

Council Meeting

Monday 21 August 2023

MRCLC

MINUTES

Immediately after GECZ Meeting

www.newroc.com.au

E caroline@newroc.com.au



ANNUAL CALENDAR OF ACTIVITIES

MONTH	ACTIVITY	MEETING
January		Executive
February	Council refreshes itself on NEWROC Vision, Mission, Values (review Vision and Mission every other year)	Council
	Council reviews NEWROC project priorities / strategic plan	
March	WDC attendance to respond to NEWROC project priorities	Executive
	Submit priority projects to WDC, Regional Development and WA Planning	
April	NEWROC Budget Preparation	Council
May	NEWROC Draft Budget Presented	Executive
	NEWROC Executive Officer Contract/Hourly Rate Review (current contract expires June 2027)	
	Local Government Week agenda to be discussed at Executive meeting to determine if EA should attend	
June	NEWROC Budget Adopted	Council
July		Executive
August	 Information for Councillors pre-election NEWROC Audit 	Council
September		Executive
October	NEWROC CEO and President Handover (every 2yrs)	Council
	≫ NEWROC Dinner	
November	NEWROC Induction of new Council representatives (every other year)	Executive
	Review NEWROC MoU (every other year)	
December	NEWROC Christmas / End of Year Drinks	Council

ONGOING ACTIVITIES

Compliance

Media Releases

NEWROC Rotation

Shire of Mt Marshall

Shire of Nungarin

Shire of Wyalkatchem

Shire of Koorda

Shire of Mukinbudin (Oct 2021 – Oct 2023)

Shire of Trayning

Shire of Dowerin



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NORTH EASTERN WHEATBELT REGIONAL ORGANISATION OF COUNCILS

Minutes for the Council Meeting held at the Merredin Recreation and Leisure Centre, commencing at 1.30pm on 21 August 2023.

MINUTES

1. OPENING AND ANNOUNCEMENTS

Cr Shadbolt, NEWROC President welcomed everyone and opened the meeting at 1.30pm.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1. Attendance

Cr Gary Shadbolt President, Shire of Mukinbudin, NEWROC Chair

Cr Jannah Stratford
Cr Gary Coumbe
Cr Melanie Brown
Cr Tony Sachse
Cr Robert Trepp
Cr Quentin Davies
President Shire of Koorda
Councillor, Shire of Nungarin
President, Shire of Trayning
President, Shire of Mt Marshall
President, Shire of Dowerin
President, Shire of Wyalkatchem

Dirk Sellenger CEO NEWROC, CEO Shire of Mukinbudin

Lana Foote A/CEO Shire of Koorda
Ben McKay CEO, Shire of Mt Marshall
John Merrick A/CEO, Shire of Nungarin
Leanne Parola CEO, Shire of Trayning
Peter Klein CEO, Shire of Wyalkatchem

NEWROC Officer

Caroline Robinson Executive Officer, NEWROC

2.2. Apologies

Brian Jones CEO, Shire of Wyalkatchem Cr De Lacy President, Shire of Nungarin

2.3. Guests

Tony Brown WALGA (via TEAMS)

2.4. Leave of Absence Approvals / Approved

Nil

3. Declarations of Interest and Delegations Register

Nil

3.1. Delegation Register

Please find below a delegations register as per the new policy adopted in March 2017:

Description of Delegations	Delegatee	Delegated to	Approval
Records Management	CEO	NEWROC EO	Council



NEWROC Financial Management	CEO	NEWROC EO	Council Dec 2017
Bendigo Bank Signatory	CEO	NEWROC EO	Council Dec 2017
(NEWROC)			
Bendigo Bank Signatory (Shire of	Council	CEO	Council Dec 2017
Mukinbudin)			
NEWROC Website	CEO	NEWROC EO	Council June 2017

4. Presentations

Tony Brown, presented an update on WALGA's regional subsidiary charter.

Attached #1 is an updated Template for a Charter, with the following **comments from Tony:**

We have updated the charter following advice from the Office of the Minister for Local Government.

We have made the following adjustments to the Draft Model Regional Subsidiaries Charter, noting that the additions are identified in *green* in the Charter:

• Regulation 9(e) - the consequences of a failure to comply with a direction from the participants should be provided for in the charter.

Inserted clause 6.5.5 'Any failure by the Subsidiary to comply with a direction of the participants within 21 days will be treated as a dispute for the purpose of clause 6.8.'

• Regulation 9(o) - the way in which money may be invested by the regional subsidiary. If a regional subsidiary is to be able to invest funds, the "way" should be provided for in the charter.

Inserted clause 5.2.7 'Investment of surplus funds will be made in accordance with the provisions of Regulation 22 of the Local Government (Regional Subsidiaries) Regulations 2017 and in accordance with an Investments Policy to be adopted by the Regional Subsidiary'

• Regulation 9(p) - procedures for the disposal of property should be provided for in the charter.

Inserted clause 4.5.10 – 'ensuring that assets deemed surplus to the needs of the Subsidiary are disposed of in accordance with an adopted Asset Disposal Policy'

• Regulation 9(q) - a means of developing a code of conduct (if any). While having a code of conduct is optional, the charter does need to specify if one is or is not to be developed and, if so, the means of development.

Inserted clause 4.5.15 – 'developing an Employee Code of Conduct which broadly aligns with the requirements of Section 5.51A of the Local Government Act 1995 and associated regulations'

Inserted clause 3.3.8 – 'Developing a Code of Conduct to be observed by Board Members and Committee Member which broadly aligns with the requirements of Section 5.103 of the Local Government Act 1995 and the Local Government (Model Code of Conduct) Regulations 2021'



ACTION

NEWROC Executive to discuss the purpose of the regional subsidiary at the next meeting.

Seek a meeting with the Minister for Local Government.

NEWROC EO meet with Tony Brown to review updated Charter

5. MINUTES OF MEETINGS

Minutes of the Executive Meeting held on 25 July 2023 have previously been circulated.

RESOLUTION

That the Minutes of the Executive Meeting held on 25 July 2023 be received.

Moved Cr Trepp

Seconded Cr Sachse

CARRIED 7/0

Minutes of the Council Meeting held on 27 June 2023 have previously been circulated.

RESOLUTION

That the Minutes of the Council Meeting held on 27 June 2023 be received as a true and correct record of proceedings.

Moved Cr Trepp

Seconded Cr Stratford

CARRIED 7/0

5.1. Business Arising

6. SUB COMMITTEE MEETINGS

Minutes of the NEWROC Economic Development Sub Committee held on 10 August 2023 are attached #2.

RESOLUTION

That the Minutes of the NEWROC Economic Development Sub Committee held on 10 August 2023 be received.

Moved Cr Trepp

Seconded Cr Davies

CARRIED 7/0

6.1. Business Arising

Nil



7. FINANCIAL MATTERS

7.1. Income, Expenditure and Profit and Loss

FILE REFERENCE: 42-2 Finance Audit and Compliance

REPORTING OFFICER: Caroline Robinson

DISCLOSURE OF INTEREST: Ni

DATE: 18 August 2023

ATTACHMENT NUMBER: #3P and L

CONSULTATION:

STATUTORY ENVIRONMENT: Nil

VOTING REQUIREMENT: Simple Majority

COMMENT

Account transactions for the period 1 June – 31 July 2023.

Date	Description	Reference	Credit	Debit	Running Balance
BB NEWROC	Funds-5557				
Opening Balance			117,877.69	0.00	117,877.69
01 Jun 2023	Bendigo Bank		0.00	0.80	117,876.89
01 Jun 2023	Xero Australia	XERO	0.00	56.05	117,820.84
07 Jun 2023	Payment: Alyce Ventris	2049	0.00	3,920.05	113,900.79
07 Jun 2023	Payment: 150Square	INV-0225	0.00	4,090.63	109,810.16
19 Jun 2023	Payment: Nungarin Community Resource Centre	Literary Lunch	0.00	600.00	109,210.16
28 Jun 2023	Payment: Shire Of Nungarin	INV-0103	33,000.00	0.00	142,210.16
28 Jun 2023	Payment: Shire Of Nungarin	INV-0102	33,000.00	0.00	175,210.16
01 Jul 2023	Bendigo Bank		0.00	1.20	175,208.96
03 Jul 2023	Payment: Alyce Ventris	2051	0.00	4,203.19	171,005.77
03 Jul 2023	Xero Australia	XERO	0.00	56.05	170,949.72
03 Jul 2023	Payment: Newroc Arena Submission	Inv 23	0.00	16,500.00	154,449.72
05 Jul 2023	Payment: Ethical Fields	INV-0155	0.00	9,900.00	144,549.72
05 Jul 2023	Payment: 150Square	INV-0228	0.00	4,098.13	140,451.59
Total BB NEWROC Funds-5557			66,000.00	43,426.10	140,451.59
Closing Balance			140,451.59	0.00	140,451.59
Total			66,000.00	43,426.10	22,573.90



Balance Sheet

North Eastern Wheatbelt Regional Organisation of Councils As at 31 July 2023

	31 JUL 2023	30 JUN 2023	31 MAY 2023
Assets			
Bank			
BB NEWROC Funds-5557	140,451.59	175,210.16	117,877.69
BB Term Deposit Account-1388	299,025.69	299,025.69	299,025.69
Total Bank	439,477.28	474,235.85	416,903.38
Total Assets	439,477.28	474,235.85	416,903.38
Liabilities			
Current Liabilities			
GST	(1,242.89)	1,882.11	(611.54)
Rounding	0.05	0.04	0.03
Unpaid ATO Liabilities	2,752.00	2,752.00	
Total Current Liabilities	1,509.16	4,634.15	(611.51)
Total Liabilities	1,509.16	4,634.15	(611.51)
Net Assets	437,968.12	469,601.70	417,514.89
Equity			
Current Year Earnings	(31,633.58)	116,639.17	64,552.36
Retained Earnings	469,601.70	352,962.53	352,962.53
Total Equity	437,968.12	469,601.70	417,514.89

RESOLUTION

That the income and expenditure from 1 June 2023 to 31 July 2023, P and L and balance sheet be received.

Moved Cr Stratford Seconded Cr Sachse CARRIED 7/0



8. MATTERS FOR CONSIDERATION

8.1. WASTE MANAGEMENT

FILE REFERENCE:

REPORTING OFFICER: Caroline Robinson

DISCLOSURE OF INTEREST: Nil

DATE: 22 June 2023

ATTACHMENT NUMBER: #4 Ask Waste Mgt Report (to be supplied)

CONSULTATION: Peter Klein

Economic Development Sub Committee

STATUTORY ENVIRONMENT: Nil

VOTING REQUIREMENT: Simple Majority

COMMENT

Regional Landfill

Ask Waste Management has completed their Landfill Site Identification report into possible greenfield sites. They have identified 4 potential areas.

Identification of the landowners in each of the areas is currently underway.

OFFICER RECOMMENDATION

NEWROC receives the Landfill Site Identification report

Council asks the Executive to prepare a response for the next Council meeting identifying the landowners and a preferred site.

RESOLUTION

Council asks the Executive to prepare a response for the next Council meeting identifying the landowners and a preferred site.

Moved Cr Trepp Seconded Cr Coombe CARRIED 7/0

Discussion:

- Shire of Wyalkatchem will establish a sub committee to discuss waste management and the report site plus four new locations
- CEOs to review the report and provide comment on the locations or suggest more suitable sites



8.2. LIVE SHEEP BY SEA

FILE REFERENCE:

REPORTING OFFICER: Caroline Robinson

DISCLOSURE OF INTEREST: Nil

DATE: 17 July 2023

ATTACHMENT NUMBER: #4 WEROC letter to Minister Watt

#5 Minister Watt response to WEROC

#6 Econisis Quote

CONSULTATION:

STATUTORY ENVIRONMENT: Ni

VOTING REQUIREMENT: Simple Majority

COMMENT

Actions since the last meeting:

- Contacted ROCs in the south west land division regarding our letter to Minister Watt and requests to meet, so too an interim report. Since this, WEROC have sent the attached letter
- NEWROC EO has spoken to ACIL Allen regarding their 2021 report and whether a NEWROC specific report could be an extension. Different methodology unfortunately but they were keen to see where our work eventuated.
- Quotes requested from three economists. One is attached for consideration.
 - Econisis is recommending three approaches apportioning the state results down to the NEWROC area, using expenditure based economic impact assessment multipliers and running a cost benefit analysis style net community benefit. The idea is that none are going to give the full answer but together the results from the three different approaches will help to cross validate each other and also give you different evidence and information formats for different audiences.

The NEWROC EO also recommends accompanying the above work with a survey to producers in the NEWROC area to gather specific data and that may assist the preferred economist.

Action since the July Executive Meeting:

- Cr Sachse, Cr De Lacy, Cr Davies, Peter Klein and the NEWROC EO attended a 60minute TEAMS meeting with the four members of the Panel (as well as Department staff)
- Summary of the meeting below:

Our letter to Minister Watt was tabled and the Panel was aware of our correspondence.

Each of us brought a different opinion and perspective to the Panel, under the common theme that the policy should not be pursued, and the industry should remain.

The Panel provided an update on their process. They have received and read the submissions and are now in the 'solutions' stage.

- The Panel has commissioned some of their own work to assess the impact of a closure of the trade
- They indicated they will push solutions that will maintain the current flock numbers (without live sheep trade) and seek to provide confidence to producers
- They are interested in solutions to address supply chain issues, how to support business and communities and whether we had witnessed any successful 'support' programs



We agreed we would put today's meeting on the next NEWROC agenda and discuss further correspondence to the Panel.

Their work is due to the Minister at the end of September.

Thank you to the four members for making themselves available to present to the Panel.

The Panel requested the NEWROC consider what support is required to transition the industry. **Members are asked for their input into what may be required for the NEWROC communities.**

RESOLUTION

NEWROC accept the quotation and approach proposed by Econosis as attached.

NEWROC asks the NEWROC EO to defer consideration of a survey until after the release of the Government report.

NEWROC writes to the Federal Labor Party President outlining our position on the policy.

Moved Cr Stratford

Seconded Cr Davies

CARRIED 7/0

Discussion:

- NEWROC was invited to the National Farmers Federation delegation to Parliament House in September but will approach members of Parliament individually, following the report outcomes
- Report to be available by the October Council meeting
- Report to focus on the implication of the policy on the NEWROC communities



8.3. EMERGENCY SERVICES FUNDING

FILE REFERENCE:

REPORTING OFFICER: Caroline Robinson

DISCLOSURE OF INTEREST:

DATE: 18 August 2023

ATTACHMENT NUMBER:

CONSULTATION:

STATUTORY ENVIRONMENT: Nil

VOTING REQUIREMENT: Simple Majority

COMMENT

AWARE funding is currently open and is aimed at eligible West Australian Local Governments. Local governments are encouraged to collaborate and submit joint applications.

The 2023-24 AWARE program will distribute \$238,000 to local governments via competitive grants to projects that build emergency management capability.

Local level risk assessments can request a maximum of \$6,000 (no GST is applied).

All other applications must be requesting a minimum of \$2,500 and a maximum of \$35,000 (no GST is applied).

Applicants must contribute at least 25 percent of the total cost of the project as combination of cash and in-kind. In-kind contributions must be expressed in monetary terms.

The AWARE targets projects of up to 12 months duration.

Furthering the emergency risk management process

- Local level risk assessment final report and risk register
 - \$6,000 subsidy available
 - The final report and risk register must be completed using the process outlined in the WA Emergency Risk Management Local Government Handbook, and in consultation with your District Emergency Management Advisor (DEMA) Facilitating capability-based exercises
- To help identify and assess the skills, resources, infrastructure, equipment, systems and plans necessary for response and recovery
 - Includes field, workshop, and desktop settings Assistance in reviewing Local Emergency Management Arrangements (LEMA)
- To enhance the knowledge, capacity and/or awareness of:
 - o Community members
 - Emergency services personnel
 - Agencies supporting emergency management activities
- To support the development of contemporary and updated LEMA Delivering emergency management training
- To enhance the knowledge, capacity and/or awareness of personnel involved in emergency management



- Includes professional development Hosting or facilitating emergency management events or forums
- To host or facilitate emergency management events or forums that may include:
 - Knowledge sharing
 - o Best practice
 - o Community engagement/education

OFFICER RECOMMENDATION

Members indicate whether they will be applying for the funding (individually).

Members indicate whether a NEWROC application should be made.

RESOLUTION

Item is discussed

Moved Cr Trepp Seconded Cr Davies CARRIED 7/0

Action

NEWROC EO discuss with DFES on their progress in mapping water points.



8.4. EVENTS SUPPORT OFFICER

FILE REFERENCE: 132-1 NEWTravel **REPORTING OFFICER**: Caroline Robinson

DISCLOSURE OF INTEREST:

DATE: 18 August 2023

ATTACHMENT NUMBER: #7 NEWTravel Minutes

#8 Events Support Officer Position Description Draft

CONSULTATION: Linda Vernon

STATUTORY ENVIRONMENT: Nil

VOTING REQUIREMENT: Simple Majority

COMMENT

NEWTravel has been successful in securing approx. \$60K from FRRR's Future Drought Fund's Helping Regional Communities Prepare for Drought Program for an Events Support Officer.

See attached job description.

The initial application was for \$80K but was reduced by FRRR.

NEWTravel member Councils will be asked to contribute \$1000 each year for 2yrs towards the position.

NEWTravel is requesting \$10,000 each year for 2yrs towards the position.

There is an opportunity to see this position work closely with Dowerin Events Management.

The following resolutions were passed at the NEWTravel 27 July 2023 meeting:

RESOLUTION:

To approach NEWROC to fund the project funding gap of \$20,000 over two years.

Moved: Rebecca McCall Seconded: Cr Megan Beagley CARRIED

RESOLUTION:

Approach and initiate a meeting between NEWTRAVEL, Dowerin Events Management, and NEWROC, with the purpose of exploring collaborative opportunities for the joint execution of the Event Support Officer Project over the next two years and beyond.

Moved: Rebecca McCall Seconded: Stacey Geier CARRIED

OFFICER RECOMMENDATION

NEWROC contribute \$10,000 towards the position in the 23/24 financial year and review the support when preparing the 24/25 budget.



RESOLUTION

Item lay on the table

Moved Cr Brown Seconded Cr Coombe CARRIED 7/0

Discussion:

- NEWROC EO to meet with MADFIG to discuss their FRRR project and if there is alignment
- NEWROC EO to meet with NEWTravel to discuss the request and how to work with Dowerin Events Management
- Further information on additional individual Shire financial commitments



9. MATTERS FOR INFORMATION

9.1. PLACE BASED CAPITAL PROGRAM

FILE REFERENCE:

REPORTING OFFICER: Caroline Robinson

DISCLOSURE OF INTEREST:

DATE: 18 August 2023

ATTACHMENT NUMBER:

CONSULTATION: Meaghan Burkett

Executive

STATUTORY ENVIRONMENT: Nil

VOTING REQUIREMENT: Simple Majority

COMMENT

The Place Based Capital Program has commenced. The NEWROC group has participated in three online sessions.

A small group of NEWROC members met online prior to the 16th August session. The group discussed how they were tracking, some of the learnings and future applications in NEWROC communities. The group intends to get together in person over the coming weeks.

The NEWROC EO will coordinate a joint meeting of the Economic Development Sub Committee and PBCP group in the future as well.

RESOLUTION

Information is received.

Moved Cr Trepp Seconded Cr Shadbolt CARRIED 7/0



9.2. ECONOMIC DEVELOPMENT

FILE REFERENCE:

REPORTING OFFICER: Caroline Robinson

DISCLOSURE OF INTEREST:

DATE: 18 August 2023

ATTACHMENT NUMBER:

CONSULTATION: Economic Development Sub Committee Wheatbelt Development Commission

STATUTORY ENVIRONMENT: Nil

VOTING REQUIREMENT: Simple Majority

COMMENT

Economic Development Sub Committee met in Trayning on 10 August. Minutes attached.

The group is seeking quotes from three consultants to develop an Economic Development Strategy.

RESOLUTION

Information is received.

Moved Cr Davies Seconded Cr Trepp CARRIED 7/0



9.3. BANK CLOSURES IN REGIONAL AUSTRALIA

FILE REFERENCE: 107-1 Power **REPORTING OFFICER:** Caroline Robinson

DISCLOSURE OF INTEREST: Nil

DATE: 18 August 2023

ATTACHMENT NUMBER:

CONSULTATION: Cr Davies

STATUTORY ENVIRONMENT: Nil

VOTING REQUIREMENT: Simple Majority

COMMENT

The NEWROC has been requested to participate in a public hearing, as per the below email.

From: lacobozzi, Ethan (SEN) < Ethan.lacobozzi@aph.gov.au > On Behalf Of RRAT,

Committee (SEN)

Sent: Monday, 10 July 2023 7:54 AM

To: caroline@newroc.com.au

Cc: RRAT, Committee (SEN) < RRAT.Sen@aph.gov.au>

Subject: Senate Regional Banking Closures Inquiry - preliminary invite to appear at a public

hearing in Western Australia in August 2023



SENATE RURAL AND REGIONAL AFFAIRS AND TRANSPORT REFERENCES COMMITTEE

10 July 2023

Ms Caroline Robinson
Executive Officer
North Eastern Wheatbelt Regional Organisation of Councils
Email: caroline@newroc.com.au

Dear Ms Robinson

The Senate Rural and Regional Affairs and Transport References Committee is conducting an inquiry into <u>bank closures in regional Australia</u>. As part of this process, the committee has agreed to hold public hearings in Carnamah, Western Australia and Beverley, Western Australia, on 15 and 16 August 2023.

This email is a preliminary invite for the North Eastern Wheatbelt Regional Organisation of Councils to appear as a witness at the public hearing in Beverley, WA, between 9:20 am – 3:00 pm, Wednesday 16 August 2023. Your indicative time for appearance is between 10:00 am – 10:40 am, subject to finalisation of the program.

The committee prefers witnesses attend in person where practical, but teleconference can be arranged.

The secretariat expects to send your formal invitation in the next week or two. In the meantime, it would be appreciated if you could indicate your acceptance of the invite and availability for this hearing and provide the names and positions of likely witnesses.



If the time does not suit the key witnesses, please let me know and we can discuss alternatives.

Please feel free to call me with any questions on 6277 3060.

Yours sincerely,

Ethan Iacobozzi | Senior Research Officer

Senate Standing Committee on Rural & Regional Affairs & Transport Senate Committee Office | Department of the Senate T: 02 6277 3060 I E: ethan.iacobozzi@aph.gov.au www.aph.gov.au/senate

The NEWROC EO has responded to Ethan and indicated availability, as well as requesting whether another NEWROC representatives can attend.

Update since the July Executive Meeting:

- Cr Davies and the NEWROC EO attended and presented at the Inquiry in Beverley
- NEWROC EO presented on behalf of all the NEWROC communities, Cr Davies gave insight into the Wyalkatchem community and closure of the NAB
- Senators Canavan (QLD), Brockman (WA) and Rennick (QLD) were in attendance and the day was broadcast live on the APH system

RESOLUTION		
Information received.		
Moved Cr Davies	Seconded Cr Trepp	CARRIED 7/0



10. GENERAL UPDATES

10.1. Literary Luncheon

Sold out event on Friday 4th August. Well done to the Nungarin CRC and Shire of Nungarin

10.2. Landowners Information Session



When it comes to giving resources companies access to land, producers often have little information to help them and they feel powerless to negotiate access or a fair deal

At this information session we will discuss:

- >> Current and upcoming projects in the eastern Wheatbelt
- >> Ways you can prepare for the knock on the farm gate
- >> Your rights and support systems
- >> Hear from a local case study





North Eastern Wheatbelt Regional Organisation of Councils Dowerin | Koorda | Mt Marshall | Mukinbudin | Nungarin | Trayning | Wyalkatchem



RSVP essential. Register at www.newroc.com.au

10.3. <u>Dowerin Down Town</u>

10 NEWROC members will be attending the luncheon.

10.4. NEWROC Dinner - LG Week

Discussion at the July Executive Meeting:

Tuesday 19th September after the convention

11. 2023 MEETING SCHEDULE

26 September Executive

Shire of Mukinbudin



31 October Council Shire of Mt Marshall

28 November Council Shire of Nungarin

12. CLOSURE

The Chairman, Cr Shadbolt thanked everyone for attending and declared the meeting closed at 2.54pm.