



WHEATBELT NORTH-EAST SRRG



Chairperson: Cr E O'Connell
Deputy Chairperson: Cr W Della Bosca

Secretary: Mr R Munns
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Unconfirmed Minutes of the Sub Regional Road Group meeting held via Zoom Video Conference on Friday the 19th September 2025 commencing at 9.04 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 9.04 am and welcomed everyone in attendance.

2. ATTENDANCE/APOLOGIES

Attendance

Cr Eileen O'Connell	Shire of Nungarin	(Chairperson & Voting Delegate)
Cr Wayne Della Bosca	Shire of Yilgarn	(Voting Delegate)
Cr Nick Chandler	Shire of Koorda	(Voting Delegate)
Cr Ashley Walker	Shire of Mukinbudin	(Voting Delegate)
Cr Justin Begley	Shire of Wyalkatchem	(Voting Delegate)
Cr Daimon Geier	Shire of Westonia	(Voting Delegate)
Ms Tanika McLennan	CEO – Shire of Mukinbudin	
Mr Peter Naylor	CEO – Shire of Trayning	
Ms Ian McCabe	Acting CEO - Shire of Wyalkatchem	
Mr Darren West	Manager of Works – Shire of Koorda	
Mr Paul Healy	Manager of Works – Shire of Trayning	
Mr Craig Powell	Manager of Works – Shire of Mukinbudin	
Mr Dave Walters	Leading Hand – Shire of Mukinbudin	
Mr Aldo Lamas	Manager of Works – Shire of Wyalkatchem	
Mr Cameron Watson	Executive Manager of Corporate Services – Shire of Yilgarn	
Mr Rod Munns	Consulting Engineer - RMECS	(Secretary)

Apologies

Cr Tanya Gibson	Shire of Mt Marshall	(Voting Delegate)
Cr Dale Naughton	Shire of Trayning	(Voting Delegate)
Mr Bill Price	CEO – Shire of Westonia	
Mr Nic Warren	CEO – Shire of Yilgarn	
Mr Dave Nayda	CEO – Shire of Nungarin	
Mr Ben McKay	CEO – Shire of Mt Marshall	
Mr Zac Donovan	CEO – Shire of Mt Koorda	
Mr Glen Brigg	Manager of Works – Shire of Yilgarn	
Mr Aaron Wootton	Manager of Works – Shire of Nungarin	
Mr Santo Leotta	Manager of Works – Shire of Mt Marshall	
Mr Allister Butcher	Consultant – Shire of Wyalkatchem	
Mr John Nuttall	Program Director - WSN	
Ms Allison Hunt	Secretary WN RRG – MRWA	

3. CONFIRMATION OF MINUTES OF MEETING 27th June 2025

Resolution 2025 - 010	
That the Minutes of the WNE SRRG Zoom Video Conference Meeting, held on the 27 th June 2025, be confirmed as a true and correct record of proceedings.	
Moved Cr W Della Bosca	Seconded Cr D Geier
Carried: Yes (6/0)	

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

5 CORRESPONDENCE

5.1 Correspondence In

- a) Advice of 26/27 Yr Commodity Route Funding Opening and Close Date on 12 Sept 2025 – received via email from Allison Hunt (Att 2a – email only) on 26th June 2025.
- b) Request for WN RRG Delegates endorsement of the WN RRG 25/26 Yr Updated RRG Road Program – sent via email from Allison Hunt (Att 2b – email only) on 21st July 2025.
- c) Advice of WALGA Transport and Roads Forum 2025 – to be held on 14th August 2025 at Fraser's State Reception Centre – received via email from Allison Hunt (Att 2c – email only) on 25th July 2025.
- d) Advice of Approved 26/27 Yr State Blackspot Funding Program – received via email from Allison Hunt (Att 2d – email only) on 30th July 2025.
- e) Advice of WALGA August 2025 RRG Report – received via email from Allison Hunt (Att 2e – RRG Report only) on 1st August 2025.
- f) Advice of WN RRG Funding Recoup Register – received via email from Allison Hunt (Att 2f – email only) on 25th August 2025.
- g) Reminder that 26/27 Yr RRG Road Program MCA Submissions are due by 31st August 2025 – received via email from Allison Hunt (Att 2g – email only) on 26th August 2025.
- h) Advice of new Level 1 Bridge Inspection Framework – received via email from Allison Hunt (Att 2h) on 26th August 2025.

5.2 Correspondence Out

- i) Link to Folder on my One Drive Cloud with the Group's collated 26/27 Yr RRG Road Program – email from myself to Allison Hunt (Att 2i – email only) on 1st September 2025.

Resolution 2025 - 011	
That the Incoming and Outgoing Correspondence be accepted.	
Moved Cr D Geier	Seconded Cr W Della Bosca
Carried: Yes (6/0)	

6 BUSINESS ARISING FROM CORRESPONDENCE

Nil.

7 GENERAL BUSINESS

7.1 Funding Recoup Items.

The following default items require discussion:

- a) Review of Direct Grant Funding – claims to MRWA by no later than 31 August
- b) All projects – claiming first 40% of approved project funds
- c) Road Project Funding - estimated completion dates and maximising expenditures as at 30 June

The WNE SRRG parts of the current WN RRG Funding Recoup Register for the 25/26 Yr (provided 25th August 2025 – as per Att 2f) is attached for reference, being:

- Att 3A – Recoup Status of Direct Grant Funding
- Att 3B – Recoup Status of RRG Road Project Funding

At that time these Recoup Registers showed a few Member Councils that had not recouped their Direct Grant Funding or first 40% Recoups for RRG Road Projects Funding for the 2025/26 Yr. However, as discussed at the meeting, all Member Councils have now recouped all of the 25/26 Yr Direct Grant Funding and the first 40% Recoups of their 25/26 Yr RRG Road Projects.

7.2 2026/27 Yr RRG Road Program – for Endorsement

Seven (7) of the eight (8) Group Member Councils have submitted their 2026/27 Yr RRG Road Program MCA submissions and associated documentation. The Shire of Mt Marshall are still yet to submit their Program.

From those seven (7) Member Councils that have submitted their Program, Fourteen (14) Projects have been submitted with a total RRG Funding Total of \$ 4,192,414 – which is currently approximately \$ 818,224 underallocated from the Group's RRG Indicative Funding Allocation for the 25/26 Yr + 3% CPI (\$ 5,010,638). Project Scores varied from 59 to 95 (a modified MCA document from previous year's – as we transition to a new MCA format for the following 2027/28 Yr Program), with an average score of 80.

The Shire of Trayning will need to collect a new Road Count this coming harvest on the Kellerberrin / Bencubbin Rd South at a suitable location to meet the Road Count requirements of:

- preferably being collected over a minimum 8 week Peak Harvest Period (mid October to mid / end of December)
- located within 8km of any part of the Project Scope of Works
- collected within 5 years from the start of the Project Year

The above Member Council provided an MCA submission that included a Road Count that was > 8km from any portion of the Scope of Works. They have been requested to provide a new MCA submission in early 2026, with the new Road Count included.

The Shire of Mt Marshall will need to provide their compliant 26/27 Yr RRG Program MCAs and supporting documentation by C.O.B, Wednesday the 24th September 2025, at the absolute latest, to provide sufficient time to:

- scrutinize the Program,
- send out a Flying Minute to obtain our Group's Delegate's Out – Of – Session approval for this program, and
- then forward onto Allison Hunt at MRWA so she can include it in the Agenda for the 6th October 2025 WN RRG Meeting (in which the WN RRG's 26/27 Yr Program will be considered for endorsement).

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All Delegates were asked to respond asap to the Out – Of – Session approval of the Shire of Mt Marshall's 26/27 Yr RRG Road Program - after I send out the flying minute in the near future.

Consultant Allister Butcher was currently assisting the Shire of Mt Marshall to provide this 26/27 Yr RRG Program, including the required 5 Yr RRG Program. He has confirmed that he expects to be able to provide this Program by the 24th September 2025 at the latest.

Council	Road	Original Project SLKs	Project Length Km	Project Description	New Constr (C) or Pres (P)	Cost to RRG (2024/25) / Project	Cost to Council (2024/25)	Total Project Cost (2024/25)	Current Cumulative RRG Cost / Council
Koorda	Burakin / Wialki Rd	28.10 - 30.90	2.80	Reconstruct existing Type 4 to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width.	C	\$268,336	\$134,168	\$402,504	\$584,472
	Kalannie / Kulja Rd	8.00 - 10.20	2.20	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 12m carriageway width & minm 8.0m primerseal width. Includes Stage 1 Development Works for the section to be reconstructed that includes the Telecoms Relocation and Clearing Permit Costs to realign the deficient curve from SLK 8.40 - 8.60.	C	\$233,149	\$116,575	\$349,724	
	Kalannie / Kulja Rd	3.00 - 6.00	3.00	Reseal	P	\$82,987	\$41,493	\$124,480	
Mt Marshall	TBA					\$0	\$0		\$0
	TBA					\$0	\$0		
	TBA					\$0	\$0		
	TBA					\$0	\$0		
Mukinbudin	Mukinbudin - Bonnie Rock Rd	0.50 - 4.65	4.15	Reconstruct existing Type 5 to Type 6 sealed pavement - to Minm 10m carriageway width & minm 8.0m primerseal width.	C	\$538,427	\$269,214	\$807,641	\$538,427
Nungarin	Danberrin Rd	13.40 - 14.44	1.04	Reconstruct severely deteriorated pavement section - from Type 5 to Type 6 standard. Cement Stabilise the basecourse layer.	C	\$238,823	\$119,411	\$358,234	\$295,419
	Danberrin Rd	14.44 - 15.50	1.06	Apply the Final Seal to this Reconstruction Work completed in the 25/26 Yr. (The Final Seal is considered part of the Upgrade Work)	C	\$56,596	\$28,298	\$84,894	
Trayning	Kellerberrin - Bencubbin Rd South	4.34 - 5.89	1.55	Reconstruct existing Type 5 section in poor condition to Type 6 sealed pavement - to Minm 10m carriageway width & 8.0m primerseal width. The Works includes the Upgrade of Lairds Rd and the auxillary lane to the south. (Note that this is the project that was delayed in the 25/26 Yr due to awaiting the Geometric and Pavement Design).	C	\$445,959	\$222,980	\$668,939	\$445,959
Westonia	Leach Rd	0.0 - 3.0 & 9.5 - 15.5	9.00	Reseal	P	\$246,167	\$123,083	\$369,250	\$492,333
	Leach Rd	3.0 - 4.5	1.50	Reconstruct existing Type 4 failed section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.5m primerseal width.	C	\$246,167	\$123,083	\$369,250	
Wyalkatchem	Wyalkatchem North Rd	8.40 - 9.96	1.56	Reconstruct existing Type 4 pavement section to Type 6 sealed pavement - to Minm 10m carriageway width & 7.6m primerseal width.	C	\$416,760	\$208,380	\$625,140	\$416,760
Yilgarn	Bodallin North Rd	18.50 - 24.00	5.50	Reseal - following some minor pavement failure patches remedial stabilisation works	P	\$248,336	\$124,168	\$372,504	\$1,419,043
	Bodallin South Rd	0.1 - 9.00	8.90	Reseal - following some minor pavement failure patches remedial stabilisation works	P	\$288,000	\$144,000	\$432,000	
	Cramphorne Rd	13.50 - 16.50	3.00	Construct and Upgrade section from Type 3 to Type 5 Standard - to Minm 10m carriageway width & 7.2m primerseal width.	C	\$605,373	\$302,687	\$908,060	
	Koolyanobbing Rd	2.10 - 10.0	7.90	Reseal - following some minor pavement failure patches remedial stabilisation works	P	\$277,334	\$138,667	\$416,001	
Average MCA Score					Total	\$4,192,414	\$2,096,207	\$6,288,621	\$4,192,414
						\$5,010,638	Indicative Funding Amount - Based upc		
						\$818,224	This current under-allocation is the RR		

Table 1.

Resolution 2025 - 012

That the Group's 26/27 Yr RRG Road Program (less the Shire of Mt Marshall's Program) as summarized above in Table 1, be endorsed and forwarded to the WN RRG for further endorsement.

Moved Cr J Begley

Seconded Cr N Chandler

Carried: Yes (6/0)

7.3 Shire of Trayning 25/26 Yr Program Change

The Shire of Trayning are currently waiting on a WSNF Funded Geometric and Pavement design on the Kellerberrin / Bencubbin Rd South – in which one of their 25/26 Yr Projects is located upon. This is a Reconstruction Project from SLK 4.63 – 5.89 (Project # 30004438), which includes upgrading a deficient horizontal curve and the Lairds Rd Intersection. There is currently an Entering Sight Distance issue to the north from Lairds Rd, as a result of a crest in that direction (and no subsequent permitted RAV Access on Lairds Rd as a result of this).

To ensure that this road section is upgraded to the correct standard (WSNF standard), the Shire of Trayning would prefer to delay the reconstruction of this section until such time as the Development Design work is complete (expected by the 25/26 EOFY). As a result, they have requested the Group's approval to delay the reconstruction of this 1.26km section, and in lieu reconstruct a straighter section without any significant design issues on the section on this same road, from SLK 26.0 – 27.32 (1.32km) – at the same Project Cost. The Shire of Trayning will need to provide a new MCA submission for the new 1.32km section from SLK 26.0 – 27.32.

Resolution 2025 - 013

That:

- **the Scope of Works for the Shire of Trayning's 25/26 Yr Reconstruction Project on the Kellerberrin / Bencubbin Rd South, be altered from the existing SLK 4.63 – 5.89 (Project # 30004438) to SLK 26.0 – 27.32 on the same road and at the same Project Cost - be endorsed and forwarded to the WN RRG for further endorsement.**
- **the Shire of Trayning provide a new MCA Submission for the revised alternate Reconstruction Project on the Kellerberrin / Bencubbin Rd South from SLK 26.0 – 27.32.**

Moved Cr W Della Bosca

Seconded Cr J Begley

Carried: Yes (6/0)

7.4 Election of Office Bearers after LG Elections

Following the Local Government elections coming up in October 2025 we will need to hold a meeting to consider the Group's Delegates and Representatives for the following positions:

- Group's Chairperson
- Group's Deputy Chairperson
- Group's Delegate on the WN RRG
- Group's Proxy Delegate on the WN RRG
- Group's Delegate on the WSNF Steering Committee
- Group's Proxy Delegate on the WSNF Steering Committee
- Group's Secretary
- Group's Representative on the WN RRG Technical Committee
- Group's Proxy Representative on the WN RRG Technical Committee
- Group's Representative on the WSNF Technical Committee
- Group's Proxy Representative on the WSNF Technical Committee

In order for the WSFN Steering Committee to be reformed as soon as is practically possible following these elections, it is important we hold a meeting immediately following Member Council Meetings to elect Delegates to the WNE SRRG, so we can fill these Office Bearer positions. It is assumed that Member Councils will elect Delegates at their Ordinary October Council Meetings and subsequently we could hold a SRRG Meeting (probably an in-person meeting at Mukinbudin) preferably late October to elect Office Bearers for the next two (2) year period?

8 OTHER BUSINESS

8.1 WSFN Update

Cr O'Connell advised that the WSFN Steering Committee meeting that was to be held on 3rd October 2025, has been cancelled due to lack of items requiring discussion at this time (and we are getting very close to the Local Government elections).

Mukinbudin and Nungarin Councils have been receiving WSFN Funding to Upgrade the Nungarin North Rd, and these works are proceeding well.

8.2 Zoom or Teams for Future Video Conference Meetings

It was discussed and decided that in future when we hold Video Conference Meetings, they will be held via Teams.

9 NEXT MEETING DATES

9.1 Next WN RRG Meeting

The next WN RRG meeting is to be held on Monday 6th October 2025, at the Shire of Northam's Recreation Centre, at 44 Peel Tce commencing at 10.00am.

9.2 Next WN RRG Technical Committee Meeting

The next WN RRG Technical Committee meeting is still to be scheduled but is likely to be held late September to review the 2026/27 Yr RRG Program submissions.

9.3 Next WNE SRRG Meeting

The next WNE SRRG meeting was tentatively scheduled for Tuesday 28th October 2025, commencing at 10.00am – likely via an in-person meeting at Mukinbudin.

10 CLOSURE OF MEETING

The Chairperson thanked everyone for their attendance.

There being no further business, the meeting was closed at 9.29 am.