2,440
GRV - Commercial	23.5500	12	70,846	16,684	0	0	16,684	16,684	0	0	16,684
UV - Rural	2.0290	209	50,857,500	1,031,899	2,557		1,034,455	1,031,899	0	0	1,031,899
UV - Mining	2.0290	0	0	0	0	0	0	0	0	0	0
<b>Sub-Totals</b>		<b>330</b>	<b>51,492,818</b>	<b>1,181,516</b>	<b>1,413</b>	<b>(177)</b>	<b>1,182,752</b>	<b>1,181,516</b>	<b>0</b>	<b>0</b>	<b>1,181,516</b>
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV - Kununoppin / Trayning	350.00	27	9,833	9,450	0	0	9,450	9,450	0	0	9,450
GRV - Yelbeni	350.00	6	925	2,100	0	0	2,100	2,100	0	0	2,100
GRV - Commercial	350.00	2	420	700	0	0	700	700	0	0	700
UV - Rural	350.00	5		1,750	1,050	(897)	1,903	1,750	0	0	1,750
UV - Mining	350.00	0	0	0	0	0	0	0	0	0	0
<b>Sub-Totals</b>		<b>40</b>	<b>11,178</b>	<b>14,000</b>	<b>1,050</b>	<b>(897)</b>	<b>14,153</b>	<b>14,000</b>	<b>0</b>	<b>0</b>	<b>14,000</b>
		<b>370</b>	<b>51,503,996</b>	<b>1,195,516</b>	<b>2,463</b>	<b>(1,075)</b>	<b>1,196,904</b>	<b>1,195,516</b>	<b>0</b>	<b>0</b>	<b>1,195,516</b>
Discounts							(49,261)				(47,500)
<b>Amount from General Rates</b>							<b>1,147,643</b>				<b>1,148,016</b>
Ex-Gratia Rates							11,283				12,228
Rates Written Off							0				0
Specified Area Rates							0				0
<b>Totals</b>							<b>1,158,926</b>				<b>1,160,244</b>

**Comments - Rating Information**

**SHIRE OF TRAYNING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 10: Information on Borrowings**

(a) Debenture Repayments

Particulars/Purpose	01 Jul 2019	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
		YTD Actual	Amended Budget	Adopted Budget	Actual YTD	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation and Culture</b>													
Loan 67 - SSL - Bowls Resurface *	26,768	0	0	0	4,475	4,475	4,475	22,293	22,293	22,293	1,130	947	947
Loan 69 - Community Recreation Centre	311,082	0	0	0	6,871	13,856	13,856	304,211	297,226	297,226	7,395	10,275	10,275
Loan 71 - Trayning Aquactic Centre Kiosk Upgrade	0	200,000	200,000	200,000	0	0	0	200,000	200,000	200,000	0	0	0
<b>Economic Services</b>													
Loan 68 - Trayning Unmanned Fuel Site	104,960	0	0	0	16,189	16,189	16,189	88,772	88,771	88,771	3,797	3,099	3,099
Loan 70 - Trayning Unmanned Fuel Site	50,899	0	0	0	3,331	6,706	6,706	47,568	44,193	44,193	1,051	1,324	1,324
	493,709	200,000	200,000	200,000	30,865	41,226	41,226	662,844	652,483	652,483	13,374	15,645	15,645

\* These loans are self supporting loans. All other debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

**SHIRE OF TRAYNING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**

**Note 11: Grants and Contributions**

	Grant Provider	Type	Opening Balance (Tied) (a)	Adopted Budget		YTD Amended Budget	Adopted Annual Budget (c)	Post Variations (d)	Expected (c)+(d)	YTD Actual		Unspent Grant (Tied) (a)+(b)
				Operating	Capital					Revenue	(Expended) (b)	
				\$	\$	\$				\$	\$	\$
<b>General Purpose Funding</b>												
Grants Commission - General	WALGGC	Operating	0	605,968	0	504,970	605,968	0	605,968	508,169		0
Grant - DFES BFB Capital Grant	Dept of Fire & Emergency Service	Non-operating	0	0	650,000	541,670	650,000	0	650,000	0	(468)	0
<b>Health</b>												
Contribution - Toward the net changeover of the vehicle from other shires	Other shires	Non-operating	0	0	0	0	0	0	0	12,848	(18,355)	0
		Operating - Tied	0	0	0	0	0		0	0	0	0
<b>Recreation and Culture</b>												
Grant - Swimming Pool	BBRF (Building Better Region Func	Non-operating	0	0	363,317	302,760	363,317	0	363,317	363,317	(737,295)	0
Grant - Kidsport	Dept Sport and Recreation	Operating - Tied	0	0	0	0	0		0	0	0	0
<b>Transport</b>												
Grants Commission - Road Grants	WALGGC	Operating	0	212,081	0	176,730	212,081		212,081	106,192	(666,768)	0
Direct Road grant funds	MRWA	Operating	0	111,150	0	92,620	111,150		111,150	111,158	(574,961)	0
WANDRA Grant	WANDRA	Operating	0	0	0	0	0		0	0	0	0
Regional Road Construction Grants	RRG (Regional Road Group)	Non-operating	0	0	292,500	243,750	292,500		292,500	235,840	(232,994)	2,846
<b>Roads to Recovery Grants</b>	Dept of Infrastructure	Non-operating	0	0	292,096	243,410	292,096		292,096	298,640	(343,037)	0
Black Spot Funding Grants	Black Spot Funding	Non-operating	0	0	0	0	0		0	0	0	0
Contribution - Street Lighting	Main Roads WA	Operating	0	3,655	0	3,040	3,655		3,655	0	(15,085)	0
<b>TOTALS</b>			<b>0</b>	<b>932,854</b>	<b>1,597,913</b>	<b>2,108,950</b>	<b>2,530,767</b>	<b>0</b>	<b>2,530,767</b>	<b>1,636,164</b>	<b>(2,588,963)</b>	<b>2,846</b>
<b>SUMMARY</b>												
Operating	Operating Grants, Subsidies and Contributions		0	932,854	0	777,360	932,854	0	932,854	725,519	(1,256,814)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	1,597,913	1,331,590	1,597,913	0	1,597,913	910,645	(1,332,149)	0
<b>TOTALS</b>			<b>0</b>	<b>932,854</b>	<b>1,597,913</b>	<b>2,108,950</b>	<b>2,530,767</b>	<b>0</b>	<b>2,530,767</b>	<b>1,636,164</b>	<b>(2,588,963)</b>	<b>0</b>

**SHIRE OF TRAYNING**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2020**











**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 30 Apr 2020
	\$	\$	\$	\$
Toy Library Funds	0.00	0.00	0.00	0.00
Red Fm Radio / Gym	0.00	0.00	0.00	0.00
Kununoppin Fire Brigade	0.00	0.00	0.00	0.00
Nomination Deposits	0.00	0.00	0.00	0.00
Shire Housing Bonds	0.00	0.00	0.00	0.00
Police Licensing	0.00	69,706.50	(69,706.50)	0.00
Trayning Golf Club Funds	0.00	0.00	0.00	0.00
Unidentified Deposits	0.00	0.00	0.00	0.00
South Trayning Ninghan Catchme	0.00	0.00	0.00	0.00
Repertory Funds	0.00	0.00	0.00	0.00
Newroc Funds	0.00	0.00	0.00	0.00
Aqua Bubble Donations	0.00	0.00	0.00	0.00
Ninghan Farm Focus Group	0.00	0.00	0.00	0.00
Commemorative Plaques	0.00	0.00	0.00	0.00
Rance Caravan Fund	0.00	0.00	0.00	0.00
Ninghan Fitness / Gym Key Bond	0.00	0.00	0.00	0.00
Playgroup Funds	0.00	0.00	0.00	0.00
Waste Dump Kununoppin	0.00	0.00	0.00	0.00
	0.00	69,706.50	(69,706.50)	0.00



















Shire of Trayning  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020

**Note 13: Capital Acquisitions**

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget			Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	YTD Variance	
				\$	\$	\$	\$	\$	\$	\$	
 Level of completion indicator, please see table at the end of this note for further detail.											
<b>Buildings</b>											
<b>Other Law, Order &amp; Public Safety</b>											
 4 Bay DFES Building	4051002	9231	BC76	0	(468)	(468)	(680,000)	(680,000)	(566,660)	566,192	
<b>Total - Other Law, Order &amp; Public Safety</b>				<b>0</b>	<b>(468)</b>	<b>(468)</b>	<b>(680,000)</b>	<b>(680,000)</b>	<b>(566,660)</b>	<b>566,192</b>	
<b>Recreation And Culture</b>											
 CARAVAN PARK CAPEX	4132540	9231	BC36	0	(22,553)	(22,553)	0	0	0	(22,553)	
 Swimming Pool Upgrade	4112002	9231	BC21	0	(737,295)	(737,295)	(735,000)	(735,000)	(612,500)	(124,795)	
<b>Total - Recreation And Culture</b>				<b>0</b>	<b>(759,848)</b>	<b>(759,848)</b>	<b>(735,000)</b>	<b>(735,000)</b>	<b>(612,500)</b>	<b>(147,348)</b>	
<b>Total - Buildings</b>				<b>0</b>	<b>(760,316)</b>	<b>(760,316)</b>	<b>(1,415,000)</b>	<b>(1,415,000)</b>	<b>(1,179,160)</b>	<b>418,844</b>	
<b>Plant &amp; Equipment</b>											
<b>Governance</b>											
 PURCHASE ADMINISTRATION VEHICLE	4042566	9233		0	0	0	(61,500)	(61,500)	(51,250)	51,250	
<b>Total - Governance</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>(61,500)</b>	<b>(61,500)</b>	<b>(51,250)</b>	<b>51,250</b>	
 Purchase Doctors Vehicle	4074701	9233		0	(55,627)	(55,627)	(62,000)	(62,000)	(51,660)	(3,967)	
<b>Total - Health</b>				<b>0</b>	<b>(55,627)</b>	<b>(55,627)</b>	<b>(62,000)</b>	<b>(62,000)</b>	<b>(51,660)</b>	<b>(3,967)</b>	
 SWIMMING POOL PLANT & EQUIPMENT	4112600	9233		0	(11,987)	(11,987)	(50,000)	(50,000)	(41,660)	29,673	
<b>Total - Recreation &amp; Culture</b>				<b>0</b>	<b>(11,987)</b>	<b>(11,987)</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>(41,660)</b>	<b>29,673</b>	
 Purchase of Plant	4123615	9233		0	(459,567)	(459,567)	(577,500)	(577,500)	(481,250)	21,683	
 PURCHASE LIGHT VEHICLES	4123604	9233		0	0	0	(66,500)	(66,500)	(55,410)	55,410	
<b>Total - Transport</b>				<b>0</b>	<b>(459,567)</b>	<b>(459,567)</b>	<b>(644,000)</b>	<b>(644,000)</b>	<b>(536,660)</b>	<b>77,093</b>	
 Replace Works Supervisor's Utility	4142570	9233		0	(49,495)	(49,495)	(54,500)	(54,500)	(45,410)	(4,085)	
<b>Total - Other Property &amp; Services</b>				<b>0</b>	<b>(49,495)</b>	<b>(49,495)</b>	<b>(54,500)</b>	<b>(54,500)</b>	<b>(45,410)</b>	<b>(4,085)</b>	
<b>Total - Plant &amp; Equipment</b>				<b>0</b>	<b>(576,677)</b>	<b>(576,677)</b>	<b>(872,000)</b>	<b>(872,000)</b>	<b>(726,640)</b>	<b>149,963</b>	




Shire of Trayning  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020

**Note 13: Capital Acquisitions**

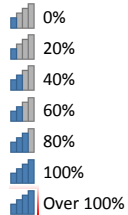
Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted Annual Budget	Amended Budget			Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD		Annual Budget	YTD Budget	YTD Variance	
				\$	\$	\$	\$	\$	\$	\$	
<b>Infrastructure Assets - Roads</b>											
<b>Transport</b>											
 Fleming Rd	4121001	9250	RCC040	0	(6,860)	(6,860)	0	0	0	(6,860)	
 Kellerrerrin-Yelbeni Road SLK 4.30-6.30	4121001	9250	RCC043	0	0	0	0	0	0	0	
 Kellerrerrin - Yelbeni Road SLK 21.40 - 24.70	4121001	9250	RCC044	0	0	0	0	0	0	0	
 Minor Construction Projects	4121001	9250	RCC045	0	0	0	(48,150)	(48,150)	(40,110)	40,110	
 Black Spot Programme - Doodlakine/Kunuoppin road	4121002	9250	BSP001	0	0	0	0	0	0	0	
 Kununoppin - Mukinbudin Road	4121002	9250	RRG015	0	(116)	(116)	0	0	0	(116)	
 Kununoppin - Bencubbin Road	4121002	9250	RRG016	0	(232,878)	(232,878)	(453,486)	(453,486)	(377,880)	145,002	
 Kellerrerrin - Yelbeni Road SLK 14.70 - 21.20	4121003	9250	RTR034	0	0	0	0	0	0	0	
 Sherzinger Road	4121003	9250	RTR035	0	(150,404)	(150,404)	(110,093)	(110,093)	(91,720)	(58,684)	
 Fleming Road (RTR)	4121003	9250	RTR040	0	(77,638)	(77,638)	(85,712)	(85,712)	(71,410)	(6,228)	
 Barnes Road (RTR)	4121003	9250	RTR095	0	(114,995)	(114,995)	(112,241)	(112,241)	(93,510)	(21,485)	
 Kununoppin/Bencubbin Road - Storm Damage	4121001	9250	RCW003	0	(31,425)	(31,425)	0	0	0	(31,425)	
 Kununoppin/Mukinbudin Road - Storm Damage	4121001	9250	RCW004	0	(4,729)	(4,729)	0	0	0	(4,729)	
 Harrod Road	4121001	9250	RCC007	0	(41,180)	(41,180)	0	0	0	(41,180)	
 Yelbeni South East Road	4121001	9250	RCC012	0	(33,090)	(33,090)	0	0	0	(33,090)	
 Rav 4 Kununoppin/Wilson Street	4121001	9250	RCC046	0	(210)	(210)	0	0	0	(210)	
<b>Total - Transport</b>				<b>0</b>	<b>(693,526)</b>	<b>(693,526)</b>	<b>(809,682)</b>	<b>(809,682)</b>	<b>(674,630)</b>	<b>(18,896)</b>	
<b>Total - Infrastructure Assets - Roads</b>				<b>0</b>	<b>(693,526)</b>	<b>(693,526)</b>	<b>(809,682)</b>	<b>(809,682)</b>	<b>(674,630)</b>	<b>(18,896)</b>	
<b>Infrastructure Assets - Footpaths</b>											
<b>Transport</b>											
 Hughes Street Kununoppin	4121010	9251	FCC005	0	(5,820)	(5,820)	0	0	0	(5,820)	
 Twine St Footpath (Between Glass ans Coronation)	4121010	9251	FCC07	0	(14,980)	(14,980)	(36,556)	(36,556)	(30,450)	15,470	
<b>Total - Transport</b>				<b>0</b>	<b>(20,800)</b>	<b>(20,800)</b>	<b>(36,556)</b>	<b>(36,556)</b>	<b>(30,450)</b>	<b>9,650</b>	
<b>Total - Infrastructure Assets - Footpaths</b>				<b>0</b>	<b>(20,800)</b>	<b>(20,800)</b>	<b>(36,556)</b>	<b>(36,556)</b>	<b>(30,450)</b>	<b>9,650</b>	
<b>Infrastructure Assets - Drainage</b>											
<b>Total - Infrastructure Assets - Drainage</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Infrastructure Assets - Airports</b>											
<b>Transport</b>											
<b>Total - Transport</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Shire of Trayning  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2020

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget			Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	YTD Variance	
				\$	\$	\$	\$	\$	\$	\$	
 Total - Infrastructure Assets - Airports				0	0	0	0	0	0	0	
 Total - Infrastructure Assets - Water				0	0	0	0	0	0	0	
 Capital Expenditure Total				0	(2,051,318)	(2,051,318)	(3,133,238)	(3,133,238)	(2,610,880)	559,562	

Level of Completion Indicators



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.





### 10.1.2 Monthly Payment List April 2020

Date of Report:	13 May 2020
Proponent:	N/A
File Ref:	3.2.2.3 – Accounts Payable (Creditors)
Officer:	Parthiv Parekh – Manager of Financial Services
Senior Officer:	Brian Jones –Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	10.1.2 Attachment Monthly Payments and Sundry Debtor List
Voting Requirements:	Simple Majority

#### **Purpose of Report**

To meet legislative requirements under the Local Government (Financial Management) Regulations 1996.

#### **Background**

The Local Government (Financial Management) Regulations 1996 requires that Council is to be presented with a Statement of Payments each month.

#### **Statutory Environment**

Local Government (Financial Management) Regulations 1996.

#### **Officer's Comment**

The list of payments has been compiled for the month of April 2020 and is attached. These payments have already occurred and Council are not making a decision as to whether payments are to be made.

#### **Officer's Recommendation /Council Decision**

<b>Moved Cr JJ Wilkins</b>	<b>Seconded Cr ML McHugh</b>
That Council receives the list of payments, as presented, for the month of April 2020, totalling \$363,655.54.	
<b>Resolution 05-2020.50</b>	<b>Carried 7/0</b>

<b>SHIRE OF TRAYNING</b> Payments made from the Municipal Account for the Period 1st April 2020 to 30th April 2020 Presented to Council, 20th May 2020				
<i>Chq/EFT</i>	<i>Payment Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
<b>Cheques</b>				
23963	15/04/2020	Synergy	Electricity accounts January - March 2020	\$ 7,497.23
23964	15/04/2020	Telstra	Phone line accounts to 1/4/20	\$ 1,308.09
<b>TOTAL CHEQUES</b>				<b>\$ 8,805.32</b>
<b>EFT</b>				
EFT8248	15/04/2020	5 Rivers Plumbing & Gas	Various Plumbing works	\$ 595.10
EFT8249	15/04/2020	Absolutely All Electrical	Various Electrical works	\$ 1,921.67
EFT8250	15/04/2020	Autopro Northam	Supply of grease cartridges x 12	\$ 244.36
EFT8251	15/04/2020	BOC Limited	Container Service Charge 27/02/2020-28/03/2020	\$ 29.07
EFT8252	15/04/2020	Boral Asphalt	Seal Works 2019/20	\$ 208,335.91
EFT8253	15/04/2020	CJD Equipment Pty Ltd	Supply of new filler cap fuel tank	\$ 198.24
EFT8254	15/04/2020	Corsign Wa	Welcome to Trayning Pool sign	\$ 60.50
EFT8255	15/04/2020	Frankie's Diner	Newspapers & Milk March 2020	\$ 58.90
EFT8256	15/04/2020	Great Southern Fuel Supplies	Fuel Accounts March 20	\$ 11,954.28
EFT8257	15/04/2020	Jason Signmakers	Supply of signage	\$ 3,873.18
EFT8258	15/04/2020	JR & A Hersey Pty Ltd	Supply of work wear and various maintenance supplies	\$ 344.30
EFT8259	15/04/2020	LA & JE Marchant	Remove tree off Yelbeni South Road	\$ 132.00
EFT8260	15/04/2020	Marketforce	Advertisement for payment of outstanding rates	\$ 427.43
EFT8261	15/04/2020	Merredin Toyota	1000km service KTY 4	\$ 143.00
EFT8262	15/04/2020	Officeworks Business Direct	Karcher MV5 Premium Wet & Dry Vacuum Cleaner	\$ 328.95
EFT8263	15/04/2020	Perth Safety Products Pty Ltd	Supply of signage	\$ 3,308.80
EFT8264	15/04/2020	Ross's Diesel Service	DAF Truck repairs to PTO and issues with hoses	\$ 894.44
EFT8265	15/04/2020	Shire of Mt Marshall	EHO Recoup expenses 31/12/20 - 31/1/20	\$ 3,087.75
EFT8266	15/04/2020	Toll Transport Pty Ltd	Freight for parts for grader	\$ 52.36
EFT8267	15/04/2020	Trayning Ag Repairs	Various plant repairs & maintenance	\$ 2,426.84
EFT8268	15/04/2020	Two Dogs Home Hardware	Parts for brush cutter maintenance	\$ 139.97
EFT8269	15/04/2020	WA Contract Ranger Services	Ranger Services for 3/3/20 & 10/3/20 & 17/3/20	\$ 701.25
EFT8270	15/04/2020	WA Distributors Pty Ltd	Cleaning supplies / Kitchen Supplies	\$ 162.05
EFT8271	15/04/2020	Wilsons Sign Solutions	Honours board updates x 2	\$ 82.50
EFT8272	15/04/2020	WOBM	Photocopying costs 11/2/20 - 16/3/20	\$ 924.33
<b>TOTAL EFT PAYMENTS</b>				<b>\$ 240,427.18</b>

# SHIRE OF TRAYNING

Payments made from the Municipal Account for the Period 1st April 2020 to 30th April 2020  
Presented to Council, 20th May 2020

Chq/EFT	Payment Date	Payee	Description	Amount
<b>Direct Debit</b>				
DD7589.1	1/04/2020	WA Super	Payroll Deductions	\$ 3,271.92
DD7589.2	1/04/2020	Beebynburra SMSF	Superannuation Contributions	\$ 711.54
DD7589.3	1/04/2020	Prime Super Pty Ltd	Payroll Deductions	\$ 986.95
DD7589.4	1/04/2020	BT Super For Life	Superannuation Contributions	\$ 216.29
DD7589.5	1/04/2020	TWU Super	Superannuation Contributions	\$ 262.50
DD7589.6	1/04/2020	Lifetrack Superannuation	Superannuation Contributions	\$ 85.11
DD7596.1	2/04/2020	Department of Transport	DOT Refund	\$ 453.90
DD7598.1	3/04/2020	Department of Transport	DOT Refund	\$ 27.70
DD7600.1	6/04/2020	Department of Transport	DOT Refund	\$ 1,203.30
DD7602.1	7/04/2020	Department of Transport	DOT Refund	\$ 694.85
DD7604.1	8/04/2020	Department of Transport	DOT Refund	\$ 901.75
DD7608.1	15/04/2020	WA Super	Payroll Deductions	\$ 3,180.72
DD7608.2	15/04/2020	Prime Super Pty Ltd	Payroll Deductions	\$ 1,035.96
DD7608.3	15/04/2020	BT Super For Life	Superannuation Contributions	\$ 232.59
DD7608.4	15/04/2020	TWU Super	Superannuation Contributions	\$ 288.19
DD7608.5	15/04/2020	Beebynburra SMSF	Payroll Deductions	\$ 711.54
DD7611.1	9/04/2020	Department of Transport	DOT Refund	\$ 1,664.75
DD7613.1	14/04/2020	Department of Transport	DOT Refund	\$ 117.90
DD7618.1	15/04/2020	Department of Transport	DOT Refund	\$ 7,568.20
DD7620.1	16/04/2020	Department of Transport	DOT Refund	\$ 840.20
DD7622.1	17/04/2020	Department of Transport	DOT Refund	\$ 107.50
DD7624.1	21/04/2020	Department of Transport	DOT Refund	\$ 241.20
DD7628.1	22/04/2020	Department of Transport	DOT Refund	\$ 1,021.70
DD7630.1	15/04/2020	Fuji Xerox Australia Pty Limited	Photocopier lease agreement April 2020	\$ 195.48
DD7632.1	1/04/2020	Wright Express Australia Pty Ltd	Motorpass terminal rental period ending 8/4/20	\$ 49.50
DD7635.1	29/04/2020	WA Super	Payroll Deductions	\$ 3,192.15
DD7635.2	29/04/2020	Prime Super Pty Ltd	Payroll Deductions	\$ 1,004.70
DD7635.3	29/04/2020	BT Super For Life	Superannuation Contributions	\$ 221.42
DD7635.4	29/04/2020	TWU Super	Superannuation Contributions	\$ 272.48
DD7635.5	29/04/2020	Beebynburra SMSF	Payroll Deductions	\$ 711.54
DD7637.1	24/04/2020	Australia Post	Postage charges period ending 31/3/2020	\$ 112.90
DD7639.1	23/04/2020	Department of Transport	DOT Refund	\$ 547.50
DD7641.1	24/04/2020	Department of Transport	DOT Refund	\$ 117.90
DD7643.1	28/04/2020	Department of Transport	DOT Refund	\$ 166.85
DD7645.1	29/04/2020	Department of Transport	DOT Refund	\$ 409.85
DD7648.1	30/04/2020	Department of Transport	DOT Refund	\$ 179.40
<b>TOTAL DIRECT DEBITS</b>				<b>\$ 33,007.93</b>
<b>Bank Fees</b>				
803	1/04/2020	Merchant Fees	Merchant Fees - April 20	\$ 46.86
803	1/04/2020	Bank Fees	Monthly Plan Fee	\$ 20.00
803	1/04/2020	Bank Fees	Mothly Fee Redirected From Deposits & Bonds	\$ 10.00
803	16/04/2020	Merchant Fees	Merchant Fees Refunded Due To Covid-19	-\$ 44.75
<b>TOTAL BANK FEES</b>				<b>\$ 32.11</b>
<b>Corporate Credit Card</b>				
<b>TOTAL CORPORATE CREDIT CARD PURCHASES</b>				<b>\$ -</b>
<b>Payroll</b>				
Week 40	2/04/2020	Wages	Payroll WE 01.04.2020	\$ 27,269.00
Week 42	16/04/2020	Wages	Payroll WE 15.04.2020	\$ 27,163.00
Week 44	30/04/2020	Wages	Payroll WE 29.04.2020	\$ 26,951.00
<b>TOTAL PAYROLL</b>				<b>\$ 81,383.00</b>
<b>TOTAL PAYMENTS FROM MUNICIPAL ACCOUNT FOR APRIL 2020</b>				<b>\$ 363,655.54</b>

**SHIRE OF TRAYNING**

Payments made from the Deposits and Bonds Account for the Period 1st April 2020 to 30th April 2020  
Presented to Council, 20th May 2020

<i>Chq/EFT</i>	<i>Payment Date</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
<b>Cheque</b>				
<b>TOTAL TRUST CHEQUES</b>				<b>\$ -</b>
<b>TOTAL PAYMENTS FROM DEPOSITS&amp; BONDS ACCOUNT FOR APRIL 2020</b>				<b>\$ -</b>



## **11.1 CHIEF EXECUTIVE OFFICER**

### **11.1.1 National Redress Scheme**

Date of Report:	7 May 2020
Proponent:	Chief Executive Officer
File Ref:	4.3.1.1
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	11.1.1 Attachment Standard Report & Information Paper
Voting Requirements:	Simple Majority

#### **Purpose of Report**

To consider Councils participation in the National Redress Scheme.

#### **Background**

Information has been received from the Department Local Government Sport & Cultural Industries regarding Councils participation in the National Redress Scheme.

This information is attached.

#### **Consultation**

Nil

#### **Statutory Environment**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Unknown

#### **Strategic Implications**

Nil

#### **Officer's Comment**

Nil



**Officer's Recommendation /Council Decision**

**Moved Cr MS Hudson**

**Seconded Cr FA Tarr**

That Council:

- 1) Notes the consultation undertaken and information provided by the Department of Local Government, Sport and Cultural Industries in regarding the National Redress Scheme and the participation of WA local governments;
- 2) Notes that the Shire of Trayning will not be included in the WA Government's amended participation declaration (and afforded the associated financial and administrative coverage), unless the Shire of Trayning makes a specific and formal decision to the be included;
- 3) Endorses the participation of the Shire of Trayning in the National Redress Scheme as a State Government institution and included as part of the State Government's declaration;
- 4) Grants authority to the Chief Executive Officer to execute a service agreement with the State, if a Redress application is received;
- 5) Notes that a confidential report will be provided if a Redress application is received by the Shire of Trayning.

**Resolution 05-2020.51**

**Carried 7/0**



### 11.1.2 Fees & Charges – 2020/21

Date of Report:	6 May 2020
Proponent:	Chief Executive Officer
File Ref:	3.2.7.2
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Absolute Majority

#### **Purpose of Report**

To adopt the Schedule of Fees & Charges for the Shire for the 2020/21 financial year.

#### **Background**

Each year Council is required to adopt fees & charges as part of the Budget process. Adopting the fees & charges at the May Council meeting allows the administration to provide relevant notice to affected parties of any proposed changes and allows the fees & charges to be implemented from the 1 July.

#### **Consultation**

Nil

#### **Statutory Environment**

Local Government Act:

6.16. Imposition of fees and charges

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

*\* Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
  - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
  - (b) supplying a service or carrying out work at the request of a person;
  - (c) subject to section 5.94, providing information from local government records;
  - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
  - (e) supplying goods;
  - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
  - (a) imposed\* during a financial year; and

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- (b) amended\* from time to time during a financial year.

*\* Absolute majority required.*

**6.17. Setting level of fees and charges**

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
- (a) the cost to the local government of providing the service or goods; and
  - (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
- (a) under section 5.96; or
  - (b) under section 6.16(2)(d); or
  - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

**Policy Implications**

Nil

**Financial Implications**

The Fees & Charges adopted by Council impact the revenue of the Shire.

**Strategic Implications**

Nil

**Officer's Comment**

Administration has reviewed the fees & charges and are recommending that all fees and charges remain unchanged except for Swimming Pool entry charges. It is recommended that entry to the Pool for all patrons be free of charge. The cost of this decision would be approximately \$2,750 in lost revenue per annum.

**Officer's Recommendation /Council Decision**

**Moved Cr ML McHugh**

**Seconded Cr JJ Wilkins**

That the Shire of Trayning Fees & Charges for the 2020/21 financial year be the same as the fees & charges adopted by Council for 2019/20 except for entry to the Trayning Aquatic Centre, which be free of charge.

**Resolution 05-2020.52**

**Carried by Absolute Majority 7/0**





Prior to any consideration of this Item;

4:30pm - Cr CL Marchant declared a Financial Interest in Item 11.1.3. and left the Chambers.

4:30pm - Cr ML McHugh declared a Financial Interest in Item 11.1.3. and left her meeting room.

### **11.1.3 Roads to Recovery – 2020/21 Projects**

Date of Report:	7 May 2020
Proponent:	Chief Executive Officer
File Ref:	3.2.7.2
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Simple Majority

#### **Purpose of Report**

To determine Roads to Recovery funded projects for 2020/21.

#### **Background**

The Shire of Trayning has been allocated Roads to Recovery funding of \$1,460,478 over the five year period 2019/20 to 2023/24 (\$292,096 per annum). Information about the Roads to Recovery program can be found at

[https://investment.infrastructure.gov.au/infrastructure\\_investment/roads\\_to\\_recovery/](https://investment.infrastructure.gov.au/infrastructure_investment/roads_to_recovery/)

#### **Consultation**

Nil

#### **Statutory Environment**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil



### **Officer's Comment**

It is recommended that the following projects be included in the 2020/21 Works Program and funded by Roads to Recovery:

Mandiga-Trayning Rd	Gravel Resheet	3.30slk to 13.30slk	\$198,750
Kununoppin-Doodlakine Rd	Gravel Resheet	0.00slk to 4.80slk	\$ 99,500

### **Officer's Recommendation /Council Decision**

Moved Cr JJ Wilkins		Seconded Cr Cr MS Hudson	
That Council include the following projects in the 2020/21 Works Program, to be funded by Roads to Recovery:			
Mandiga-Trayning Rd	Gravel Resheet	3.30slk to 13.30slk	\$198,750
Kununoppin-Doodlakine Rd	Gravel Resheet	0.00slk to 4.80slk	\$ 99,500
Resolution 05-2020.53			Carried 5/0

4:33pm - Cr CL Marchant returned to Chambers.

4:34pm - A text message was sent and Cr ML McHugh returned to her meeting room.

### **New Motion**

<b>Moved Cr MA Brown</b>	<b>Seconded Cr MS Hudson</b>
That Standing Order 7.5 – Addressing the Meeting be suspended at 4:34pm.	
<b>Resolution: 05-2020.54</b>	<b>Carried: 7/0</b>

### **New Motion**

<b>Moved: Cr CL Marchant</b>	<b>Seconded: Cr ML McHugh</b>
That Standing Order 7.5 – Addressing the Meeting be reinstated at 4:46pm.	
<b>Resolution: 05-2020.55</b>	<b>Carried: 7/0</b>



#### **11.1.4 Regional Landfill Strategy - NEWROC**

Date of Report:	12 May 2020
Proponent:	Chief Executive Officer
File Ref:	10.2.1.14
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Simple Majority

#### **Purpose of Report**

To consider the options contained within the Regional Landfill Strategy Feasibility Study forwarded to Councillors on 6 May 2020.

#### **Background**

NEWROC Commissioned ASK Waste Management to conduct a Regional Landfill Strategy Feasibility Study. The study has been received by NEWROC for the purpose of distribution to member Councils to seek feedback from each member Local Governments regarding their preferred options.

#### **Consultation**

Nil

#### **Statutory Environment**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Financial implications and modelling contained within the report.

#### **Strategic Implications**

May influence the strategic direction of Council in regards to waste management.

#### **Officer's Comment**

The report has identified five potential options available to the NEWROC:



- Option 0: No change (Baseline)
- Option 1: All landfills fitted with remote access
- Option 2: All landfills fitted with remote access plus two staffed landfills
- Option 3: All transfer stations fitted with remote access plus two staffed landfills
- Option 4: All transfer stations fitted with remote access plus one staffed regional landfill

Council needs to review the five options and determine the preferred option for the Shire of Trayning to report to NEWROC.

**Officer's Recommendation /Council Decision**

**Moved Cr FA Tarr**

**Seconded Cr ML McHugh**

That Council advise NEWROC that the Shire of Trayning's preferred option in regards to the waste management options included in the Regional Landfill Strategy Feasibility Study be Option 0: No change (Baseline).

**Resolution 05-2020.56**

**Carried 7/0**



### **11.1.5 Financial Hardship Policy**

Date of Report:	12 May 2020
Proponent:	Chief Executive Officer
File Ref:	4.1.5.2
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	11.1.5 Attachment Policy Document
Voting Requirements:	Simple Majority

#### **Purpose of Report**

To consider adopting a Financial Hardship Policy.

#### **Background**

WALGA have prepared a model Financial Hardship Policy for use by local governments through the current coronavirus pandemic.

#### **Consultation**

Nil

#### **Statutory Environment**

Nil

#### **Policy Implications**

New Council Policy

#### **Financial Implications**

May impact income received

#### **Strategic Implications**

Nil

#### **Officer's Comment**

Nil

#### **Officer's Recommendation /Council Decision**

<b>Moved Cr JJ Wilkins</b>	<b>Seconded Cr MS Hudson</b>
That Council adopt the Financial Hardship Policy, as attached.	
<b>Resolution 05-2020.57</b>	<b>Carried 7/0</b>



## 12 NEW BUSINESS OF AN URGENT NATURE BY DECISION OF MEETING

### New Motion

**Moved Cr CL Marchant**

**Seconded Cr FA Tarr**

That Council accepts late item 13.1 CEO - Recruitment Process and Item 13.2 Dr Olat – Supply of Medical Services Deed for discussion.

**Resolution 05-2020.58**

**Carried 7/0**

## 13 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

*In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:*

- (b) the personal affairs of any person; and*
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*

**CONFIDENTIAL ITEM**

### **13.1.1 CEO Recruitment Process**

Date of Report:	19 May 2020
Proponent:	Chief Executive Officer
File Ref:	4.2.5.15
Officer:	Brian Jones – Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Simple Majority

### Recommendation:

**Moved Cr GF Waters**

**Seconded Cr FA Tarr**

That Council deal with these items behind closed doors at 4:49pm in accordance with section 5.23(2)(e) of the Local Government Act 1995.

**Resolution 05-2020.59**

**Carried 7/0**



Prior to any consideration of this Item;

4:54pm - Cr ML McHugh declared a Financial Interest in Item 13.2 and left her meeting room.

**CONFIDENTIAL ITEM**

<b>13.2. Dr Olat – Supply of Medical Services Deed</b>
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Date of Report:	20 May 2020
Proponent:	
File Ref:	Agreements
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Simply Majority

4:58pm - A text message was sent and Cr ML McHugh returned to her meeting room.

**New Motion**

<b>Moved Cr JJ Wilkins</b>	<b>Seconded Cr CL Marchant</b>
That the meeting come out from behind closed doors at 4:58pm.	
<b>Resolution 05-2020.63</b>	<b>Carried 7/0</b>

## **14 CLOSURE**

There being no further business, the Shire President thanked all Councillors and Staff for their attendance and declared the meeting closed at 4:59pm.