



**MINUTES
FOR
ORDINARY MEETING OF COUNCIL
Wednesday 21st November 2018**

**Council Chambers
Lot 66 Railway Street
Trayning WA 6488**

Commencement: 4:00pm





**SHIRE OF
TRAYNING**
Rock Solid

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The Shire of Trayning warns that anyone who has any application lodged with the Shire of Trayning must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Trayning in respect of the application.

Signed

Paul Sheedy
Acting Chief Executive Officer



PREFACE

When the Chief Executive Officer approves these Minutes for distribution they are in essence "Unconfirmed" until the following Council Meeting, where the Minutes will be confirmed subject to any amendments made by the members of the Committee

The "Confirmed" Minutes are then signed off by the Presiding Person.

UNCONFIRMED MINUTES

These minutes were approved for distribution on 23rd November 2018 .

Paul Sheedy
ACTING CHIEF EXECUTIVE OFFICER

CONFIRMED MINUTES

These minutes were confirmed at a meeting held on 12 December 2018

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.



MINUTES

Ordinary Meeting of the Trayning Shire Council,
held in the Council Chambers, Lot 66 Railway Street, Trayning,
on Wednesday 21st November 2018, commencing at 4:00pm.

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President Cr MA Brown welcomed all Councillors, Staff and Mr Steve Chamarette declaring the meeting open at 4:00pm.

2 ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

MEMBERS:

Cr Melanie Brown (Shire President)
Cr Geoff Waters (Deputy Shire President)
Cr Freda Tarr
Cr Michelle McHugh
Cr Greg Yates
Cr Marlon Hudson

STAFF:

Mr Paul Sheedy (Acting Chief Executive Officer)
Mrs Jacqui Cook (Manager of Financial Services)
Miss Belinda Taylor (Manager of Corporate Services)

APOLOGIES:

Nil

ON APPROVED LEAVE(S) OF ABSENCE:

Nil

ABSENT:

Nil

VISITORS:

Mr Steve Chamarette

3 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil



5 APPLICATIONS FOR, AND PREVIOUSLY APPROVED, LEAVE OF ABSENCE AND DISCLOSURES OF INTEREST

5.1 Applications Previously Approved

Nil

5.2 Leave of Absence

Nil

5.3 Disclosure of Interest

<i>Councillor / Officer</i>	<i>Item No</i>	<i>Nature of Interest</i>	<i>Extent of Interest</i>
Cr ML McHugh	10.1.3	Impartiality	Aunty lives next door to Lot 12 Wilson Street Kununoppin.
Cr GF Waters	11.1.4	Financial	May be a recipient.

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

6.1 Petitions

Nil

6.2 Deputations

Nil

6.3 Presentations

Mr Steve Chamarette
gave the following presentation to Council regarding the Eastern Wheatbelt
Biosecurity Group (EWBG).



**SHIRE OF
TRAYNING**

Rock Solid

Trayning Council
Railway Street
TRAYNING 6488
Western Australia

Dear Councillors

Agenda Item 11.1.2 Eastern Wheatbelt Biosecurity Group (EWBG)

As a ratepayer, I seek reassurance that Council has considered the legislated information in Sections 169, 130 and 132 of the Biosecurity and Agriculture Management Act 2007. Your decision may result in unintended consequence and financial impact Trayning Shire ratepayers in the future.

Shire of Trayning, records show that an invitation, by Jim Sullivan, the Chairman of the EWBG, for the Shire to join the EWBG resulted in:

Resolution 04-0215.066: (Wed 15 April 2015) Moved Cr WR Knot Seconded Cr TR Lamond "That council allocate funds in the 2015-2016 budget to allow us to join the EWBG". This motion was Carried. With a Minute saying: "Consideration of \$7150 cost to the Shire in the 15/16 Annual Budget, with contributions raised by a levy on ratepayers after that"

This resolution enabled Section 169 of the BAM Act to be implemented with Trayning Shire a member of the EWBG, a Recognised Biosecurity Group (RBG).

The A/CEO when referring to the EWBG, has written, in the Agenda,

1. "a decision by a local government on whether to be a member or not of a Biosecurity Group has no influence on the area to which the levy is applied",
and Public Notice,
2. "It should be noted that the Shire does not have to be a member of the Group for the levy funds to be raised as this is a separate decision under the BAM Act."

These statements cannot be found in any clause in the BAM Act.

Trayning Shire as a previous member of the EWBG, a Recognised Biosecurity Group (RBG), enabled the Minister to charge a fee on Trayning ratepayers payable to the Declared Pest Account.

Ratepayers in Shires that are not members of a RBG's are not required to pay a Declared Pest Account fee.

If Councillors think, they or Trayning ratepayers may have been influenced in their response to the EWBG questionnaire by these statements, then Councillors should vote for the 'status quo' to not be a member of the EWBG.

Yours sincerely

Steve Chamarette
Mob: 0429 801 037
Email: sunridge@it.net.au

21 November 2018



7 CONFIRMATION OF MINUTES

7.1 Ordinary Meeting of Council

Officer's Recommendation/Council Decision

Moved: Cr GI Yates

Seconded: Cr ML McHugh

That the minutes of the Ordinary Meeting of Council held on 17th October 2018 be confirmed as a true and correct record of the proceedings.

Resolution: 11-2018.155

Carried: 6/0

8 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSIONS

Nil

9 REPORTS OF OFFICERS

9.1 REGULATORY SERVICES

There are no reports this month.



10.1 MANAGER OF FINANCE

10.1.1 Monthly Financial Report– October 2018

Date of Report:	09 th November 2018
File Ref:	N/A
Officer:	Jacqui Cook – Manager of Financial Services
Senior Officer:	Paul Sheedy – Acting CEO
Officer's Disclosure of Interest:	Nil
Attachments:	10.1.1 Statement of Financial Activity – October 2018
Voting Requirements:	Simple Majority

Introduction

This report presents for consideration the Monthly Financial Report, for the period ending 31st October 2018.

Background

All financial reports are required to be presented to Council within two meetings following the end of the month that they relate to.

These reports are prepared after all the end of month payments and receipts have been processed.

Consultation

There has been consultation with the Acting Chief Executive Officer.

Statutory Environment

Local Government Act 1995 -

6.4. Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996 -

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.



- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

The recommendation that follows is consistent with the legislative requirements.

Policy Implications

This proposal incorporates the requirements of policy 7.11 – Investment of Surplus Funds, specifically the requirement to report on Councils investments within the Monthly Financial Report.

Minutes: Ordinary Meeting of Shire of Trayning Council held on Wednesday 21st Nov 2018 10



Financial Implications

A copy of the Monthly Financial Report for the period ending 31st October 2018, including the report on significant variances, Investment of Councils reserve and surplus funds and the reconciliation of Councils bank accounts, has been provided to Council via attachment to this report.

Strategic Implications

There are no strategic implications.

Environmental Implications

There are no environmental implications.

Social Implications

There are no social implications.

Officer's Comment

Nil

Officer's Recommendation/Council Decision

Moved: Cr MS Hudson

Seconded: Cr ML McHugh

It is recommended that:

Council accepts the Monthly Financial Report for the period ending 31st October 2018 as presented.

Resolution: 11-2018.156

Carried: 6/0



SHIRE OF TRAYNING

**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 October 2018**

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Shire of Trayning
Information Summary
For the Period Ended 31 October 2018**

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 October 2018 of \$1,044,665.

Items of Significance

The material variance adopted by the Shire of Trayning for the 2018/19 year is \$10,000 and 10%. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

	% Collected				
	/				
	Completed	Annual Budget	YTD Budget	YTD Actual	
Significant Projects					
Kellerberrin-Yelbeni Road SLK 4.30-6.30	40%	\$ 78,319	\$ 69,589	\$ 31,667	
Kellerberrin - Yelbeni Road SLK 21.40 - 24.70	65%	\$ 116,755	\$ 116,755	\$ 76,187	
Kununoppin - Mukinbudin Road	12%	\$ 435,801	\$ 174,984	\$ 53,321	
Kellerberrin - Yelbeni Road SLK 14.70 - 21.20	66%	\$ 182,305	\$ 6,506	\$ 120,726	
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	13%	\$ 1,568,109	\$ 594,704	\$ 197,275	
Non-operating Grants, Subsidies and Contributions	0%	\$ 388,005	\$ -	\$ -	
	10%	\$ 1,956,114	\$ 594,704	\$ 197,275	
Rates Levied	100%	\$ 1,138,848	\$ 1,138,848	\$ 1,143,969	

% Compares current ytd actuals to annual budget

**Shire of Trayning
Information Summary
For the Period Ended 31 October 2018**

Key Information

Financial Position		Prior Year 31 October 2017	Current Year 31 October 2018
Adjusted Net Current Assets	220%	\$ 474,294	\$ 1,044,665
Cash and Equivalent - Unrestricted	328%	\$ 312,332	\$ 1,022,917
Cash and Equivalent - Restricted	51%	\$ 1,280,297	\$ 653,215
Receivables - Rates	108%	\$ 212,557	\$ 230,229
Receivables - Other	-35%	\$ 99,807	-\$ 35,197
Payables	89%	\$ 57,375	\$ 50,914

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

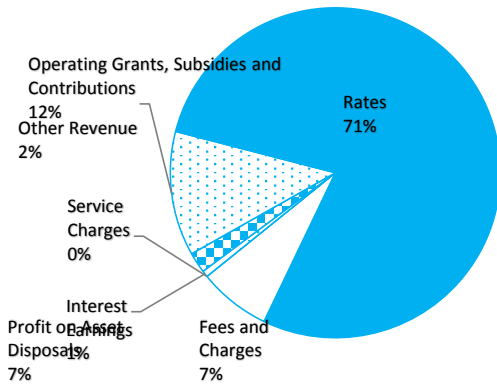
Prepared by: Jacqui Cook

Reviewed by:

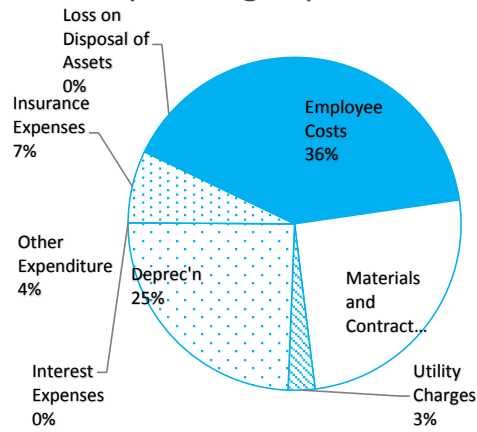
Date prepared:

**Shire of Trayning
Information Summary
For the Period Ended 31 October 2018**

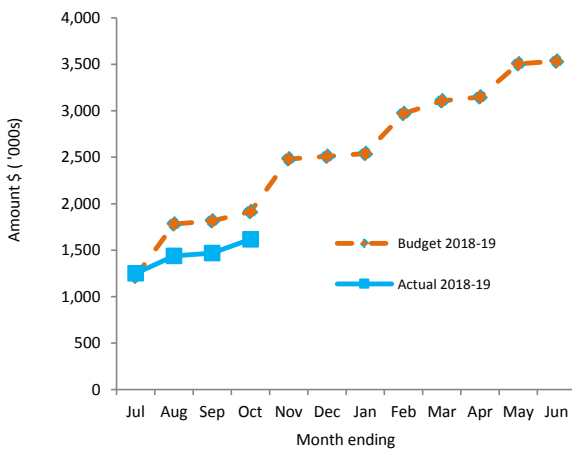
Operating Revenue



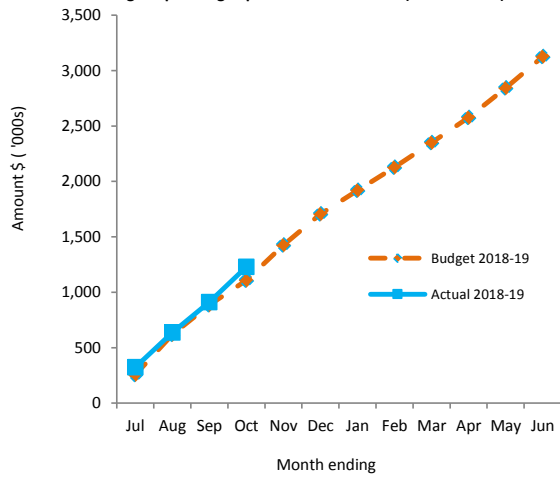
Operating Expenditure



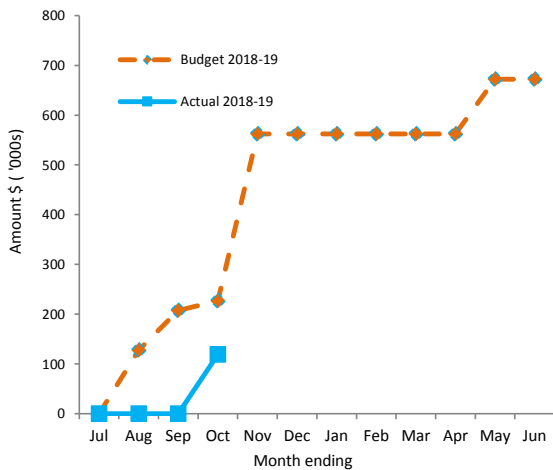
Budget Operating Revenues -v- Actual (Refer Note 2)



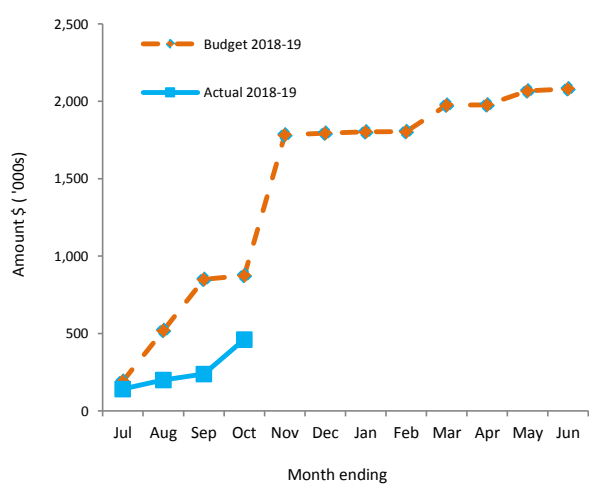
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF TRAYNING
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2018

		Adopted	Amended	Amended YTD	YTD	Var. \$	Var. %	Var.	Significant
	Note	Annual Budget	Annual Budget (d)	Budget (a)	Actual (b)	(b)-(a)	(b)-(a)/(a)	▲▼	Var. \$
		\$	\$	\$	\$	\$	%		\$
Opening Funding Surplus(Deficit)	3	(53,626)	815,863	815,863	815,863	0	0%		
Revenue from operating activities									
Governance		60,980	60,980	16,330	102,035	85,705	525%	▲	\$
General Purpose Funding - Rates	9	1,138,848	1,138,848	1,138,848	1,143,969	5,121	0%	▲	
General Purpose Funding - Other		1,092,816	1,092,816	436,703	154,045	(282,658)	(65%)	▼	\$
Law, Order and Public Safety		11,712	11,712	4,648	1,713	(2,935)	(63%)	▼	
Health		81,054	81,054	27,016	17,324	(9,692)	(36%)	▼	
Education and Welfare		5,200	5,200	4,732	1,698	(3,034)	(64%)	▼	
Housing		70,012	70,012	23,332	27,117	3,785	16%	▲	
Community Amenities		59,670	59,670	52,114	48,427	(3,687)	(7%)	▼	
Recreation and Culture		15,723	15,723	4,984	4,339	(645)	(13%)	▼	
Transport		527,579	527,579	177,948	55,776	(122,172)	(69%)	▼	\$
Economic Services		10,550	10,550	3,168	5,213	2,045	65%	▲	
Other Property and Services		72,517	72,517	24,720	55,715	30,995	125%	▲	\$
		3,146,661	3,146,661	1,914,543	1,617,372				
Expenditure from operating activities									
Governance		(510,802)	(510,802)	(203,985)	(248,361)	(44,376)	(22%)	▼	\$
General Purpose Funding		(85,793)	(85,793)	(12,528)	(13,634)	(1,106)	(9%)	▼	
Law, Order and Public Safety		(40,458)	(40,458)	(10,720)	(13,781)	(3,061)	(29%)	▼	
Health		(144,971)	(144,971)	(55,897)	(57,084)	(1,187)	(2%)	▼	
Education and Welfare		(97,203)	(97,203)	(47,752)	(42,342)	5,410	11%	▲	
Housing		(123,462)	(123,462)	(45,997)	(9,010)	36,987	80%	▲	\$
Community Amenities		(150,817)	(150,817)	(49,904)	(49,197)	707	1%	▲	
Recreation and Culture		(563,066)	(563,066)	(190,244)	(214,627)	(24,383)	(13%)	▼	\$
Transport		(1,199,670)	(1,199,670)	(402,542)	(472,583)	(70,041)	(17%)	▼	\$
Economic Services		(137,599)	(137,599)	(42,617)	(61,506)	(18,889)	(44%)	▼	\$
Other Property and Services		(71,019)	(71,019)	(44,153)	(46,502)	(2,349)	(5%)	▼	
		(3,124,860)	(3,124,860)	(1,106,339)	(1,228,627)				
Operating activities excluded from budget									
Add back Depreciation		1,016,630	1,016,630	338,836	300,767	(38,069)	(11%)	▼	\$
Adjust (Profit)/Loss on Asset Disposal	8	67,500	67,500	29,324	(119,000)	(148,324)	(506%)	▼	\$
Movement in Leave Reserve (Added Back)		0	0	0	38	38		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		1,105,931	1,105,931	1,176,364	570,550				
Investing Activities									
Non-operating Grants, Subsidies and Contributions	11	388,005	388,005	0	0	0			
Proceeds from Disposal of Assets	8	493,450	493,450	127,688	119,000	(8,688)	(7%)	▼	
Land Held for Resale	13	0	0	0	0	0			
Land and Buildings	13	(62,000)	(62,000)	(6,466)	(13,159)	(6,693)	(104%)	▼	
Furniture and Equipment	13	0	0	0	0	0			
Plant and Equipment	13	(537,000)	(537,000)	(195,855)	(156,800)	39,055	20%	▲	\$
Infrastructure Assets - Roads	13	(863,180)	(863,180)	(392,834)	(281,901)	110,933	28%	▲	\$
Infrastructure Assets - Footpaths		(61,053)	(61,053)	0	0	0			
Infrastructure Assets - Drainage		0	0	0	0	0			
Infrastructure Assets - Airports	13	0	0	0	0	0			
Infrastructure Assets - Water	13	0	0	0	0	0			
Infrastructure Assets - Other	13	(9,500)	(9,500)	(9,500)	0	9,500	100%	▲	
Amount attributable to investing activities		(651,278)	(651,278)	(476,967)	(332,861)				
Financing Activities									
Proceeds from New Debentures		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		4,315	4,315	4,315	2,138	(2,177)	50%	▼	
Transfer from Reserves	7	178,545	178,545	98,795	0	(98,795)	100%	▼	
Advances to Community Groups		0	0	0	0	0			
Repayment of Debentures	10	(54,161)	(54,161)	(24,217)	(9,929)	14,288	59%	▲	\$
Transfer to Reserves	7	(493,140)	(493,140)	(246,569)	(1,096)	245,473	100%	▲	\$
Amount attributable to financing activities		(364,441)	(364,441)	(167,676)	(8,887)				
Closing Funding Surplus(Deficit)	3	36,586	906,075	1,347,584	1,044,665				

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF TRAYNING
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2018

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		\$	\$	\$	\$	\$	%		
Opening Funding Surplus (Deficit)	3	(53,626)	815,863	815,863	815,863	0	0%		
Revenue from operating activities									
Rates	9	1,138,848	1,138,848	1,138,848	1,143,969	5,121	0%	▲	
Operating Grants, Subsidies and Contributions	11	1,568,109	1,568,109	594,704	197,275	(397,429)	(67%)	▼	S
Fees and Charges		273,304	273,304	124,108	114,373	(9,735)	(8%)	▼	
Service Charges		0	0	0	0	0			
Interest Earnings		39,104	39,104	14,301	10,067	(4,234)	(30%)	▼	
Other Revenue		127,296	127,296	42,582	32,679	(9,903)	(23%)	▼	
Profit on Disposal of Assets	8	0	0	0	119,000	119,000		▲	S
		3,146,661	3,146,661	1,914,543	1,617,364				
Expenditure from operating activities									
Employee Costs		(971,286)	(971,286)	(298,193)	(446,178)	(147,985)	(50%)	▼	S
Materials and Contracts		(655,840)	(655,840)	(245,494)	(311,171)	(65,677)	(27%)	▼	S
Utility Charges		(108,896)	(108,896)	(36,232)	(31,904)	4,328	12%	▲	
Depreciation on Non-Current Assets		(1,016,630)	(1,016,630)	(338,836)	(300,767)	38,069	11%	▲	S
Interest Expenses		(17,508)	(17,508)	(8,752)	27	8,779	100%	▲	
Insurance Expenses		(99,299)	(99,299)	(99,299)	(86,230)	13,069	13%	▲	S
Other Expenditure		(187,901)	(187,901)	(50,209)	(52,404)	(2,195)	(4%)	▼	
Loss on Disposal of Assets	8	(67,500)	(67,500)	(29,324)	0	29,324	100%	▲	S
Loss FV Valuation of Assets		0	0	0	0	0			
		(3,124,860)	(3,124,860)	(1,106,339)	(1,228,627)				
Operating activities excluded from budget									
Add back Depreciation		1,016,630	1,016,630	338,836	300,767	(38,069)	(11%)	▼	S
Adjust (Profit)/Loss on Asset Disposal	8	67,500	67,500	29,324	(119,000)	(148,324)	(506%)	▼	S
Movement in Leave Reserve (Added Back)		0	0	0	38	38		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		1,105,931	1,105,931	1,176,364	570,542				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	11	388,005	388,005	0	0	0			
Proceeds from Disposal of Assets	8	493,450	493,450	127,688	119,000	(8,688)	(7%)	▼	
Land Held for Resale	13	0	0	0	0	0			
Land and Buildings	13	(62,000)	(62,000)	(6,466)	(13,159)	(6,693)	(104%)	▼	
Furniture and Equipment	13	0	0	0	0	0			
Plant and Equipment	13	(537,000)	(537,000)	(195,855)	(156,800)	39,055	20%	▲	S
Infrastructure Assets - Roads	13	(863,180)	(863,180)	(392,834)	(281,901)	110,933	28%	▲	S
Infrastructure Assets - Footpaths	13	(61,053)	(61,053)	0	0	0			
Infrastructure Assets - Drainage	13	0	0	0	0	0			
Infrastructure Assets - Airports	13	0	0	0	0	0			
Infrastructure Assets - Water	13	0	0	0	0	0			
Infrastructure Assets - Other		(9,500)	(9,500)	(9,500)	0	9,500	100%	▲	
Amount attributable to investing activities		(651,278)	(651,278)	(476,967)	(332,861)				
Financing Activities									
Proceeds from New Debentures		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		4,315	4,315	4,315	2,138	(2,177)	(50%)	▼	
Transfer from Reserves	7	178,545	178,545	98,795	0	(98,795)	(100%)	▼	S
Advances to Community Groups		0	0	0	0	0			
Repayment of Debentures	10	(54,161)	(54,161)	(24,217)	(9,929)	14,288	59%	▲	S
Transfer to Reserves	7	(493,140)	(493,140)	(246,569)	(1,096)	245,473	100%	▲	S
Amount attributable to financing activities		(364,441)	(364,441)	(167,676)	(8,887)				
Closing Funding Surplus (Deficit)	3	36,586	906,075	1,347,584	1,044,665				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

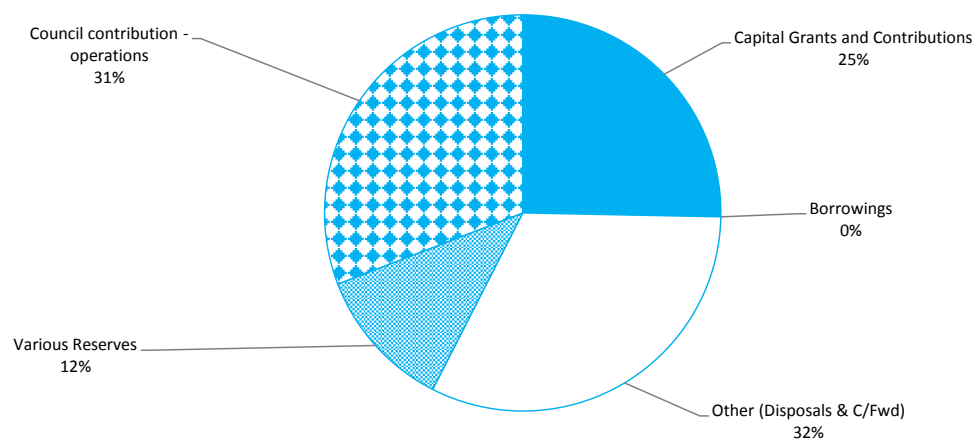
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF TRAYNING
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 October 2018

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a) \$	YTD Actual (Renewal Expenditure) (b) \$	Amended YTD Budget (d) \$	Amended Annual Budget \$	Adopted Annual Budget \$	YTD Actual Total (c) = (a)+(b) \$	Variance (d) - (c) \$
Land Held for Resale	13	0	0	0	0	0	0	0
Land and Buildings	13	0	13,159	6,466	62,000	62,000	13,159	6,693
Furniture and Equipment	13	0	0	0	0	0	0	0
Plant and Equipment	13	0	156,800	195,855	537,000	537,000	156,800	(39,055)
Infrastructure Assets - Roads	13	0	281,901	392,834	863,180	863,180	281,901	(110,933)
Infrastructure Assets - Footpaths	13	0	0	0	61,053	61,053	0	0
Infrastructure Assets - Drainage	13	0	0	0	0	0	0	0
Infrastructure Assets - Airports	13	0	0	0	0	0	0	0
Infrastructure Assets - Water	13	0	0	0	0	0	0	0
Infrastructure Assets - Other	13	0	0	9,500	9,500	9,500	0	(9,500)
Capital Expenditure Totals		0	451,861	604,655	1,532,733	1,532,733	451,861	(152,794)
Capital acquisitions funded by:								
Capital Grants and Contributions				0	388,005	388,005	0	
Borrowings				0	0	0	0	
Other (Disposals & C/Fwd)				127,688	493,450	493,450	119,000	
Council contribution - Cash Backed Reserves								
Various Reserves				98,795	178,545		0	
Council contribution - operations				378,172	472,733		332,861	
Capital Funding Total				604,655	1,532,733		451,861	

Budgeted Capital Acquisitions Funding



SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 or 10% whichever is the greater.

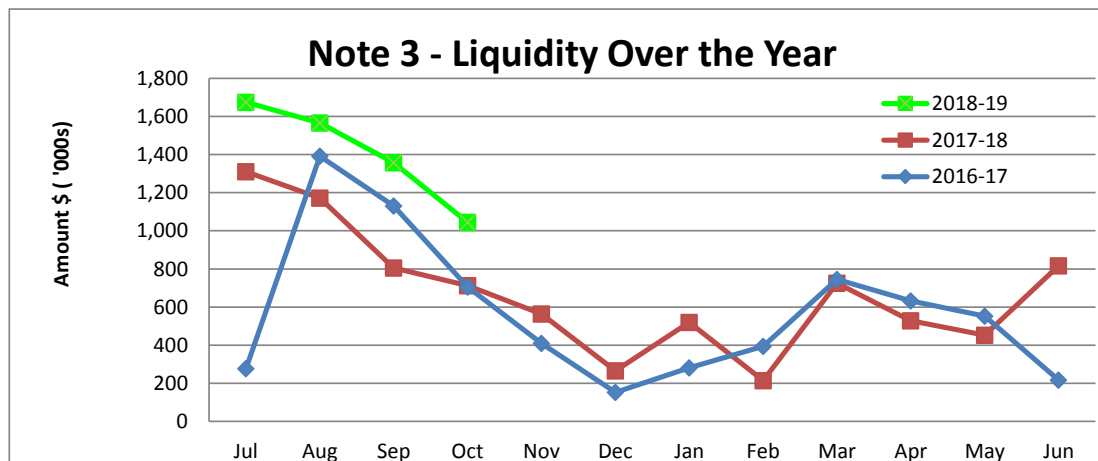
Reporting Program	Var. \$	Var. %	Significant		Timing/ Permanent	Explanation of Variance
			Var. ▲▼	Var. \$		
Revenue from operating activities	\$	%				
Governance	85,705	525%	▲	\$	Permanent	Under budgeted for Legal expenses
General Purpose Funding - Other	(282,658)	(65%)	▼	\$	Permanent	Fags grant full year budgeted for, only part received will address at budget review
Transport	(122,172)	(69%)	▼	\$	Permanent	General purpose grant full year budgeted for, only part received will address at budget review
Other Property and Services	30,995	125%	▲	\$	Permanent	Under budgeted for expenses ie Insurance ect
Expenditure from operating activities						
Housing	36,987	80%	▲	\$	Permanent	Under budgeted for will address at budget review
Recreation and Culture	(24,383)	(13%)	▼	\$	Permanent	Under budgeted for will address at budget review
Transport	(70,041)	(17%)	▼	\$	Permanent	Under budgeted for direct grant funding
Economic Services	(18,889)	(44%)	▼	\$	Permanent	Depreciation will address at budget review
Plant and Equipment	39,055	20%	▲	\$	Timing	
Infrastructure Assets - Roads	110,933	28%	▲	\$	Timing	
Financing Activities						
Transfer to Reserves	245,473	100%	▲	\$	Permanent	Interest

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30/06/2018	31/10/2017	31/10/2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	950,719	312,332	1,022,917
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted - Reserves	4	652,119	1,280,297	653,215
Receivables - Rates	6	118,874	212,557	230,229
Receivables - Other	6	37,218	99,807	(35,197)
Inventories		18,832	20,538	17,269
		1,777,762	1,925,531	1,888,434
Less: Current Liabilities				
Payables		(169,264)	(57,375)	(50,914)
Loan Liability		(54,160)	(42,909)	(44,230)
Provisions		(163,018)	(100,161)	(163,018)
		(386,441)	(200,445)	(258,162)
Less: Cash Reserves	7	(652,119)	(1,280,297)	(653,215)
Add Back: Component of Leave Liability not Required to be funded		22,502	(11,095)	22,540
Add Back: Current Loan Liability		54,160	42,909	44,230
Adjustment for Trust Transactions Within Muni		0	(2,309)	837
Net Current Funding Position		815,863	474,294	1,044,665



Comments - Net Current Funding Position

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$	\$			
(a) Cash Deposits								
Municipal Fund Bank	1,022,517				1,022,517	Westpac	Variable	At Call
Cash on Hand	400				400	N/A	Nil	On Hand
Medical Practice - Municipal Account	0				0	Westpac	Variable	At Call
LEAVE RESERVE BANK		22,540			22,540	Westpac	2.33%	At Call
PLANT RESERVE BANK		431,044			431,044	Westpac	2.33%	At Call
BUILDING RESERVE BANK		90,915			90,915	Westpac	2.33%	At Call
History Reserve Bank		0			0	Westpac	2.33%	At Call
FACILITIES RESERVE BANK		7,520			7,520	Westpac	2.33%	At Call
MEDICAL RESERVE BANK		55,361			55,361	Westpac	2.33%	At Call
REFUSE RESERVE BANK		29,153			29,153	Westpac	2.33%	At Call
SWIMMING POOL RESERVE BANK		9,144			9,144	Westpac	2.33%	At Call
UNSPENT GRANTS RESERVE BANK		0			0	Westpac	2.33%	At Call
CRC RESERVE BANK		0			0	Westpac	2.33%	At Call
Staff Housing Reserve Bank		0			0	Westpac	2.33%	At Call
Economic Development Reserve Bank		0			0	Westpac	2.33%	At Call
Sewerage Reserve Bank		0			0	Westpac	2.33%	At Call
GRAVEL & ROCK RESERVE BANK		0			0	Westpac	2.33%	At Call
Reserve - IT		0			0	Westpac	2.33%	At Call
Caravan Park Upgrade Reserve		0			0	Westpac	2.33%	At Call
Trust Fund Bank			26,218		26,218	Westpac	0.00%	At Call
(b) Term Deposits								
Municipal Fund Investments	0				0	Westpac	Variable	At Call
Performance & Retention Bank Reserve		7,539			7,539	Bendigo	2.60%	28-Jul-18
(c) Investments								
				0	0	N/A	N/A	N/A
Total	1,022,917	653,215	26,218	0	1,702,350			

Comments/Notes - Investments

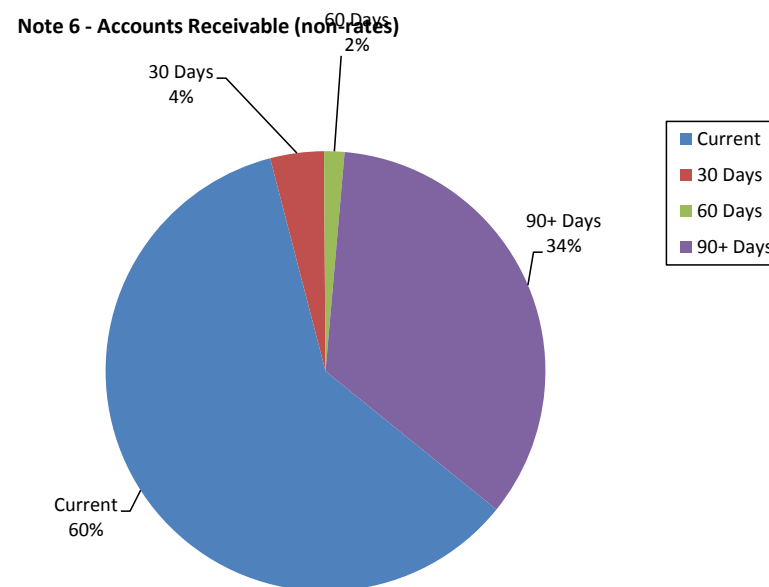
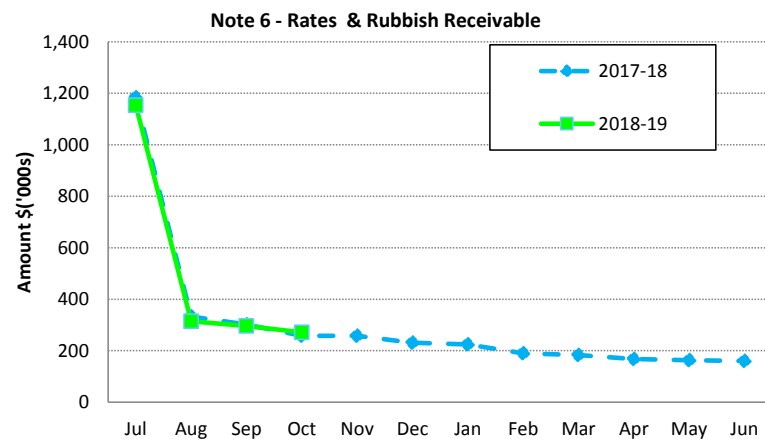
SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 6: Receivables

Receivables - Rates & Rubbish	31 October 2018	30 June 2018
	\$	\$
Opening Arrears Previous Years	159,864	160,488
Levied this year	1,226,050	1,226,788
Less Collections to date	(1,114,695)	(1,227,413)
Equals Current Outstanding	271,219	159,864
Net Rates Collectable	271,219	159,864
% Collected	80.43%	88.48%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	18,554	1,218	461	10,631	30,864
Balance per Trial Balance					
Sundry Debtors					0
Receivables - Other					(33,020)
Total Receivables General Outstanding					(33,020)

Amounts shown above include GST (where applicable)



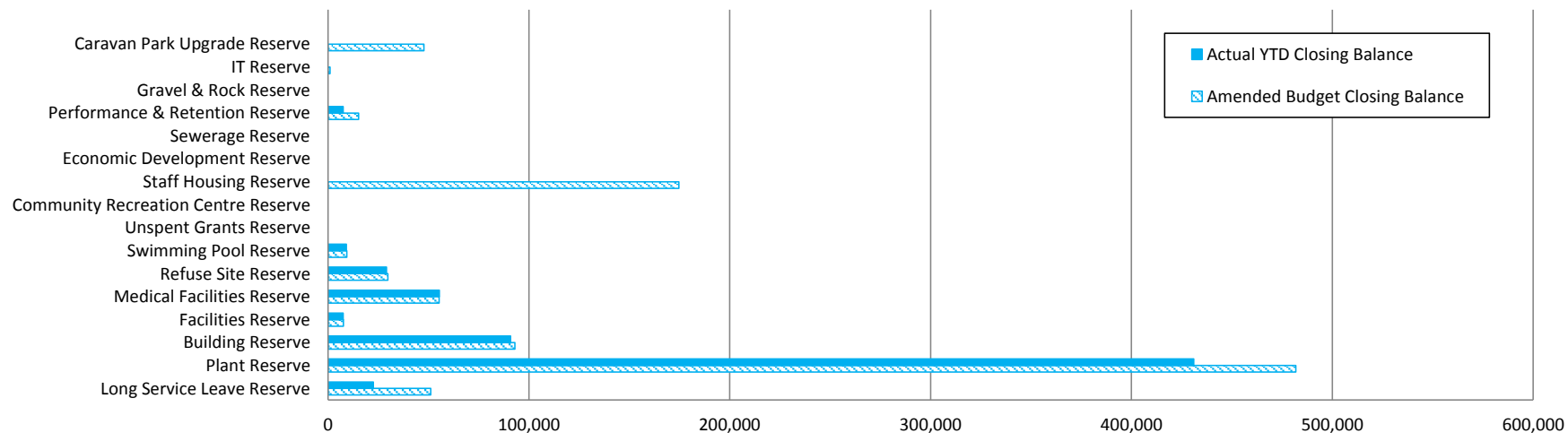
Comments/Notes - Receivables Rates & Rubbish

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave Reserve	22,502	726	38	27,943	0	0	0	51,171	22,540
Plant Reserve	430,321	11,050	723	200,000	0	(159,500)	0	481,871	431,044
Building Reserve	90,762	2,241	152	0	0	0	0	93,003	90,915
Facilities Reserve	7,507	185	13	0	0	0	0	7,692	7,520
Medical Facilities Reserve	55,269	0	93	0	0	0	0	55,269	55,361
Refuse Site Reserve	29,104	718	49	0	0	0	0	29,822	29,153
Swimming Pool Reserve	9,129	225	15	0	0	0	0	9,354	9,144
Unspent Grants Reserve	0	0	0	0	0	0	0	0	0
Community Recreation Centre Reserve	0	0	0	0	0	0	0	0	0
Staff Housing Reserve	0	0	0	174,620	0	0	0	174,620	0
Economic Development Reserve	0	0	0	0	0	0	0	0	0
Sewerage Reserve	0	0	0	0	0	0	0	0	0
Performance & Retention Reserve	7,526	187	13	7,500	0	0	0	15,213	7,539
Gravel & Rock Reserve	0	0	0	0	0	0	0	0	0
IT Reserve	0	0	0	20,000	0	(19,045)	0	955	0
Caravan Park Upgrade Reserve	0	0	0	47,745	0	0	0	47,745	0
	652,119	15,332	1,096	477,808	0	(178,545)	0	966,714	653,215

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land and Buildings								
LND07	LAND 15 ADAMS ST					9,000	9,000		
34	HOUSE LOT 75 ADAM ST					41,000	41,000		
LND16	LAND 11 GLASS ST					9,000	9,000		
30	HOUSE LOT 59 GLASS ST					41,000	41,000		
464	LAND 15 THOMPSON RD					10,000	10,000		
	Plant and Equipment								
492	2016 TOYOTA PRADO GXL - 0KTY - CEO		43,000	43,000		124,000	103,500		(20,500)
491	2016 TOYOTA PRADO GXL - KTY0 - DCEO		42,000	42,000		124,000	103,500		(20,500)
494	2017 Toyota Prado GXL - Doctor					67,950	59,450		(8,500)
279	Cat 424D-02 Backhoe Loader - KTY116					12,000	12,000		
252	Ford Pe Courier Tray Top Kty1700					3,000	3,000		
485	2014 Ford XL Ranger Dual Cab 3.2 Ltr Turbo Diesel Manual Utility - KTY 080					18,000	18,000		
493	2016 TOYOTA HILUX SR5 DUAL CAB UTILITY - KTY4 - WORKS SUPERVISOR		34,000	34,000		102,000	84,000		(18,000)
		0	119,000	119,000	0	560,950	493,450	0	(67,500)

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual				Amended Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
GRV - Kununoppin / Trayning	21.8558	105	579,488	126,652	0	0	126,652	133,860	0	0	133,860
GRV - Yelbeni	21.8558	3	11,660	2,548	0	0	2,548	2,548	0	0	2,548
GRV - Commercial	21.8558	12	84,010	18,361	0	0	18,361	18,361	0	0	18,361
UV - Rural	2.0240	208	50,177,500	1,015,593	(284)	0	1,015,309	1,015,593	0	0	1,015,593
UV - Mining	2.0240	0	0	0	0	0	0	0	0	0	0
Sub-Totals		328	50,852,658	1,163,154	(284)	0	1,162,870	1,170,362	0	0	1,170,362
Minimum Payment	Minimum										
	\$										
GRV - Kununoppin / Trayning	350.00	30	12,998	10,500	0	0	10,500	10,500	0	0	10,500
GRV - Yelbeni	350.00	6	925	2,100	0	0	2,100	2,100	0	0	2,100
GRV - Commercial	350.00	2	455	700	0	0	700	700	0	0	700
UV - Rural	350.00	6	56,200	2,100	0	0	2,100	2,100	0	0	2,100
UV - Mining	350.00	0	0	0	0	0	0	0	0	0	0
Sub-Totals		44	70,578	15,400	0	0	15,400	15,400	0	0	15,400
		372	50,923,236	1,178,554	(284)	0	1,178,270	1,185,762	0	0	1,185,762
Discounts							(46,089)				(59,142)
Amount from General Rates							1,132,180				1,126,620
Ex-Gratia Rates							12,228				12,228
Rates Written Off							(439)				
Specified Area Rates							0				0
Totals							1,143,969				1,138,848

Comments - Rating Information

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars/Purpose	01 Jul 2018	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
		YTD Actual	Amended Budget	Adopted Budget	Actual YTD	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance													
Loan 65 - Works Crew Housing	14,209	0	0	0	0	14,209	14,209	14,209	0	0	-152	471	471
Recreation and Culture													
Loan 67 - SSL - Bowls Resurface *	31,083	0	0	0	2,138	4,315	4,315	28,945	26,768	26,768	199	1,133	1,133
Loan 69 - Community Recreation Centre	324,487	0	0	0	0	13,405	13,405	324,487	311,082	311,082	-118	10,727	10,727
Economic Services													
Loan 68 - Trayning Unmanned Fuel Site	120,663	0	0	0	7,792	15,703	15,703	112,871	104,960	104,960	82	3,676	3,676
Loan 70 - Trayning Unmanned Fuel Site	57,428	0	0	0	0	6,529	6,529	57,428	50,899	50,899	-38	1,501	1,501
	547,870	0	0	0	9,929	54,161	54,161	537,941	493,709	493,709	(27)	17,508	17,508

* These loans are self supporting loans. All other debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (Tied) (a)	Adopted Budget		YTD Amended Budget	Adopted Annual Budget (c)	Post Variations (d)	Expected (c)+(d)	YTD Actual		Unspent Grant (Tied) (a)+(b)
				Operating	Capital					Revenue	(Expended) (b)	
				\$	\$	\$				\$	\$	\$
General Purpose Funding												
Grants Commission - General	WALGGC	Operating	0	1,053,630	0	421,452	1,053,630	0	1,053,630	142,956	0	0
Law, Order and Public Safety												
Transport												
Contribution - Street Lighting	Main Roads WA	Operating	0	3,900	0	0	3,900	0	3,900	0	(6,547)	0
Grant - Regional Road Group - Road Projects	Main Roads WA	Non-operating	0	0	283,060	0	283,060	0	283,060	0	(53,321)	0
Grant - Direct Road	Main Roads WA	Operating	0	61,143	0	61,143	61,143	0	61,143	0	0	0
Grants Commission - Local Roads	WALGGC	Operating	0	448,436	0	112,109	448,436	0	448,436	52,819	0	0
Grant - Roads to Recovery	Dept of Infrastructure	Non-operating	0	0	104,945	0	104,945	0	104,945	0	(120,726)	0
Economic Services												
Grant - Thank a Volunteer	Main Roads WA	Operating - Tied	0	1,000	0	0	1,000	0	1,000	0	0	0
Education & Welfare												
BeConnected (Good Things Foundation)		Operating - Tied		0			0	0	0	1,500	0	
TOTALS			0	1,567,109	283,060	594,704	1,850,169	0	1,850,169	195,775	(59,868)	0
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		0	1,567,109	0	594,704	1,567,109	0	1,567,109	195,775	(6,547)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	1,000	0	0	1,000	0	1,000	1,500	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	388,005	0	388,005	0	388,005	0	(174,048)	0
TOTALS			0	1,568,109	388,005	594,704	1,956,114	0	1,956,114	197,275	(180,594)	0

SHIRE OF TRAYNING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 31 Oct 2018
	\$	\$	\$	\$
Toy Library Funds	770.96	0.00	0.00	770.96
Red Fm Radio / Gym	317.35	0.00	0.00	317.35
Skatepark Funds	0.00	0.00	0.00	0.00
Football Club Funds	0.00	0.00	0.00	0.00
Kununoppin Fire Brigade	500.00	0.00	0.00	500.00
Yelbini Fire Donation	0.00	0.00	0.00	0.00
Nomination Deposits	0.00	0.00	0.00	0.00
Shire Housing Bonds	6,888.90	2,113.00	(414.00)	8,587.90
Police Licensing	0.00	66,400.95	(67,238.35)	(837.40)
Trayning Golf Club Funds	5,903.03	0.00	0.00	5,903.03
Trayning Badminton	0.00	0.00	0.00	0.00
Halls & Equipment Hire Bonds	0.00	0.00	0.00	0.00
Unidentified Deposits	3,017.54	0.00	0.00	3,017.54
South Trayning Ninghan Catchme	2,415.57	0.00	0.00	2,415.57
Repertory Funds	1,706.88	0.00	0.00	1,706.88
Newroc Funds	0.00	0.00	0.00	0.00
Aqua Bubble Donations	970.50	0.00	0.00	970.50
Ninghan Farm Focus Group	249.97	0.00	0.00	249.97
Commemorative Plaques	0.00	0.00	0.00	0.00
Rance Caravan Fund	0.00	0.00	0.00	0.00
Ninghan Fitness / Gym Key Bond	352.00	0.00	0.00	352.00
Playgroup Funds	1,226.46	0.00	0.00	1,226.46
Waste Dump Kununoppin	200.00	0.00	0.00	200.00
	24,519.16	68,513.95	(67,652.35)	25,380.76


Shire of Trayning
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2018

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget			Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	YTD Variance	
				\$	\$	\$	\$	\$	\$	\$	
<div><div></div><div>Level of completion indicator, please see table at the end of this note for further detail.</div></div>											
Buildings											
Governance											
<div></div>	ADMINISTRATION BUILDING - CAPITAL WORKS	4042540	9231		0	0	0	(42,000)	(42,000)	0	0
	Total - Governance				0	0	0	(42,000)	(42,000)	0	0
Housing											
<div></div>	139A FELGATE PARADE	4092541	9231	BC63	0	(13,159)	(13,159)	(10,000)	(10,000)	(3,136)	(10,023)
	Total - Housing				0	(13,159)	(13,159)	(10,000)	(10,000)	(3,136)	(10,023)
Recreation And Culture											
<div></div>	Shade Sails at Kununoppin	4223549	9231	BC75	0	0	0	(10,000)	(10,000)	(3,330)	3,330
	Total - Recreation And Culture				0	0	0	(10,000)	(10,000)	(3,330)	3,330
<div></div>	Total - Buildings				0	(13,159)	(13,159)	(62,000)	(62,000)	(6,466)	(6,693)
Furniture & Equipment											
Other Property & Services											
<div></div>					0	0	0	0	0	0	0
	Total - Other Property & Services				0	0	0	0	0	0	0
<div></div>	Total - Furniture & Equipment				0	0	0	0	0	0	0
Plant & Equipment											
Governance											
<div></div>	PURCHASE ADMINISTRATION VEHICLE	4042566	9233		0	(109,266)	(109,266)	(248,000)	(248,000)	(82,584)	(26,682)
	Total - Governance				0	(109,266)	(109,266)	(248,000)	(248,000)	(82,584)	(26,682)
Health											
<div></div>	Purchase Doctors Vehicle	4074701	9233		0	0	0	(62,000)	(62,000)	(20,646)	20,646
	Total - Health				0	0	0	(62,000)	(62,000)	(20,646)	20,646
Transport											
<div></div>	Purchase of Plant	4123615	9233		0	0	0	(60,000)	(60,000)	(19,980)	19,980
<div></div>	PURCHASE LIGHT VEHICLES	4123604	9233		0	0	0	(65,000)	(65,000)	(21,645)	21,645
	Total - Transport				0	0	0	(125,000)	(125,000)	(41,625)	41,625
Other Property & Services											
<div></div>	Replace Works Supervisor's Utility	4142570	9233		0	(47,534)	(47,534)	(102,000)	(102,000)	(51,000)	3,466




















Shire of Trayning
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2018

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget		Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	
				\$	\$	\$	\$	\$	\$	\$
		Total - Other Property & Services		0	(47,534)	(47,534)	(102,000)	(102,000)	(51,000)	3,466
		Total - Plant & Equipment		0	(156,800)	(156,800)	(537,000)	(537,000)	(195,855)	39,055

Shire of Trayning
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2018

Note 13: Capital Acquisitions

Assets	Account	Balance Sheet Category	Job	YTD Actual			Adopted	Amended Budget			Strategic Reference / Comment
				New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	YTD Variance	
				\$	\$	\$	\$	\$	\$	\$	
Infrastructure Assets - Roads											
Transport											
 Kellerberrin-Yelbeni Road SLK 4.30-6.30	4121001	9250	RCC043	0	(31,667)	(31,667)	(78,319)	(78,319)	(69,589)	37,922	
 Kellerberrin - Yelbeni Road SLK 21.40 - 24.70	4121001	9250	RCC044	0	(76,187)	(76,187)	(116,755)	(116,755)	(116,755)	40,568	
 Minor Construction Projects	4121001	9250	RCC045	0	0	0	(50,000)	(50,000)	(25,000)	25,000	
 Kununoppin - Mukinbudin Road	4121002	9250	RRG015	0	(53,321)	(53,321)	(435,801)	(435,801)	(174,984)	121,663	
 Kellerberrin - Yelbeni Road SLK 14.70 - 21.20	4121003	9250	RTR034	0	(120,726)	(120,726)	(182,305)	(182,305)	(6,506)	(114,220)	
 Total - Transport				0	(281,901)	(281,901)	(863,180)	(863,180)	(392,834)	110,933	
 Total - Infrastructure Assets - Roads				0	(281,901)	(281,901)	(863,180)	(863,180)	(392,834)	110,933	
Infrastructure Assets - Footpaths											
Transport											
 Hughes Street Kununoppin	4121010	9251	FCC005	0	0	0	(61,053)	(61,053)	0	0	
 Total - Transport				0	0	0	(61,053)	(61,053)	0	0	
 Total - Infrastructure Assets - Footpaths				0	0	0	(61,053)	(61,053)	0	0	
Infrastructure Assets - Airports											
Transport											
 Total - Transport				0	0	0	0	0	0	0	
 Total - Infrastructure Assets - Airports				0	0	0	0	0	0	0	
Infrastructure Assets - Water											
Transport											
 Total - Transport				0	0	0	0	0	0	0	
 Total - Infrastructure Assets - Water				0	0	0	0	0	0	0	
Infrastructure Assets - Other											
Community Amenities											
 CAPITAL - TRAYNING REFUSE SITE	4101501	9254	BC73	0	0	0	(1,500)	(1,500)	(1,500)	1,500	
 YELBENI REFUSE SITE	4101542	9254	BC74	0	0	0	(2,500)	(2,500)	(2,500)	2,500	
 CAPITAL WORKS KUNUNOPPIN REFUSE SITE	4101540	9254	BC55	0	0	0	(5,500)	(5,500)	(5,500)	5,500	
 Total - Community Amenities				0	0	0	(9,500)	(9,500)	(9,500)	9,500	
 Total - Infrastructure Assets - Other				0	0	0	(9,500)	(9,500)	(9,500)	9,500	

Shire of Trayning
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2018

Note 13: Capital Acquisitions

				YTD Actual			Adopted	Amended Budget			
Assets	Account	Balance Sheet Category	Job	New/Upgrade	Renewal	Total YTD	Annual Budget	Annual Budget	YTD Budget	YTD Variance	Strategic Reference / Comment
				\$	\$	\$	\$	\$	\$	\$	
Capital Expenditure Total				0	(451,861)	(451,861)	(1,532,733)	(1,532,733)	(604,655)	152,794	
Level of Completion Indicators											
<div><div><div><div><div>0%</div><div>20%</div><div>40%</div><div>60%</div><div>80%</div><div>100%</div><div>Over 100%</div></div><div>Percentage YTD Actual to Annual Budget Expenditure over budget highlighted in red.</div></div></div></div>											



10.1.2 Monthly Payment List October 2018

Date of Report:	09 th November 2018
Proponent:	N/A
File Ref:	3.2.2.3 – Accounts Payable (Creditors)
Officer:	Jacqui Cook – Manager of Financial Services
Senior Officer:	Paul Sheedy – Acting CEO
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Simple Majority

Introduction

The cheques and electronic payments that have been raised during the month of October 2018 are reproduced in list form for Council's endorsement.

Background

Creditor's invoices are processed as they arrive and at regular intervals cheques and electronic funds transfers are raised for payment.

Consultation

There has been consultation with the Acting Chief Executive Officer.

Statutory Environment

Local Government (Financial Management) Regulations 1996 –

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and



- (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

The recommendation that follows is consistent with the legislative requirements.

Policy Implications

There are no policy implications.

Financial Implications

The following payment listing includes all payments made to third parties from Council's Municipal, Trust as well as transactions made on the Corporate Credit Card.

The payment listing does not included internal transfers between Council's various bank accounts such as transfers from Council's Municipal Cheque Account to and from Municipal At Call High Interest Account.

Strategic Implications

There are no strategic implications.

Environmental Implications

There are no environmental implications.

Social Implications

There are no social implications.

Officer's Comment

There is nothing out of the ordinary in the payments list for October 2018.



Officer's Recommendation/Council Decision

Moved: Cr GF Waters

Seconded: Cr GI Yates

It is recommended that:

Council accepts the following payments list presented for the period 1st October 2018 – 31st October 2018 totalling \$401,349.98.

Municipal	23860	23866		
Cheque		to	totalling	7,423.48
Municipal EFT	EFT7288	to	EFT7339	totalling 201,222.74
Municipal Direct Debit	DD6413.1	to	DD6415.10	totalling 38,521.65
Payroll	WEEK 13	to	WEEK 17	totalling 153,478.77
Municipal Bank Fees		Transactions	totalling	82.59
Total Municipal Transactions				400,729.23
Trust Cheques		Transactions	totalling	414.00
Credit Card		Transactions	totalling	206.75
Total Trust, & Credit Card Transactions				620.75
TOTAL PAYMENTS FOR MONTH OF OCTOBER 2018				401,349.98

All payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, costings and amounts due for payments.

Cheques have been signed and Electronic Funds Transfers have been authorised in accordance with Councils delegation 2.3 – Creditor Payments.

Under section 5.46 (3) of the Local Government Act 1995 and regulation 19 of the Local Government (Administration) Regulations 1996, this record of the exercise of Delegated Authority is Registered.

Acting Chief Executive Officer

Resolution: 11-2018.157

Carried: 5/1

SHIRE OF TRAYNING Payments made from the Municipal Account for the Period 1st October 2018 to 31st October 2018 Presented to Council, 21st November 2018				
Chq/EFT	Payment Date	Payee	Description	Amount
Cheques				
23860	2/10/2018	SHIRE OF TRAYNING	Licensing fees for switch over of CEO Prado	\$ 364.65
23861	15/10/2018	SYNERGY	Electricity Usage Sept-Jul 18 Streetlights, DMCC & PGroup	\$ 2,165.80
23862	15/10/2018	TELSTRA	Phone Line Usage for period ending 1/10/18	\$ 2,096.16
23863	15/10/2018	WATER CORPORATION	Water Usage Charges to 27/9/18	\$ 49.43
23864	19/10/2018	PETTY CASH	Petty Cash Recoup 19/10/2018	\$ 178.00
23865	31/10/2018	SYNERGY	Electricity Account for Caravan Park & Swimming Pool	\$ 2,219.75
23866	31/10/2018	WATER CORPORATION	Water Usage for School Oval in Trayning to 10/9/18	\$ 349.69
TOTAL CHEQUES				\$ 7,423.48
EFT				
EFT7288	10/10/2018	MERREDIN TOYOTA	Change over/Purchase of WS Hilux & CEO/DCEO Prado's	\$ 53,480.40
EFT7289	15/10/2018	SRIVERS PLUMBING & GAS	Modifications in womens toilets at Pool	\$ 2,283.65
EFT7290	15/10/2018	AG IMPLEMENTS	Repair John Deere Cab Door Damage - Excess Only	\$ 300.00
EFT7291	15/10/2018	ALL-WAYS FOODS	Cleaning Supplies September 2018	\$ 215.34
EFT7292	15/10/2018	ATO	BAS and PAYG for September 18	\$ 11,234.00
EFT7293	15/10/2018	Bob Waddell & Associates Pty	Assistance with Journal Corrections	\$ 99.00
EFT7294	15/10/2018	CWFL	2018 Central Wheatbelt Winter Sports Donation	\$ 2,500.00
EFT7295	15/10/2018	COURIER AUSTRALIA	Freight Charges for Works & Library	\$ 79.60
EFT7296	15/10/2018	FRANKIE'S DINER	Newspapers & Milk for September 2018	\$ 68.70
EFT7297	15/10/2018	GRANTS EMPIRE	Development of RED Grant Agreement Payment 1of 2	\$ 792.00
EFT7298	15/10/2018	GREAT SOUTHERN Fuels	Fuel Accounts for September 2018	\$ 11,673.59
EFT7299	15/10/2018	I.C.S. CARPENTRY	Replace Guttering on Shire Offices Roof	\$ 4,107.95
EFT7300	15/10/2018	IT VISION USER GROUP INC	IT Vision User Group Subscription 1/7/18 - 30/6/19	\$ 748.00
EFT7301	15/10/2018	JR & A HERSEY PTY LTD	Road Maintenance Supplies and Safety Equip- Depot	\$ 2,014.65
EFT7302	15/10/2018	MOORE STEPHENS	Financial Assistance as requested	\$ 1,518.55
EFT7303	15/10/2018	T-QUIP	Supply 4 x belts & 15 cutting edges	\$ 819.50
EFT7304	15/10/2018	TRAYNING AG REPAIRS	Repair and replace 2 x hydraulic hoses on Volvo Loader	\$ 1,459.30
EFT7305	15/10/2018	TRAYNING HOTEL	Catering for Meetings - Council 19/9/18 & Staff 20/9/18	\$ 160.00
EFT7306	15/10/2018	WA CONTRACT RANGER	Ranger on 13/9, 18/9 & 21/9 (incl Fire Break Inspections)	\$ 1,028.50
EFT7307	15/10/2018	WHEATBELT WELDING & REP	Repairs to Pool Shade Sail due to storm damage	\$ 1,998.15
EFT7308	19/10/2018	Sail City Shade Sails	Supply/install sails at Pool & Playground due to storm	\$ 19,890.00
EFT7309	31/10/2018	Avon Waste	Waste Collection for the month of September 2018	\$ 4,133.28
EFT7310	31/10/2018	BOC LIMITED	Container Service Charges for 29/8/18 - 27/9/18	\$ 27.37
EFT7311	31/10/2018	COURIER AUSTRALIA	Freight Charges	\$ 305.27
EFT7312	31/10/2018	FRANKIE'S DINER	Newspapers & Milk for September 2018	\$ 66.50
EFT7313	31/10/2018	GREAT SOUTHERN FUELS	New BP Fuel Card for KTY080 Ford Ranger.	\$ 2.75
EFT7314	31/10/2018	HARVEY NORMAN - MIDLAND	3 Lenvo Tablets, cases and cables for Be- connected day	\$ 1,009.00
EFT7315	31/10/2018	IT VISION AUSTRALIA PTY LTD	Training Workshop - Payroll & Leave Essentials	\$ 1,940.40
EFT7316	31/10/2018	JR & A HERSEY PTY LTD	Work Clothing and footwear for all the outside staff.	\$ 3,303.91
EFT7317	31/10/2018	KOMATSU AUSTRALIA PTY LTD	9 x scarifies boots for grader	\$ 118.01
EFT7318	31/10/2018	KTY ELECTRICAL SERVICES	Supply and install replacement A/C at 3 Coronation st	\$ 7,047.04
EFT7319	31/10/2018	Kununoppin Medical Practice	Quarterly Management Fee of Kununoppin Medical Prac	\$ 17,500.00
EFT7320	31/10/2018	LIWA AQUATICS	LIWA cuntry seminar 2018 and 2018/19 membership	\$ 210.00
EFT7321	31/10/2018	Local Gov Professionals	Local Government Professionals Annual State Conf	\$ 1,670.00
EFT7322	31/10/2018	MAYDAY EARTHMOVING	Dry Hire of water truck for \$300 per day , 26/9 - 28/9	\$ 990.00
EFT7323	31/10/2018	MERREDIN TOYOTA	6 month / 10,000km Service for Doctors Prado	\$ 318.10
EFT7324	31/10/2018	METAL ARTWORK CREATIONS	3x Brushed Gold Aluminium Photo Plates	\$ 33.00
EFT7325	31/10/2018	NEWROC	NEWROC Subscriptions 2018/19	\$ 17,600.00
EFT7326	31/10/2018	OFFICEWORKS	Stationary & Printing Order October 2018	\$ 449.00
EFT7327	31/10/2018	R MUNNS ENGINEERING CONSULTING SERVICES	Consultant for 18-19 Bitumen Resurfacing RFQ Schedule docs and 19/20 RRG Project MCA Submission	\$ 440.00
EFT7328	31/10/2018	ROYAL LIFE SAVING	CPR Requalification course - Pool Manager	\$ 50.00
EFT7329	31/10/2018	Ron Back	Financial Investigation fees including travel	\$ 7,726.73
EFT7330	31/10/2018	SHIRE OF MERREDIN	Advertising in Eastern Wheatbelt Visitors Guide 18-19	\$ 90.00
EFT7331	31/10/2018	Smith Sculptors	Sculpture Design as req 11/6/13 inc site meeting on 16/7/13, and communications between 11/6/13 - 1/2018	\$ 3,300.00
EFT7332	31/10/2018	TELFORD INDUSTRIES	Chemicals and parts for swimming pool maintenance	\$ 7,872.76
EFT7333	31/10/2018	TRAYNING AG REPAIRS	Various Repairs to Rollers, Dolly & Tipper, Ford Ranger, DAF, Toro Mower & Loader	\$ 6,320.02
EFT7334	31/10/2018	TRAYNING HOTEL	Catering for LEMC & Council Meeting in October 2018	\$ 130.00
EFT7335	31/10/2018	TWO DOGS HOME HARDWARE	Hose and plants for swimming pool	\$ 206.33
EFT7336	31/10/2018	WA CONTRACT RANGER	Ranger Services for the Dates 28/9/18 & 4/10/18	\$ 374.00
EFT7337	31/10/2018	KLEENHEAT GAS PTY LTD	Gas Cylinder Facility/ Service Charge - Campers Kitchen	\$ 75.90
EFT7338	31/10/2018	Wheatbelt Office & Business Machines	Impression Charges Month of September 2018	\$ 821.96
EFT7339	31/10/2018	YELBENI STORE	Yelbeni Store Account September 2018	\$ 620.53
TOTAL EFT PAYMENTS				\$ 201,222.74

SHIRE OF TRAYNING

Payments made from the Municipal Account for the Period 1st October 2018 to 31st October 2018
Presented to Council, 21st November 2018

Chq/EFT	Payment Date	Payee	Description	Amount
Direct Debit				
DD6405.1	1/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 3,077.70
DD6411.1	2/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 1,082.55
DD6413.1	3/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 441.90
DD6415.1	3/10/2018	WA SUPER	Payroll deductions	\$ 3,867.21
DD6415.2	3/10/2018	Bendigo Staff Super	Superannuation contributions	\$ 228.96
DD6415.3	3/10/2018	PRIME SUPER PTY LTD	Superannuation contributions	\$ 825.31
DD6415.4	3/10/2018	ATF The Merrick Super Fund	Superannuation contributions	\$ 1,012.16
DD6415.5	3/10/2018	REST	Superannuation contributions	\$ 302.41
DD6415.6	3/10/2018	AUSTRALIAN SUPER	Superannuation contributions	\$ 584.62
DD6415.7	3/10/2018	ATF ROB TANNER RET FUND	Superannuation contributions	\$ 346.92
DD6415.8	3/10/2018	BT SUPER FOR LIFE	Superannuation contributions	\$ 203.41
DD6415.9	3/10/2018	TWU SUPER	Superannuation contributions	\$ 250.80
DD6417.1	4/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 454.25
DD6419.1	5/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 1,549.90
DD6421.1	4/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 453.25
DD6429.1	9/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 91.35
DD6431.1	10/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 1,985.80
DD6435.1	11/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 1,820.85
DD6437.1	12/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 521.15
DD6440.1	15/10/2018	FUJI XEROX AUSTRALIA	Photo copier Agreement - fees for September 2018	\$ 195.48
DD6442.1	16/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 650.60
DD6444.1	17/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 382.90
DD6446.1	17/10/2018	WA SUPER	Payroll deductions	\$ 3,012.60
DD6446.2	17/10/2018	PRIME SUPER PTY LTD	Superannuation contributions	\$ 790.50
DD6446.3	17/10/2018	REST	Superannuation contributions	\$ 336.95
DD6446.4	17/10/2018	AUSTRALIAN SUPER	Superannuation contributions	\$ 584.62
DD6446.5	17/10/2018	ATF ROB TANNER RET FUND	Superannuation contributions	\$ 346.92
DD6446.6	17/10/2018	BT SUPER FOR LIFE	Superannuation contributions	\$ 204.11
DD6446.7	17/10/2018	TWU SUPER	Superannuation contributions	\$ 247.83
DD6446.8	17/10/2018	BT LIFETIME SUPER	Superannuation contributions	\$ 274.00
DD6446.9	17/10/2018	Bendigo Staff Super	Superannuation contributions	\$ 228.96
DD6453.1	19/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 1,014.20
DD6455.1	22/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 264.95
DD6457.1	22/10/2018	WRIGHT EXPRESS	Motor Pass fees	\$ 49.50
DD6460.1	24/10/2018	AUSTRALIA POST	Postage and Freight for September 2018	\$ 165.50
DD6462.1	24/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 1,252.30
DD6464.1	25/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 1,093.30
DD6467.1	26/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 220.10
DD6469.1	29/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 1,369.45
DD6471.1	30/10/2018	DEPARTMENT OF TRANSPORT	DEPARTMENT OF TRANSPORT	\$ 303.90
DD6474.1	31/10/2018	WA SUPER	Payroll deductions	\$ 3,262.71
DD6474.2	31/10/2018	REST	Superannuation contributions	\$ 342.87
DD6474.3	31/10/2018	AUSTRALIAN SUPER	Superannuation contributions	\$ 584.62
DD6474.4	31/10/2018	PRIME SUPER PTY LTD	Payroll deductions	\$ 1,039.62
DD6474.5	31/10/2018	ATF ROB TANNER RET FUND	Superannuation contributions	\$ 342.81
DD6474.6	31/10/2018	BT SUPER FOR LIFE	Superannuation contributions	\$ 204.11
DD6474.7	31/10/2018	TWU SUPER	Superannuation contributions	\$ 247.83
DD6474.8	31/10/2018	Bendigo Staff Super	Superannuation contributions	\$ 223.52
DD6415.10	3/10/2018	BT LIFETIME SUPER	Superannuation contributions	\$ 184.39
TOTAL DIRECT DEBITS				\$ 38,521.65

Bank Fees

785	1/10/2018	BANK FEES	BANK FEES	\$ 50.19
785	1/10/2018	BANK FEES	BANK FEES	\$ 20.00
785	1/10/2018	BANK FEES	BANK FEES	\$ 10.00
785	12/10/2018	MOTORPASS	MOTORPASS CHARGES - BANK FEE	\$ 2.40
TOTAL BANK FEES				\$ 82.59

Corporate Credit Card

DD6427.1	9/10/2018	JTAGZ	Cat & Dog Registration Tags	\$ 206.75
TOTAL CORPORATE CREDIT CARD PURCHASES				\$ 206.75

Payroll

Week 13	4/10/2018	Employees	Payroll Wages FT Ending 03/10/2018	\$ 60,404.97
Week 15	18/10/2018	Employees	Payroll Wages FT Ending 17/10/2018	\$ 47,342.08
Week 17	31/10/2018	Employees	Payroll Wages FT Ending 31/10/2018	\$ 45,731.72
TOTAL PAYROLL				\$ 153,478.77
TOTAL PAYMENTS FROM MUNICIPAL ACCOUNT FOR OCTOBER 2018				\$ 400,935.98

TrustCheques

3172	31/10/2018	KELINDA SHEARD	BOND AND PET REFUND	\$ 414.00
TOTAL TRUST CHEQUES				\$ 414.00
TOTAL PAYMENTS FROM TRUST ACCOUNT FOR OCTOBER 2018				\$ 414.00

SHIRE OF TRAYNING
Sundry Debtor Invoices Raised for the Period 1st October 2018 to 31st October 2018
Presented to Council, 21st November 2018

Debtor Number	Invoice Date	Debtor	Description	Amount
80004		Trayning Hotel	Full Page Advert in Ninghan News #1513	\$ 20.00
80004		Trayning Hotel	Full Page Advert in Ninghan News #1514	\$ 20.00
80005		Shire of Nungarin	Doctors Recoup Expenses October 2018	\$ 2,070.00
80055		Shire of Mukinbudin	Doctors Recoup Expenses October 2018	\$ 6,210.00
80062		Boekeman Machinery	Full Page Advert in Ninghan News #1514	\$ 20.00
80079		Betty Shannon	Rent	\$ 628.00
80083		Elizabeth Raymond	Rent	\$ 628.00
80098		Shire of Mt Marshall	Doctors Recoup Expenses October 2018	\$ 6,210.00
80111		Nungarin Wheatbelt Markets	1/2 Page Advert in Ninghan News #1514	\$ 15.00
80135		Trayning Bowling Club	Full Page Advert in Ninghan News #1513	\$ 20.00
80135		Trayning Bowling Club	Full Page Advert in Ninghan News #1514	\$ 20.00
80264		Ivan Perkins	Rent	\$ 785.00
80271		Trayning & District Sporting Club	Full Page Advert in Ninghan News #1513	\$ 20.00
80314		Frankie's Diner	1/2 Page Advert in Ninghan News #1513	\$ 15.00
80314		Frankie's Diner	1/2 Page Advert in Ninghan News #1514	\$ 15.00
80371		Wyalkatchem Hockey Club	Full Page Advert in Ninghan News #1513	\$ 20.00
80474		Marty Grant Bulldozing	1/2 Page Advert in Ninghan News #1513	\$ 15.00
80474		Marty Grant Bulldozing	1/2 Page Advert in Ninghan News #1514	\$ 15.00
80498		Terri Fifett	Rent	\$ 628.00
80587		Jill McDonald	Rent	\$ 680.70
80605		T Lister & R Ward	Rent	\$ 1,000.00
80608		RA Driscoll	Rent	\$ 1,000.00
80640		Ronald Talbot	Rent	\$ 800.00
80646		Norman Waters	Rent	\$ 1,000.00
80647		South Western Wireless	Rent	\$ 1,260.00
80648		Ian Spencer	Rent	\$ 1,000.00
80667		Summit Fertilizerd	1/2 Page Advert in Ninghan News #1513	\$ 15.00
80667		Summit Fertilizerd	1/2 Page Advert in Ninghan News #1514	\$ 15.00
80669		Debra Williams	Rent	\$ 1,134.50
80671		Beacon CRC	Full Page Advert in Ninghan News #1513	\$ 20.00
80673		Midland Mineral Crushing Services	Full Page Ninghan News Advert #1513	\$ 20.00
80673		Midland Mineral Crushing Services	Full Page Ninghan News Advert #1514	\$ 20.00
80675		Wheatbelt Seedlings & Herbs	1/4 Page Advert in Ninghan News #1513	\$ 10.00
80676		Lorraine Taylor	Rent	\$ 679.80
80676		Lorraine Taylor	Electricity Usage at Unit 1 Coronation St Trayning	\$ 48.10
80678		Pindan Contracting	Add App Fee for Constr of Sewage Disposal Unit	\$ 175.00
Total Invoices Raised for October 2018				\$ 26,252.10



Prior to any consideration of this Item;

Cr ML McHugh declared an impartiality interest and left the meeting at 4:07pm.

10.1.3 Write Off of Rates

Date of Report:	1 st November 2018
Proponent:	N/A
File Ref:	3.1.1.4
Officer:	Jacqui Cook – Manager of Financial Services
Senior Officer:	Paul Sheedy – Acting CEO
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Absolute Majority

Introduction

This report seeks Council's authority to write off outstanding rates debt. The properties in question have now been transferred back to the Shire of Trayning.

Background

2015

Due to these property's having unpaid rates for a period exceeding three years, action was commenced to dispose of the property's by public auction.

2016

January and February 2016 Council advertised the auction for the disposal of the said properties. However there was no interest and the properties were not sold.

2017

June 2017 Council commenced action to have the land transferred back to the Shire of Trayning.

August 2017

The land was transferred back to the Shire of Trayning.

Consultation

There has been consultation with the Acting Chief Executive Officer, Landgate and Valenti Lawyers.



Statutory Environment

6.71. Power to transfer land to Crown or to Local Government section 6.71(1)(b) of the Local Government Act 1995.

(1) If under this Subdivision land is offered for sale but at the expiration of 12 months a contract for the sale of the land has not been entered into by the local government, it may by transfer, where the land is subject to the provisions of the Transfer of Land Act 1893, and by deed, where the land is not subject to the provisions of that Act, transfer or convey the estate in fee simple in the land to —

(a) the Crown in right of the State; or

(b) the local government.

** Absolute majority required.*

The recommendation that follows is consistent with these statutory requirements.

Policy Implications

6.71. Power to transfer land to Crown or to local government write off the outstanding amount of \$47,326.65.

Financial Implications

If the recommendation that follows is accepted there is an amount of \$48,000.00 in the 2018/2019 budget.

Strategic Implications

There are no strategic implications.

Environmental Implications

There are no environmental implications.

Social Implications

There are no social implications.

Officer's Comment

The rates outstanding since 2008 on property Lot 119 & Lot 120 Glass Street Trayning. The rates outstanding since 2005 on property Lot 12 Wilson Street Kununoppin.

After considerable amount of time and effort these properties have now been transferred to the Shire of Trayning due to unpaid rates.

It should also be noted that the amounts to be written off include all fees, interest and legal charges to date, including 2018/2019 rates and charges.



Officer's Recommendation/Council Decision

Moved: Cr FA Tarr

Seconded: Cr MS Hudson

It is recommended that:

Council, in accordance with Section 6.71(1)(B) of the *Local Government Act 1995*, write off the rates debt on three (3) Assessment's;

1. A260 Lot 120 Glass street Trayning to the amount of \$13,036.06.
2. A259 Lot 119 Glass street Trayning to the amount of \$10,758.46.
3. A73 Lot 12 Wilson street Kununoppin to the amount of \$23,532.13

The total amount of the write offs being \$47,326.65.

Resolution: 11-2018.158

Carried by Absolute Majority: 5/0

Cr ML McHugh returned to the meeting at 4:11pm.



10.1.4 Payment of Caveat Fee

Date of Report:	9 th November 2018
Proponent:	N/A
File Ref:	3.1.1.5
Officer:	Jacqui Cook – Manager of Financial Services
Senior Officer:	Paul Sheedy – Acting CEO
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Absolute Majority

Introduction

This report seeks Council's authority to meet the cost to remove a caveat on 23 Lamond Street Kununoppin.

The rate payer in question has now paid all outstanding arrears of rates and charges to date.

Background

March 2017

The rate payer was recommended to Austral Mercantile for outstanding rates totalling \$5752.99.

May 2017

The ratepayer entered into a repayment plan and commenced payments.

September 2017

The rate payer was sent back to the Shire's debt collection agency with a request to lodge a caveat on the property for outstanding unpaid rates. It is noted that the rate payer was still meeting their obligations and with them still continuing to meet the payment plan requirements the balance was paid in full.

October 2018

The ratepayer attended the Shire office and it was discussed as to why council issued a caveat whilst the ratepayer was making payments.

Consultation

There has been consultation with the Acting Chief Executive Officer

Statutory Environment

Local Government Act 1995 section 6.12(1)(b)

6.12 Power to defer, grant discounts, waive or write off debts



(b) Waive or grant concessions in relation to any amount of money

** Absolute majority required.*

The recommendation that follows is consistent with these statutory requirements.

Policy Implications

7.6 Debt Recovery – Outstanding Rates and Sundry Debtors

Alternative payment arrangements

Should a ratepayer be experiencing difficulty in paying their rates or find the instalment method not suitable, application can be made to Council in writing specifying clearly the amount that can be paid and any reasons that would assist their application. This matter will then be referred to the Chief Executive Officer for determination.

Financial Implications

If the recommendation that follows is accepted there is an amount of \$13,750.00 in the 2018/2019 budget for Debt Recovery Expenses Schedule 04 Governance Account 2042062.

Strategic Implications

There are no strategic implications.

Environmental Implications

There are no environmental implications.

Social Implications

The imposing of the caveat on the property 23 Lamond street Kununoppin when the ratepayer is undertaking a payment plan has created a negative impression of council, and agreeing to pay the costs for removal, should assist in improving council's image with the ratepayer.

Officer's Comment

The lodging of caveats on properties when council rates are not being paid by the landowner has been a practice of past administration and complies with council's policy 7.6 where rates or service charges remain unpaid.

Where rates remain unpaid for a period in excess of one year, then a caveat may be lodged to preclude dealings in respect of the land to protect Council's interests. However given that the ratepayer had entered into a payment arrangement with the council and was making regular payment's, it's considered that it was unreasonable to lodge the caveat over the property.



It is therefore recommended as a gesture of goodwill to the ratepayer that council agree to meet the cost of removing the caveat from the property.

Officer's Recommendation/Council Decision

Moved: Cr GI Yates

Seconded: Cr GF Waters

It is recommended that:

Council meet the cost of \$350.00 plus GST being to lift the caveat on 23 Lamond street Kununoppin, given the ratepayer was meeting their obligations with the payment arrangement in place.

Resolution: 11-2018.159

Carried by Absolute Majority: 6/0

New Motion

Moved: Cr ML McHugh

Seconded: Cr MS Hudson

That:

Standing Orders be suspended at 4:17 pm to enable Council to discuss item 11.1.1.

Resolution: 11-2018.160

Carried: 6/0

New Motion

Moved: Cr FA Tarr

Seconded: Cr GI Yates

That:

Standing Orders be reinstated at 4:30pm.

Resolution: 11-2018.161

Carried: 6/0



11.1.1 Donation Central Wheatbelt Riding Club

Date of Report:	12 November 2018
Proponent:	Central Wheatbelt Riding Club
File Ref:	5.2.4
Officer:	Paul Sheedy– Acting Chief Executive Officer
Attachments:	Nil
Voting Requirements:	Absolute Majority

Introduction

The Central Wheatbelt Riding Club (CWPC) is seeking a donation from Council to assist them with their project of building horse yards in Trayning for upcoming events. It's also suggested that discussion commence with the Club on a possible relocation to the Kununoppin Recreation Ground in the next five (5) years.

Background

The CWRC has received a grant of \$3,000 from the CBH Grass Roots Fund to be used for the construction of horse yards to allow them to hold upcoming events.

Consultation

Ben Marshall and Jen Craft met with the A/CEO to discuss their future plans and for the Club either in Trayning or elsewhere and the amount of funding that they were seeking from Council.

Statutory Environment

Local Government Act 1995, section 6.8 (1)

6.8 Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required*



Policy Implications

Council Policy 7.7 Donations and Sponsorship is relevant to this item and in particular the following parts of the policy:

Policy Statement

1. *As a general practice, Council will restrict making donations of cash, materials and/or works to organisations which benefit the local community.*
2. Sponsorship of individuals will not be considered, unless it is determined by Council that –
 - the person is representing the Shire as a community,
 - is acting for the Shire's benefit to some extent, and
 - is authorised by a non-profit and non-government organisation which benefits the community.
3. *Criteria for consideration of donation or sponsorship –*
 - a) *Applicants should note that donations will be made at the absolute discretion of Council.*
 - b) *Donation requests will not be considered where the applicant is –*
 - i) *a private and for profit organisation or association*
 - ii) *an individual person*
 - iii) *in relation to general fundraising*
 - iv) *for funding for conferences and conventions*
 - c) *Priority will be given where –*
 - i) *The applicant is a registered not for profit organisation and has a base or visible presence in the Shire.*
 - ii) *The applicant is a community group based in the Shire or has visible presence within the Shire or has a significant impact on residents of the Shire.*
 - iii) *The applicant can demonstrate that the funds will provide some benefit to the Shire residents.*
 - iv) *The funds are required for a new initiative or significant once off project.*
 - v) *The applicant has not received a donation from Council within the previous two years.*
 - vi) *If the donation is for an event, entry to the event is free of charge to Shire residents to attend and participate.*
 - vii) *The application is made in the financial year prior to the funds being required in time for inclusion in the coming year's budget deliberations.*

Financial Implications

There is no funds allocated in the 2018/19 budget to this Group, with the only allocation in Schedule 4 Members of Council, 'Donations to Community & Sporting Groups' (account 2041028) being specifically identified for the Tractor Pull and Central Wheatbelt Sporting Association. So any decision to make a donation will be considered to be



unbudgeted expenditure and will result in this account exceeding the budget allocation in 2018/19.

Strategic Implications

Shire of Trayning Strategic Community Plan 2013

OBJECTIVES:

Social – Maintain and strengthen a strong sense of community identification and spirit.

STRATEGY: S.1.1 – Maintain and strengthen greater community spirit through co-operation.

Social – Provide active and passive recreation facilities and services.

STRATEGY: S.4.3 – Partner with community, sporting and recreation groups to achieve greater participation in recreation facilities and services.

Environmental Implications

The only environmental implications relevant to this item would be the emission of carbon monoxide by vehicles travelling to Trayning to attend the activities.

Social Implications

The participation in the proposed activities will have a beneficial social impact on those attending.

Officer's Comment

As indicated in the 'Background' section of this report the CWRC is looking to recommence its horse activities in Trayning and has obtained a \$3,000 grant from CBH for the construction of horse yards at the existing area at the Trayning Recreation Ground behind the fuel outlet.

The Group has indicated that they are looking to hold a number of activities such as Western Riding Clinics, Gymkhanas and Rode/Bull Ride events and currently have twenty (20) members interested in participating.

The Group is looking for a matching contribution of up to \$3,000 from Council and have indicated a preference to remain at the current location in Trayning. Whilst the long term solution appears to be a relocation to Kununoppin providing financial assistance to the Club should assist them in undertaking some activities at their existing facilities in Trayning and allow them to raise some funds to contribute to the relocation and/or refurbishment of facilities at Kununoppin.

The A/CEO initiated a discussion with the two Club representatives about a possible relocation to the Kununoppin Sport Ground in the medium to long term and whilst the



Group's preference is to stay in Trayning they are open to discussion on the matter. One of the main issues raised would be the need to relocate the existing parade ring steel fencing and who would fund and arrange the relocation.

With the proposal to undertake the construction of the DFES Fire Appliances facility in the next twelve months on the land immediately to the east of the existing riding facility and the poor state of the pavilion and ablutions in this area, serious consideration should be given to the relocation of the Club to Kununoppin in the next five (5) years.

The existing Kununoppin Recreation Ground facilities could be upgraded to a suitable standard potentially not at a huge expense and the area provides an opportunity for the Club to expand its activities. Council would therefore need to start discussions with the Club on this proposal and start allocating funds in future budgets and look to source grant funding to assist in the relocation and upgrading of the existing facilities at Kununoppin.

Officer's Recommendation

It is recommended that:

1. Council, agrees to approve an unbudgeted expenditure amount of \$_____ to assist the Central Wheatbelt Riding Club in the construction of horse yards at the Trayning Recreation Ground; and
2. Council agrees to commence discussions with the Central Wheatbelt Riding Club with a view to providing financial assistance to allow them to relocate their activities to the Kununoppin Recreation Ground in the next five (5) years.

Council Decision

Moved: Cr FA Tarr

Seconded: Cr ML McHugh

That:

1. Council advises the Central Wheatbelt Riding Club (CWRC) it will not be making a donation at this time and the Club be advised to make a request for funding in the 2019/20 budget.
2. Council agrees to commence discussions with the Central Wheatbelt Riding Club with a view to providing financial assistance to allow them to relocate their activities to the Kununoppin Recreation Ground in the next five (5) years.

Resolution: 11-2018.162

Carried by Absolute Majority: 6/0

Reason for Change of Resolution

Other sporting groups are required to make a request to Council, via the budget process, for funding so this Club should be treated similarly.



New Motion

Moved: Cr MS Hudson

Seconded: Cr ML McHugh

That:

Standing Orders be suspended at 4:34pm to enable Council to discuss item 11.1.2.

Resolution: 11-2018.163

Carried: 6/0

New Motion

Moved: Cr ML McHugh

Seconded: Cr GI Yates

That:

Standing Orders be reinstated at 4:45pm.

Resolution: 11-2018.164

Carried: 6/0



11.1.2 Eastern Wheatbelt Biosecurity Group

Date of Report:	6 November 2018
Proponent:	Shire of Trayning
File Ref:	7.1.2.7/13.1.3.22
Officer:	Paul Sheedy – A/Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Absolute Majority

Introduction

Council is requested to reconsider its previous decision not to remain a member of the Eastern Wheatbelt Biosecurity Group (EWBG) and to now consider re-joining the Group and approving unbudgeted expenditure of \$100 for the annual membership.

Background

Post 2016, the methodology of raising contributions for the EWBG altered such that a levy, set by Treasury, was placed upon landholders and collected by the State. Monies raised via the levy were to be matched by funding from DAFWA.

Mr Chamarette raised his concerns with the funding methodology at the 2016 Annual Electors meeting as well.

Mr Chamarette corresponded with Council on this matter on 13 November 2017.

Council discussed Mr Chamarette's correspondence during Council's Forum held on 15 November 2017. The CEO responded as follows in response to such discussions:

"Your correspondence was subject of a considered debate and seriously contemplated. As a consequence, please be advised that Council's position on this matter remains unchanged and the Shire of Trayning will remain as a member of the Eastern Wheatbelt Biosecurity Group."

2018

Council at its ordinary meeting on 16 May 2018 resolved (05.2018.) not to remain a member of the EWBG when the following motion **was lost**:

'It is recommended that;

The Shire of Trayning remain as a member of the eastern Wheatbelt Biosecurity Group.'



Following further discussion on the matter at the Council Briefing Forum on September 2018 it was agreed that the Acting Chief executive Officer would provide an article in the Ninghan News seeking feedback from the community on the following:

1. Should the Shire of Trayning become a member of the EWBG;
2. Should the Shire representative be a Councillor or a Community Member; and
3. Registration of interest from any community member who would be interested in representing the Shire at EWBG meetings.

Consultation

An article was placed in the 27th September 2018 and 11 October 2018 editions of the Ninghan News seeking feedback/comment from the community by 19 October 2018 on the three questions outlined above from the September Council Briefing Forum.

One submission was received which is discussed in more detail in the Officer's Comment section of this report.

Statutory Environment

There is no statutory act or regulations that govern the decision of Council to be a member or not be a member of the EWBG.

Local Government Act 1995 deals with expenses to be claimed or reimbursed to members.

Local Government Act 1995, section 6.8 (1)

6.9 Expenditure from municipal fund not included in annual budget

- (2) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required*

Policy Implications

Policy 1.5 'External Organisations – Council Representatives and Expenses' is relevant to this item in regards to claiming travel expenses.

Financial Implications

The only financial implications to the Council to be a member of the EWBG is the annual membership fee of \$100 and possibly travel costs, should the Councillor or community member who attends the EWBG meetings on behalf of Council, choose to claim it.

Minutes: Ordinary Meeting of Shire of Trayning Council held on Wednesday 21st Nov 2018 27



The \$100 membership can be allocated to either account 2041022 'Members Subscriptions and Publications' or account 2131022 'Vermin Control', but either way it's effectively unbudgeted expenditure.

Strategic Implications

Shire of Trayning Strategic Community Plan 2013

OBJECTIVE: Natural Environment – Enhance the health and integrity of the natural environment.

STRATEGY: N 1.5 – Encourage and support community awareness and participation in environmental projects.

Environmental Implications

There are no environmental implications associated with being a member of the EWBG. Arguably, the work of the EWBG does have positive impacts upon the environment and the agricultural economy.

Social Implications

There are no social implications relevant to this item.

Officer's Comment

Council has considered membership of the EWBG on a number of occasions since 2014. On each occasion, Council has unanimously supported membership. Prior to 2016 Council was contributing an annual amount of approximately \$6500 to the EWBG, but with the introduction of the levy under the BAM Act, Council is now only required to contribute an annual amount of \$100 if it wishes to be a member of the EWEBG Committee

The current funding methodology requires no contribution from the Shire of Trayning as funds are raised via a levy by State Revenue under the BAM Act.

As indicated in the 'Consultation' section of this report feedback was sought from the community via the Ninghan News with no community member indicating an interest in representing the Shire at EWBG meetings and one submission on the two questions being received. The following is the response received together with comment by the Acting CEO.

Q1: Should the Shire of Trayning become a member of the EWBG?

Answer: No.

The reasons for a "No" vote are:



- 1) *The BAM Act requires the agreement and support of landholders in the prescribed area before the Minister for Agriculture and Food, is requested to declared pest rate on properties. To assess the “agreement and support of landholders” Shire should apply “Best Practice” in governance, due diligence and transparency. Therefore, every ratepayer (with land greater than 20 ha) should be notified in writing and given the opportunity to express their agreement or disagreement to the levy. The Shire notice in the Ninghan News is not “Best Practice” or represents the situation without bias. Moreover, many affected ratepayers do not receive the Ninghan News or have the opportunity to read it in detail in a timely manner.*

A/CEO Comment: The Minister makes a decision on whether to declare a prescribed area for the application of the levy under the BAM Act based on the representation/request of a formed Biosecurity Group and not the landholders. Publication in the Ninghan News is considered to be an acceptable medium for seeking community feedback.

- 2) *The BAM Act states it is not intended to replace individual responsibility for the control of pests on their property. Trayning Shire property owners have successfully controlled the Wild Dog threat for over 80 years. Why is the Shire keen to sponsor farmers for failing to protect their sheep on their property? Trayning Shire ratepayer’s money would be better spent in eradicating rabbits, foxes and feral cats within the Shire.*

A/CEO Comment: The \$100 membership fee paid by Council and other local governments to the EWBG is a very minor proportion of total funds raised and is potentially allocated to administration costs and not Wild dog control. The majority (potentially 98 %+) of the funds allocated by the EWBG comes from landowners levies and state government matching contribution

- 3) *The “Prescribed Pest Rate” (PPR) or “Wild Dog Tax” (WDT) paid to the EWBG is poorly conceived, inadequately targeted and un-Australian in its application. This tax is based on a compulsory collective model, akin to communism, rather than a voluntary cooperative model, akin to Australian democracy. A ‘user pay’ system is more equitable if based on revenue earned from sheep. The relationship between the number and size of landholdings is not a good measure of revenue earned from sheep.*

A/CEO Comment: The levy is raised under the BAM Act legislation and the suitability or otherwise on how it is raised is a matter to take up with the EWBG and/or Minister responsible for approving the levy.

- 4) *The State Government owns 92% of the State from which most wild dogs and biosecurity issues arise. The PPR or WDT only applies to free hold titles in the Shire. Logically, the State should be contributing far more.*

A/CEO Comment: The state government will argue that they are contributing by their 50% matching contribution. The question on whether the state government should be contributing more should be directed to the EWBG and/or state government.



- 5) *Membership of the EWBG is worse than "Conscription" because conscription is for a fixed term. Furthermore, there is no "sun-set" clause or annual review process to ascertain the cost effectiveness of this tax. There is no "Opt- Out" provision even if you have no sheep or no sheep brand. Do Shire Councillors decide whether ratepayers become members of CBH, WA Farmers, WANTAF or the Liebe Group? People join these and many other organizations of their "own free will". Why then should a Council decision force ratepayers to be members of the EWBG?*

A/CEO Comment: The levy is imposed on landowners under state legislation, the BAM Act and a Council decision to be a member or not of the EWBG has no influence or impact on how the levy is applied and which landowners it's applied to.

- 6) *The WDT is certainly not "effective". The 2015/2016 EWBG Annual Report detailed a cost of \$9000 per dog eradicated. In Queensland, for example doggers and shooters are incentivised by payments of \$100 per dog and \$50 per pup.*

A/CEO Comment: The effectiveness or otherwise of the WDT is a matter for the EWBG and/or state government to determine.

- 7) *The WDT is clearly a "Wool" and "Sheep Meat" grower's issue. Funds should be raised by an industry levy based on a percentage of revenue earned from farmers in these industries.*

A/CEO Comment:

- 8) *The WDT for many Shire ratepayers is a fee for "no service". The Haynes Royal Commission has criticised Banks, for charging fees for "no service" and failing to act "fairly". Is the Shire acting impartially? Why are Councillors forcing ratepayers who own no stock to pay this fee?*

A/CEO Comment: Council and Councillors are not forcing landowners to pay the fee it's levied under state legislation, the BAM Act and the decision rests entirely with the Minister not the Council or Councillors.

- 9) *Councillors' in the neighbouring Shires of Koorda, Kellerberrin and Wyalkatchem and many other Shires do not impose this additional tax on their ratepayers. Has the Trayning Shire conducted a Risk or Cost /Benefit Analysis to justify this expenditure? If yes, please release this information to the community.*

A/CEO Comment: The levy is not imposed by the Shire of Trayning, but by the State Revenue/State Government under the BAM Act. A decision by a local government on whether to be a member or not of a Biosecurity Group has no influence on the area to which the levy is applied.

Q2: Should the Shire representative be a Councilor or a Community member?

Answer: A Councillor.



The reasons a Councillor should be the representative are:

- 1) If the Council commits ratepayers' funds to the EWBG then the designated Councillor must conduct their duties with the identical, diligence, governance and fiduciary responsibilities and accountabilities as one would expect of any elected Shire Councillor representing the Shire on any other Shire committee.*
- 2) The designated Councillor should provide a written statement and table the written reports, minutes and financial statements produced by the EWBG at the monthly Trayning Council Meetings. This will ensure all Trayning Shire Councillors and ratepayers receive relevant and timely information.*
- 3) The designated Councillor should be prepared to answer written and verbal questions raised by ratepayers at Council meetings with respect to the activities of the EWBG.*
- 4) The designated Councillor should table, a completed "Complying with the Associations Incorporation Act 2015" for the previous financial year and distributed to ratepayers prior to the Annual Ratepayers Meeting.*

I raise these concerns and issues with the expectation that the Shire will address the matter with thoughtful consideration to act in a manner that avoids the inherent discrimination that membership of the EWBG imposes on Trayning Shire ratepayers.

Given that Council has only received one formal submission on this matter and the Acting CEO has not received any contact from community members, other than the one person making the above submission, one could assume that the community members and landowners don't have an issue with Council reconsidering its previous decision.

The decision on whether Council should re-join the EWBG or remain a non-member is a matter for each Councillor to now determine as there has not been any clear direction given by the community as a whole.

Given that the levy will remain in place regardless of the decision Council makes it could be argued that it's better to be a member of the EWBG as this will allow Council, through its representative to provide input into the EWBG activities and represent the interest of its landowners who are being charged the levy.

Officer's Recommendation

It is recommended that:

Council resolves to be a member of the Eastern Wheatbelt Biosecurity Group, approves unbudgeted expenditure of \$100 for the annual membership and nominates Councillor _____ as its representative to attend the EWBG meetings.



Council Decision

Moved: Cr GF Waters

Seconded: Cr MS Hudson

That:

Council resolves to be a member of the Eastern Wheatbelt Biosecurity Group (EWBG), approves unbudgeted expenditure of \$100 for the annual membership and nominates Councillor Marlon Hudson in the interim as the representative to attend the EWBG meetings.

Resolution: 11-2018.165

Carried by Absolute Majority: 5/1

Reason for Change of Resolution

Councillor Hudson agreed to represent the Shire of Trayning in the interim until such time that a suitable representative is appointed.



11.1.3 Council Meeting Dates 2019

Date of Report:	6 th September 2018
Proponent:	Shire of Trayning
File Ref:	4.1.2.3
Officer:	Paul Sheedy – A/Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Simple Majority

Introduction

Council is required to determine meeting dates for the 2019 calendar year.

Background

In accordance with Regulation 12 of the *Local Government (Administration) Regulations 1996*, Council is required to advertise Ordinary Council meeting and Committee Meeting dates at least once per annum.

Consultation

No consultation is required for this item.

Statutory Environment

Local Government (Administration) Regulations 1996, clause 12

12. Meetings, public notice of (Act s. 5.25(1) (g))

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
 - (a) the ordinary council meetings; and
 - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,are to be held in the next 12 months.
- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).
- (3) Subject to subregulation (4), if a special meeting of a council is to be open to members of the public then the local government is to give local public notice of the date, time, place and purpose of the special meeting.



- (4) If a special meeting of a council is to be open to members of the public but, in the CEO's opinion, it is not practicable to give local public notice of the matters referred to in subregulation (3), then the local government is to give public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the CEO's opinion, is practicable.

Policy Implications

There is no current Council policy relevant to this item.

Financial Implications

There will be no costs incurred as the public notice is placed in the Ninghan News.

Strategic Implications

Shire of Trayning Strategic Community Plan 2013

OBJECTIVE: Civic Leadership –Provide accountable and transparent leadership.

STRATEGIES:

C 1.1 – Enhance open and interactive communications between Council and the community.

C.1.4 – Encourage and promote and support community members' participation in the Shire's governance.

Environmental Implications

There are no environmental implications.

Social Implications

The advertising of Council meetings whilst meeting a statutory obligation also provides the opportunity for community members to be aware of when Council meetings are being held and attend if they choose which can improve the social interaction with Councillors.

Officer's Comments

In the past the Audit Committee has met in February to undertake a budget review and provide a recommendation to Council's February Ordinary Meeting and also consider the audited Annual Report.

Given the lateness in having the annual financial statements completed by staff this year and then allowing for the audit to be undertaken (Auditors are not coming until 19 November) and receiving of the Auditors report it's recommended that no date be set for the Audit Committee meeting at this time.



It is also suggested that the annual budget review can be undertaken at the ordinary Council meeting in February, rather than having it at a separate meeting.

Advertising will occur in the Ninghan News, Public Notice Boards, Shire Facebook page and website.

Officer's Recommendation/Council Decision

Moved: Cr FA Tarr

Seconded: Cr GI Yates

It is recommended that:

The Ordinary Meetings of Council in 2019 be held in the Council Chambers commencing at 4.00pm on the following dates:

- Wednesday 20 February 2019
- Wednesday 20 March 2019
- Wednesday 17 April 2019
- Wednesday 15 May 2019
- Wednesday 19 June 2019
- Wednesday 17 July 2019
- Wednesday 21 August 2019
- Wednesday 18 September 2019
- Wednesday 16 October 2019
- Wednesday 20 November 2019
- Wednesday 11 December 2019

Resolution: 11-2018.166

Carried: 6/0



Prior to any consideration of this Item;

Cr GF Waters declared a proximity interest and left the meeting at 4:50pm.

Moved: Cr ML Hugh

Seconded: Cr GI Yates

That:

Standing Orders be suspended at 4:50pm to enable Council to discuss item 11.1.4.

Resolution: 11-2018.167

Carried: 5/0

New Motion

Moved: Cr FA Tarr

Seconded: Cr ML McHugh

That:

Standing Orders be reinstated at 4:57pm.

Resolution: 11-2018.168

Carried: 5/0



11.1.4 Donation St John Ambulance Volunteers

Date of Report:	13 November 2018
Proponent:	St John Ambulance WA
File Ref:	7.1.2.11
Officer:	Paul Sheedy – A/Chief Executive Officer
Officer's Disclosure of Interest:	Nil
Attachments:	Nil
Voting Requirements:	Absolute Majority

Introduction

The St John Ambulance WA Regional Manager is seeking a monetary donation from Council as a thank you to the volunteers in the Shire, which will go towards the purchase of gift cards and vouchers.

Background

As part of the annual Regional Seminar in 2019 St Johns is looking to say thank you to the volunteers with some small monetary rewards in the form of gift cards and vouchers as prizes.

In thanks and support to the volunteers for their dedication and efforts, St John Ambulance holds an annual seminar in each region aimed at recognising the outstanding work performed by the volunteers and showcasing the latest in clinical techniques and equipment.

Consultation

There is no consultation required in regards to this item.

Statutory Environment

Local Government Act 1995, section 6.8 (1)

6.10 Expenditure from municipal fund not included in annual budget

- (3) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required*



Policy Implications

Council Policy 7.7 Donations and Sponsorship is relevant to this item and in particular the following parts of the policy:

Policy Statement

4. *As a general practice, Council will restrict making donations of cash, materials and/or works to organisations which benefit the local community.*
5. *Sponsorship of individuals will not be considered, unless it is determined by Council that –*
 - *the person is representing the Shire as a community,*
 - *is acting for the Shire's benefit to some extent, and*
 - *is authorised by a non-profit and non-government organisation which benefits the community.*
6. *Criteria for consideration of donation or sponsorship –*
 - d) *Applicants should note that donations will be made at the absolute discretion of Council.*
 - e) *Donation requests will not be considered where the applicant is –*
 - v) *a private and for profit organisation or association*
 - vi) *an individual person*
 - vii) *in relation to general fundraising*
 - viii) *for funding for conferences and conventions*
 - f) *Priority will be given where –*
 - viii) *The applicant is a registered not for profit organisation and has a base or visible presence in the Shire.*
 - ix) *The applicant is a community group based in the Shire or has visible presence within the Shire or has a significant impact on residents of the Shire.*
 - x) *The applicant can demonstrate that the funds will provide some benefit to the Shire residents.*
 - xi) *The funds are required for a new initiative or significant once off project.*
 - xii) *The applicant has not received a donation from Council within the previous two years.*
 - xiii) *If the donation is for an event, entry to the event is free of charge to Shire residents to attend and participate.*
 - xiv) *The application is made in the financial year prior to the funds being required in time for inclusion in the coming year's budget deliberations.*

Financial Implications

There is no funds allocated in the 2018/19 budget for a donation to St John Ambulance. The only allocation in Schedule 4 Members of Council, 'Donations to Community & Sporting Groups' (account 2041028) is for the Tractor Pull and Central Wheatbelt Sporting Association. So any decision to make a donation will be considered to be



unbudgeted expenditure and will result in this account exceeding the budget allocation in 2018/19.

Strategic Implications

Shire of Trayning Strategic Community Plan 2013

OBJECTIVE: Social – Provide services and processes to enhance public safety.

STRATEGY: S.3.1 – Support provision of local voluntary emergency services such as LEMC, bush fire brigades, ambulance and road rescue.

Environmental Implications

The only environmental implications relevant to this item would be the emission of carbon monoxide by vehicles travelling to Trayning to attend the activities.

Social Implications

The attendance of volunteers at regional seminars and conferences where they can interact with others in a similar service is an important social activity that allows the volunteers to maintain their enthusiasm and drive and also to get information on the latest techniques.

Officer's Comment

Recognition of volunteers in the community is an important role for Council to play and the provision of this recognition either with a standalone local function or the provision of funds to allow others to recognise the local volunteers in a regional context can be seen as a positive contribution by a local government.

The letter from St John Ambulance in part reads *'by contributing monetary donation. Large or small, all donations are greatly appreciated and will go toward the purchase of gift cards and vouchers as prizes for our volunteers.'*

So it would appear that the funds provided by this Council may not go directly to the Shire of Trayning volunteers, but as the letter also indicates *'you will be recognised on our social media pages and at the seminar your logo will be on display at the event and a brief description of your contribution in our program.'* So the Shire will receive suitable recognition from its contribution.

Whilst the contributions are not necessarily going directly to the Shire volunteers it's suggested that the equivalent of \$200 for each St John Ambulance volunteer (which there are seven indicated in the letter) in the Shire is provided as a donation, so a donation of \$1,400 is suggested.



Officer's Recommendation

That it be recommended that:

Council approve an unbudgeted expenditure donation of \$1400 to St John Ambulance WA to recognise the volunteers at its regional seminar in 2019.

Council Decision

Moved: Cr FA Tarr

Seconded: Cr MS Hudson

That:

Council not make a donation to St John Ambulance WA as Council considers that it would be better for Council to have a volunteer's function where all volunteers in the Shire are recognised rather than to individual persons or groups of volunteers.

Resolution: 11-2018.169

Carried by Absolute Majority: 5/0

Reason for Change of Resolution

Council considers that it would be better for Council to have a volunteer's function where all volunteers in the Shire are recognised rather than to individual persons or groups of volunteers.

Cr GF Waters returned to the meeting at 4:58pm.

14 CLOSURE

There being no further business, the Shire President thanked all Councillors, Staff and Mr Chamarette for their attendance and declared the meeting closed at 4:58pm.